

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

Virtual Meeting

January 10, 2022
6:00 P.M.

The meeting was called to order at 6:04 P.M. The meeting was attended by Director Reisig, Director Green, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez (all attendees were virtual (Zoom)).

Call to Order: 6:04 P.M.

Items for Discussion:

1. Update from Contract District Engineer.
<i>The Contract District Engineer presented his written report and provided additional details on the public works projects in progress.</i>
2. Next Steps for Incorporating Innov8/WaterScope as Customer Water Consumption Data Option.
<i>The General Manager presented his written report. The Executive Committee engaged in dialog regarding the process of the District implementing a consumption data option for water customers.</i> <i>The Executive Committee directed staff to prepare a Resolution to establish program requirements, opt-in /opt out forms, etc. The Executive Committee further directed the draft Resolution be placed on the January 24th Board agenda with the Committee's recommendation for Board approval.</i>
3. 2006 Jeep Cherokee Will Require \$4,000 repair to Pass Smog Inspection.
<i>The General Manager presented his written report. The Executive Committee discussed the unprecedented current market for used and new vehicles. The Executive Committee acknowledged that requiring the General Manager to drive his personal vehicle for District business meetings is unfortunate. However, this is not the time to purchase a vehicle.</i> <i>The Executive Committee directed staff to include the 2006 Jeep Cherokee on the list of potential surplus assets for Board consideration. The Committee further directed that the proceeds from the vehicle sell be designated for use to purchase a replacement vehicle when vehicle market conditions are more favorable.</i>
4. Discuss Declaring Specific District Assets as Surplus.
<i>The General Manager presented his written report and provided the requested clarifications from Director Green regarding the vacuum trailer on the list of potential surplus assets. The General Manager then explained that the list of assets are the "big ticket items". Additional, low-value items (e.g., old printers etc.) may be added to the list for Board consideration.</i> <i>The Executive Committee forwarded the item onto the January 24th Board agenda with the Committee's recommendation for Board approval.</i>
5. Discuss Legal Services Contract.
<i>The General Manager presented his written report. The Executive Committee discussed the necessity and appropriateness of considering options for professional legal services. The Committee further provided feedback regarding the template Request for Proposals (RFP) for legal services included as a document associated with this item.</i> <i>The Executive Committee directed staff to prepare an RFP for Board consideration at future Board meeting.</i>

6. Update on Twin Rivers School District Water Use Efficiency.
<i>The General Manager presented his written report and provided updates on the status of the Twin Rivers Unified School District facility at 627 L St., which occurred subsequent to drafting the written report. The Committee also discussed TRUSD inefficient water use issues at other TRUSD sites.</i>
7. Discuss Board Member Assignments for 2022.
<i>The General Manager presented his written report. The Executive Committee discussed the various options for Board Member assignments, included the value of retaining some level of continuity for the Executive Committee.</i>
8. Discuss Expenditures for November 2021.
<i>The Executive Committee forwarded the report of November expenditures onto the January 24th Board agenda with the Committee's recommendation for Board approval.</i>
9. Discuss Financial Reports for November 2021.
<p><i>Director Reisig asked for additional information regarding the rate restructuring impact on revenue. The General Manager provided broad-strokes level of response (sans actual data). Subsequent to the meeting, the General Manager followed up with actual data comparing the November billing cycle revenue from 2021 and 2020 (before and after rate restructuring. Revenue in November 2021 increased by 6% compared to November 2020. At the same time, water volume consumption decreased by 21% comparing the same months. The very preliminary results indicate the rate restructuring is achieving the desired, necessary results.</i></p> <p><i>The Executive Committee forwarded the Financial Report onto the January 24th Board agenda with the Committee's recommendation for Board approval.</i></p>

Directors' and General Manager Comments: *The General Manager recommended that the District review and reconsider the current policy that waives charges associated with a customer repairing a water leak within stipulated criteria.*

Items Requested for Next Month's Committee Agenda

Adjournment: 7:24 P.M.

Next Executive Committee meeting: Monday, February 7 , 2022 at Visitors / Depot Center