

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

August 14, 2024 @ 6:00 P.M.

Visitors / Depot Center
6730 Front St.
Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended in-person by Director Gifford, Director Cline General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

Call to Order: 6:00 P.M.

Public Comment: *There were no public members present.*

Items for Discussion:

1.	Contract District Engineer's Update.
<i>The Contract District Engineer presented his written report and expounded on the pipe replacement project, design of the hexavalent chromium treatment facilities and the Elkhorn BLVD paving project. Additional discussion with the Committee discussed correspondence with the design engineer regarding operating costs and anticipated service life for chromium removal media.</i>	
2.	Discuss Final Budget for Fiscal Year 2024-2025.
<i>The General Manager presented his written report. Director Gifford asked about the funding for a vehicle replacement, The General Manager clarified that just because the funding is in the budget, does not mean the purchase is approved. Staff would need to come back to the Board and seek Board approval.</i> <i>The Executive Committee recommends Board approval of the fiscal year 2024/2025 Final Budget.</i>	
3.	Review Organizational Structure Planning.
<i>The General Manager presented his written report and reviewed the timeline of efforts to make improvements to the District's organizational structure. Director Cline asked about the process, which at this phase entails negotiating a position description. The Executive Committee discussed the correlation to commencement of MOU renewal negotiations.</i>	
4.	Update on Engagement Processes for Service Providers (Streamline and Diamond Communications).
<i>The General Manager presented his written report and explained that RLECWD Legal Counsel submitted his redline version of the proposed edits to the agreement with Streamline, but we had not yet received a response from Streamline. Similarly, the District has not received any response from Diamond Communications regarding the proposed alternatives to a lump-sum, one-time payment for land use adjacent to the elevated water tower.</i> <i>The Executive Committee directed the General Manager to reach out to Streamline and Diamond to encourage their respective responses.</i>	
5.	Discuss Long-term Inactive Developer Deposits.
<i>The General Manager presented his written report and explained the stark differences in developer activity when the deposit accounts were created and now.</i> <i>The Executive Committee generally supports the staff recommendation to inspire the developers to either request the return of their unspent deposits or accept an administrative fee to offset the Districts burden for a program that was not conceived to be long-term.</i>	
6.	Discuss Fair Political Practices Commission Fines Assessed on Neighboring Agency.
<i>The General Manager presented his written report. Director Cline asked if the newspaper article was recent (it was published July 25, 2024).</i> <i>The Executive Committee directed the article be placed on the August 26th Board agenda as informational.</i>	

7. Discuss Expenditures for June.
<i>The Executive Committee forwarded the June Expenditures report onto the August 26th Board agenda with the Committee's recommendation for Board approval</i>
8. Discuss Financial Reports for June.
<i>The Executive Committee forwarded the June Financials report onto the August 26th Board agenda with the Committee's recommendation for Board approval</i>

Directors' and General Manager Comments:

The General Manager advised that he had been contacted by specialty Legal Counsel regarding a matter that must be addressed by the Board. As such a closed session item will be placed on the August 26th Board agenda to discuss ongoing litigation. The General Manager advised that he had already notified the General Legal Counsel (Josh).

Items Requested for Next Month's Committee Agenda: *None*

Adjournment: *6:32 P.M.*