

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

January 3, 2023 @ 6:00 P.M.

Visitors / Depot Center
6730 Front St.
Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended by Director Gifford, Director Cline, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

Call to Order: 6:11 P.M.

Public Comment: Public member Stephanie Suela commented that the District website has a lot of outdated content. The General Manager responded he would undertake efforts to address the concern.

Items for Discussion:

1.	Engineers Update.
<i>The Contract District Engineer presented his written report and provided additional background / history of the pipe replacement project. Director Cline and the two public members requested additional background on the Fox Hallow subdivision.</i>	
2.	Discuss Local Agency Formation Commission, Special Districts Advisory Committee Appointments.
<i>The General Manager presented his written report, and explained that former Board Member Robert Reisig was the District's representative to the Special District Advisory Committee. Public member Suela asked for confirmation that RLECWD is a special district.</i> <i>The Executive Committee forwarded this item onto the January 17th Board agenda.</i>	
3.	Continue Discussing Encouraging Paperless Billing.
<i>The General Manager presented his written report and provided a general analysis of the objective, as well as a brief history of the efforts to encourage paperless billing. Director Cline requested a few clarifications and expressed a preliminary level of support for moving forward. Director Cline suggested a survey be conducted to assess the percentage of current ratepayers who would enroll in paperless billing.</i> <i>The Executive Committee forwarded an item onto the January 17th Board agenda to enable Board consideration of moving forward and further consideration of a ratepayer survey.</i>	
4.	Update on the Scheduling of Public Workshop on Mitigations for Declining Revenue Caused by Mandated Conservation.
<i>The General Manager presented his written report. The Executive Committee and the public in attendance engaged in discussion about the current rate structure and the level of conservation correlated to the drought emergency rates.</i> <i>The General Manager asked if the Board Members had received an emailed Doodle poll intended to facilitate scheduling of the public workshop. The General Manager indicated he would follow up to ensure Board Members receive the invitation by email (Note: the email invitation went out on 1-5-2023 at 8:00 A.M.)</i>	
5.	Discuss the Need for Further Revisions to Fees Exhibits, e.g., Unauthorized Access to Public Utility Notice.
<i>The General Manager presented his written report. The Executive Committee and the public members present engaged in discussion about the viability of some options.</i> <i>The Executive Committee forwarded the item onto an upcoming Board agenda with the Committee's recommendation for Board approval.</i>	

<p>6. Discuss the Need for Establishing Another Standing Committee (item requested by Director Young).</p>
<p><i>The General Manager presented his written report. The Executive Committee and the public in attendance engaged in discussion on the past practices and the scope of the existing standing committee. The Committee further discussed the logistics (e.g. meeting location), staffing limitations and costs for establishing an additional standing committee. The Board Members on the Committee were not ready to express a recommendation to the Board, as they generally feel additional exploration of options is warranted.</i></p> <p><i>For example: The Committee explored taken advantage of the long-establish policy that empowers any Board Member to request an agenda item.</i></p> <p><i>The Executive Committee directed staff to place an item on the January 17th Board agenda to enable Board discussion of options and alternatives.</i></p>
<p>7. Discuss Expenditures for November 2022.</p>
<p><i>The Executive Committee forwarded the Expenditures Report onto the January 17th Board agenda with the Committee's recommendation for Board approval.</i></p>
<p>8. Discuss Financial Reports for November 2022.</p>
<p><i>The General Manager provided amplifying comments to the Financial report to help the public and Director Cline understand the significance of the Budget Performance section of these monthly reports and the transparency and correlation of the Expenditures Report.</i></p> <p><i>The Executive Committee forwarded the Financial Report onto the January 17th Board agenda with the Committee's recommendation for Board approval.</i></p>

Directors' and General Manager Comments: *None.*

Items Requested for Next Month's Committee Agenda: *None*

Adjournment: 7:39 P.M.