

**MINUTES OF THE
DECEMBER 16, 2019
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The December 16, 2019 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. at the Visitor's Depot Center located at 6730 Front Street, Rio Linda, CA 95673. General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, President John Ridilla, Director Chris Gifford, Director Robert Reisig and General Manager Tim Shaw were present. Director Harris was absent. Director Ridilla led the pledge of allegiance.

2. PUBLIC COMMENT

No Public Comment

3. CONSENT CALENDAR

3.1 Minutes

November 18, 2019

3.2 Expenditures

3.3 Financial Reports

No public comment.

It was moved by Director Gifford and seconded by Director Ridilla to approve the Consent Calendar. Directors Green, Gifford, Reisig and Ridilla voted yes. The motion carried with unanimous vote of 4-0-0.

REGULAR CALENDAR

4. ITEMS FOR DISCUSSION AND ACTION

4.1 Election of Officers

Director Reisig stated that after speaking with Director Harris at the end of the last meeting, she would not be adverse to being Board President. Director Reisig stated he was not ready to take on that role.

It was moved by Director Ridilla and seconded by Director Reisig to nominate Jason Green as Board President. Directors Reisig, Gifford and Ridilla voted yes. Director Jason Green abstained. The motion carried with a vote of 3-0-1.

It was moved by Director Ridilla and seconded by Director Gifford to nominate Chris Gifford to Board Vice-President. Directors Reisig, Gifford, Green and Ridilla voted yes. The motion carried with unanimous vote of 4-0-0.

4.2 Confirmation of Committee Appointments and other Board Member Assignments

4.2.1 Executive Committee

It was moved by Director Reisig and seconded by Director Ridilla to nominate Directors Robert Reisig and Jason Green to the Executive Committee. Directors Reisig, Gifford, Green and Ridilla voted yes. The motion carried with unanimous vote of 4-0-0.

4.2.2 RWA- President Green did not change Chris Gifford as the representative.

4.2.3 ACWA- President Green did not change John Ridilla as the representative.

4.2.4 ACWA JPIA- President Green did not change John Ridilla as the representative.

It was moved by Director Reisig and seconded by Director Ridilla to keep the RWA as Director Gifford and ACWA and ACWA JPIA as Director Ridilla. Directors Reisig, Gifford, Green and Ridilla voted yes. The motion carried with unanimous vote of 4-0-0.

4.3. General Manager's Report

GM Shaw provided a written report.

No public comment.

The Board made no action on this item

4.4 District Engineer's Report – Mike Vasquez

4.4.1 District Engineer Mike Vasquez provided a written report to the Board of projects in the works since the last meeting of the Board. The report highlighted topics of General District Engineering, Well 16 Pumping Station Construction Project, Well 16 Proposition 84 RWA/DWR \$505 Grant Agreement.

No public comment on this item.

The Board made no action on this item

4.4.2 The Contract District Engineer will seek Board approval for a minor modification to the bid schedule for the Well 16 Pumping Station

The District Engineer requests that the Board authorize a minor change in the bid schedule for the Well 16 Pumping Station bid to extend the bid date to January 10, 2020. This change is appropriate for the scheduled date of the January 2020 regular Board meeting due to the holiday on January 20, 2020.

It was moved by Director Ridilla and seconded by Director Reisig to extend the bid schedule by 1 week. Directors Reisig, Gifford, Green and Ridilla voted yes. The motion carried with unanimous vote of 4-0-0.

4.5 Consider approving revision #2 to Exhibit 1 and Exhibit 2 of Resolution 2018-03, performing the annual inflation adjustment to capacity fees pursuant to Ordinance 2016-01.

Ordinance 2016-01 stipulates an annual adjustment for the RLECWD capacity fees be implemented on January 1st each year. In order to adjust the capacity fees, as delineated in the Ordinance, the Board needs to review the construction cost index report provided by the Contract District Engineer at the December Board meeting. Resolution 2018-03 revisions to #2 to Exhibit 1 and Exhibit 2 authorizing a 2.8% increase to the District's capacity fees.

It was moved by Director Ridilla and seconded by Director Gifford to approve Resolution 2018-03 revisions to #2 to Exhibit 1 and Exhibit 2 authorizing a 2.8% increase to the District's capacity fees. Directors Green, Ridilla, Reisig and Gifford voted yes. The motion carried with unanimous vote of 4-0-0.

4.6 Discuss the reported unauthorized use of public fire hydrants, the District policy therefor, and the staff's actions to implement the policy.

On or about November 14th, staff received a report of possible unauthorized use of a public fire hydrant. A construction company was observed repeatedly filling a water truck (typically used for environmental dust control during construction activities). The report included photographs which were texted to the GM.

Staff immediately contacted the construction company, who entirely cooperated. The construction company concluded that the unauthorized hydrant use was consequent to an insufficiently trained new employee, who falsely concluded that a RLECWD permit was not applicable if the construction company wasn't using a RLECWD rented meter. Staff advised the company owner that a fine for unauthorized use would be assessed as well as the cost for the water used to date. The company owner fully understood and accepted the consequences.

On November 15th staff prepared and submitted an invoice pursuant to Ordinance 2013-01. At the November 18th Board meeting (public comment calendar, i.e. the item was not on the agenda) the alleged consequences, including the approximate cost for the water consumed, were somewhat exaggerated by the public member addressing the Board.

The documents associated with this item are intended to demonstrate:

1. The District has had an appropriate policy in place to address such matters since at least 2013 (six years).
2. Staff performed swiftly and in complete compliance with the District's adopted policy.
3. The reasonable feedback from the Board Members in response to staff's execution of the established policy could include acknowledgment of good performance.

No public comment on this item.

The Board made no action on this item

4.7 Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.

No public comment on this item.

President Green did not make any changes.

5. INFORMATION ITEMS

5.1. DISTRICT ACTIVITY REPORT

1. Water Operations Report
2. Conservation Report

5.2. BOARD REPORTS

1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
2. Regional Water Authority –Gifford – No. Meeting.
3. Sacramento Groundwater Authority – Harris, Reisig – Agenda Provided. Director Reisig gave a verbal report of the meeting.
4. LAFCO – No Representative
5. Executive Committee – Harris, Green - Minutes provided.
6. ACWA/JPIA – Ridilla - No Report
7. Ad Hoc Committee - None
8. Other Reports, e.g

GM Shaw stated no Closed Session is required, since no response was received from the Union.

6. PUBLIC COMMENT PRIOR TO CLOSED SESSION – No public comment.

7.1 CONFERENCE WITH LABOR NEGOTIATORS - (Pursuant to Government Code Section 54957.6) District Negotiators, Shaw, RLECWD Employee General Unit, Teamster Local 150 Meet and Confer regarding position description revisions.

8. RECONVENE IN OPEN SESSION – No action to report since no closed session was held.

9. DIRECTORS' AND GENERAL MANAGER COMMENTS –

No Directors comments. Happy Holidays from GM Shaw.

10. ADJOURNMENT

President Jason Green adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Jason Green, President of the Board