

Finance and Administrative Committee Meeting Minutes

May 13, 2019

Committee Chair John Ridilla opened the meeting at 6:30 PM.

Attendees: Director Jason Green, Director John Ridilla and District General Manager Mr. Tim Shaw were present. No members of the public were present.

Meeting was called to order at 6:30 PM.

Public Comment. There was no public comment.

Agenda Items

1. Review and discuss the Expenditures of the District for the month of April 2019.

- EKI Invoice for Jan / Feb were late. Not sure if the 5k in April was for March for April.
- Committee Recommendation: Recommend approval to the full Board of Directors.

2. Review and discuss Financial Reports of the District for the month of April 2019.

- General discussion on Capitol Budget. Well 17 and monitoring wells have been destroyed. Property has been returned to its original state in accordance with the agreement between the District and the property owner.
- Committee Recommendation: Recommend approval to the full Board of Directors.

3. Preliminary 2019-2020 Budget

- General discussion on delaying the final budget until the revised MOU is completed. Numbers in yellow were based on 2018-2019 budget, expect revisions.
- Revised Tag shut off fee, reduced revenue.
- Medical insurance is based on max amount possible, midyear reductions will occur if under run.
- Remaining Bank – Merchant fee's are bank fee's.
- Question on billing return envelopes.
- Movement of Valve and paving replacements to operating expense from Capital.
- General discussion on SCADA options, select option 2.

Committee Recommendation: Information only, general discussion during the full board meeting.

4. Status Report on the Service Application Fee

- General discussion on input into the service application fee.

Committee Recommendation: : Recommend approval to the full Board of Directors.

5. Funding for replacement desktops

- General discussion on computer replacements, should be done every 4 to 5 years.

Committee Recommendation: Recommend approval to the full Board of Directors.

6. Appointments to RWA/ SGA, LAFCO/ ACWA and ACWA-JPIA

- General discussion on delay until replacement board members are found.

Committee Recommendation: Recommend for general discussion at full Board Meeting.

7. Attorney General Opinion Letter on Water District Board Member Compensation.

- - General discussion on AG letter.

Committee Recommendation: Include in full board packet.

8. Other items.

- General resolution to thank Mr. Dills and Mr. Green.
- Future Finance and Admin meeting changed time to 6:00PM. Continue to explore logistics and process for combining the Finance/Admin and the Planning standing committees into one committee.

The meeting was adjourned at 7: 40 PM