

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

May 2, 2022 @ 6:00 P.M.

Visitor's / Depot Center
6730 Front Street
Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended by Director Green, Director Ridilla, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez

Call to Order: 6:00 P.M.

Public Comment: *There were no members of the public in attendance.*

Items for Discussion:

1. Engineers update
<p><i>The Contract District Engineer presented his written report and provided additional detail on the annual pipe replacement project. The Contractor (RawlesEngineering) has corresponded to indicate a global scarcity in ductile iron pipe. Through extensive efforts, the contractor has identified a source for the pipe, but the supply chain issues have increased to price of the pipe by approximately 50% over the price used in the contractor's bid.</i></p> <p><i>The Executive Committee directed staff to work with the contractor to draft a change order to address the sharp increase in material costs. The Committee further directed staff to bring the draft change order to the May 16th Board agenda if it is ready. The General Manager emphasized the need for Legal Counsel review.</i></p>
2. Discuss options for filling the Board Member vacancy.
<p><i>The General Manager presented his written report and further conveyed his correspondence with Sacramento County Elections Office. In summary, the timing of this Board Member vacancy is such that the Board can consider waiting until the November 2022 election to fill the vacancy. The alternative is to have the Board appoint to fill, but within about one month of the Board appointment, the appointee would need to file paperwork to run in the November 2022 election for a two-year term.</i></p> <p><i>Further discussion on the need for the Board to, for example, confirm Director Green as Chair, then vote for a new Vice Chair or leave Director Green as Vice Chair with a vote to elect a different Chair. Similarly, there is an need to either confirm Director Green as a member of the Executive Committee or vote in a different Director on the Executive Committee.</i></p> <p><i>The Executive directed staff to place all the necessary items on the May 16th Board agenda. The Executive Committee intentionally withheld their recommendation for Board action.</i></p>
3. Disseminate information on the planned memorial service for Robert Reisig on May 14 th and discuss a Resolution of Commendation.
<p><i>The General Manager echoed the details for the Bob Reisig memorial to be held at 11:00 A.M. on May 14th at the New Beginnings Fellowship at 7008 10th St. Rio Linda.</i></p>
4. Discuss alternate place and time for June 6, 2022 Executive Committee meeting (election ballot drop-off precludes using Depot).
<p><i>The General Manager presented his written report. The Executive Committee expressed a preference for maintaining the standing date and time for the June Executive Committee meeting, if possible.</i></p> <p><i>The Executive Committee directed staff and Director Green to reach out to facilities contacts the District has previously used when the Visitors / Depot facility was unavailable.</i></p>

5. Discuss the responses to the Request for Proposals (RFP) for General Counsel legal services.
<p><i>The General Manager presented his writer report and updated the Committee to convey the District received responses from four law firms. The relatively small number of respondents means the District may proceed directly to interviewing all respondents.</i></p> <p><i>The Executive Committee directed staff to place an item on the May 16th agenda to approve formation of an ad hoc to interview prospective law firms and to make a recommendation to the full Board for negotiating an engagement for the provision of legal services.</i></p>
6. Discuss the process for implementing Resolution 2021-03, Exhibit A, July 2022 Column.
<p><i>The General Manager presented his written report and the Executive Committee discussed the relative aspects and established justifications for confirming the July 1, 2022 rate adjustments from Resolution 2021-03, inflation is even larger than the 3% assumed for the July 1, 2022 adjustment. Similarly, the anticipated transition to dual-licensed water system operators is materializing.</i></p> <p><i>The Executive Committee forwarded an item onto to May 16th Board agenda to enable the Board to consider confirming the July 1, 2022 rate adjustment. The Committee recommends the Board approve the full amount of adjustment.</i></p>
7. Discuss a request from a resident for an installment plan for water system connection costs.
<p><i>The General Manager presented his written report and the Executive Committee discussed the process, including the need to Legal Counsel review of the agreement between the requesting resident and the District.</i></p> <p><i>The Executive Committee directed staff to begin drafting an agreement, which could eventually be submitted to Legal Counsel.</i></p>
8. Discuss engagement contract with CoreLogic for parcel ownership and lien data.
<p><i>The General Manager presented his written report and further explained the statutory changes that created a niche for private-sector service providers like CoreLogic.</i></p> <p><i>The Executive Committee directed staff to submit the CoreLogic contract to Legal Counsel for review, and to further place the item on the May 16th Board agenda with the Committee's recommendation for Board approval subject to concurrence from Legal Counsel.</i></p>
9. Discuss Expenditures for March 2022.
<p><i>The Executive Committee forwarded the March 2022 expenditures onto the May 16th Board agenda with the Committee's recommendation for Board approval.</i></p>
10. Discuss Financial Reports for March 2022.
<p><i>The Executive Committee forwarded the March 2022 financials onto the May 16th Board agenda with the Committee's recommendation for Board approval</i></p>

Directors' and General Manager Comments:

- a) Executive Order N-7-22 mandate for expedited Water Supply / Demand Assessments.

The Executive Committee discussed this short-notice, unfunded mandate and discussed the potential of receiving support from EKI via a Task Order.

Items Requested for Next Month's Committee Agenda

Adjournment: 7:00 P.M.

Next Executive Committee meeting: To be Determined due to unavailability of the Depot on June 6th.