

**RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

**November 21, 2022 (6:30 p.m.)**

Visitor's / Depot Center  
6730 Front Street  
Rio Linda, CA 95673

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC WITH SOME REASONABLE  
LIMITATIONS PURSUANT TO CURRENT STATE AND COUNTY GUIDELINES.

*Our Mission is to provide a safe and reliable water supply in a cost-effective manner.*

**AGENDA**

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**1. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT**

**2.1.** *Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).*

**3. CONSENT CALENDAR (Action items: Approve Consent Calendar Items)**

**3.1. Minutes**

September 19, 2022, October 17, 2022

*The Board is being asked to approve the Minutes from the September 19, 2022 Regular Board Meeting and October 17, 2022*

**3.2. Expenditures**

*The Executive Committee recommends the Board approve the September 2022 Expenditures.*

**3.3. Financial Reports**

*The Executive Committee recommends the Board approve the September 2022 Financial Report.*

**4. REGULAR CALENDAR**

**ITEMS FOR DISCUSSION AND ACTION**

**4.1. GM Report.**

*4.1.1. The General Manager will provide his monthly report to the Board of Directors*

**4.2. District Engineer’s Report.**

4.2.1. *The Contract District Engineer will provide his monthly report to the Board of Directors.*

**4.3. Consider Adopting Resolution 2022-08, Revising the Fees for Delinquent Account Notices and Termination of Water Service.**

**4.4. Consider Scheduling a Board Public Workshop to Discuss Options for Mitigating Declining Revenue from Water Conservation During Drought Emergency.**

**4.5. Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.**

**5. INFORMATION ITEMS**

**5.1. District Activities Reports**

5.1.1. Water Operations Report

5.1.2. Completed and Pending Items Report

5.1.3. Conservation Report

5.1.4. Leak Repair Report

5.1.5. Minor Budget Revision

5.1.6. California Senate Bill 938 (SB 938)

5.1.7. Fair Political Practices Commission (FPPC) Form 806

5.1.8. Water Loss Standard Adopted by State Water Board.

5.1.9. Special Award from Special Districts Risk Management Authority

**5.2. Board Member Reports**

5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065

5.2.2. Sacramento Groundwater Authority – Harris (primary)

5.2.3. Executive Committee – Gifford, Ridilla

5.2.4. ACWA/JPIA – Ridilla

5.2.5. Ad Hoc – COLA Committee

5.2.6. Ad Hoc – GM Evaluation Committee

**6. Public Comment Prior to Closed Session**

**7. CLOSED SESSION - The Board of Directors will meet in closed session to discuss the following item:**

**7.1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager:** The Board will conduct a performance evaluation of the General Manager pursuant to subdivision (b) of California Government Code Section 54957.

**8. RECONVENE IN OPEN SESSION**

**8.1.** Announce any reportable actions authorized in closed session.

**9. DIRECTORS’ AND GENERAL MANAGER COMMENTS**

**10. ADJOURNMENT –**

Upcoming meetings:

Executive Committee

December 5, 2022, Monday, 6:00 pm. Visitors Depot 6730 Front St.. Rio Linda, CA

Board Meeting

December 19, 2022, Monday, 6:30 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA



**Consent Calendar  
Agenda Item: 3.1**

**Date:** November 21, 2022  
**Subject:** Minutes  
**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

N/A -Minutes of Board meetings are not reviewed by committees.

**Current Background and Justification:**

These minutes are to be reviewed and approved by the Board of Directors.

**Conclusion:**

I recommend the Board review and approve (as appropriate) the minutes of meetings provided with your Board packets.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Ridilla:\_\_\_\_\_ Harris:\_\_\_\_\_ Jason Green\_\_\_\_\_ Gifford\_\_\_\_\_.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**MINUTES OF THE SEPTEMBER 19, 2022  
BOARD OF DIRECTORS REGULAR MEETING  
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

2

**1. CALL TO ORDER, ROLL CALL**

The September 19, 2022 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting will be physically open to the public with some reasonable limitations pursuant to current state and county guidelines. All in-person attendees are required to wear masks pursuant to the Sacramento County public health order and the federal Americans with Disabilities Act. Director Ridilla led the pledge of allegiance.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director John Ridilla, Director Chris Gifford, Director Mary Harris, General Manager Tim Shaw, District Engineer, Mike Vasquez, and, Legal Counsel were present.

**2. PUBLIC COMMENT** – No public comment.

**3. CONSENT CALENDAR**

**3.1. Minutes August 15, 2022 and August 26, 2022**

**3.2 July Expenditures**

**3.3 July Financials**

*It was moved by Director Harris and seconded by Director Ridilla to approve the consent calendars with a correction in the minutes from August 15, 2022 to include the name of the Directors who voted. Directors Green, Harris, Gifford and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

**4. REGULAR CALENDAR**  
**ITEMS FOR DISCUSSION AND ACTION**

**4.1 GM Report.**

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.  
*The Board took no action on this item.*

**4.2 District Engineer's Report.**

The Contract District Engineer report provided a General District Engineering, Active Development Reviews (only projects with updates from the last Board Meeting), CIP Dry Creek Road Pipe Replacement Project and 2020 Urban Water Management Plan and Water Shortage Contingency Plan.

*The Board took no action on this item.*

**4.3 Consider Approving a budget revision for Fiscal Year 2022-2023**

As regularly conveyed to Board Members at the past several meetings, record levels of inflation have dramatically increased the cost of service. The record level of inflation, coupled with the unanticipated cost for lowering and subsequently raising water valve boxes at the intersection of Elkhorn and Rio Linda Blvd has necessitated additional funding.

The source of additional funding is proposed to be from the fiscal year 2022/2023 annual pipe replacement program. As also repeatedly conveyed to the Board Members at regular, public meetings, the pipe replacement project for the previous fiscal year has endured several delays, e.g. pipe procurement and slow permit processing. As such, re-purposing some of the 2022/2023 pipe replacement project funding will be the least invasive solution to the cost overruns caused by inflation and other unanticipated costs.



The details of the line-item changes for this proposed budget revision are detailed in the document associated with this item

Comments/Questions – Public member commented on the conservation budget line item.

*It was moved by Director Harris and seconded by Director Ridilla to approve the FY 2022-2023 budget revision. Directors Green, Gifford, Harris and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

#### **4.4 Consider Approving the Governmental Accounting Standards Board Statement 75 (GASB-75) Actuarial Statement.**

The GASB 75 statement prepared by the District's consultant, DFA LLC was not available at the time the documents for the September 6th Executive Committee documents were posted. Staff does not recommend waiting for October meetings to consider this report as such delay may correspondingly delay the annual independent audit. Additionally, the mandate for preparing the GASB 75 statement is biannual, i.e., this is a recurring item.

The primary objective of the GASB 75 Statement is to improve accounting and financial reporting by state and local governments for employee postemployment benefits other than pensions (other postemployment benefits or OPEB). The most common form of OPEB is retiree medical insurance. GASB 75 requires transparent, objective reporting of the costs (both long and short term) for defined benefit retiree medical insurance.

Extensive details including the purpose, required content, and essence of the GASB 75 statement are provided in the statement document, which is a document associated with this item.

Comments/Questions – Public member commented on the report.

*It was moved by Director Ridilla and seconded by Director Gifford to approve the Governmental Accounting Standards Board Statement 75 (GASB-75) Actuarial Statement. Directors Harris, Ridilla, Green, and Gifford voted yes. The motion carried with a roll call vote of 4-0-0.*

#### **4.5 Consider Approving the Professional Services Agreement with Maze & Associates for Independent Auditing Services**

As previously communicated at the past several Board meetings, the previous auditor is deceased. As such, a Request For Proposals (RFP) process was initiated with Board approval. Staff has evaluated the qualification and experience of the two respondents to the RFP and determined the most qualified and experienced services provider relative to the District's need. Staff has also determined that the charges proposed by the most qualified respondent are reasonable.

Staff has prepared a Professional Services Agreement (small scope, standard form) for Board consideration. The Professional Services Agreement is included with the Board packets as a document associated with this item.

Comments/Questions – Public member inquired why the District was changing auditors.

*It was moved by Director Ridilla and seconded by Director Gifford to approve the Professional Services Agreement with Maze & Associates for Independent Auditing Services. Directors Green, Gifford, and Ridilla voted yes. Director Harris voted no. The motion carried with a roll call vote of 3-1-0.*

#### **4.6 Consider Approving an Engagement Agreement with White Brenner LLP for General Legal Services.**

The Board previously authorized a Request for Proposals (RFP) for legal services and established an ad hoc committee to interview respondents. The interviews resulted in the ad hoc committee's recommended selection, which the Board affirmed.

The RFP provided specific preferences for law firm engagement, e.g. Cost of Living Adjustments and coordination with the District prior to consultations leading to additional charges. Similarly, the Board stipulated a priority for having an say in the assignments within of attorneys.

The selected law firm, White Brenner LLP, has coordinated with staff to draft the engagement agreement included as a document associated with this item.

Comments/Questions – No public comment.

*It was moved by Director Harris and seconded by Director Ridilla voted to approve the engagement agreement with White Brenner LLP for General Legal Services. Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

**4.6 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.**

The Board recommended to the Board President to move forward with the GM Annual Performance Review. Director Ridilla opinioned that the negotiations ad hoc assignment should be postponed to allow new Board Member participation for the COLA reopener. Director Harris recommended the Ad Hoc Committee for the GM Annual review be herself and Director Green.

- 4.7.1 MOU Reopener for Cost of Living Adjustment (COLA) Ad Hoc Committee. – President Green postponed the Ad Hoc Committee for the MOU Reopener for COLA.
- 4.7.2 General Manager Annual Performance Review Ad Hoc Committee. – President Green appointed Director Harris and himself to that committee. *Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

Director Harris requested to attend and be compensation for a social retirement party for Rob Swartz (SGA). Legal Counsel advised Mary she must abstain *Directors Green and Gifford voted yes to authorize her attendance and compensation. Director Ridilla voted no. The motion failed with a vote of 2-1-1.*

**5. INFORMATION ITEMS**

**5.1 District Activities Reports**

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Completed and Pending Items Report – Written report provided.
- 5.1.3 Conservation Report – Written report provided.
- 5.1.4 Leak Repair Report – Report provided.
- 5.1.5 Trend of Mandates for Water Purveyors – Information provided.
- 5.1.6 State Water Board Report on Water Fees Increases – Information provided.

Public member commented on the Operations report needing clarification on the usage reported.

Public member commented on the chromium charge when the states limit is set.

Public member commented on Well 14 property.

**5.2 Board Member Report**

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action taken.
- 5.2.2 Sacramento Groundwater Authority – Harris (primary) – No report.
- 5.2.3 Executive Committee – Gifford, Ridilla – Minutes provided.
- 5.2.4 ACWA/JPIA – Ridilla – No report.

**6. DIRECTORS' AND GENERAL MANAGER COMMENTS** – No comments.

7. **ADJOURNMENT** - The meeting was adjourned at 7:35pm.

Respectfully submitted,

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Timothy R. Shaw, Secretary

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Jason Green, President of the Board

**MINUTES OF THE OCTOBER 17, 2022  
BOARD OF DIRECTORS REGULAR MEETING  
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

4

**1. CALL TO ORDER, ROLL CALL**

The October 17, 2022 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting will be physically open to the public with some reasonable limitations pursuant to current state and county guidelines. All in-person attendees are required to wear masks pursuant to the Sacramento County public health order and the federal Americans with disabilities act. Director Gifford led the pledge of allegiance.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director John Ridilla, Director Chris Gifford, Director Mary Harris, General Manager Tim Shaw, District Engineer, Mike Vasquez, and, Legal Counsel were present.

**2. PUBLIC COMMENT** – Public member commented that the new water bill mailed to customers doesn't have the District phone number on it.

Public member commented regarding a conversation she had with the office staff concerning the amount of her recent water bill. The bill consisted of charges for an inoperable meter, and a leak and felt the charges were too high.

**3. CONSENT CALENDAR**

**3.1. Minutes September 19, 2022**

**3.2 August Expenditures**

**3.3 August Financials**

Public member requested the minutes within the public comment section from the previous meeting and future meetings contain more detailed information. Director Ridilla commented to correct the record of information on a case-by-case basis.

*It was moved by Director Gifford and seconded by Director Green to approve the consent calendars. Directors Green, Harris, Gifford and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

**4. REGULAR CALENDAR  
ITEMS FOR DISCUSSION AND ACTION**

**4.1 GM Report.**

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.  
*The Board took no action on this item.*

GM Shaw answered Director Harris's inquiry concerning the Elverta Specific Plan. GM Shaw explained he had a meeting with County Planning Department and they clarified that none of the projects concerning ESP can move forward without a water supply agreement. Director Harris asked about the Cola Negotiation Ad Hoc Committee. GM Shaw stated the committee is Director Chris Gifford and Director Jason Green appointed by the chair at a public Executive Committee meeting.

**4.2 District Engineer's Report.**

The Contract District Engineer report provided a General District Engineering, Active Development Reviews (only projects with updates from the last Board Meeting), CIP Dry Creek Road Pipe Replacement Project.

*The Board took no action on this item.*

#### **4.3 Consider Customer Request for Board Consideration of Billing Issues, Account # 7026001**

The customer's request was submitted the same day as the Executive Committee, 10-3-2022, i.e., not in time to be included with the agenda documents for the Executive Committee.

The customer is essentially requesting the estimated difference between their typical bill and the bill they received after their water softener malfunctioned resulting in a high volume of water consumption. The customer indicates they experienced the same issue before, however, the customer indicated they did not receive a courtesy phone call this time when their water softener malfunctioned.

Algorithms in the metering software generate reports, which the Conservation Coordinator uses for outreach to customers with continuous consumption, e.g., leaks. A malfunctioning water softener can result in such, however, it depends on the symptoms of the softener malfunction. Some softeners are programmed to regenerate the media only during hours of the day when household water use is unlikely, e.g., after midnight. Continuous flow for a few hours may or may not trigger the continuous use software flag.

Comments/Questions – No public comment.

Director Ridilla questioned the follow up procedures by staff when there is no response from a customer notified of a high consumption email or phone call.

*It was moved by Director Harris and seconded by Director Ridilla to reimburse the customer \$450.00. Directors Green, Gifford, Harris and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

#### **4.4 Consider Adopting Proposed Capacity Fee Payment Plan Agreement.**

In the past year, the District has received interest from a few residents within the District's service area for a capacity fee payment plan. These residents are not currently connected to the water distribution system. Typically, they have/had a private well that is failing/has failed for one reason or another. The current drinking water capacity fee for a 1-inch service is nearly \$16,000 (excluding excavation and plumbing costs), which can represent a financial barrier for those not building a new house and incorporating the capacity fee into the total construction costs loan financing.

Earlier this month, the District became aware of a disadvantaged resident, who has a collapsed well and substantive financial limitations. A new well costs at least \$30,000. This disadvantaged resident has no means to pay an upfront cost of \$30,000 for a new well but might be able to afford the 1-inch service ~\$16,000 capacity fee (excluding excavation and plumbing cost to physically connect pipes) via a payment plan. Alternatively, since this resident would not be subject to the mandatory residential fire sprinkler requirements, the capacity fee for a 5/8-inch service is approximately \$6,350 (again excluding excavation and plumbing).

For example, for 5/8-inch service, \$6,350 for capacity fee plus around \$3,000 for excavation/plumbing equals \$9,350. If the Board and the resident agree to a 5-year monthly payment plan. The monthly installments would be approximately \$168. This charge would be in addition to the bimonthly service charge for water service.

The draft payment plan agreement is a document associated with this item and included in the packets. If the Board finds it appropriate to approve the proposed capacity fee payment plan agreement form, the Board would separately (at future public meetings) consider residents' request for payment agreements, i.e., Board approval of the form does not correspond to blanket approval for all requesting residents.

Comments/Questions – Public member requested that this payment plan be added as a policy of the District. This public member had further questions on the Payment Plan agreement presented. Public member asked how this would impact the budget of the District. GM Shaw explained these are restricted funds to be only used for capacity and this agreement will be recorded with the County of Sacramento.

*It was moved by Director Ridilla and seconded by Director Harris to adopt the Proposed Capacity Fee Payment Plan Agreement. Directors Harris, Ridilla, Green, and Gifford voted yes. The motion carried with a roll call vote of 4-0-0.*

#### **4.5 Consider Approving Revisions to the Discontinuation of Residential Water Service for Nonpayment Policy**

The Executive Committee directed staff to simplify this report. For those who wish to review the more detailed report, it can be accessed via [www.rlecwd.com](http://www.rlecwd.com).

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SB was signed into law in September 2018 and stipulated an effective date of February 2020 (one month prior to the onset of the COVID 19 pandemic. The pandemic provoked several Executive Orders from the Governor, including an order declaring a moratorium on discontinuing residential water service for non-payment. The moratorium on water service termination lasted 2-years. Now that the moratorium was lifted, the District has observed needed improvements.

The total person-hours needed to provide all of the notices and customer outreach prescribed in the current Discontinuation of Residential Water policy exceeds the service fees. The current policy and practice include the following notices:

1. The bill, meters are read, and the bills are mailed every two months.
2. Reminder Notice, mailed out at least 19-days after the bills are mailed. Reminder notices entail a \$5 charge to the account holder for the cost of preparing and mailing the notice.. The Reminder Notice correlates to customers who do not pay prior to the fee free deadline.
3. A “48-hour” notice, is physically hung at the residence where water service is provided. The “48-hour” notice entails a \$40 fee for the cost of preparing and distributing the notice. The “48-hour” notice provides much of the stipulated information required by SB 998.
4. A service termination notice (tag), is also physically hung at the service address. The service termination tag is hung by RLECWD staff at the time the staff shuts off the service valve. The termination tag also correlates to a \$40 fee to cover the cost of tag preparation and person-hours shutting off service (and subsequently turning on after the non-payment issues are resolved).

SB 998 stipulates that customers with incomes less than 200% of the federal poverty line (around \$36,000 per year for a household of two persons) must not be charged more than \$50 to have their water service recontinued after shut off for non-payment. Instead of expanding the duties and training for current RLECWD staff to document income levels of affected customers, the RLECWD adopted policy presumes every customer qualifies for the \$50 limit. However, staff feedback, who are observing that the District is expending far more than \$50 in person-hours alone are raising virtual alarm bells, e.g., “we cannot keep this up without staffing augmentations and or other priorities being subjugated to the SB 998 process.

The District can take the following mitigating measures to improve the process and reduce superfluous notices currently exacerbating the mismatch of fees and costs:

Eliminate the service termination tags and modify the “48-hour” and Reminder Notices. The Reminder Notice revision would place the bulk of the SB 998 required information. The Reminder Notice would include information on; how to request a payment plan, how to appeal to the Board, how to get a copy of the Discontinuation of Water Service policy etc. Although not required, I support also including contact information for the Low Income Household Water Assistance Program, which is a 3rd party non-profit helping disadvantaged residents with paying past due utility bills.

The modifications to the “48-hour” notices would be such that the notices could not be called 48-hours. The name change could be “Final Notice” or similar. Pursuant to SB 998 these notices must be distributed (mailed) no less than 7-days prior to the discontinuation of service. The Final Notice should convey to the customer how much payment is required to avoid service termination and the cost to restore service after termination has occurred. These Final Notices would be formatted to stipulate the charge for resuming service after service has been terminated will require payment the past due balance and an additional \$50 (total cost to shut off then subsequently turn back on after payment is received).

The consequences for discontinuing water service in violation of SB 998, 2) include up to \$1,000 per day fine to the District for each day the customer was shutoff without compliance with SB 998 requirements.

Comments/Questions – Public member asked about rented properties getting notices.

*It was moved by Director Gifford and seconded by Director Ridilla to approve the revisions to the Discontinuation of Residential Water Service for Nonpayment Policy. Directors Green, Gifford, Harris, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

#### **4.6 Consider Ratifying the 2022 COLA Negotiations Ad Hoc Committee Assignment.**

At the September 19th Board meeting, the Board postponed the action recommended by the Executive Committee, i.e., the Board did not authorize the formation of an ad hoc committee to begin negotiations with Teamster Local 150 for the 2022 COLA.

Subsequent to the September 19th Board meeting, the District received correspondence from Teamster Local 150 requesting to begin negotiations and further requesting available negotiations meeting dates from the District. In response, the Chair, Legal Counsel and the GM reviewed relevant District policies, then the Chair (with concurrence from the GM and Legal Counsel) assigned an ad hoc committee consisting of Board Members Green and Gifford, to begin the negotiations process.

In accordance with District policy (2.01.065), it is necessary to request Board retroactive approval of the ad hoc committee assignments.

Director Harris commented to the Board that she felt this was a violation of the Brown Act, since the committee was not appointed during a public Board Meeting. General Counsel disagreed with the Director. GM Shaw emphasized that it was causing strife that the Board had asked to postpone the negotiations until the new Board members are seated, which the CPI is established in November going into effect in December and the new Board doesn't seat until December.

Comments/Questions – Public member asked who was on the Ad Hoc Committee. GM Shaw answered Director Green and Gifford. Public member asked about if the agenda item is about union negotiations. Legal Counsel clarified that this item is about establishing an Ad Hoc Committee.

*It was moved by Director Ridilla and seconded by Director Green to ratify the Cola Negotiations Ad Hoc Committee. Directors Green, Gifford, and Ridilla voted yes. Director Harris abstained. The motion carried with a roll call vote of 3-0-1.*

#### **4.7 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.**

Director Harris was nominated to serve on the SGA Officer Nominating Committee.

*It was moved by Director Gifford and seconded by Director Green to approve the appointment of Director Harris to the SGA Officer Nominating Committee. Directors Green, Gifford, Harris and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

*It was moved by Director Ridilla and seconded by Director Green to approve for Director Harris's attendance for the cost of the ticket to the SGA social event. Directors Green, Gifford, Harris and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

## **5. INFORMATION ITEMS**

### **5.1 District Activities Reports**

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Completed and Pending Items Report – Written report provided.
- 5.1.3 Conservation Report – Written report provided.
- 5.1.4 Leak Repair Report – Report provided.
- 5.1.5 SB 1439 New Conflict of Interest Requirements (substantial)– Information provided.
- 5.1.6 Water Loss Audit– Information provided. Public member asked if the report included loss of water stolen from fire hydrants.

**5.2 Board Member Report**

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action taken.
- 5.2.2 Sacramento Groundwater Authority – Harris (primary) – Director Harris gave a verbal report.
- 5.2.3 Executive Committee – Gifford, Ridilla – Minutes provided.
- 5.2.4 ACWA/JPIA – Ridilla – GM Shaw stated they may have on the November Executive Committee to move Workers Compensation Insurance from JPIA to ACWA.
- 5.2.5 Ad Hoc – COLA Committee
- 5.2.6 Ad Hoc – GM Evaluation Committee – Future meeting will take place.

**Closed Session will not take place since the GM Evaluation Committee has not met.**

**The GM Evaluation Ad Hoc Committee discussed meeting Thursday, October 20th at 5:00pm.**

**6. Public Comment Prior to Closed Session**

**7. CLOSED SESSION - The Board of Directors will meet in closed session to discuss the following item:**

**7.1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager: The Board will conduct a performance evaluation of the General Manager pursuant to subdivision (b) of California Government Code Section 54957.**

**8. RECONVENE IN OPEN SESSION 8.1. Announce any reportable actions authorized in closed session.**

**9. DIRECTORS’ AND GENERAL MANAGER COMMENTS – Director Ridilla made a comment he has one more meeting.**

**10. ADJOURNMENT - The meeting was adjourned at 7:28pm.**

Respectfully submitted,

\_\_\_\_\_  
Timothy R. Shaw, Secretary

\_\_\_\_\_  
Jason Green, President of the Board





**Consent Calendar  
Agenda Item: 3.2**

**Date:** November 21, 2022

**Subject:** Expenditures

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The Executive Committee recommends approval of the Expenditures for the months of September 2022

**Current Background and Justification:**

These expenditures have been completed since the last regular meeting of the Board of Directors.

**Conclusion:**

I recommend the Board approve the Expenditures for September 2022.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Ridilla: \_\_\_\_\_ Harris: \_\_\_\_\_ Jason Green \_\_\_\_\_ Gifford \_\_\_\_\_.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Rio Linda Elverta Community Water District  
Expenditure Report  
September 2022**

| Type            | Date       | Num  | Name                                 | Memo  | Amount    |
|-----------------|------------|------|--------------------------------------|---|-----------|
| Liability Check | 09/07/2022 | EFT  | QuickBooks Payroll Service           | For PP Ending 09/03/22 Pay date 09/08/22              | 18,987.71 |
| Liability Check | 09/08/2022 | EFT  | CalPERS                              | For PP Ending 09/03/22 Pay date 09/08/22              | 3,007.47  |
| Liability Check | 09/08/2022 | EFT  | CalPERS                              | For PP Ending 09/03/22 Pay date 09/08/22              | 1,147.92  |
| Liability Check | 09/08/2022 | EFT  | Internal Revenue Service             | Employment Taxes                                      | 7,460.70  |
| Liability Check | 09/08/2022 | EFT  | Employment Development               | Employment Taxes                                      | 1,539.82  |
| Liability Check | 09/08/2022 | EFT  | Empower                              | Deferred Compensation Plan: Employer & Employee Share | 2,356.00  |
| Bill Pmt -Check | 09/08/2022 | EFT  | Adept Solutions                      | Computer Maintenance                                  | 1,208.00  |
| Bill Pmt -Check | 09/08/2022 | EFT  | Comcast                              | Phone/Internet  | 367.59    |
| Bill Pmt -Check | 09/08/2022 | EFT  | Republic Services                    | Utilities   | 44.76     |
| Check           | 09/08/2022 | EFT  | RLECWD                               | Umpqua Bank Monthly Debt Service Transfer             | 17,000.00 |
| Transfer        | 09/08/2022 | EFT  | RLECWD - Capital Improvement         | Current Monthly Transfer                              | 49,500.00 |
| Check           | 09/08/2022 | 2267 | Customer                             | Final Bill Refund                                     | 87.05     |
| Check           | 09/08/2022 | 2268 | Customer                             | Final Bill Refund                                     | 40.00     |
| Check           | 09/08/2022 | 2269 | Customer                             | Final Bill Refund                                     | 96.20     |
| Check           | 09/08/2022 | 2270 | Customer                             | Final Bill Refund                                     | 53.47     |
| Check           | 09/08/2022 | 2271 | Customer                             | Final Bill Refund                                     | 48.91     |
| Check           | 09/08/2022 | 2272 | Customer                             | Final Bill Refund                                     | 28.48     |
| Bill Pmt -Check | 09/08/2022 | 2273 | ABS Direct                           | Printing/ Postage                                     | 254.82    |
| Bill Pmt -Check | 09/08/2022 | 2274 | ACWA/JPIA Powers Insurance Authority | EAP   | 23.80     |
| Bill Pmt -Check | 09/08/2022 | 2275 | VOID                                 | VOID  | 0.00      |
| Bill Pmt -Check | 09/08/2022 | 2276 | BSK Associates                       | Lab Fees  | 1,854.00  |
| Bill Pmt -Check | 09/08/2022 | 2277 | Corelogic Solutions                  | Metro Scan  | 134.75    |
| Bill Pmt -Check | 09/08/2022 | 2278 | Intermedia.net                       | Telephone   | 94.28     |
| Bill Pmt -Check | 09/08/2022 | 2279 | Quill                                | Office Expense  | 178.07    |
| Bill Pmt -Check | 09/08/2022 | 2280 | Rio Linda Elverta Recreation & Park  | Meeting Fees  | 25.00     |
| Bill Pmt -Check | 09/08/2022 | 2281 | Rio Linda Hardware & Building Supply | Shop Supplies   | 256.87    |
| Bill Pmt -Check | 09/08/2022 | 2282 | RW Trucking                          | Distribution Supplies                                 | 731.61    |
| Bill Pmt -Check | 09/08/2022 | 2283 | Sierra Chemical Company              | Chemical Supplies                                     | 1,243.44  |
| Bill Pmt -Check | 09/08/2022 | 2284 | SMUD                                 | Utilities   | 27,553.04 |
| Bill Pmt -Check | 09/08/2022 | 2285 | Spok Inc.                            | Field Communication                                   | 15.42     |
| Bill Pmt -Check | 09/08/2022 | 2286 | Vanguard Cleaning Systems            | Janitorial  | 195.00    |
| Check           | 09/08/2022 | 2287 | Teamsters                            | Union Dues  | 720.00    |
| Check           | 09/12/2022 | EFT  | Sacramento Metropolitan Air Quality  | Permits   | 2,152.75  |
| Liability Check | 09/21/2022 | EFT  | QuickBooks Payroll Service           | For PP Ending 09/17/22 Pay date 09/22/22              | 17,718.90 |
| Liability Check | 09/22/2022 | EFT  | CalPERS                              | For PP Ending 09/17/22 Pay date 09/22/22              | 3,007.47  |
| Liability Check | 09/22/2022 | EFT  | CalPERS                              | For PP Ending 09/17/22 Pay date 09/22/22              | 1,147.92  |
| Liability Check | 09/22/2022 | EFT  | Internal Revenue Service             | Employment Taxes                                      | 6,903.00  |
| Liability Check | 09/22/2022 | EFT  | Employment Development               | Employment Taxes                                      | 1,372.39  |
| Liability Check | 09/22/2022 | EFT  | Empower                              | Deferred Compensation Plan: Employer & Employee Share | 2,336.64  |
| Bill Pmt -Check | 09/17/2022 | EFT  | ARCO                                 | Transportation Fuel                                   | 995.44    |
| Liability Check | 09/22/2022 | EFT  | Kaiser Permanente                    | Health Insurance                                      | 1,777.00  |
| Bill Pmt -Check | 09/22/2022 | EFT  | PGE                                  | Utilities   | 53.02     |



**Rio Linda Elverta Community Water District  
Expenditure Report  
September 2022**

| Type  | Date       | Num  | Name                         | Memo  | Amount                   |
|---|------------|------|------------------------------|---|--------------------------|
| Liability Check                               | 09/22/2022 | EFT  | Principal                    | Dental & Vision Insurance   | 1,644.54                 |
| Bill Pmt -Check                               | 09/22/2022 | EFT  | Umpqua Bank Credit Card      | Backflow Testing, Computer, Construction Eq Maint , Office,<br>Postage, Pumping Maint | 1,905.43                 |
| Liability Check                               | 09/22/2022 | EFT  | Western Health Advantage     | Health Insurance  | 10,909.42                |
| Check   | 09/22/2022 | EFT  | Wageworks                    | FSA Administration Fee  | 76.25                    |
| Bill Pmt -Check                               | 09/22/2022 | EFT  | Verizon                      | Field Communication, Field IT   | 720.96                   |
| Bill Pmt -Check                               | 09/22/2022 | EFT  | Voyager Fleet                | Fuel  | 450.65                   |
| Check   | 09/22/2022 | EFT  | RLECWD - SURCHARGE ACCOUNT 1 | Bi-monthly Transfer   | 87,815.83                |
| Check   | 09/22/2022 | EFT  | RLECWD - SURCHARGE ACCOUNT 2 | Bi-monthly Transfer   | 73,035.24                |
| Check   | 09/22/2022 | EFT  | RLECWD                       | Transfer to Operating Reserves Budget 22-23   | 28,273.00                |
| Check   | 09/22/2022 | 2288 | County of Sacramento         | Utilities   | 477.75                   |
| Bill Pmt -Check                               | 09/22/2022 | 2289 | EKI Environment & Water      | Engineering   | 5,000.00                 |
| Bill Pmt -Check                               | 09/22/2022 | 2290 | Pacific Premier Bank         | Surcharge 2 Loan Payment  | 156,902.67               |
| Bill Pmt -Check                               | 09/22/2022 | 2291 | Pacific Shredding            | Office Expense  | 36.96                    |
| Bill Pmt -Check                               | 09/22/2022 | 2292 | Sacramento County Utilities  | Utilities   | 113.70                   |
| Bill Pmt -Check                               | 09/22/2022 | 2293 | Sierra Chemical Company      | Treatment   | 1,149.24                 |
| Bill Pmt -Check                               | 09/22/2022 | 2294 | Tak Communications CA        | Contract Repairs  | 11,519.32                |
| Bill Pmt -Check                               | 09/22/2022 | 2295 | Unifirst Corporation         | Uniforms  | 385.13                   |
| Bill Pmt -Check                               | 09/22/2022 | 2296 | USA Bluebook                 | Pumping Maint, Treatment  | 683.36                   |
| <b>Total 10000 - Bank - Operating Account</b> |            |      |                              |   | <b><u>554,818.16</u></b> |



Rio Linda Elverta Community Water District  
Expenditure Report  
September 2022

| Type                        | Date       | Num | Payee  | Memo                     | Amount            |
|-----------------------------|------------|-----|--------|--------------------------|-------------------|
| Check                       | 09/22/2022 | EFT | RLEPWD | Surcharge 2 Loan Payment | 156,902.67        |
| 10375 · Surcharge Account 2 |            |     |        |                          | <u>156,902.67</u> |



## Consent Calendar Agenda Item: 3.3

**Date:** November 21, 2022  
**Subject:** Financial Reports  
**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The Executive Committee recommends approval of the Districts Financial Reports for the month of September 2022.

**Current Background and Justification:**

The financial reports are for the District's balance sheet, profit and loss, and capital improvements year to date.

These financials are to be presented to the Board of Directors in order to inform them of the District's current financial condition.

**Conclusion:**

I recommend the Board approve the Financial Reports for September 2022.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_  
Ridilla: \_\_\_\_\_ Harris: \_\_\_\_\_ Jason Green \_\_\_\_\_ Gifford \_\_\_\_\_.  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Rio Linda Elverta Community Water District**  
**Balance Sheet**  
 As of September 30, 2022

**ASSETS**

**Current Assets**

**Checking/Savings**

**100 · Cash & Cash Equivalents**

**10000 · Operating Account**

10020 · Operating Fund-Umpqua 1,473,786.09

**Total 10000 · Operating Account** 1,473,786.09

**10475 · Capital Improvement**

10480 · General 394,897.08

10481 · Cr6 Mitigation 454,500.00

10485 · Vehicle Replacement Reserve 17,948.49

**Total 10450 · Capital Improvement** 867,345.57

10490 · Future Capital Imp Projects 1,630,761.31

**Total 100 · Cash & Cash Equivalents** 3,971,892.97

**102 · Restricted Assets**

**102.2 · Restricted for Debt Service**

10700 · ZIONS Inv/Surcharge Reserve 495,886.82

10300 · Surcharge 1 Account 881,150.53

10350 · Umpqua Bank Debt Service 85,330.94

10380 · Surcharge 2 Account 198,209.56

10385 · OpusBank Checking 557,865.70

**Total 102.2 · Restricted for Debt Service** 2,218,443.55

**102.4 · Restricted Other Purposes**

10600 · LAIF Account 411,558.45

10650 · Operating Reserve Fund 337,431.33

**Total 102.4 · Restricted Other Purposes** 748,989.78

**Total 102 · Restricted Assets** 2,967,433.33

**Total Checking/Savings** 6,939,326.30

**Accounts Receivable** 219,859.16

**Other Current Assets**

12000 · Water Utility Receivable 805,943.59

12200 · Accrued Revenue 0.00

12250 · Accrued Interest Receivable 1,305.12

15000 · Inventory Asset 52,310.62

16000 · Prepaid Expense 86,595.48

**Total Other Current Assets** 946,154.81

**Total Current Assets** 8,105,340.27

**Fixed Assets**

17000 · General Plant Assets 685,384.68

17100 · Water System Facilities 25,039,859.58

17300 · Intangible Assets 373,043.42

17500 · Accum Depreciation & Amort -11,137,668.41

18000 · Construction in Progress 424,288.05

18100 · Land 576,673.45

**Total Fixed Assets** 15,961,580.77

**Other Assets**

18500 · ADP CalPERS Receivable 470,000.00

19000 · Deferred Outflows 729,108.00

19900 · Suspense Account 0.00

**Total Other Assets** 1,199,108.00

**TOTAL ASSETS** 25,266,029.04

**Rio Linda Elverta Community Water District**  
**Balance Sheet**  
As of September 30, 2022

**LIABILITIES & EQUITY****Liabilities****Current Liabilities**

|                           |            |
|---------------------------|------------|
| Accounts Payable          | 65,284.80  |
| Credit Cards              | 72.00      |
| Other Current Liabilities | 944,837.33 |

|                                  |                     |
|----------------------------------|---------------------|
| <b>Total Current Liabilities</b> | <u>1,010,194.13</u> |
|----------------------------------|---------------------|

**Long Term Liabilities**

|                                  |              |
|----------------------------------|--------------|
| 23000 · OPEB Liability           | 81,433.00    |
| 23500 · Lease Buy-Back           | 558,032.27   |
| 25000 · Surcharge 1 Loan         | 3,094,197.71 |
| 25050 · Surcharge 2 Loan         | 2,325,040.16 |
| 26000 · Water Rev Refunding      | 1,506,424.00 |
| 26500 · ADP CalPERS Loan         | 440,000.00   |
| 27000 · Community Business Bank  | 140,123.22   |
| 29000 · Net Pension Liability    | 1,117,944.00 |
| 29500 · Deferred Inflows-Pension | 39,277.00    |
| 29600 · Deferred Inflows-OPEB    | 74,020.00    |

|                                    |                     |
|------------------------------------|---------------------|
| <b>Total Long Term Liabilities</b> | <u>9,376,491.36</u> |
|------------------------------------|---------------------|

**Total Liabilities**

|                      |
|----------------------|
| <u>10,386,685.49</u> |
|----------------------|

**Equity**

|   |              |
|---|--------------|
| 31500 · Invested in Capital Assets, Net | 8,829,942.46 |
| 32000 · Restricted for Debt Service     | 705,225.24   |
| 38000 · Unrestricted Equity             | 4,658,518.42 |
| Net Income                              | 685,657.43   |

**Total Equity**

|                      |
|----------------------|
| <u>14,879,343.55</u> |
|----------------------|

**TOTAL LIABILITIES & EQUITY**

|                             |
|-----------------------------|
| <u><u>25,266,029.04</u></u> |
|-----------------------------|

Accrual Basis

**Rio Linda Elverta Community Water District  
Operating Profit & Loss Budget Performance  
As of September 30, 2022**

|  | <u>Annual Budget</u> | <u>Sep 22</u>     | <u>Jul 22-Jun 23</u> | <u>% of Annual Budget</u> | <u>YTD Annual Budget Balance</u> |
|--|----------------------|-------------------|----------------------|---------------------------|----------------------------------|
| <b>Ordinary Income/Expense</b>                   |                      |                   |                      |                           |                                  |
| <b>Income</b>                                    |                      |                   |                      |                           |                                  |
| <b>Total 40000 · Operating Revenue</b>           | 3,040,800.00         | 535,340.47        | 923,478.50           | 30.37%                    | 2,117,321.50                     |
| <b>41000 · Nonoperating Revenue</b>              |                      |                   |                      |                           |                                  |
| 41110 · Investment Revenue                       |                      |                   |                      |                           |                                  |
| 41112 · Interest Revenue                         | 35.00                | 3.28              | 9.47                 | 27.06%                    | 25.53                            |
| <b>Surcharg Total 41110 · Investment Revenue</b> | 35.00                | 3.28              | 9.47                 | 27.06%                    | 25.53                            |
| 41120 · Property Tax                             | 109,100.00           | 0.00              | 2,801.65             | 2.57%                     | 106,298.35                       |
| <b>Total 41000 · Nonoperating Revenue</b>        | 109,135.00           | 3.28              | 2,811.12             | 2.58%                     | 106,323.88                       |
| <b>Total Income</b>                              | <u>3,149,935.00</u>  | <u>535,343.75</u> | <u>926,289.62</u>    | <u>29.41%</u>             | <u>2,223,645.38</u>              |
| <b>Gross Income</b>                              | 3,149,935.00         | 535,343.75        | 926,289.62           | 29.41%                    | 2,223,645.38                     |
| <b>Expense</b>                                   |                      |                   |                      |                           |                                  |
| <b>60000 · Operating Expenses</b>                |                      |                   |                      |                           |                                  |
| 60010 · Professional Fees                        | 108,200.00           | 9,671.30          | 20,072.02            | 18.55%                    | 88,127.98                        |
| <b>60100 · Personnel Services</b>                |                      |                   |                      |                           |                                  |
| 60110 · Salaries & Wages                         | 810,243.00           | 58,187.71         | 164,055.35           | 20.25%                    | 646,187.65                       |
| 60150 · Employee Benefits & Expense              | 496,340.00           | 34,709.88         | 94,509.53            | 19.04%                    | 401,830.47                       |
| <b>Total 60100 · Personnel Services</b>          | <u>1,306,583.00</u>  | <u>92,897.59</u>  | <u>258,564.88</u>    | <u>19.79%</u>             | <u>1,048,018.12</u>              |
| 60200 · Administration                           | 236,251.00           | 14,244.59         | 73,283.32            | 31.02%                    | 162,967.68                       |
| 64000 · Conservation                             | 300.00               | 0.00              | 0.00                 | 0.00%                     | 300.00                           |
| 65000 · Fleid Operations                         | 603,630.00           | 60,433.29         | 155,241.96           | 25.72%                    | 448,388.04                       |
| <b>Total 60000 · Operating Expenses</b>          | 2,254,964.00         | 177,246.77        | 507,162.18           | 22.49%                    | 1,747,801.82                     |
| <b>69000 · Non-Operating Expenses</b>            |                      |                   |                      |                           |                                  |
| 69010 · Debt Service                             |                      |                   |                      |                           |                                  |
| 69100 · Revenue Bond                             |                      |                   |                      |                           |                                  |
| 69105 · Principle                                | 152,273.00           | 0.00              | 0.00                 | 0.00%                     | 152,273.00                       |
| 69110 · Interest                                 | 48,650.00            | 0.00              | 0.00                 | 0.00%                     | 48,650.00                        |
| <b>Total 69100 · Revenue Bond</b>                | <u>200,923.00</u>    | <u>0.00</u>       | <u>0.00</u>          | <u>0.00%</u>              | <u>200,923.00</u>                |
| 69125 · AMI Meter Loan                           |                      |                   |                      |                           |                                  |
| 69130 · Principle                                | 52,948.00            | 0.00              | 26,652.61            | 50.34%                    | 26,295.39                        |
| 69135 · Interest                                 | 5,566.00             | 0.00              | 2,604.35             | 46.79%                    | 2,961.65                         |
| <b>Total 69125 · AMI Meter Loan</b>              | <u>58,514.00</u>     | <u>0.00</u>       | <u>29,256.96</u>     | <u>50.00%</u>             | <u>29,257.04</u>                 |
| 69200 · PERS ADP Loan                            |                      |                   |                      |                           |                                  |
| 69205 · Principle                                | 30,000.00            | 0.00              | 0.00                 | 0.00%                     | 30,000.00                        |
| 69210 · Interest                                 | 1,739.00             | 0.00              | 0.00                 | 0.00%                     | 1,739.00                         |
| <b>Total 69100 · PERS ADP Loan</b>               | <u>31,739.00</u>     | <u>0.00</u>       | <u>0.00</u>          | <u>0.00%</u>              | <u>31,739.00</u>                 |
| <b>Total 69010 · Debt Service</b>                | 291,176.00           | 0.00              | 29,256.96            | 10.05%                    | 261,919.04                       |
| 69400 · Other Non-Operating Expense              | 3,000.00             | 0.00              | 0.00                 | 0.00%                     | 3,000.00                         |
| <b>Total 69000 · Non-Operating Expenses</b>      | 294,176.00           | 0.00              | 29,256.96            | 9.95%                     | 264,919.04                       |
| <b>Total Expense</b>                             | <u>2,549,140.00</u>  | <u>177,246.77</u> | <u>536,419.14</u>    | <u>21.04%</u>             | <u>2,012,720.86</u>              |
| <b>Net Ordinary Income</b>                       | <u>600,795.00</u>    | <u>358,096.98</u> | <u>389,870.48</u>    |                           |                                  |
| <b>Net Income</b>                                | <u>600,795.00</u>    | <u>358,096.98</u> | <u>389,870.48</u>    |                           |                                  |



**Rio Linda Elverta Community Water District**  
**CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2022-23**  
 As of September 30, 2022

|  | GENERAL           |                  | FUTURE CAPITAL IMPROVEMENT PROJECTS |                  | VEHICLE & LARGE EQUIPMENT REPLACEMENT |            |
|--|-------------------|------------------|-------------------------------------|------------------|---------------------------------------|------------|
|  | Annual Budget     | YTD Actual       | Annual Budget                       | YTD Actual       | Annual Budget                         | YTD Actual |
| <b>FUNDING SOURCES</b>                     |                   |                  |                                     |                  |                                       |            |
| Fund Transfers                             |                   |                  |                                     |                  |                                       |            |
| Operating Fund Transfers In                | 594,000.00        | 148,500.00       | -                                   | -                | -                                     | -          |
| Operating Fund Transfers Out               | (59,000.00)       | -                |                                     |                  |                                       |            |
| CIP Fund Intrafund Transfers               | (312,737.00)      | -                | 302,737.00                          | -                | 10,000.00                             | -          |
| PERS ADP Loan Payment                      |                   |                  |                                     |                  |                                       |            |
| Principle                                  |                   |                  | 30,000.00                           | -                |                                       |            |
| Interest                                   |                   |                  | 1,739.00                            | -                |                                       |            |
| Investment Revenue                         | 85.00             | 21.44            | 110.00                              | 41.94            | -                                     | -          |
| <b>PROJECTS</b>                            |                   |                  |                                     |                  |                                       |            |
| <b>A - WATER SUPPLY</b>                    | -                 |                  |                                     |                  |                                       |            |
| A-1 - Miscellaneous Pump Replacements      | 40,000.00         | -                |                                     |                  |                                       |            |
| <b>Total A - WATER SUPPLY</b>              | <b>40,000.00</b>  | <b>-</b>         | <b>-</b>                            | <b>-</b>         | <b>-</b>                              | <b>-</b>   |
| <b>B - WATER DISTRIBUTION</b>              |                   |                  |                                     |                  |                                       |            |
| B-1 - Service Replacements                 | 30,000.00         | -                | -                                   | -                | -                                     | -          |
| B-2 - Small Meter Replacements             | 120,000.00        | 10,796.50        | -                                   | -                | -                                     | -          |
| B-3 - Large Meter Replacements             | 5,000.00          | -                | -                                   | -                | -                                     | -          |
| B-4 - Pipeline Replacement                 | -                 | -                | 478,844.00                          | 79,650.00        | -                                     | -          |
| <b>Total B - WATER DISTRIBUTION</b>        | <b>155,000.00</b> | <b>10,796.50</b> | <b>478,844.00</b>                   | <b>79,650.00</b> | <b>-</b>                              | <b>-</b>   |
| <b>M - GENERAL PLANT ASSETS</b>            |                   |                  |                                     |                  |                                       |            |
| M-1 - Urban Water Management Plan          | 50,000.00         | 50,000.00        | -                                   | -                | -                                     | -          |
| <b>Total M - GENERAL PLANT ASSETS</b>      | <b>50,000.00</b>  | <b>50,000.00</b> | <b>-</b>                            | <b>-</b>         | <b>-</b>                              | <b>-</b>   |
| <b>TOTAL BUDGETED PROJECT EXPENDITURES</b> | <b>245,000.00</b> | <b>60,796.50</b> | <b>478,844.00</b>                   | <b>79,650.00</b> | <b>-</b>                              | <b>-</b>   |

**Rio Linda Elverta Community Water District**  
**Capacity Revenue Profit & Loss Budget Performance**  
 July - September 2022

|                                      | <u>Annual Budget</u>     | <u>Jul-Sep 22<br/>Current<br/>QTR</u> | <u>Jul 22-Jun 23<br/>YTD</u> | <u>% of<br/>Annual<br/>Budget</u> | <u>YTD Annual<br/>Budget<br/>Balance</u> |
|--------------------------------------|--------------------------|---------------------------------------|------------------------------|-----------------------------------|--|
| <b>Income</b>                        |                          |                                       |                              |                                   |  |
| <b>41000 · Non-Operating Revenue</b> |                          |                                       |                              |                                   |  |
| 41110 · Investment Revenue           |                          |                                       |                              |                                   |  |
| 41112 · Interest Revenue             | 1,000.00                 | 745.67                                | 745.67                       | 74.57%                            | 254.33                                   |
|                                      | <u>1,000.00</u>          | <u>745.67</u>                         | <u>745.67</u>                | <u>74.57%</u>                     | <u>254.33</u>                            |
| <b>44100 · Capacity Fee Revenue</b>  | 500,000.00               | 386,400.00                            | 386,400.00                   | 77.28%                            | 113,600.00                               |
| <b>Total Income</b>                  | <u>501,000.00</u>        | <u>387,145.67</u>                     | <u>387,145.67</u>            | <u>77.28%</u>                     | <u>113,854.33</u>                        |
| <b>Gross Income</b>                  | <u>501,000.00</u>        | <u>387,145.67</u>                     | <u>387,145.67</u>            | <u>77.28%</u>                     | <u>113,854.33</u>                        |
| <b>Net Income</b>                    | <u><u>501,000.00</u></u> | <u><u>387,145.67</u></u>              | <u><u>387,145.67</u></u>     |                                   |  |

**Rio Linda Elverta Community Water District  
Surcharge 1 Profit & Loss Budget Performance  
July - September 2022**

|                                       | <u>Annual Budget</u> | <u>Jul-Sep 22<br/>Current QTR</u> | <u>Jul 22-Jun 23<br/>YTD</u> | <u>% of<br/>Annual<br/>Budget</u> | <u>YTD Annual<br/>Budget<br/>Balance</u> |
|---------------------------------------|----------------------|-----------------------------------|------------------------------|-----------------------------------|--|
| <b>Income</b>                         |                      |                                   |                              |                                   |  |
| 41000 · Non-Operating Revenue         |                      |                                   |                              |                                   |  |
| 41110 · Investment Revenue            |                      |                                   |                              |                                   |  |
| 41111 · Dividend Revenue              | 0.00                 | 238.50                            | 238.50                       | 100.0%                            | -238.50                                  |
| 41112 · Interest Revenue              | 1,000.00             | 1,835.14                          | 1,835.14                     | 183.51%                           | -835.14                                  |
| 41113 · Market Value Adjustment       | 0.00                 | -8,322.20                         | -8,322.20                    | 100.0%                            | 8,322.20                                 |
|                                       | <u>1,000.00</u>      | <u>-6,248.56</u>                  | <u>-6,248.56</u>             | <u>-624.86%</u>                   | <u>7,248.56</u>                          |
| 43010 · Surcharge 1 Revenue           | 523,374.00           | 116,128.34                        | 116,128.34                   | 22.19%                            | 407,245.66                               |
| <b>Total Income</b>                   | <u>524,374.00</u>    | <u>109,879.78</u>                 | <u>109,879.78</u>            | <u>20.95%</u>                     | <u>414,494.22</u>                        |
| <b>Gross Income</b>                   | 524,374.00           | 109,879.78                        | 109,879.78                   | 20.95%                            | 414,494.22                               |
| <b>Expense</b>                        |                      |                                   |                              |                                   |  |
| 69150 · Surcharge 1 Loan              |                      |                                   |                              |                                   |  |
| 69155 · Principle                     | 379,389.00           | 0.00                              | 0.00                         | 0.0%                              | 379,389.00                               |
| 69160 · Interest                      | 81,966.00            | 0.00                              | 0.00                         | 0.0%                              | 81,966.00                                |
| 69170 · Admin Fees                    | 2,300.00             | 548.33                            | 548.33                       | 23.84%                            | 1,751.67                                 |
| <b>Total 69150 · Surcharge 1 Loan</b> | <u>463,655.00</u>    | <u>548.33</u>                     | <u>548.33</u>                | <u>0.12%</u>                      | <u>463,106.67</u>                        |
| <b>Total Expense</b>                  | <u>463,655.00</u>    | <u>548.33</u>                     | <u>548.33</u>                |                                   |  |
| <b>Net Income</b>                     | <u>60,719.00</u>     | <u>109,331.45</u>                 | <u>109,331.45</u>            |                                   |  |

**Rio Linda Elverta Community Water District**  
**Surcharge 2 Profit & Loss Budget Performance**  
 July - September 2022

# 15

|                                       | <u>Annual Budget</u> | <u>Jul-Sep 22<br/>Current QTR</u> | <u>Jul 22-Jun 23<br/>YTD</u> | <u>% of Annual<br/>Budget</u> | <u>YTD Annual<br/>Budget<br/>Balance</u> |
|---------------------------------------|----------------------|-----------------------------------|------------------------------|-------------------------------|--|
| <b>Income</b>                         |                      |                                   |                              |                               |  |
| 41000 · Non-Operating Revenue         |                      |                                   |                              |                               |  |
| 41110 · Investment Revenue            |                      |                                   |                              |                               |  |
| 41112 · Interest Revenue              | 500.00               | 20.43                             | 20.43                        | 4.09%                         | 479.57                                   |
|                                       | <u>500.00</u>        | <u>20.43</u>                      | <u>20.43</u>                 | <u>4.09%</u>                  | <u>479.57</u>                            |
| 43050 · Surcharge 2 Revenue           | 439,019.00           | 96,575.19                         | 96,575.19                    | 22.0%                         | 342,443.81                               |
| <b>Total Income</b>                   | <u>439,519.00</u>    | <u>96,595.62</u>                  | <u>96,595.62</u>             | <u>21.98%</u>                 | <u>342,923.38</u>                        |
| <b>Gross Income</b>                   | 439,519.00           | 96,595.62                         | 96,595.62                    | 21.98%                        | 342,923.38                               |
| <b>Expense</b>                        |                      |                                   |                              |                               |  |
| 69175 · Surcharge 2 Loan              |                      |                                   |                              |                               |  |
| 69180 · Principle                     | 230,000.00           | 115,000.00                        | 115,000.00                   | 50.0%                         | 115,000.00                               |
| 69185 · Interest                      | 81,920.00            | 41,902.67                         | 41,902.67                    | 51.15%                        | 40,017.33                                |
| <b>Total 69175 · Surcharge 2 Loan</b> | <u>311,920.00</u>    | <u>156,902.67</u>                 | <u>156,902.67</u>            | <u>50.3%</u>                  | <u>155,017.33</u>                        |
| <b>Total Expense</b>                  | <u>311,920.00</u>    | <u>156,902.67</u>                 | <u>156,902.67</u>            |                               |  |
| <b>Net Income</b>                     | <u>127,599.00</u>    | <u>-60,307.05</u>                 | <u>-60,307.05</u>            |                               |  |



**Items for Discussion and Action  
Agenda Item: 4.1**

**Date:** November 21, 2022  
**Subject:** General Manager's Report  
**Staff Contact:** Timothy R. Shaw

**Recommended Committee Action:**

N/A this item is not reviewed by committee.

**Current Background and Justification:**

The General Manager will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

**Conclusion:**

No Board action is anticipated for this item.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Ridilla: \_\_\_\_\_ Harris: \_\_\_\_\_ Jason Green \_\_\_\_\_ Gifford \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Date:** November 21, 2022

**Subject:** General Manager Report

**Staff Contact:** Timothy R. Shaw, General Manager

For the given month, I participated in the following reoccurring meetings and special events: Demands for resources associated with transitioning from wired to wireless internet service dominated this reporting period.

1. On October 18th , I met with the 2022 COLA Negotiations Ad Hoc to discuss a counter proposal.
2. From October 18<sup>th</sup> through November 8<sup>th</sup> , I recurrently coordinated with Verizon Wireless Internet techs, CUSI (billing software) techs, the District's Webmaster, and Adept Solutions techs for the transition from wired to wireless internet service, which will save District ratepayers over \$3,000 each year.
3. On October 25<sup>th</sup> , I met with Dan York, General Manager of Sacramento Suburban Water District.
4. On October 26th , I participated in a meeting of the State Water Resources Control Board, Operator Certification Office.
5. On November 1st , I met with Open Spatial, a company that provides Geographic Information System (GIS) platforms to utilities.
6. On November 2<sup>nd</sup> , I participated in a meeting of the Water Forum.
7. On November 2<sup>nd</sup> (afternoon) Director Elect Young visited the District for a tour of District facilities.
8. On November 3<sup>rd</sup> , I participated in a webinar by BBK Law on the California Voting Rights Act of 2001.
9. On November 3<sup>rd</sup> (afternoon) I corresponded with the Dept. of Water Resources regarding an error in the 2020 Urban Water Management Plan the District submitted. The error (essentially a typo) can be easily corrected.
10. On November 7th , Director Gifford, Director Ridilla, the Contract District Engineer and I held an Executive Committee meeting.

11. On November 10<sup>th</sup> I was off in observance of Veterans Day.

12. On November 15<sup>th</sup>, I participated in the Association of California Water Agencies, Groundwater Quality Subcommittee meeting.

Throughout the reporting period, additional demands for resources were incurred from:

- Coordinating with staff on the costs of service for late notices and service terminations for Resolution 2022-08.
- Re-establishing and confirming functionality of all hardware and software following the transition from wired to wireless internet.
- Setting up a new Office 365 email account to enable onboarding of Director Elect Vicky Young.

The District continues to see record inflation as it renews memberships, e.g. ACWA and CSDA. Fuel costs have somewhat declined following a spike in price about a month ago.



**Items for Discussion and Action  
Agenda Item: 4.2**

**Date:** November 21, 2022  
**Subject:** Contract District Engineer’s Report  
**Staff Contact:** Mike Vasquez, Contract District Engineer

**Recommended Committee Action:**

N/A this item is not reviewed by committee.

**Current Background and Justification:**

The Contract District Engineer will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

**Conclusion:**

No Board action is anticipated for this item.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Ridilla:\_\_\_\_ Harris:\_\_\_\_ Jason Green \_\_\_\_ Gifford \_\_\_\_.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



16 November 2022

**DISTRICT ENGINEER'S REPORT**

To: Tim Shaw, General Manager, Rio Linda / Elverta Community Water District  
From: Mike Vasquez, PE, PLS, Principal (EKI), Contract District Engineer (RL/ECWD)  
Subject: **District Engineer's Report for the 21 November 2022 Board of Directors Meeting**

The District Engineer is pleased to submit this brief update of duties and tasks performed for the period of 14 October 2022 to 16 November 2022:

**1. General District Engineering:**

- Valve Vault Cover Replacements at 30<sup>th</sup> St. and Elkhorn Blvd., and at Q St. and Dry Creek Rd. – The District Engineer met with Operations Staff to observe the condition of existing valve vault covers at the subject locations. The vault cover on 30<sup>th</sup> Street is failing due to heavy vehicular traffic and needs to be replaced as soon as possible. The vault cover on Q Street is not in dire need of replacement, but should be considered within the next 12 months. Operations Staff placed a steel plate over the vault cover on 30<sup>th</sup> Street as a safety measure while Staff works on procuring a new cover. The District Engineer prepared a brief vault cover exhibit and has been in communication with three vault cover manufacturers, two of which state the lead time for fabrication of a new cover is 3-4 months. The third manufacturer may be able to fabricate the cover in 2-3 months, and will visit the site the week of 11/28/2022 with Staff. The estimated cost for one vault cover replacement is approximately \$15,000.

**2. Active Development Reviews (only projects with updates from the last Board Meeting):**

- No significant updates for this reporting period.

**3. CIP Dry Creek Road Pipe Replacement Project:**

- The contractor is currently working on a water main project for another local water district and has been unable to mobilize to start the District's project. The contractor remains very responsive to Staff's calls for scheduling updates and is apologetic for not yet mobilizing. It was reasonable for the contractor to procure other work while waiting for County approval to commence the District's work on Dry Creek Road. With the upcoming holidays, Staff assumes work on Dry Creek Road will not commence until January.

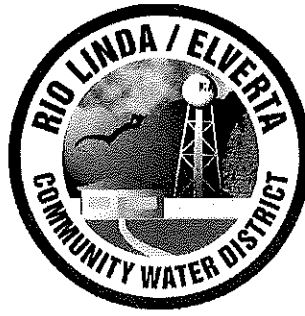
**4. 2020 Urban Water Management Plan (UWMP):**

- DWR notified the District on 11/2/22 that it had reviewed the District's 2020 UWMP and commented that the plan "*looks very good, but there are a couple of minor issues that will require clarification or correction*". The District's consultant coordinated with DWR and submitted clarifications via an errata process. On 11/16/22, the District received a letter from DWR stating a finding "*that the UWMP has addressed the requirements of the California Water Code*", and as such, the plan is approved. The errata will need to be attached to the UWMP on the District's website, and the process will be complete.

Please contact me directly at the office (650) 292-9112, cell phone (530) 682-9597, or email at mvasquez@ekiconsult.com with any questions or require additional information.

Very truly yours,

Mike Vasquez, PE, PLS, Principal (EKI), District Engineer (RL/ECWD)



**Items for Discussion and Action  
Agenda Item: 4.3**

**Date:** November 21, 2022  
**Subject:** Resolution 2022-08 Revising Fees for Delinquent Account Notifications and Service Terminations  
**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The Executive Committee recommends Board adoption of Resolution 2022-08.

**Current Background and Justification:**

Existing statutes require a documented correlation between the fee charged for a service and the cost of providing that same service. Nearly 10 years have passed since the current fees for notifications to delinquent accounts and the fees for termination of water service were established.

In addition to the inflation that has occurred since the current fees were adopted, new regulatory mandates (SB 998 in 2018) have made a minor restructuring of the notification process necessary.

Staff has prepared a draft Resolution and a revision to the fees Exhibit for Ordinance 2013-01. Additionally, staff has prepared a cost components document as required by statute to correlate the proposed new fee amounts to the cost of services.

**Conclusion:**

As recommended by the Executive Committee, the Board should adopt Resolution 2022-08.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Ridilla: \_\_\_\_\_ Harris: \_\_\_\_\_ Jason Green \_\_\_\_\_ Gifford \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**RESOLUTION NO. 2022-08**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIO LINDA/ ELVERTA  
COMMUNITY WATER DISTRICT TO AMEND EXHIBIT 5 SERVICE FEES AND  
CHARGES OF ORDINANCE 2013-01  
Discontinuation of Service Notices and Service Termination Fees**

*WHEREAS*, pursuant to California Constitution, Article XIII D, the Rio Linda Elverta Community Water District Board of Directors approved Ordinance 2013-01 on October 21, 2013, and

*WHEREAS*, Exhibit 5 of Ordinance 2013-01, Service Fees and Charges includes fees for District processing discontinuation of service notices and discontinuation of residential water service pursuant to the requirements of California Senate Bill 998 (Health and Safety Code, Section 116900 et seq), and

*WHEREAS*, the current fees and process for service discontinuation notices and service disconnections have become outdated with the adoption of California Senate Bill 998 (SB 998), and

*WHEREAS*, the reasonable relationship between the District's cost of processing discontinuation of service notices and service terminations has been recomputed to correlate to the current cost of service, and

*WHEREAS*, an internal study of the current time and cost expended for service discontinuation notices and service terminations has been completed, which supports an adjustment in the fee amounts and descriptions currently being charged for service discontinuation notices and a restructuring of the fee for service termination.

*NOW THEREFORE, BE IT RESOLVED* by the Board of Directors of the Rio Linda/Elverta Community Water District as follows:

1. The "Late Charge" in Exhibit 5 of Ordinance 2013-01 shall be modified and separated into "1<sup>st</sup> Notice" and "Final Notice fees" for Discontinuation of Water Services.
2. The Fee for 1<sup>st</sup> Notice shall be \$6.00, and the Fee for Final Notice shall be \$7.00
2. The fee for "Service Turn-off/Turn-on..." shall be adjusted from the current fee of \$40. The new fee shall be \$46, and there will be no fee associated with "Turn-Off Notice Tag" as that practice has been discontinued.
3. The effective date of the changes will be December 21, 2022.

***APPROVED AND ADOPTED*** by the Board of Directors of the Rio Linda / Elverta Community Water District on this 21st day of November 2022. By the following vote:

AYES: .

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

\_\_\_\_\_  
Jason Green  
President, Board of Directors

\_\_\_\_\_  
Timothy R. Shaw  
Secretary of the Board of Directors

## EXHIBIT 5

## SERVICE FEES AND CHARGES

The water service charges identified in §4.31.210(B) of the Water System Regulations shall be modified as follows:

| Description of Fee or Charge  | Code Section*                   | Fee or Charge Rate   |
|---|---------------------------------|--|
| Service Application – Existing Connection                           | §4.07.710                       | \$25.00 per location up to two meters when requested at the same time by the same customer; \$10.00 each additional meter.   |
| Service Application – New Service Installation Required             | §4.07.710<br>§4.07.015          | \$100.00 per location with \$30.00 credited toward Service Application, if Service is initiated within 180 Days. Commercial, Industrial and Residential projects over Four (4) units will be charged on a Time & Material Basis. |
| Service Turn-off / Turn-on due to Nonpayment or violation of Policy | CA Health & Safety Code §116900 | \$46.00  |
| Customer Requested Temporary Turn-off/Turn-on                       | §4.07.840                       | \$46.00 (\$23.00 each), One-time Fee waiver for Installation of Gate Valve   |
| Turn-off & Turn-on for Meter Tampering                              | §4.07.830                       | \$100.00   |
| Removal of Meter & Reinstall due to Tampering                       | §4.07.830                       | \$200.00   |
| Additional Charge for Service after Business Hours                  | §4.07.840<br>§4.09.210<br>(2)   | \$50.00  |
| Backflow Program and Annual Testing                                 | §4.09.230                       | \$8.33 Bi-monthly; Replacement of Device at owners' expense. Time and Material for District Installations.   |
| Penalty for Violation Conservation Policy (Third Violation)         | §4.14.250<br>B-3                | \$75.00  |
| Service Termination for Conservation Violation (fourth, or more)    | §4.14.250<br>B-4                | \$125.00 plus \$30.00 Turn-on Fee when service is reinstated   |
| Water Service Account Deposit                                       | §4.07.710<br>§4.31.220          | \$100.00. Waived on showing of Good Credit   |

| Description of Fee or Charge  | Code Section*                            | Fee or Charge Rate   |
|---|--|--|
| Additional copy of billing documents  | Resolution<br>2013-07                    | \$1.00   |
| 1 <sup>st</sup> Notice for Discontinuation of Water Service   | CA Health &<br>Safety Code<br>§116900    | \$6.00   |
| Final Notice for Discontinuation of Water Service   | CA Health &<br>Safety Code<br>§116900    | \$7.00   |
| Basic Water Sample Lab Test – Private well, sample provided   | Misc. Charge                             | \$60.00  |
| Basic Water Sample Lab Test – private well, District samples  | Misc. Charge                             | \$125.00   |
| Basic Water Sample Lab Test – District water customer   | Misc.<br>Charge                          | \$45.00  |
| Specialized Water Sample Lab Test   | Misc. Charge                             | Time and Materials, plus 10% markup of Lab Fee   |
| Service Turn-off/Turn-on for nonpayment (out of billing cycle)  | §4.31.285                                | \$46.00  |
| Property Lien Fee for recording uncollected charge  | §4.31.290<br>§4.31.295                   | \$75.00  |
| Bank Declined Payment (NSF checks or ACH declined transaction)  | §4.31.295                                | \$20.00  |
| Turnoff Notice for Returned Check   | §4.31.295                                | \$40.00  |
| Referral to Collection Agency   | §4.31.295                                | 50% of Balance Due   |
| Removal of Meter including Re-installation  | §4.31.295                                | \$200.00   |
| Meter Test Charge   | §4.31.310                                | \$75.00, Fee Waived if > 2% fast (includes meter removal/reinstallation)   |
| Meter Re-reads  | §4.31.320                                | \$20.00 per Re-read (each request subject to change), waived if original read is wrong.  |
| Plan Check, Testing, Inspections and Other Service Fees   | Code Section                             | Charge Rate  |
| District Staff and/or Contracted Engineering, Inspection, Legal and other Administrative & professional Services when provided on a cost estimated basis. Equipment, equipment rental and materials not covered by fees in this ordinance | §4.07.030<br>&<br>Resolution No.<br>3-94 | Time & Materials, plus 5% surcharge on contract work. Rental equipment and materials, actual cost, plus a 10% surcharge. Backhoe – 95.00 per hour, Dump Truck -\$70.00 per hour, Pickup Truck-\$75.00 per hour, plus \$0.50 per mile driven. |
| Fire Hydrant Flow Test & Letter   | §4.21.110                                | \$200.00   |



| <u>Description of Fee or Charge</u>  | <u>Code Section #</u>              | <u>Fee or Charge Rate</u>   |
|--|------------------------------------|---|
| Additional copy of billing   | Resolution 2013-07                 | \$1.00  |
| Late Charge  | §4.31.230<br>§4.31.280             | \$5.00  |
| Basic Water Sample Lab Test – Private well, sample provided  | Misc. Charge                       | \$60.00   |
| Basic Water Sample Lab Test – private well, District samples   | Misc. Charge                       | \$125.00  |
| Basic Water Sample Lab Test – District water customer  | Misc. Charge                       | \$45.00   |
| Specialized Water Sample Lab Test  | Misc. Charge                       | Time and Materials, plus 10% markup of Lab Fee  |
| Service Turn-off/Turn-on for nonpayment (out of billing cycle)   | §4.31.285                          | \$40.00   |
| Property Lien Fee for recording uncollected charge   | §4.31.290<br>§4.31.295             | \$75.00   |
| Bank Declined Payment (NSF checks or ACH declined transaction) <sup>2</sup>  | §4.31.295                          | \$20.00   |
| Turnoff Notice for Returned Check  | §4.31.295                          | \$40.00   |
| Referral to Collection Agency  | §4.31.295                          | 50% of Balance Due  |
| Removal of Meter including Re-installation   | §4.31.295                          | \$200.00  |
| Meter Test Charge  | §4.31.310                          | \$75.00, Fee Waived if > 2% fast (includes meter removal/reinstallation)  |
| Meter Re-reads   | §4.31.320                          | \$20.00 per Re-read (each request subject to charge), waived if original read is wrong.   |
| <b>Plan Check, Testing, Inspection and Other Service Fees</b>  | <b>Code Section*</b>               | <b>Charge Rate</b>  |
| District Staff and/or Contracted Engineering, Inspection, Legal and other Administrative & Professional Services when provided on a cost estimated basis. Equipment, equipment rental and materials not covered by fees in this ordinance. | §4.07.030 &<br>Resolution No. 3-94 | Time & Materials, plus 5% surcharge on contract work. Rental equipment and materials, actual cost, plus a 10% surcharge. Backhoe - \$95.00 per hour, Dump Truck - \$70.00 per hour, Pickup Truck - \$75.00 per hour, plus \$0.50 per mile driven. |
| Fire Hydrant Flow Test & Letter  | §4.21.110                          | \$200.00  |

**EXHIBIT 5**

**SERVICE FEES AND CHARGES**

The water service charges identified in §4.31.210(B) of the Water System Regulations shall be modified as follows:

| <u>Description of Fee or Charge</u>   | <u>Code Section*</u>                                    | <u>Fee or Charge Rate</u>  |
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| Service Application – Existing Connection <sup>1</sup>  | §4.07.710   | \$25.00 per location up to two meters when requested at the same time by the same customer; \$10.00 each additional meter.   |
| Service Application – New Service Installation Required   | §4.07.710<br>§4.07.015                                  | \$100.00 per location with \$30.00 credited toward Service Application, if Service is initiated within 180 Days. Commercial, Industrial and Residential projects over Four (4) units will be charged on a Time & Material Basis. |
| Service Turn-off/Turn-on by District due to violation of Policy or Nonpayment during regular billing cycle<br>Turn-off Notice Tag | §4.07.810<br>§4.31.220<br>(C)<br>§4.31.250<br>§4.31.285 | \$40.00<br><br><br>\$40.00   |
| Customer Requested Temporary Turn-off/Turn-on   | §4.07.840   | \$40.00 (\$20.00 each), One-time Fee waiver for Installation of Gate Valve   |
| Turn-off & Turn-on for Meter Tampering  | §4.07.830   | \$100.00   |
| Removal of Meter & Reinstall due to Tampering   | §4.07.830   | \$200.00   |
| Additional Charge for Service after Business Hours  | §4.07.840<br>§4.09.210<br>(2)                           | \$50.00  |
| Backflow Program and Annual Testing   | §4.09.230   | \$8.33 Bi-monthly; Replacement of Device at owners' expense. Time and Material for District Installations.   |
| Penalty for Violation Conservation Policy (Third Violation)   | §4.14.250<br>B-3  | \$75.00  |
| Service Termination for Conservation Violation (fourth, or more)  | §4.14.250<br>B-4  | \$125.00 plus \$30.00 Turn-on Fee when service is reinstated   |
| Water Service Account Deposit   | §4.07.710<br>§4.31.220                                  | \$100.00. Waived on showing of Good Credit   |



| First Late Notice Nexus |                        |                       |                |
|-------------------------|------------------------|-----------------------|----------------|
|                         | Number of Person-Hours | Employment Cost /hour | Cost per Cycle |
| Cust Svc                | 80.00                  | 41                    | \$3,280.00     |
| Field Crew              | 4.00                   | 49                    | \$196.00       |
| supervision             | 4.00                   | 70                    | \$280.00       |
| paper envelopes postage |                        |                       | \$780.00       |
| Vehicle Operating       |                        |                       | \$64.00        |
| Admin Overhead          |                        |                       | \$500.00       |
|                         |                        |                       |                |
|                         |                        |                       |                |
| Total                   |                        |                       | \$5,100.00     |
|                         | Number of Notices      |                       |                |
| Cost per Notice         | 975                    |                       | \$5.23         |
|                         |                        |                       |                |
|                         |                        | New Fee               | <b>\$6.00</b>  |

Agenda Item 4.3

| Final Notice Nexus      |                        |                       |                |
|-------------------------|------------------------|-----------------------|----------------|
|                         | Number of Person-Hours | Employment Cost /hour | Cost per Cycle |
| Cust Svc                | 16.00                  | \$41.00               | \$656.00       |
| Field Crew              | 4.00                   | \$49.00               | \$196.00       |
| supervision             | 1.00                   | \$70.00               | \$70.00        |
| paper envelopes postage |                        |                       | \$160.00       |
| Vehicle Operating       |                        |                       | \$80.00        |
| Admin Overhead          |                        |                       | \$200.00       |
|                         |                        |                       |                |
|                         |                        |                       |                |
| Total                   |                        |                       | \$1,362.00     |
|                         | Number of Notices      |                       |                |
| Cost per Notice         | 200                    |                       | \$6.81         |
|                         |                        |                       |                |
|                         |                        | New Fee               | <b>\$7.00</b>  |

| Service Turn Off / Turn On Nexus |                   |                           |                |
|----------------------------------|-------------------|---------------------------|----------------|
|                                  |                   | Employment Cost           | Cost per Cycle |
| Number of Person-Hours/hour      |                   |                           |                |
| Cust Svc                         | 3.00              | \$41.00                   | \$123.00       |
| Field Crew                       | 16.00             | \$49.00                   | \$784.00       |
| supervision                      | 1.00              | \$70.00                   | \$70.00        |
| paper envelopes postage          |                   |                           |                |
| Vehicle Operating                |                   |                           | \$63.00        |
| Admin Overhead                   |                   |                           | \$100.00       |
|                                  |                   |                           |                |
|                                  |                   |                           |                |
| Total                            |                   |                           | \$1,140.00     |
|                                  | Number of Notices |                           |                |
| Cost per Notice                  | 50                |                           | \$22.80        |
|                                  |                   |                           |                |
|                                  |                   | New Fee                   | <b>\$23.00</b> |
|                                  |                   | X 2 Turn Off then Turn On | <b>\$46</b>    |

Agenda Item 4.3

|  |   | Dist Operator 1 |       |                  | Cust Service Tech |       |                  | Dist Operator Foreman |        |                  |
|--|---|-----------------|-------|------------------|-------------------|-------|------------------|-----------------------|--------|------------------|
|  |   | Hours           | Rate  | Jul '22 - Jun'23 | Hours             | Rate  | Jul '22 - Jun'23 | Hours                 | Rate   | Jul '22 - Jun'23 |
| <b>Employee Wages, Taxes and Adjustments</b> |   |                 |       |                  |                   |       |                  |                       |        |                  |
| <b>Gross Pay</b>                             |   |                 |       |                  |                   |       |                  |                       |        |                  |
|  | Hourly Rate 1                                 | 400.00          | 21.14 | 8,456.00         | 960.00            | 27.75 | 26,640.00        | 720.00                | 39.31  | 28,303.20        |
|  | Hourly Rate 2                                 | 560.00          | 22.64 | 12,680.90        |                   | 0.00  | 0.00             | 240.00                | 44.54  | 10,689.19        |
|  | Hourly CPI 12/1/21                            | 1,200.00        | 21.77 | 26,128.23        | 1,200.00          | 28.58 | 34,301.29        | 1,200.00              | 40.49  | 48,587.23        |
|  | Opt-Out Insurance                             |                 |       |                  |                   |       |                  |                       | 300.00 | 3,600.00         |
|  | Daily Rate on Call                            | 91.00           | 50.00 | 4,550.00         |                   |       | 0.00             | 91.00                 | 50.00  | 4,550.00         |
|  | <b>Total Gross Pay</b>                        | <b>2,251.00</b> |       | <b>51,815.13</b> | <b>2,160.00</b>   |       | <b>60,941.29</b> | <b>2,251.00</b>       |        | <b>95,729.62</b> |
| <b>Employer Taxes and Contributions</b>      |   |                 |       |                  |                   |       |                  |                       |        |                  |
|  | Medicare Company                              |                 |       | 751.32           |                   |       | 883.65           |                       |        | 1,388.08         |
|  | Social Security Company                       |                 |       | 3,212.54         |                   |       | 3,778.36         |                       |        | 5,935.24         |
|  | CA - Unemployment Company                     |                 |       | 280.00           |                   |       | 280.00           |                       |        | 280.00           |
|  | CA - Employment Training Tax                  |                 |       | 7.00             |                   |       | 7.00             |                       |        | 7.00             |
|  | 457 ER Contribution                           |                 |       | 1,554.45         |                   |       | 1,828.24         |                       |        | 2,871.89         |
|  | PERS Classic ER Contribution                  |                 |       |                  |                   |       |                  |                       |        |                  |
|  | PERS PEPR A ER Contribution                   |                 |       | 3,530.71         |                   |       | 4,552.31         |                       |        | 6,811.12         |
|  | <b>Total Employer Taxes and Contributions</b> |                 |       | <b>9,336.02</b>  |                   |       | <b>11,329.56</b> |                       |        | <b>17,293.32</b> |
| <b>CA UI Rate 4.00%</b>                      |   |                 |       |                  |                   |       |                  |                       |        |                  |
|  | Gross Pay & ER Costs/Hour                     |                 |       | 29.40            |                   |       | 34.75            |                       |        | 54.34            |
|  | Workers Comp/Hour                             |                 |       | 0.93             |                   |       | 0.12             |                       |        | 1.65             |
|  | ER Health, Dental & Vision                    |                 |       | 10.52            |                   |       | 10.52            |                       |        | 0.00             |
|  | ER Life & Disability                          |                 |       | 0.06             |                   |       | 0.06             |                       |        | 0.06             |
|  | <b>Total Hourly ER Cost</b>                   |                 |       | <b>40.92</b>     |                   |       | <b>45.45</b>     |                       |        | <b>56.05</b>     |



## Items for Discussion and Action Agenda Item: 4.4

**Date:** November 21, 2022

**Subject:** Scheduling a Board Public Workshop to Discuss Options for Mitigating Declining Revenue

**Staff Contact:** Timothy R. Shaw, General Manager

### **Recommended Committee Action:**

The Executive Committee recommended the Board schedule a public Board workshop to discuss the options for mitigating the decline in revenue caused by mandated conservation.

### **Current Background and Justification:**

Earlier this year, in anticipation of the reduced revenues associated with the conservation mandated by the Governor's drought emergency declaration, the Board declined to implement the drought emergency rates authorized in the rate structure adopted by the District in August 2021.

In September 2022, the District customers conserved 23.3% compared to September 2020 (the states mandated basis for computing conservation). Through 9-months of 2022, District customers conserved 10.4% compared to the same period in 2020. At the same time, inflation in virtually all operating and administrative costs has remained at levels not seen in 40-years. Employment costs, insurance, electricity, utilities (phone, internet, trash collection) membership dues etc. are all 7 to 10% higher than they were last year. The combined impact of lower revenues and higher costs is substantive.

Staff, in coordination with the Board, has launched several cost cutting efforts needed to offset some of the impact. Examples include efforts to eliminate redundant membership dues (ACWA v. CSDA) saving approximately \$10,000 per year, lowering the cost for internet, and phones (Comcast) from \$360 per month to \$56 per month. Although these efforts will save ratepayer dollars in the long run, the savings won't materialize until the transitions are complete – best case scenario is half way through the current fiscal year.

Other options to consider include Board reconsideration of the drought emergency rates. It is worthy to consider that the Board may authorize implementation of the drought emergency rates at a level less than the level authorized in the rate study and rate adjustment Resolution. For example, ratepayer have conserved 10% from January through September, the Board could authorize one third of the \$0.64 per unit (1-unit = 100 cubic feet or

748-gallons) drought emergency volumetric rate which are correlated to a 30% conservation target, i.e. 10% is 1/3<sup>rd</sup> of 30%. Had the Board done so, the District would have received at least an additional \$100,000 in revenue factoring in the cause and effect of increased volumetric rates.

Given the current timing, where two new Board Members will be sworn into office in a couple of weeks, it may be politically prudent and relatively less tumultuous to project the Board's consideration of options until December. Options to create \$100,000 in revenue or reduce \$100,000 in costs are limited. A reduction in force, for example would save nearly \$100,000 in employment cost, if you ignore the increase in overtime that would likely result from a reduction in staffing.

**Conclusion:**

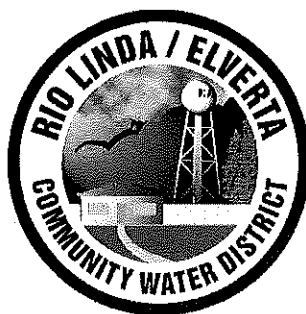
The Board should engage in discussion then consider scheduling a public Board workshop no earlier than December 2022 (to allow participation by the two onboarding Directors).

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Ridilla: \_\_\_\_\_ Harris: \_\_\_\_\_ Jason Green \_\_\_\_\_ Gifford \_\_\_\_\_.

**(A) Yea (N) Nay (Ab) Abstain (Abs) Absent**



**Items for Discussion and Action  
Agenda Item: 4.5**

**Date:** November 21, 2022

**Subject:** Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065

**Staff Contact:** Timothy R. Shaw

**Recommended Committee Action:**

N/A, this is a standing item on all regular meeting agendas.

**Current Background and Justification:**

District policy and various statutes stipulate Board approval of any Board Member assignments.

This is a standing item, which occurs on every regular meeting agenda.

**Conclusion:**

I recommend the Board consider approving any specific nominations and assignments as may be deemed necessary and appropriate.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Ridilla: \_\_\_\_\_ Harris: \_\_\_\_\_ Jason Green \_\_\_\_\_ Gifford \_\_\_\_\_.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



## **Information Items Agenda Item: 5.1**

**Date:** November 21, 2022

**Subject:** District Reports

**Staff Contact:** Timothy R. Shaw, General Manager

### **DISTRICT ACTIVITY REPORTS**

1. Operations Report
2. Completed and Pending Items Report
3. Conservation Report
4. Leak Repair Status Report
5. Minor Budget Revision
6. California Senate Bill 938 (SB 938)
7. Fair Political Practices Commission Form 806
8. Water Loss Standard Adopted by State Water Board
9. Special Award from Special District Risk Management Authority (SDRMA)



# RIO LINDA/ELVERTA C.W.D. 2022

## REPORT OF DISTRICT OPERATIONS

30

### SOURCE WATER DATA

#### Water Production (Million Gallons)

| January                             | February    | March      | April                | May                | June       | <b>Year To Date</b> |
|-------------------------------------|-------------|------------|----------------------|--------------------|------------|---------------------|
| 40.7                                | 40.9        | 53.6       | 57                   | 88.2               | 99.4       |                     |
| 40,708,764                          | 40,949,074  | 53,558,498 | 57,044,990           | 88,179,174         | 99,413,706 |                     |
| July                                | August      | Sept.      | Oct.                 | Nov.               | Dec.       |                     |
| 110.3                               | 102.7       | 82.9       | 71.9                 |                    |            | <b>747.60</b>       |
| 110,303,570                         | 102,685,078 | 82,931,166 | 71,941,236           |                    |            |                     |
|                                     |             |            | <b>Monthly Total</b> |                    |            |                     |
| Gallons = Multiply M.G. by:         |             |            | 1,000,000            | Gallons            |            | 747,715,266         |
| Cubic Feet = Divide gallons by:     |             |            | 7.48                 | Cubic Feet         |            | 99,961,938          |
| Hundred Cu Ft. = Divide cu. ft. by: |             |            | 100                  | Hundred Cubic Feet |            | 999,619             |
| Acre Ft. = Divide gallons by:       |             |            | 325,829              | Acre Ft.           |            | 2,295               |
|                                     |             |            | 71,941,236           |                    |            |                     |
|                                     |             |            | 9,617,812            |                    |            |                     |
|                                     |             |            | 96,178               |                    |            |                     |
|                                     |             |            | 220.79               |                    |            |                     |

### DISTRIBUTION SYSTEM DATA

#### Water Quality Complaints

#### Complaints Total (Low Psi Complaints)

| January | February | March | April | May   | June  | <b>Year To Date</b> |
|---------|----------|-------|-------|-------|-------|---------------------|
| 0       | 0        | 1 (1) | 1 (1) | 2 (1) | 2 (2) |                     |
| July    | August   | Sept. | Oct.  | Nov.  | Dec.  |                     |
| 1       | 1 (1)    | 0     | 1     |       |       | <b>9</b>            |

#### New Services

|  |   |   |   |             |
|--|---|---|---|-------------|
| New Construction                                   | 0 | 0 | 0 | 19          |
| Existing Homes                                     | 0 | 0 | 0 | 1           |
| Paid prior to increase. (2 not installed)          | 0 | 0 | 0 | 0           |
| <b>Total of Service Connections to Date</b> -----> |   |   |   | <b>4668</b> |

#### Distribution System Failures/Repairs

|                                 |   |   |    |
|---------------------------------|---|---|----|
| Deterioration October 1 thru 31 | 9 | 9 | 81 |
| Damaged October 1 thru 31       | 0 | 0 | 3  |

#### Bacteriological Sampling

|   |    |    |     |
|---|----|----|-----|
| Routine Bacteriological Samples (Distribution System) | 16 | 16 | 156 |
| Raw Water Bacteriological Samples (at Wells)          | 0  | 0  | 40  |

#### October 1, 2022 - October 31, 2022

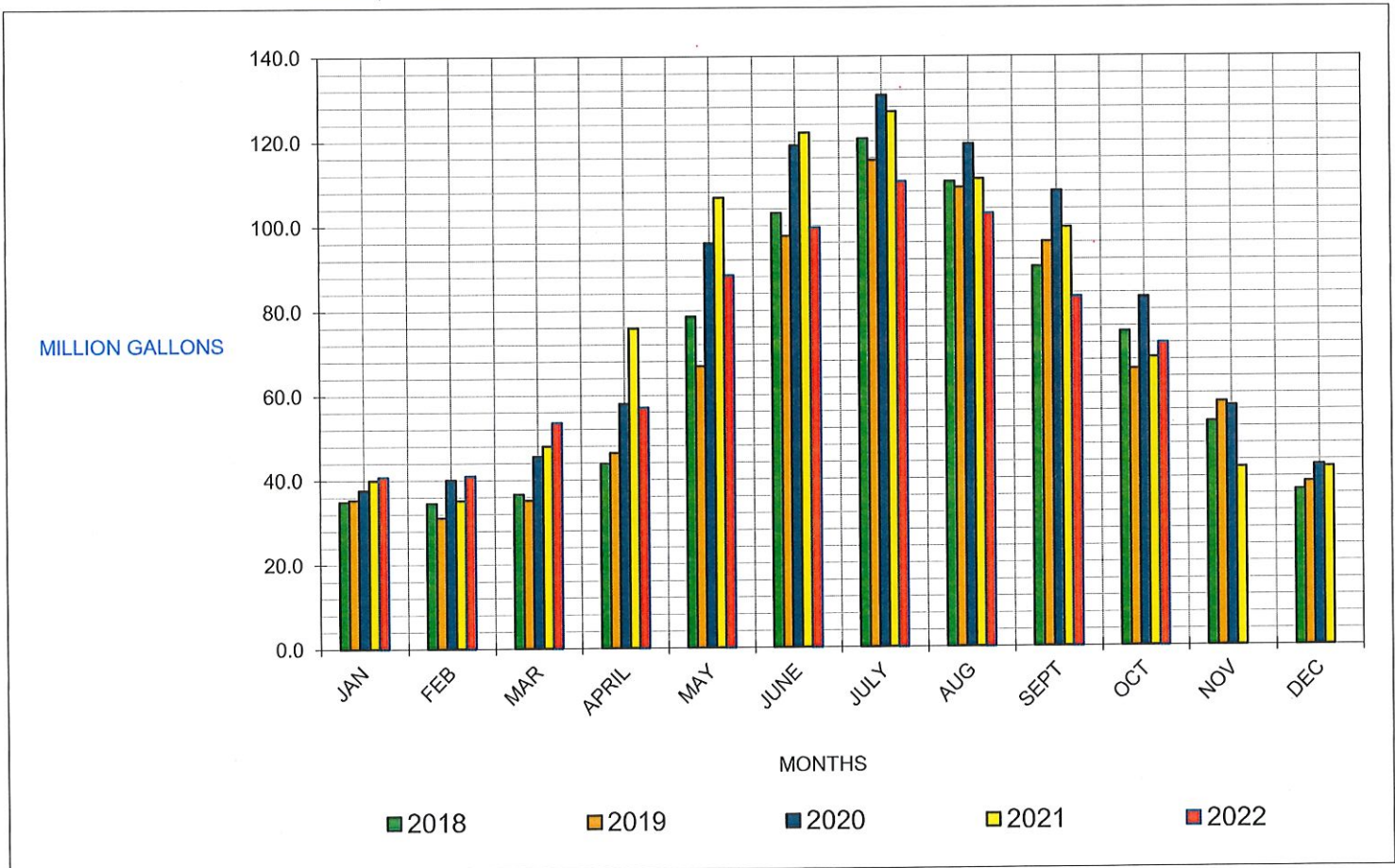
|  |                                   |                           |
|--|-----------------------------------|---------------------------|
| <b>9 - Distribution leaks repaired by District staff, 0 - by Contractor or with Contractor assistance.</b> |                                   |                           |
| <b>Work Orders Issued - 59</b>   | <b>Work Orders Completed - 67</b> | <b>USA's Issued - 102</b> |
| Change Out Meter - 13  | Repair or Replace Box - 2         |                           |
| Conservation - 3   | Change Out Meter - 21             |                           |
| Disconnect Service - 4   | Conservation - 3                  |                           |
| Flow Test - 1  | General Complaint - 1             |                           |
| Get Current Read - 1   | Disconnect Service - 3            |                           |
| Line Leak - 2  | Get Current Read - 1              |                           |
| Lock Service Off - 2   | Line Leak - 2                     |                           |
| Other Work - 1   | Lock Service Off - 2              |                           |
| Possible Leak - 14   | Other Work - 2                    |                           |
| Raise Existing Service - 1   | Possible Leak - 16                |                           |
| Tag Property - 2   | Raise Existing Service - 1        |                           |
| Taste or Odor Complaint - 1  | Tag Property - 1                  |                           |
| Turn Off Service - 12  | Turn Off Service - 10             |                           |
| Turn On Service - 2  | Turn On Service - 2               |                           |

## RIO LINDA/ELVERTA C.W.D.

### WATER PRODUCTION

2018 \ 2022

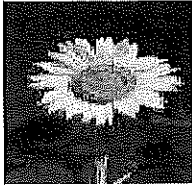
| Month        | Water Production in Million Gallons |              |              |              |              |              | SSWD Water Purchases |            |            |            |            |
|--------------|-------------------------------------|--------------|--------------|--------------|--------------|--------------|----------------------|------------|------------|------------|------------|
|              | 2018                                | 2019         | 2020         | 2021         | 2022         | Avg.         | 2018                 | 2019       | 2020       | 2021       | 2022       |
| JAN          | 34.8                                | 35.3         | 37.6         | 39.9         | 40.7         | 37.7         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| FEB          | 34.5                                | 31.1         | 40.0         | 35.2         | 40.9         | 36.3         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| MAR          | 36.5                                | 35.1         | 45.5         | 47.9         | 53.5         | 43.7         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| APRIL        | 43.7                                | 46.3         | 57.9         | 75.8         | 57.0         | 56.1         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| MAY          | 78.5                                | 66.8         | 95.9         | 106.6        | 88.2         | 87.2         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| JUNE         | 102.9                               | 97.5         | 118.9        | 121.9        | 99.4         | 108.1        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| JULY         | 120.5                               | 115.4        | 130.7        | 126.8        | 110.3        | 120.7        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| AUG          | 110.3                               | 108.9        | 119.2        | 110.9        | 102.7        | 110.4        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| SEPT         | 90.1                                | 96.1         | 108.1        | 99.4         | 82.9         | 95.3         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| OCT          | 74.7                                | 65.8         | 82.8         | 68.5         | 71.9         | 72.7         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| NOV          | 53.1                                | 57.8         | 56.9         | 42.2         |              | 52.5         | 0.0                  | 0.0        | 0.0        | 0.0        |            |
| DEC          | 36.8                                | 38.7         | 42.7         | 42.2         |              | 40.1         | 0.0                  | 0.0        | 0.0        | 0.0        |            |
| <b>TOTAL</b> | <b>816.4</b>                        | <b>794.8</b> | <b>936.2</b> | <b>917.3</b> | <b>747.5</b> | <b>866.2</b> | <b>0.0</b>           | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |





**PENDING AND COMPLETED ITEMS  
11-21-2022 BOARD OF DIRECTORS MEETING**

1. **SB-606 and AB-1668 planning for compliance** –RLECWD water use efficiency numbers continue trending in the right direction, and the District continues performing better than average compared to the state as a whole. The District continues to conserve at a higher percentage than the rest of the state. **Pending**
2. **Hexavalent Chromium MCL economic feasibility** The State Water Resources Control Board (SWRCB) lead personnel for Maximum Contaminant Level (MCL) adoption was the featured speaker at the Association of California Water Agencies Groundwater Quality Committee meeting this week. SWRCB continues to forecast to begin the final steps of adopting a 10-PPB Chrome 6 MCL in November 2022. **Pending**
3. **District outreach to customers following implementation of a new rate structure focused on consumption in compliance with SB 606 / AB 1668 requirements** – The Customer Service / Conservation Coordinator has focused her efforts on contacting customers identified by AMI software that indicates a continuous use (leak). The District continues to see steady requests for Inov8 devices. **Pending**
4. **2020 Urban Water Management Plan (UWMP) Accepted** –. The District received a letter of acceptance from the Department of Water Resources this week. The letter confirms the District's UWMP complies with all statutory requirements **Completed**
5. **Transition from Wired to Wireless Internet** – The transition from wired internet (Comcast) to wireless internet (Verizon) has been completed. **Completed**
6. **Annual Independent Audit** – The annual audit is underway. The audit got off to a late start due to the passing (death) of the previous auditor, which required a competitive selection process **Pending**
7. **Preparing for and negotiating a 2022 Cost of Living Adjustment (COLA) for General Unit employees** – The COLA Negotiating Ad Hoc authorized a counter proposal, which was sent to Teamster Local 150 on October 19<sup>th</sup>. We have not received a response from Teamsters to the counter proposal sent from the COLA Ad Hoc Committee. . **Pending**
8. **Annual Performance Review of the General Manager** – The Board assigned Ad Hoc Committee has met. There is a closed session item on the Board agenda form 11-21-2022 to enable the Board to complete the annual performance review. **Pending**
9. **Cost of Service Reductions to Mitigate Inflation** – Staff completed the change in internet service provider internet service, which will save the ratepayers approximately \$3,000 annually. Staff continues to works with ACWA JPIA and SDRMA on reducing the total cost of Property, Liability and Workers Compensation Insurance via consolidate all three forms into one insurance provider, which would eliminate roughly \$10,000 in membership fees each year. **Pending**



## Conservation Report October 2022



|  |  |
|--|--|
| <b>Supplies (kits):</b>                                    | Shower heads(2) Kitchen Aerators(0) Bathroom Aerators(0) Shower Timer(0)<br>Nozzle(0) Toilet Tabs(2) Toilet Tummy(0)<br>Retro-Fit Kits(0) Welcome Kits(0) Kids Kit(0)  |
| <b>Water Waste</b>   | 2 Water Waste Call(s)  |
| <b>Water Waste Violation</b>                               | 3 Water Waste Violation  |
| <b>(calls, emails, letter, leaks detected, and fixed):</b> | 151 contacted about possible leaks using the AMI system<br>- 1 were called, 0 was mailed, 149 were emailed, 1 tag was hung<br>46 were confirmed resolved   |
| <b>Water Schedule:</b>                                     | given to customers with all violation letters and new applications   |
| <b>Surveys</b>   | 0  |
| <b>Workshops, Webinar, Meetings:</b>                       | None   |
| <b>Fines:</b>  | None   |
| <b>Other Tasks:</b>  | <ul style="list-style-type: none"> <li>● Assisted with new customers</li> <li>● Created/completed work orders</li> <li>● Disconnect properties with no service application</li> <li>● Notified and offered customers the ACH payment method</li> <li>● Closed accounts and final billed customers</li> <li>● Printed stamps</li> <li>● Mailed out application requests to new owners</li> <li>● Scanned and uploaded documents into UMS</li> <li>● Reached out to customers with higher than normal water usage</li> <li>● Verbal Demands</li> </ul> |
| <b>Grant Updates:</b>                                      | None   |

## 2022 Leak - Repair Tracking

|    | Work Order #   | Leak Type    | Street                | Date Reported | Date Repaired | Days |
|----|----------------|--------------|-----------------------|---------------|---------------|------|
| 1  | 22863          | Service Line | Beamer Way            | 12/27/2021    | 1/11/2022     | 16   |
| 2  | 23003          | Service Line | Elwyn Ave             | 12/16/2022    | 1/6/2022      | 20   |
| 3  | 23052          | Service Line | 24th Street           | 1/12/2022     | 1/13/2022     | 2    |
| 4  | None           | Main         | Elkhorn - W2nd St     | 1/13/2022     | 1/13/2022     | 1Hr  |
| 5  | 23106          | Service Line | G Street              | 1/24/2022     | 1/25/2022     | 2    |
| 6  | 23109          | Service Line | G Street              | 1/25/2022     | 1/25/2022     | 1    |
| 7  | 23110          | Service Line | Front Street          | 1/26/2022     | 2/3/2022      | 8    |
| 8  | 23119          | Service Line | Elwyn Ave             | 2/2/2022      | 2/2/2022      | 1    |
| 9  | 23120          | Service Line | Lilac Ln              | 2/2/2022      | 2/5/2022      | 3    |
| 10 | 23127          | Service Line | Blacktop Rd.          | 2/7/2022      | 2/7/2022      | 1    |
| 11 | 23130          | Service Line | I Street              | 2/8/2022      | 2/9/2022      | 2    |
| 12 | 23147          | Service Line | 8th Street            | 2/16/2022     | 2/16/2022     | 1    |
| 13 | 23148          | Service Line | Lilac Ln              | 2/16/2022     | 2/16/2022     | 1    |
| 14 | 23152          | Service Line | Fallon Woods Wy       | 2/23/2022     | 2/28/2022     | 5    |
| 15 | 23153          | Service Line | West U Street         | 2/24/2022     | 2/28/2022     | 4    |
| 16 | 23154          | Service Line | Q Street              | 2/24/2022     | 2/24/2022     | 1    |
| 17 | 23168          | Service Line | W. 2nd Street         | 3/9/2022      | 3/9/2022      | 1    |
| 18 | 23223          | Service Line | K Street              | 3/21/2022     | 3/21/2022     | 1    |
| 19 | 23240          | Service Line | 10th Street           | 3/23/2022     | 3/29/2022     | 6    |
| 20 | 23225          | Service Line | C Street              | 3/28/2022     | 3/29/2022     | 2    |
| 21 | 23225          | Service Line | W. E Street (Damaged) | 3/29/2022     | 3/29/2022     | 0    |
| 22 | 23167          | Service Line | G Street              | 4/10/2022     | 4/19/2022     | 9    |
| 23 | 23178          | Service Line | Quadra Ave            | 3/14/2022     | 4/6/2022      | 23   |
| 24 | 23273          | Service Line | Rio Linda Blvd        | 4/8/2022      | 4/8/2022      | 0    |
| 25 | 23276          | Service Line | K Street              | 4/12/2022     | 4/12/2022     | 0    |
| 26 | 23310          | Service Line | W 2nd Street          | 4/29/2022     | 4/29/2022     | 0    |
| 27 | 23303          | Service Line | Elkhorn Blvd          | 4/28/2022     | 4/28/2022     | 0    |
| 28 | 23318          | Service Line | Dry Creek Rd          | 5/4/2022      | 5/4/2022      | 1    |
| 29 | 23329          | Service Line | Fallon Place Ct.      | 5/17/2022     | 5/17/2022     | 1    |
| 30 | N/A* GM Const. | Service Line | Elkhorn Blvd          | 5/24/2022     | 5/28/2022     | 4    |
| 31 | 23357          | Service Line | Dry Creek Rd          | 5/23/2022     | 6/2/2022      | 10   |
| 32 | 23390          | Service Line | Withington Ave        | 6/6/2022      | 6/9/2022      | 3    |
| 33 | 23393          | Service Line | Fallon Woods Way      | 6/9/2022      | 6/9/2022      | 1    |
| 34 | 23393          | Service Line | Silver View Way       | 6/10/2022     | 6/10/2022     | 1    |
| 35 | 23396          | Service Line | E Street              | 6/8/2022      | 6/8/2022      | 1    |
| 36 | 23399          | Service Line | Tuscany Ct            | 6/13/2022     | 6/15/2022     | 2    |
| 37 | 23401          | Service Line | G Street              | 6/16/2022     | 6/17/2022     | 1    |
| 38 | 23406          | Service Line | C Street              | 6/22/2022     | 6/27/2022     | 5    |
| 39 | 23421          | Service Line | Ascot Ave             | 7/5/2022      | 7/6/2022      | 1    |
| 40 | 23428          | Service Line | I Street              | 7/7/2022      | 7/7/2022      | 1    |
| 41 | 23432          | Service Line | Dry Creek Rd          | 7/11/2022     | 7/14/2022     | 3    |
| 42 | 23435          | Service Line | 22nd Street           | 7/15/2022     | 7/26/2022     | 11   |
| 43 | 23443          | Main         | 6th Street            | 7/20/2022     | 7/20/2022     | 1    |



|    |       |              |                  |            |            |    |
|----|-------|--------------|------------------|------------|------------|----|
| 44 | 23475 | Service Line | E Street         | 7/25/2022  | 7/27/2022  | 2  |
| 45 | 23476 | Service Line | Dutra Ct         | 7/25/2022  | 7/25/2022  | 1  |
| 46 | 23478 | Service Line | Eloise Ave       | 7/26/2022  | 7/26/2022  | 1  |
| 47 | 23478 | Service Line | Rio Linda Blvd   | 7/26/2022  | 7/26/2022  | 1  |
| 48 | 23429 | Main         | G Street         | 7/8/2022   | 8/9/2022   | 32 |
| 49 | 23472 | Service Line | Old Mill Wy      | 7/22/2022  | 8/4/2022   | 11 |
| 50 | 23506 | Service Line | Sun Acer Wy      | 8/10/2022  | 8/16/2022  | 6  |
| 51 | 23510 | Service Line | W Delano St      | 8/11/2022  | 8/16/2022  | 5  |
| 52 | 23512 | Service Line | W U St           | 8/11/2022  | 8/24/2022  | 13 |
| 53 | 23513 | Service Line | Dry Creek Rd     | 8/15/2022  | 8/15/2022  | 1  |
| 54 | 23520 | Service Line | 5th Ave          | 8/16/2022  | 8/16/2022  | 1  |
| 55 | 23522 | Service Line | O St             | 8/17/2022  | 8/22/2022  | 5  |
| 56 | 23531 | Service Line | Fallon Woods Way | 8/22/2022  | 8/24/2022  | 2  |
| 57 | 23532 | Service Line | I Street         | 8/22/2022  | 8/23/2022  | 1  |
| 58 | 23533 | Service Line | 5th St           | 8/24/2022  | 8/29/2022  | 5  |
| 59 | 23534 | Service Line | W 2nd Street     | 8/24/2022  | 8/25/2022  | 1  |
| 60 | 23538 | Service Line | 24th Street      | 8/25/2022  | 8/29/2022  | 4  |
| 61 | 23539 | Service Line | 26th Street      | 8/26/2022  | 8/31/2022  | 5  |
| 62 | 23541 | Service Line | I Street         | 8/31/2022  | 8/31/2022  | 1  |
| 63 | 23526 | Service Line | 8th Ave          | 8/19/2022  | 8/29/2022  | 10 |
| 64 | 23537 | Service Line | Jubilee Wy       | 8/25/2022  | 8/30/2022  | 5  |
| 65 | 23545 | Service Line | 22nd Street      | 8/31/2022  | 8/27/2022  | 1  |
| 66 | 23519 | Service Line | 22nd Street      | 8/16/2022  | 9/13/2022  | 28 |
| 67 | 23540 | Service Line | Elkhorn Blvd     | 8/30/2022  | 9/8/2022   | 9  |
| 68 | 23551 | Service Line | E Street         | 9/2/2022   | 9/12/2022  | 10 |
| 69 | 23573 | Service Line | Rinetti Way      | 9/15/2022  | 9/15/2022  | 1  |
| 70 | 23578 | Service Line | Rio Linda Blvd   | 9/19/2022  | 9/28/2022  | 9  |
| 71 | 23614 | Service Line | 18th Street      | 9/26/2022  | 9/29/2022  | 3  |
| 72 | 23617 | Service Line | 2nd Street       | 9/28/2022  | 9/30/2022  | 2  |
| 73 | 23547 | Service Line | Kenora Street    | 9/2/2022   | 10/6/2022  | 34 |
| 74 | 23612 | Service Line | W 2nd Street     | 9/26/2022  | 10/4/2022  | 8  |
| 75 | 23620 | Service Line | I Street         | 9/30/2022  | 10/19/2022 | 19 |
| 76 | 23635 | Service Line | 8th Street       | 10/5/2022  | 10/12/2022 | 7  |
| 77 | 23638 | Service Line | Q Street         | 10/6/2022  | 10/12/2022 | 6  |
| 78 | 23640 | Service Line | I Street         | 10/7/2022  | 10/8/2022  | 1  |
| 79 | 23657 | Service Line | Dabney Way       | 10/20/2022 | 10/25/2022 | 5  |
| 80 | 23668 | Service Line | C Street         | 10/24/2022 | 10/25/2022 | 1  |
| 81 | 23677 | Service Line | 16th Street      | 10/26/2022 | 10/27/2022 | 1  |

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2022-2023**

November 21, 2022

3.07.500 Minor Revisions and reallocations between line items by General Manager; November 21, 2022 Revision 1

|                                       |       |                                       | 2022-2023<br>BUDGET   | 2022-2023<br>BUDGET<br>REVISION | DIFFERENCE  | EXPLANATION |
|---------------------------------------|-------|---------------------------------------|-----------------------|---------------------------------|-------------|-------------|
| <b>REVENUE</b>                        |       |                                       |                       |                                 |             |             |
| <b>40000 OPERATING REVENUE</b>        |       |                                       |                       |                                 |             |             |
| <b>40100 Water Service Rates</b>      |       |                                       |                       |                                 |             |             |
|                                       | 40101 | Basic Service Charge                  | 1,110,746.00          | 1,110,746.00                    | 0.00        |             |
|                                       | 40102 | Usage Charge                          | 1,753,654.00          | 1,753,654.00                    | 0.00        |             |
|                                       | 40105 | Backflow Charge                       | 29,600.00             | 29,600.00                       | 0.00        |             |
|                                       | 40106 | Fire Prevention                       | 23,300.00             | 23,300.00                       | 0.00        |             |
|                                       |       | <b>Total Water Service Rates</b>      | <b>2,917,300.00</b>   | <b>2,917,300.00</b>             | <b>0.00</b> |             |
| <b>40200 Water Service Fees</b>       |       |                                       |                       |                                 |             |             |
|                                       | 40201 | Application Fees                      | 6,500.00              | 6,500.00                        | 0.00        |             |
|                                       | 40202 | Delinquency                           | 90,000.00             | 90,000.00                       | 0.00        |             |
|                                       | 40209 | Misc. Charges                         | 7,000.00              | 7,000.00                        | 0.00        |             |
|                                       |       | <b>Total Water Services</b>           | <b>103,500.00</b>     | <b>103,500.00</b>               | <b>0.00</b> |             |
| <b>40300 Other Water Service Fees</b> |       |                                       |                       |                                 |             |             |
|                                       | 40301 | New Construction QC                   | 4,000.00              | 4,000.00                        | 0.00        |             |
|                                       | 40302 | Service Connection Fees               | 10,000.00             | 10,000.00                       | 0.00        |             |
|                                       | 40304 | Other Operating Revenue               | 6,000.00              | 6,000.00                        | 0.00        |             |
|                                       | 40305 | Grant Revenue-Operating               | 0.00                  | 0.00                            | 0.00        |             |
|                                       |       | <b>Total Other Water Service Fees</b> | <b>20,000.00</b>      | <b>20,000.00</b>                | <b>0.00</b> |             |
|                                       |       | <b>TOTAL OPERATING REVENUE</b>        | <b>3,040,800.00</b>   | <b>3,040,800.00</b>             | <b>0.00</b> |             |
| <b>41000 NON-OPERATING REVENUES</b>   |       |                                       |                       |                                 |             |             |
|                                       | 41110 | Investment Revenue                    | 35.00                 | 35.00                           | 0.00        |             |
|                                       | 41120 | Property Taxes & Assessments          | 109,100.00            | 109,100.00                      | 0.00        |             |
|                                       |       | <b>TOTAL NON-OPERATING REVENUE</b>    | <b>109,135.00</b>     | <b>109,135.00</b>               | <b>0.00</b> |             |
|                                       |       | <b>TOTAL REVENUE</b>                  | <b>\$3,149,935.00</b> | <b>\$3,149,935.00</b>           | <b>0.00</b> |             |

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**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2022-2023**

November 21, 2022

**3.07.500 Minor Revisions and reallocations between line items by General Manager; November 21, 2022 Revision 1**

|   |   | 2022-2023<br>BUDGET   | 2022-2023<br>BUDGET<br>REVISION | DIFFERENCE    | EXPLANATION |
|---|---|-----------------------|---------------------------------|---------------|-------------|
| <b>OPERATING EXPENSE</b>                    |   |                       |                                 |               |             |
| <b>60010 PROFESSIONAL FEES</b>              |   |                       |                                 |               |             |
| 60011                                       | General Counsel fees-Legal                  | \$15,000.00           | \$15,000.00                     | \$0.00        |             |
| 60012                                       | Auditor Fees                                | 23,200.00             | 23,200.00                       | 0.00          |             |
| 60013                                       | Engineering Services                        | 70,000.00             | 70,000.00                       | 0.00          |             |
| 60015                                       | Other Professional Fees                     | 0.00                  | 0.00                            | 0.00          |             |
|   | <b>TOTAL PROFESSIONAL FEES</b>              | <b>108,200.00</b>     | <b>108,200.00</b>               | <b>0.00</b>   |             |
| <b>60100 PERSONNEL SERVICES</b>             |   |                       |                                 |               |             |
| <b>60110 Salaries &amp; Wages</b>           |   |                       |                                 |               |             |
| 60111                                       | Salary - General Manager                    | 120,759.00            | 120,759.00                      | 0.00          |             |
| 60112                                       | Staff Regular Wages                         | 660,234.00            | 660,234.00                      | 0.00          |             |
| 60113                                       | Contract Extra Help                         | 0.00                  | 0.00                            | 0.00          |             |
| 60114                                       | Staff Standby Pay                           | 18,250.00             | 18,250.00                       | 0.00          |             |
| 60115                                       | Staff Overtime Pay                          | 11,000.00             | 11,000.00                       | 0.00          |             |
|   | <b>Total Salaries &amp; Wages</b>           | <b>810,243.00</b>     | <b>810,243.00</b>               | <b>0.00</b>   |             |
| <b>60150 Employee Benefits and Expenses</b> |   |                       |                                 |               |             |
| 60151                                       | PERS Retirement                             | 127,292.00            | 127,292.00                      | 0.00          |             |
| 60152                                       | Workers Compensation                        | 13,029.00             | 13,029.00                       | 0.00          |             |
| 60153                                       | Medical & Benefit Insurance                 | 224,760.00            | 224,760.00                      | 0.00          |             |
| 60154                                       | Retirees Insurance                          | 36,200.00             | 36,200.00                       | 0.00          |             |
| 60155                                       | Staff Training                              | 5,000.00              | 5,000.00                        | 0.00          |             |
| 60157                                       | Uniforms                                    | 6,750.00              | 6,750.00                        | 0.00          |             |
| 60158                                       | Payroll Taxes                               | 63,854.00             | 63,854.00                       | 0.00          |             |
| 60159                                       | Payroll Services                            | 1,400.00              | 1,400.00                        | 0.00          |             |
| 60160                                       | 457 Employer Contribution                   | 18,055.00             | 18,055.00                       | 0.00          |             |
|   | <b>Total Employee Benefits and Expenses</b> | <b>496,340.00</b>     | <b>496,340.00</b>               | <b>0.00</b>   |             |
|   | <b>TOTAL PERSONNEL SERVICES</b>             | <b>\$1,306,583.00</b> | <b>\$1,306,583.00</b>           | <b>\$0.00</b> |             |



**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2022-2023**

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3.07.500 Minor Revisions and reallocations between line items by General Manager; November 21, 2022 Revision 1

|                             |  | 2022-2023<br>BUDGET | 2022-2023<br>BUDGET<br>REVISION | DIFFERENCE      | EXPLANATION                              |
|-----------------------------|--|---------------------|---------------------------------|-----------------|--|
| <b>60200 ADMINISTRATION</b> |  |                     |                                 |                 |  |
| 60205                       | Bank and Merchant Fees                       | \$3,500.00          | \$3,500.00                      | \$0.00          |  |
| 60207                       | Board Member/Meeting Expense                 | 14,200.00           | 14,200.00                       | 0.00            |  |
| 60210                       | <b>Building Expenses</b>                     |                     |                                 |                 |  |
| 60211                       | Office Utilities                             | 6,750.00            | 6,750.00                        | 0.00            |  |
| 60212                       | Janitorial                                   | 2,340.00            | 2,340.00                        | 0.00            |  |
| 60213                       | Maintenance                                  | 3,200.00            | 3,200.00                        | 0.00            |  |
| 60214                       | Security                                     | 775.00              | 775.00                          | 0.00            |  |
|                             | <b>Total Building Expenses</b>               | <b>13,065.00</b>    | <b>13,065.00</b>                | <b>0.00</b>     |  |
| 60220                       | <b>Computer &amp; Equipment Maint.</b>       |                     |                                 |                 |  |
| 60221                       | Computer Systems                             | 25,000.00           | 25,000.00                       | 0.00            |  |
| 60222                       | Office Equipment                             | 875.00              | 875.00                          | 0.00            |  |
|                             | <b>Total Computer &amp; Equipment Maint.</b> | <b>25,875.00</b>    | <b>25,875.00</b>                | <b>0.00</b>     |  |
| 60230                       | Office Expense                               | 5,225.00            | 5,225.00                        | 0.00            |  |
| 60240                       | Postage and Delivery                         | 20,000.00           | 20,000.00                       | 0.00            |  |
| 60250                       | Printing                                     | 7,500.00            | 7,500.00                        | 0.00            |  |
| 60255                       | Meetings & Conferences                       | 500.00              | 461.00                          | (39.00)         | Decreased to adjust for GL 60260 & 60505 |
| 60260                       | Publishing                                   | 800.00              | 1,206.00                        | 406.00          | Increased to adjust for actual           |
| 60270                       | Telephone & Internet                         | 4,750.00            | 4,750.00                        | 0.00            |  |
| 60430                       | <b>Insurance</b>                             |                     |                                 |                 |  |
| 60431                       | General Liability                            | 31,176.00           | 31,176.00                       | 0.00            |  |
| 60432                       | Property                                     | 11,800.00           | 11,800.00                       | 0.00            |  |
|                             | <b>Total Insurance</b>                       | <b>42,976.00</b>    | <b>42,976.00</b>                | <b>0.00</b>     |  |
| 60500                       | <b>Water Memberships</b>                     |                     |                                 |                 |  |
| 60503                       | SGA  | 30,777.00           | 30,777.00                       | 0.00            |  |
| 60504                       | ACWA   | 11,697.00           | 11,140.00                       | (557.00)        | Decreased to adjust for actual           |
| 60505                       | CSDA   | 7,996.00            | 8,186.00                        | 190.00          | Increased to adjust for actual           |
| 60507                       | CRWA   | 1,435.00            | 1,435.00                        | 0.00            |  |
|                             | <b>Total Water Memberships</b>               | <b>51,905.00</b>    | <b>51,538.00</b>                | <b>(367.00)</b> |  |
| 60550                       | Permits & Fees                               | 37,500.00           | 37,500.00                       | 0.00            |  |
| 60555                       | Subscriptions & Licensing                    | 2,120.00            | 2,120.00                        | 0.00            |  |
| 60560                       | Elections                                    | 3,000.00            | 3,000.00                        | 0.00            |  |
| 60565                       | Uncollectable Accounts                       | 2,835.00            | 2,835.00                        | 0.00            |  |
| 60570                       | Other Operating Expenditures                 | 500.00              | 500.00                          | 0.00            |  |
|                             | <b>TOTAL ADMINISTRATION</b>                  | <b>\$236,251.00</b> | <b>\$236,251.00</b>             | <b>\$0.00</b>   |  |

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**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2022-2023**

November 21, 2022

**3.07.500 Minor Revisions and reallocations between line items by General Manager; November 21, 2022 Revision 1**

|  |                                    | 2022-2023<br>BUDGET | 2022-2023<br>BUDGET<br>REVISION | DIFFERENCE    | EXPLANATION |
|--|------------------------------------|---------------------|---------------------------------|---------------|-------------|
| <b>64000 CONSERVATION</b>                    |                                    |                     |                                 |               |             |
| 64001  | Community Outreach                 | 300.00              | 300.00                          | 0.00          |             |
| 64005  | Other Conservation Programs        | 0.00                | 0.00                            | 0.00          |             |
| <b>TOTAL CONSERVATION</b>                    |                                    | <b>300.00</b>       | <b>300.00</b>                   | <b>0.00</b>   |             |
| <b>65000 FIELD OPERATIONS</b>                |                                    |                     |                                 |               |             |
| <b>65100 Other Field Operations</b>          |                                    |                     |                                 |               |             |
| 65110  | Backflow Testing                   | \$3,000.00          | \$3,000.00                      | \$0.00        |             |
| 65120  | Construction Equipment Maintenance | 9,000.00            | 9,000.00                        | 0.00          |             |
| 65130  | Field Communication                | 3,400.00            | 3,400.00                        | 0.00          |             |
| 65140  | Field IT                           | 35,000.00           | 35,000.00                       | 0.00          |             |
| 65150  | Laboratory Services                | 24,000.00           | 24,000.00                       | 0.00          |             |
| 65160  | Safety Equipment                   | 6,000.00            | 6,000.00                        | 0.00          |             |
| 65170  | Shop Supplies                      | 7,000.00            | 7,000.00                        | 0.00          |             |
| <b>Total Other Field Operations</b>          |                                    | <b>87,400.00</b>    | <b>87,400.00</b>                | <b>0.00</b>   |             |
| 65200  | Treatment                          | 25,000.00           | 25,000.00                       | 0.00          |             |
| <b>65300 Pumping</b>                         |                                    |                     |                                 |               |             |
| 65310  | Maintenance                        | 25,000.00           | 25,000.00                       | 0.00          |             |
| 65320  | Electricity and Fuel               | 260,000.00          | 260,000.00                      | 0.00          |             |
| <b>Total Pumping</b>                         |                                    | <b>285,000.00</b>   | <b>285,000.00</b>               | <b>0.00</b>   |             |
| <b>65400 Transmission &amp; Distribution</b> |                                    |                     |                                 |               |             |
| 65410  | Distribution Supplies              | 59,950.00           | 59,950.00                       | 0.00          |             |
| 65430  | Tank Maintenance                   | 6,280.00            | 6,280.00                        | 0.00          |             |
| 65440  | Contract Repairs                   | 79,000.00           | 79,000.00                       | 0.00          |             |
| 65450  | Valve Replacements                 | 15,000.00           | 15,000.00                       | 0.00          |             |
| 65460  | Paving Repairs                     | 25,000.00           | 25,000.00                       | 0.00          |             |
| <b>Total Transmission &amp; Distribution</b> |                                    | <b>185,230.00</b>   | <b>185,230.00</b>               | <b>0.00</b>   |             |
| <b>65500 Transportation</b>                  |                                    |                     |                                 |               |             |
| 65510  | Fuel                               | 16,000.00           | 16,000.00                       | 0.00          |             |
| 65520  | Maintenance                        | 5,000.00            | 5,000.00                        | 0.00          |             |
| <b>Total Transportation</b>                  |                                    | <b>21,000.00</b>    | <b>21,000.00</b>                | <b>0.00</b>   |             |
| <b>TOTAL FIELD OPERATIONS</b>                |                                    | <b>\$603,630.00</b> | <b>\$603,630.00</b>             | <b>\$0.00</b> |             |

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
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|                                      |                                   | 2022-2023<br>BUDGET   | 2022-2023<br>BUDGET<br>REVISION | DIFFERENCE    | EXPLANATION |
|--------------------------------------|-----------------------------------|-----------------------|---------------------------------|---------------|-------------|
| <b>TOTAL OPERATING EXPENSES</b>      |                                   | \$2,254,964.00        | \$2,254,964.00                  | \$0.00        |             |
| <b>NON OPERATING EXPENSES</b>        |                                   |                       |                                 |               |             |
| 69010 Debt Service                   |                                   |                       |                                 |               |             |
| 69100                                | Revenue Bond 2015: Term 11/1/2031 |                       |                                 |               |             |
| 69105                                | Revenue Bond 2015-Principle       | 152,273.00            | 152,273.00                      | 0.00          |             |
| 69120                                | Interest                          | 48,650.00             | 48,650.00                       | 0.00          |             |
|                                      | <b>Total Revenue Bond 2015</b>    | <b>200,923.00</b>     | <b>200,923.00</b>               | <b>0.00</b>   |             |
| 69125 AMI Meter Loan: Term 7/23/2025 |                                   |                       |                                 |               |             |
| 69130                                | Principle                         | 52,948.00             | 52,948.00                       | 0.00          |             |
| 69135                                | Interest                          | 5,566.00              | 5,566.00                        | 0.00          |             |
|                                      | <b>Total AMI Meter Loan</b>       | <b>58,514.00</b>      | <b>58,514.00</b>                | <b>0.00</b>   |             |
| 69200 PERS ADP Loan: Term 6/1/2036   |                                   |                       |                                 |               |             |
| 69205                                | Principle                         | 30,000.00             | 30,000.00                       | 0.00          |             |
| 69210                                | Interest                          | 1,739.00              | 1,739.00                        | 0.00          |             |
|                                      | <b>Total PERS ADP Loan</b>        | <b>31,739.00</b>      | <b>31,739.00</b>                | <b>0.00</b>   |             |
| 69400 Other Non Operating Expense    |                                   | 3,000.00              | 3,000.00                        | 0.00          |             |
| <b>TOTAL NON OPERATING EXPENSES</b>  |                                   | <b>\$294,176.00</b>   | <b>\$294,176.00</b>             | <b>0.00</b>   |             |
| <b>TOTAL EXPENSE</b>                 |                                   | <b>\$2,549,140.00</b> | <b>\$2,549,140.00</b>           | <b>\$0.00</b> |             |
| <b>NET INCOME (Income-Expense)</b>   |                                   | <b>\$600,795.00</b>   | <b>\$600,795.00</b>             | <b>\$0.00</b> |             |

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**Senate Bill No. 938****CHAPTER 89**

An act to amend Sections 56375, 56824.14, 57002, 57075, 57077.1, 57077.2, 57077.3, 57077.4, and 57090 of, to add Sections 56375.1, 57077.5, and 57077.6 to, to add Chapter 4.5 (commencing with Section 57091) to Part 4 of Division 3 of Title 5 of, and to repeal Sections 57076, 57107, and 57113 of, the Government Code, and to amend Section 116687 of the Health and Safety Code, relating to local government.

[ Approved by Governor July 01, 2022. Filed with Secretary of State July 01, 2022. ]

**LEGISLATIVE COUNSEL'S DIGEST**

SB 938, Hertzberg. The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000: protest proceedings: procedural consolidation.

Existing law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts, except as specified. Under existing law, in each county there is a local agency formation commission (commission) that oversees these changes of organization and reorganization. Existing law authorizes a commission to dissolve an inactive district if specified conditions are satisfied.

This bill would also authorize a commission to initiate a proposal for the dissolution of a district, as described, if the commission approves, adopts, or accepts a specified study that includes a finding, based on a preponderance of the evidence, that, among other things, the district has one or more documented chronic service provision deficiencies, the district spent public funds in an unlawful or reckless manner, or the district has shown willful neglect by failing to consistently adhere to the California Public Records Act. The bill would require the commission to adopt a resolution of intent to initiate a dissolution based on these provisions and to provide a remediation period of at least 12 months, during which the district may take steps to remedy the stated deficiencies. The bill would authorize the commission, at the conclusion of the remediation period, to find that the district has failed to remedy the deficiencies and adopt a resolution to dissolve the district.

With a specified exception, existing law provides for protest proceedings for a change of organization or reorganization following adoption of a resolution making certain determinations by the commission, as provided. Existing law sets forth required procedures for the commission following a protest hearing depending on the nature of the conducting authority, as defined, the type of change of organization or reorganization, and the results of the protest proceeding.

The bill would reorganize and consolidate the above-described procedures. The bill would make conforming changes and remove obsolete provisions.

## Bill Text

# THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

### SECTION 1.

Section 56375 of the Government Code is amended to read:

56375.

The commission shall have all of the following powers and duties subject to any limitations upon its jurisdiction set forth in this part:

- (a) (1) To review and approve with or without amendment, wholly, partially, or conditionally, or disapprove proposals for changes of organization or reorganization, consistent with written policies, procedures, and guidelines adopted by the commission.
- (2) The commission may initiate proposals by resolution of application for any of the following:
  - (A) The consolidation of a district, as defined in Section 56036.
  - (B) The dissolution of a district.
  - (C) A merger.
  - (D) The establishment of a subsidiary district.
  - (E) The formation of a new district or districts.
  - (F) A reorganization that includes any of the changes specified in subparagraph (A), (B), (C), (D), or (E).
  - (G) The dissolution of an inactive district pursuant to Section 56879.
  - (H) The dissolution of a district pursuant to Section 56375.1.
- (3) A commission may initiate a proposal described in paragraph (2) only if that change of organization or reorganization is consistent with a recommendation or conclusion of a study prepared pursuant to Section 56378, 56425, or 56430, and the commission makes the determinations specified in subdivision (b) of Section 56881.
- (4) A commission shall not disapprove an annexation to a city, initiated by resolution, of contiguous territory that the commission finds is any of the following:
  - (A) Surrounded or substantially surrounded by the city to which the annexation is proposed or by that city and a county boundary or the Pacific Ocean if the territory to be annexed is substantially developed or developing, is not prime agricultural land as defined in Section 56064, is designated for urban growth by the general plan of the annexing city, and is not within the sphere of influence of another city.



(B) Located within an urban service area that has been delineated and adopted by a commission, which is not prime agricultural land, as defined by Section 56064, and is designated for urban growth by the general plan of the annexing city.

(C)

## SEC. 2.

Section 56375.1 is added to the Government Code, to read:

56375.1.

(a) A commission may initiate a proposal for the dissolution of a district that is eligible for the protest threshold under Section 57093 if both of the following conditions are satisfied:

(1) At a public hearing for which notice has been published and posted, the commission approves, adopts, or accepts a study prepared pursuant to Section 56430 that includes a finding, based on a preponderance of the evidence, that one or more of the following conditions is met:

(A) The district has one or more documented chronic service provision deficiencies that substantially deviate from industry or trade association standards or other government regulations and its board or management is not actively engaged in efforts to remediate the documented service deficiencies.

(B) The district spent public funds in an unlawful or reckless manner inconsistent with the principal act or other statute governing the district and has not taken any action to prevent similar future spending.

(C) The district has shown willful neglect by failing to consistently adhere to the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) and other public disclosure laws to which the agency is subject.

(D) The district has failed to meet the minimum number of times required in its principal act in the prior calendar year and has taken no action to remediate the failures to ensure future meetings are conducted on a timely basis.

(E) The district has consistently failed to perform timely audits in the prior three years, or failed to meet minimum financial requirements under Section 26909 over the prior five years as an alternative to performing an audit.

(F) The district's recent annual audits show chronic issues with the district's fiscal controls and the district has taken no action to remediate the issues.

(2) (A) At a public hearing for which notice has been published and posted, the commission adopts a resolution of intent to initiate dissolution based on one or more of the required findings in paragraph (1). The resolution shall provide a remediation period of not less than 12 months during which the district may take steps to remedy the specified deficiencies and also specify a date upon which the district shall provide the commission a mid-point report on such remediation efforts at a regularly scheduled commission meeting.

(B) At the conclusion of the remediation period, at a public hearing for which notice has been published and posted, the commission shall take one of the following actions:

(i) If the commission finds the district has adequately remedied the deficiencies, the commission shall rescind the notice of intent to initiate dissolution and no further action is required.

(ii) If the commission finds that the district has failed to remedy the deficiencies, the commission may adopt a resolution to dissolve the district making the determinations in paragraph (1) and in subdivision (b) of Section 56881.

(b) (1) Any public notice required pursuant to this section shall be published and posted pursuant to Chapter 4 (commencing with Section 56150) of Part 1.

(2) The public hearings required under subdivision (a) may be combined into a single public hearing for which notice has been published and posted.

(c) The commission's power to initiate dissolution of a district pursuant to this section is separate from and in addition to the commission's power to initiate dissolution pursuant to subparagraphs (B) and (G) of paragraph (2) of subdivision (a) of Section 56375.

**Agency Report of:  
Public Official Appointments**

|   |                         |   |
|---|-------------------------|---|
| <b>1. Agency Name</b><br>Rio Linda Everta Community Water District          |                         | <b>California Form 806</b><br>For Official Use Only                           |
| Division, Department, or Region (If Applicable)<br>N/A                      |                         |   |
| Designated Agency Contact (Name, Title)<br>Timothy R. Shaw, General Manager |                         |   |
| Area Code/Phone Number<br>(916) 991-8891                                    | E-mail<br>GM@RLECWD.COM | Page 1 of 1<br>Date Posted:<br>11-8-2022<br><small>(Month, Day, Year)</small> |

**2. Appointments**

| Agency Boards and Commissions            | Name of Appointed Person  | Appt Date and Length of Term   | Per Meeting/Annual Salary/Stipend   |
|--|---|--|---|
| Sacramento Groundwater Authority         | ▶ Name <u>Harris, Mary</u><br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small>   | ▶ <u>09 / 24 / 2016</u><br><small>Appt Date</small><br><br>▶ <u>4-years</u><br><small>Length of Term</small> | ▶ Per Meeting: \$ <u>100.00</u><br><br>▶ Estimated Annual:<br><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other |
| RLECWD Executive Committee               | ▶ Name <u>Ridilla, John</u><br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small>  | ▶ <u>01 / 01 / 2022</u><br><small>Appt Date</small><br><br>▶ <u>1-year</u><br><small>Length of Term</small>  | ▶ Per Meeting: \$ <u>100.00</u><br><br>▶ Estimated Annual:<br><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other |
| RLECWD Executive Committee               | ▶ Name <u>Gifford, Chris</u><br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small> | ▶ <u>01 / 01 / 2022</u><br><small>Appt Date</small><br><br>▶ <u>1-Year</u><br><small>Length of Term</small>  | ▶ Per Meeting: \$ <u>100.00</u><br><br>▶ Estimated Annual:<br><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other            |
| Association of California Water Agencies | ▶ Name <u>Ridilla, John</u><br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small>  | ▶ <u>01 / 01 / 2022</u><br><small>Appt Date</small><br><br>▶ <u>1-year</u><br><small>Length of Term</small>  | ▶ Per Meeting: \$ <u>100.00</u><br><br>▶ Estimated Annual:<br><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other |

**3. Verification**

I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

\_\_\_\_\_  
Signature of Agency Head or Designee

Timothy R. Shaw                      General Manager                      11-7-2022  
Print Name                                      Title    (Month, Day, Year)

Comment: Sacramento Groundwater Authority appointment may entail several subcommittee appointments



# Agency Report of: Public Official Appointments

California  
Form **806**

A Public Document

## Background

This form is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards, or commissions of another public agency or to a committee or position of the agency of which the public official is a member.

This form is required pursuant to FPPC Regulation 18702.5. Each agency must post on its website a single Form 806 which lists all the paid appointed positions to which an official will vote to appoint themselves. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

## Instructions

This form must be posted prior to a vote (or consent item) to appoint a governing board member if the appointee will participate in the decision and the appointment results in additional compensation to the appointee.

FPPC Regulation 18702.5 provides that as long as the public is informed prior to a vote, an official may vote to hold another position even when the vote results in additional compensation.

### Part 1. Agency Identification

Identify the agency name and information on who should be contacted for information.

### Part 2. Appointments

Identify the name of the other agency, board or commission. List the name of the official, and an alternate, if any.

List the appointment date and the length of term the agency official will serve. Disclose the stipend provided per meeting and the estimated annual payment. The annual salary is an estimate as it will likely vary depending upon the number of meetings. It is not necessary to revise the estimate at the end of the calendar year.

### Part 3. Verification

The agency head or his/her designee must sign the verification.

## Frequently Asked Questions (FAQs)

1. When does an agency need to complete the Form 806?

A Form 806 is required when an agency's board members vote to appoint a board member to serve on another governmental agency or position of the agency of which the official is a member and will receive additional compensation.

2. The city council votes to serve as the city's housing authority, a separate entity. Will the Form 806 be required?

If the council members receive additional compensation for serving on the housing authority, the Form 806 is required.

3. Are appointments made by a governing board to appoint one of its members to serve as an officer of that board for additional pay (e.g., mayor) required to be disclosed on Form 806?

No. FPPC Regulation 18702.5(b)(6) exempts from this requirement decisions to fill a position on the body of which the official is a member (such as a councilmember being appointed as mayor) despite an increase in compensation.

4. In determining the income, must the agency include mileage reimbursements, travel payments, health benefits, and other compensation?

No. FPPC Regulation 18702.5 requires only the amount of the stipend or salary to be reported.

5. Which agency must post the Form 806?

The agency that is voting to appoint a public official must post the Form 806 on its website. The agency that the official will serve as a member is not required to post the Form 806. The form is not sent to the FPPC.

6. When must the Form 806 be updated?

The Form 806 should be amended promptly upon any of the following circumstances: (1) the number of scheduled meetings is changed, (2) there is a change in the compensation paid to the members, (3) there is a change in membership on the board or commission, or (4) there is a new appointment to a new agency.

7. If officials choose to recuse themselves from the decision and leave the room when a vote is taken to make an appointment, must the Form 806 be completed?

No. The Form 806 is only required to identify those officials that will vote on an appointment in which the official will also receive additional compensation.

## Privacy Information Notice

Information requested by the FPPC is used to administer and enforce the Political Reform Act. Failure to provide information may be a violation subject to penalties. All reports are public records available for inspection and reproduction. Direct questions to FPPC's General Counsel, Fair Political Practices Commission, 1102 Q Street, Suite 3000, Sacramento, CA 95811.

**Agency Report of:  
Public Official Appointments  
Continuation Sheet**



Page \_\_\_\_ of \_\_\_\_

|                       |   |
|-----------------------|---|
| <b>1. Agency Name</b> | Date Posted: _____<br><small>(Month, Day, Year)</small> |
|-----------------------|---|

| Agency Boards and Commissions | Name of Appointed Person  | Appt Date and Length of Term  | Per Meeting/Annual Salary/Stipend  |
|-------------------------------|---|---|--|
|                               | ▶ Name _____<br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small> | ▶ _____/_____/_____<br><small>Appt Date</small><br><br>▶ _____<br><small>Length of Term</small> | ▶ Per Meeting: \$ _____<br>▶ Estimated Annual:<br><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____<br><small>Other</small> |
|                               | ▶ Name _____<br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small> | ▶ _____/_____/_____<br><small>Appt Date</small><br><br>▶ _____<br><small>Length of Term</small> | ▶ Per Meeting: \$ _____<br>▶ Estimated Annual:<br><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____<br><small>Other</small> |
|                               | ▶ Name _____<br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small> | ▶ _____/_____/_____<br><small>Appt Date</small><br><br>▶ _____<br><small>Length of Term</small> | ▶ Per Meeting: \$ _____<br>▶ Estimated Annual:<br><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____<br><small>Other</small> |
|                               | ▶ Name _____<br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small> | ▶ _____/_____/_____<br><small>Appt Date</small><br><br>▶ _____<br><small>Length of Term</small> | ▶ Per Meeting: \$ _____<br>▶ Estimated Annual:<br><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____<br><small>Other</small> |
|                               | ▶ Name _____<br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small> | ▶ _____/_____/_____<br><small>Appt Date</small><br><br>▶ _____<br><small>Length of Term</small> | ▶ Per Meeting: \$ _____<br>▶ Estimated Annual:<br><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____<br><small>Other</small> |
|                               | ▶ Name _____<br><small>(Last, First)</small><br><br>Alternate, if any _____<br><small>(Last, First)</small> | ▶ _____/_____/_____<br><small>Appt Date</small><br><br>▶ _____<br><small>Length of Term</small> | ▶ Per Meeting: \$ _____<br>▶ Estimated Annual:<br><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000<br><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____<br><small>Other</small> |

**Print**

**Clear**

## Water Loss Performance Standards Draft Regulatory Text

### Title 23. Waters

#### Division 3. State Water Resources Control Board and Regional Water Quality Control Boards

#### Chapter 3.5. Urban Water Use Efficiency and Conservation

#### Article 1. Water Loss Performance Standards for Urban Retail Water Suppliers

### § 980. Definitions

As used in this Article:

- (a) "Active leak detection" means a leak control strategy utilizing the appropriate combination of leak detection surveys and continuous monitoring of flows~~the industry approach used to proactively detect and locate leaks in water distribution systems owned or operated by urban retail water suppliers.~~
- (b) "Annual audit" means the validated annual water loss audit submitted by an urban retail water supplier pursuant to Water Code 10608.34, subdivision (b).
- (c) "Annual background leakage" ~~means~~ is the estimated total fraction of real loss that is not detected by active leak detection in a distribution system, in acre-feet per year. The default value shall be the value calculated in accordance with section 982, subdivision (a)(1).
- (d) "Annual reported leakage" ~~means~~ is the total volume of real loss occurring due to reported leaks on mains and reported leaks in lateral and service lines, in acre-feet per year. Reported leakage is a component of real loss. The default value shall be the value calculated in accordance with section 982, subdivision (a)(2).
- (e) "Annual unreported leakage" ~~means~~ is the average baseline real loss that remains after deducting the annual reported leakage and the annual background leakage from the average baseline real loss, in acre-feet per year. Unreported leakage is a component of real loss. The default value shall be the value calculated in accordance with section 982, subdivision (a)(3).
- (f) "Apparent losses" means losses in customer consumption attributed to inaccuracies associated with customer metering, systematic data handling errors, plus unauthorized consumption (theft or illegal use of water),~~the type of inaccuracies associated with customer metering and billing inaccuracies, in addition to water loss to theft, as reported in the annual audit as "apparent losses."~~

- (g) "Appurtenances" are valves (for example e.g., isolation, automatic control, and air), fire hydrants, meters, and any other asset associated with the water distribution and transmission network that are additional to the pipe assets themselves. Leaks on appurtenances may be accounted for in the "mains" or "laterals and service lines" categories, as long as the accounting stays consistent.
- (h) "Average annual rise in price of water" means the average expected increase in water price in real (inflation-adjusted) terms, ~~over the lifetime of the model,~~ expressed as a percent. Unless a supplier uses its own value in accordance with section 984(b)(1), the default value shall be 4.2 percent.
- (i) "Average baseline apparent loss" means the average of the apparent losses reported in the annual audits submitted for the baseline period~~fiscal or calendar years 2017, 2018, 2019, and 2020.~~ ~~If one year of real loss is removed before calculating the baseline real loss pursuant to subdivision (i) of this section, that same year must be removed from the average baseline apparent loss calculation.~~
- (j) "Average baseline real loss" means the average of the real losses reported in the annual audits submitted for the baseline period~~fiscal or calendar years 2017, 2018, 2019, and 2020.~~ If the real loss submitted for any year is a negative value, that value will be replaced by zero for purposes of averaging the baseline real loss. ~~The urban retail water supplier may choose to calculate the average baseline real loss using three out of the four years of 2017, 2018, 2019, and 2020 if the value not used varies by over 10 gallons per service connection per day for suppliers reporting in gallons per connection per day or 740 gallons per mile per day for suppliers reporting in gallons per mile per day from the each of the values for the other three years or if the value not used is negative.~~
- (k) "Average duration between reporting and repair of reported leaks on laterals and service lines" means the average duration between the time when the urban retail water supplier becomes aware of a leak occurring on lateral and service lines and the time when it repairs the leak, in days, rounded to the closest whole number,~~in days.~~ Unless a supplier uses its own values as indicated in this article, the default value shall be 8 days.
- (l) "Average duration between reporting and repair of reported leaks on mains" means the average duration between the time when the urban retail water supplier becomes aware of a leak occurring on mains and the time when it repairs the leak, in days, rounded to the closest whole number,~~in days.~~ Unless a supplier uses its own values as indicated in this article, the default value shall be 3 days.



- (m) “Average flow rate for reported leaks on laterals and service lines” means the average real loss ~~per unit time~~ from reported leaks occurring on lateral or service lines, in gallons per minute per leak. Unless a supplier uses its own values as indicated in this article, the default value shall be 7 gallons per minute per leak.
- (n) “Average flow rate for reported leaks on mains” means the average real loss ~~per unit time~~ from reported leaks occurring on mains, in gallons per minute per leak. Unless a supplier uses its own values as indicated in this article, the default value shall be 50 gallons per minute per leak.
- (o) “Average leak detection survey frequency” is the average rate at which a supplier conducts active leak detection on a length of pipelines ~~on which the urban retail water supplier can conduct active leak detection~~, in miles per month. Unless a supplier uses its own values as indicated in this article, the default values shall be as follows:
- (1) For urban retail water suppliers with average length of mains less than 500 miles, average length of mains, in miles, divided by 24 months;
  - (2) For urban retail water suppliers with average length of mains equal to or more than 500 miles, but less than 1,000 miles, average length of mains, in miles, divided by 30 months;
  - (3) For urban retail water suppliers with average length of mains equal to or more than 1,000 miles, but less than 4,000 miles, average length of mains, in miles, divided by 36 months; and
  - (4) For urban retail water suppliers with average length of mains equal to or more than 4,000 miles, but less than 6,000 miles, 114 miles per month.
  - (5) For urban retail water suppliers with average length of mains equal to or more than 6,000 miles, 130 miles per month.
- (p) “Average length of mains” means the average of the values of total length of pipelines owned or operated by the urban retail water supplier reported as “length of mains” in the annual audits submitted for the baseline period ~~fiscal or calendar years 2017, 2018, 2019, and 2020~~, in miles, ~~unless the values provided are negative the audit has not been submitted.~~
- (q) “Average number of service connections” means the average of the values of the total number of customer service connections supplied by the urban retail water supplier reported as “number of active and inactive service connections” in the annual audits submitted for the baseline period ~~fiscal or calendar years 2017, 2018, 2019, and 2020~~, unless the values provided are negative or the audit has not been submitted.
- (r) “Average operating pressure” means the average of the values of the pressure in the distribution system owned or operated by the urban retail water supplier reported as “average operating pressure” in the annual audits submitted for the baseline period ~~fiscal or calendar years 2017, 2018, 2019,~~

~~and 2020, in pounds per square inch, unless the values provided are negative or the audit has not been submitted.~~

- (s) "Average unit cost of leak detection surveying" is the average total cost incurred by the urban retail water supplier to conduct active leak detection, including equipment and labor costs and additional administrative costs associated with active leak detection, per unit mile of pipeline owned or operated by the urban retail water supplier, in dollars per mile surveyed. Unless a supplier uses its own values as indicated in this article, the default value shall be 595 dollars per mile surveyed.
- (t) "Average unit leak repair costs for mains" means the average total cost incurred by the urban retail water supplier to repair each occurring leak on mains, including equipment and labor costs and additional administrative costs associated with repair, in dollars per leak. Unless a supplier uses its own values as indicated in this article, the default value shall be 5,946 dollars per leak.
- (u) "Average unit leak repair costs for laterals and service lines" means the average total cost incurred by the urban retail water supplier to repair each occurring leak on laterals and service leaks, including equipment and labor costs and additional administrative costs associated with repair, in dollars per leak. Unless a supplier uses its own values as indicated in this article, the default value shall be 2,330 dollars per leak.
- (v) "Average variable production cost" means the average of the values of the cost to produce and supply the next unit of water for the urban retail water supplier reported as "variable production cost" in the annual audits submitted for the baseline period~~fiscal or calendar years 2017, 2018, 2019, and 2020~~, in dollars per acre-foot, ~~unless the values provided are negative or the audit has not been submitted.~~
- (w) "Baseline period" means a four-year period of data to be used in the water loss model as inputs, and generally refers to the years for which data are reported in the annual audits submitted for the fiscal or calendar years 2017, 2018, 2019, and 2020, except as otherwise specified in this article.
- (x) "Board" means the State Water Resources Control Board.
- (y) "Compliance Period" means the three-year period preceding the date that compliance with the water loss standard is assessed. The first compliance period consists of the years 2025, 2026, and 2027 ~~and the data that corresponds to those years.~~
- (z) "Department" means the Department of Water Resources.
- (aa) "Detected" means leaks found on the water distribution system owned or operated by an urban retail water supplier using active leak detection.
- (bb) "Efficiency of leak detection equipment" is the average ratio of occurring leaks discovered by the urban retail water supplier on excavation solely due to active leak detection to the total number of leaks detected by active leak

detection, in percent. Unless a supplier uses its own values as indicated in this article, the default value shall be 70 percent.

- (cc) "Executive Director" means the board's executive director.
- (dd) "Exported water" means the volume of water sold to another agency as reported by the urban retail water supplier in the annual audit as "water exported."
- (ee) "Full cycle of leak detection" means completing a survey of all mains in a distribution system. Other technologies can also be considered a "full cycle of leak detection" if they provide leakage data on the full distribution system.
- (ff) "Imported water" means the volume of water purchased from another agency as reported by the urban retail water supplier in the annual audit as "water imported."
- (gg) "Infrastructure condition factor" (ICF) means the ratio between the actual volume of background leakage in a zone or district metered area and the calculated unavoidable background leakage volume of a well-maintained system. Several methods can be used to quantify the ICF. The more accurate methods require a greater data collection effort. ~~is a factor that relates the total background leakage with the unavoidable background leakage based on distribution system characteristics. It can be determined by assessing the distribution system's condition. Infrastructure condition factor is calculated as the total background leakage divided by the unavoidable background leakage for the distribution system owned or operated by the urban retail water supplier. Unless a supplier uses its own values as indicated in this article, the default value shall be 1.~~
- (hh) "Laterals and service lines" means the pipelines in the water distribution system owned or operated by the urban retail water supplier that convey water from mains to service connections.
- (ii) "Leak" means failure of pipeline or other parts of water distribution infrastructure that leads to real loss from the water distribution system owned or operated by the urban retail water supplier.
- (jj) "Mains" means pipelines in the water distribution system owned or operated by the urban retail water supplier that conveys water from the point of input to the distribution system to smaller lateral pipelines that distribute water throughout the urban retail water supplier's service area.
- (kk) "Marginal avoided cost of water" means the value of per unit volume of water saved due to reduced real loss, including the current variable production cost of water and anticipated costs for providing safe, accessible water ~~and improving groundwater basin sustainability in compliance with the Sustainable Groundwater Management Act~~, in dollars per acre-foot. Unless a supplier uses its own values as indicated in this article, the default value shall be 1,275 dollars per acre-foot.
- (ll) "Median household income determination" means the calculation conducted by the Board to determine the median household income for each urban



retail water supplier service area based on the median household income data for counties of California and census tract data.

- (mm) "Metered" means when the water furnished or delivered through a part of the water distribution system is measured through a water meter. "Water meter" has the same meaning as in Water Code Section 516.
- (nn) "Month of implementation" means the month after the end of 2021 to implement water loss control, and ranges from 1 to 360. January of 2022 is the first month of implementation.
- (oo) "Number of reported leaks on laterals and service lines" means the number of leaks that are found without active leak detection and are reported to the urban retail water supplier by the general public or the supplier's own personnel, or contractors on its lateral or service lines, in leaks per thousand average number of service connections per year. Unless a supplier uses its own values as indicated in this article, the default value shall be 2.3 leaks per thousand ~~average number of service connections per year~~.
- (pp) "Number of reported leaks on mains" means the number of leaks that are found without active leak detection and are reported to the urban retail water supplier by the general public or the supplier's own personnel, ~~staff~~ or contractors on its mains, in leaks per mile of average length of mains per year. Unless a supplier uses its own values as indicated in this article, the default value shall be 0.2 leaks per mile of ~~average length of mains per year~~.
- (qq) "Number of unreported leaks on mains" means the number of leaks that are found through active leak detection on its mains, in leaks per mile of average length of mains per year. Unless a supplier uses its own values as indicated in this article, the default value shall be 0.01 leaks per 100 miles of mains per year.
- (rr) "Number of unreported leaks on laterals and service lines" means the number of leaks that are found through active leak detection on its lateral or service lines, in leaks per thousand average number of service connections per year. Unless a supplier uses its own values as indicated in this article, the default value shall be 0.75 leaks per thousand service connections per year.
- (ss) "Owned or operated" refers to components of the water distribution system that the urban retail water supplier owns or uses, or both, to distribute water to its service area.
- (tt) "Rate of rise of leakage" means the rate at which real loss rises over time in the distribution system owned or operated by the urban retail water supplier, in gallons per service connection per day per year. This is equivalent to the volume of leakage that rises per unit time between two leak detection surveys, after repairing all detected leaks through the preceding active leak detection and repair effort in portions of the distribution system. Unless a



supplier uses its own values as indicated in this article, the default value shall be 5 gallons per connection per day.

- (uu) "Real loss" means the volume of annual leakage ~~volume~~ due to physical leakage, not including apparent losses, reported in the annual audit as "current annual real loss." Real loss has three components: reported, unreported, and background leakage. When real loss in this article is expressed in gallons per connection per day, it can be converted to gallons per mile per day such that one gallon per connection per day equals 74 gallons per mile per day.
- (vv) "Repair" means an action taken and/or paid for to stop real loss using the appropriate method to fix a leak to stop real loss occurring from it.
- (ww) "Reported leaks" means leaks ~~discovered~~ occurring in the water distribution system ~~owned or operated by the urban retail water supplier that are found without the aid of active leak detection and that are reported to the urban retail water supplier by the general public or the supplier's personnel, staff, or contractors.~~
- (xx) "Service area" means the geographical area in which an urban retail water supplier supplies water and has distribution system infrastructure and/or service connections.
- (yy) "Service connection" has the same meaning as in Health and Safety Code section 116275.
- (zz) "System" has the same meaning as Public Water System in Health and Safety Code section 116275.
- (aaa) "Unavoidable background leakage" (UBL) means the minimum volume out of the average baseline real loss that is not detected by active leak detection in a distribution system.
- (bbb) "Unbilled metered water" means the volume of water supplied by the urban retail water supplier that is not billed but metered as reported by the urban retail water supplier in the annual audit as "unbilled metered consumption."
- (ccc) "Unreported leakage for 2027" means the sum of the twelve months of Monthly unreported real loss with intervention, as calculated pursuant to section 982, subdivision (a)(10), as follows:
  - (1) For urban retail water suppliers reporting by calendar year, the sum of the twelve months of Monthly unreported real loss with intervention for the months of January through December of 2027.
  - (2) For urban retail water suppliers reporting by fiscal year, the sum of the twelve months of Monthly unreported real loss with intervention summed for the months of July 2026 through June 2027.
- (ddd) "Urban retail water supplier" or "supplier" ~~means a supplier that meets the definition set forth in Water Code section 10608.12. has the same meaning as in Water Code section 10608.12, subdivision (t) as further clarified hereafter:~~
  - (1) If the ~~water~~ supplier owns and operates at least one public water system that has provided an average annual total of 3,000 AF of water or more for



municipal purposes for the previous two years, or has served an annual average of 3,000 or more municipal service connections (i.e., residential (single or multifamily), commercial, institutional, industrial, or landscape irrigation) for the previous two years.

(2) Multiple public water systems that are owned and operated by the same water-supplier are, together, considered an urban retail water supplier, provided they:

(A) Individually serve 200 connections or more;

(B) Collectively, meet the criteria in paragraph (1); and

(C) Meet one or more of the criteria below:

(i) The systems are permanently interconnected;

(ii) The service area boundaries are adjacent;

(iii) The supplier is using the system's data, such as population or landscape area, to calculate its urban water use objective pursuant to Water Code section 10609.20.

(eee) "Water from own sources" means the volume of water withdrawn from water resources controlled by the urban retail water supplier as reported by the urban retail water supplier in the annual audit as "volume from own sources."

Authority: Section 1058, Water Code.

References: Article X, Section 2, California Constitution; Sections 116275 and 116902, Health and Safety Code; Sections 102, 104, 105, 350, 516, 1846, 10608.12, and 10608.34, and 10609.2, and 10609.4, Water Code.

### **§ 981. Volumetric Water Loss Performance Standards**

- (a) No later than January 1, 2028, each urban retail water supplier shall reduce real loss from its distribution systems to no greater than the real water loss standard identified in section 982~~this article~~, as reflected in the supplier's reported real loss in its annual audit submitted for 2027.
- (b) If the urban retail water supplier's real loss reported in its 2027 annual audit exceeds the supplier's real water loss standard calculated in accordance with section 982, the supplier will be in compliance with subdivision (a) of this section if the supplier has achieved its real water loss standard as reflected in the real loss levels reported in its annual audit submitted for either 2025 or 2026.
- (c) After 2028, each urban retail water supplier's compliance with its real water loss standard shall be assessed in every third year based on an average of the real losses reported in its three most recent annual audits. A supplier shall maintain, for each compliance assessment, real loss that is no greater than 5 gallons per connection per day above the supplier's **real** water loss standard.
- (d) At the time compliance with real **water** loss standards is assessed, apparent losses will also be evaluated. ~~If the average apparent losses for any compliance period are greater than~~ **The Each supplier's** apparent loss standard is the average **of the supplier's** baseline apparent losses plus an allowed variation of 25 gallons per connection per day. ~~If the average apparent losses for any compliance period are greater than this standard, then~~ the supplier must submit an inventory of all apparent losses. ~~and any calculations and data used to determine apparent~~



losses for that compliance period within 6 months of being informed by the State Water Board of exceeding the apparent losses standard.

- (1) The apparent losses inventory shall include any calculations and data used to determine apparent losses for the water loss audits spanning the compliance period for which the standards have been evaluated. Each inventory item shall include the type of apparent loss (for examplee.g., metering inaccuracies, data handling errors, theft), the estimated volume of loss, and how each value was determined (for examplee.g., direct measurement, calculation based on specific equation(s), visual estimate).
  - (2) The apparent losses inventory must be submitted on a spreadsheet readable by the Board within 6 months of the supplier being informed by the State Water Board that the supplier has exceeded its apparent loss standard. The Board will make a template available on its website.
- (e) An urban retail water supplier's real water loss standard may be adjusted to include changes to the default parameter inputs identified in section 982(c), pursuant to section 984.
  - (f) An urban retail water supplier may calculate the average baseline real loss using three out of the four years of the baseline period by removing an outlier value that varies by over 10 gallons per service connection per day from the each of the adjacent values for the other three years or that is negative. If one year of real loss is removed from a supplier's calculated baseline real loss, that same year must be removed from the baseline average length of mains, average service connections, average operating pressure, average variable production cost, and average apparent loss calculations.
  - (g) In accordance with section 985, an urban retail water supplier may seek approval of a variance to its real water loss standard in response to unexpected adverse conditions and to its apparent water loss standard if apparent loss data quality improves.
  - (h) An urban retail water supplier whose service area meets the following criteria shall achieve compliance with this section no later than January 1, 2031:
    - (1) The service area has a disadvantaged communities (DAC) or severely disadvantaged communities (SDAC) designation owing to the median household income of the supplier's service area being less than or equal to 80 percent of the median household income of California per the median household income determination conducted by the board;
    - (2) The service area has a calculated benefit to cost ratio until 2028, pursuant to section 982, subdivision (a)(24), of less than 2; and
    - (3) The urban retail water supplier's real water loss standard calculated pursuant to section 982, subdivision (b)(1) is lower than the supplier's average baseline real loss by 25% or more.
  - (i) Suppliers that do not meet their realwater loss standard by January 1, 2028, will be considered in compliance for the first compliance period if:
    - (1) The supplier's real water loss standard is lower than the supplier's average baseline real loss by 30% or more;

- (2) The supplier's 2025, 2026, or 2027 water loss audits show progress as a reduction of real loss by at least 30% of the difference between the average baseline real loss and the real water loss standard;
- (3) The supplier's data validity scores are at Level 3 or the supplier has demonstrated improving data validity scores. When determining eligibility, consideration will be given to data validity score reductions related to water audits prepared using different versions of the water auditing software;
- (4) The supplier has completed ~~one~~<sup>two</sup> full cycles of leak detection surveys; and
- (5) The supplier has submitted a written request for this compliance pathway to the Board and received approval prior to January 1, 2028. The request shall include:
  - (A) Why the supplier was unable to meet ~~their~~<sup>its</sup> real water loss standard;
  - (B) A list of leakage prevention activities the supplier has engaged in to prevent water loss;
  - (C) How the supplier is being a good steward with respect to other pieces of ~~the conservation framework~~<sup>Water Code, division 6, part 2.55, chapter 9</sup>; and
  - (D) A plan for how ~~they~~<sup>it</sup> will meet ~~their~~<sup>its</sup> real water loss standard no later than January 1, 2031.

(i) For systems that do not meet the criteria to be considered an urban retail water supplier in section 980(ccc) until after the effective date of this section, this section applies beginning five (5) years after the system meets the criteria to be considered a supplier, except that the supplier must submit annual water loss audits starting with data for the first full year (calendar year or fiscal year, depending on how the supplier chooses to report its audits) it meets the criteria to be considered a supplier.

- (1) The baseline period for suppliers subject to this subdivision consists of the first four years of submitted data.
- (2) For suppliers subject to this subdivision, compliance with their real water loss standards will be assessed pursuant to subdivision (c) at the end of the first full compliance period after the standard is assigned except that if there is less than one full year between the standard being assigned and the start of the first full assessment period, compliance will be assessed at the end of the next full compliance period.

Authority: Sections 1058, 10608.34, Water Code.

References: Article X, Section 2, California Constitution; Section 116275, Health and Safety Code; Sections 102, 104, 105, 350, 516, 1846, 10608.12, and 10608.34, Water Code.

## § 982. Economic Model



- (a) Except as provided in subdivision (d), each urban retail water supplier's real water loss standard shall be based on the formula identified in subdivision (b), with the following inputs based on each supplier's own data or the default value:

- (1) Annual background leakage:

Annual background leakage shall be calculated as follows:

$$\left( \begin{array}{l} 0.2 \left[ \frac{\text{thousand gallons}}{\text{mile} \cdot \text{day}} \right] \times \text{Length of mains [miles]} \\ + 0.008 \left[ \frac{\text{thousand gallons}}{\text{service connection} \cdot \text{day}} \right] \times \text{Number of service connections} \end{array} \right) \times \left( \frac{\text{Average operating pressure [psi]}}{70[\text{psi}]} \right)^{1.5} \times \text{Infrastructure Condition Factor} \times \left[ \frac{1,000 \text{ gallons}}{\text{thousand gallons}} \right] \times \left[ \frac{1 \text{ acre-foot}}{325,851 \text{ gallons}} \right] \times \left[ \frac{365 \text{ days}}{\text{year}} \right]$$

- (2) Annual reported leakage:

Annual reported leakage shall be calculated as follows:

$$50 \left[ \frac{\text{gallons}}{\text{leak} \cdot \text{minute}} \right] \times \left[ \frac{1 \text{ acre-foot}}{325,851 \text{ gallons}} \right] \times 0.2 \left[ \frac{\text{leaks}}{\text{mile}} \right] \times \text{Length of mains [miles]} \times \left[ \frac{60 \text{ minutes}}{\text{hour}} \right] \times \left[ \frac{24 \text{ hours}}{\text{day}} \right] \times 3 \left[ \frac{\text{days}}{\text{year}} \right] + 7 \left[ \frac{\text{gallons}}{\text{leak} \cdot \text{minute}} \right] \times \left[ \frac{1 \text{ acre-foot}}{325,851 \text{ gallons}} \right] \times 0.75 \left[ \frac{\text{leaks}}{\text{thousand service connections}} \right] \times \left[ \frac{\text{thousand service connections}}{1,000 \text{ service connections}} \right] \times \text{Number of service connections} \times \left[ \frac{60 \text{ minutes}}{\text{hour}} \right] \times \left[ \frac{24 \text{ hours}}{\text{day}} \right] \times 8 \left[ \frac{\text{days}}{\text{year}} \right]$$

- (3) Annual unreported leakage:

Annual unreported leakage shall be calculated by deducting annual background leakage and annual reported leakage from average baseline real loss.

- (4) Months taken to survey whole system:

Months taken to survey whole system shall be calculated by dividing average length of mains by average leak detection survey frequency.

- (5) Part of system:

Each part represents the amount of the system that can be surveyed each month, such that the number of parts in a system is equal to the number of months needed to survey the whole system.

(6) Unreported leakage per part of system:  
 Unreported leakage per part of system shall be calculated by dividing annual unreported leakage by months taken to survey whole system.

(7) Rate of rise of leakage per part of system:  
 Rate of rise of leakage per part of system shall be calculated by dividing rate of rise of leakage by months taken to survey whole system.

(8) Monthly water lost due to backlog of unreported leakage:  
 Monthly water lost due to backlog of unreported leakage shall be calculated as follows:

$$\begin{aligned}
 & (\text{Months taken to survey whole system} - \text{month of implementation} + 1) \\
 & \times \text{Unreported leakage per part of system} \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right)
 \end{aligned}$$

(9) Monthly water lost from rising leakage in never surveyed parts of the system:  
 Monthly water lost from rising leakage prior to first leak survey shall be calculated as follows:

$$\begin{aligned}
 & \left( \frac{\text{Months taken to survey whole system} - \text{month of implementation} + 1}{\text{month}} \right) \left[ \frac{\text{acre} - \text{feet}}{\text{year}^2} \right] \\
 & \times \left( \frac{\text{month of implementation} - 1}{2} \right) \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right)^2 \\
 & \frac{(\text{Months taken to survey system} - \text{Month of Implementation} + 1)[\text{months}] \times \text{Average annual rise in leakage} \left[ \frac{\text{acre} - \text{feet}}{\text{year}^2 \times \text{part}} \right]}{\times (12 \text{ months since the end of 2020} + \text{Month of implementation} - 0.5)[\text{months}] \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right)^2}
 \end{aligned}$$

(10) Monthly water lost from rising leakage in previously surveyed parts of the system:

(A) Before one full leak detection survey has been completed, the monthly water lost from rising leakage in previously surveyed parts of the system shall be calculated as follows:

$$\begin{aligned}
 & \text{Rate of rise in leakage} \left[ \frac{\text{acre} - \text{feet}}{\text{year}^2} \right] \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right)^2 \\
 & \times \frac{(\text{month of implementation} - 1)^2}{2}
 \end{aligned}$$

(B) After the entire system has been surveyed once, the monthly water lost from rising leakage in previously surveyed parts of the system shall be calculated as follows:

$$\text{Rate of rise in leakage} \left[ \frac{\text{acre - feet / year}^2}{\text{month}} \right] \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right)^2$$

$$\times \frac{\text{months taken to survey whole system}^2}{2}$$

(11) Monthly unreported real loss with intervention:

Monthly unreported real loss with intervention shall be the sum of monthly water lost due to backlog of unreported leakage, monthly water lost from rising leakage in never surveyed parts of the system, and monthly water lost from rising leakage in previously surveyed parts of the system.

(12) Monthly unreported real loss without intervention:

Monthly unreported real loss without intervention shall be calculated as follows:

$$\frac{\text{Months taken to survey whole system} \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right) \times \left( \text{Unreported leakage per part of system} \left[ \frac{\text{acre - feet}}{\text{year}} \right] + \text{Rate of rise in leakage} \left[ \frac{\text{acre - feet / year}^2}{\text{month}} \right] \right)}{\left( \text{month of implementation} - \frac{1}{2} \right) \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right)} \times \left( \text{Annual Unreported Leakage} \left[ \frac{\text{acre - feet}}{\text{year}} \right] \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right) + \left( \text{Rate of rise in leakage} \left[ \frac{\text{acre - feet}}{\text{year}^2} \right] \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right)^2 \times 12 \text{ months since the end of 2020} \right) \right)$$

(13) Water saved in month of implementation:

Water saved in month of implementation shall be calculated by deducting monthly unreported real loss with intervention from monthly unreported real loss without intervention.

(14) Marginal avoided cost of water:

(A) At the beginning of 2022, the marginal avoided cost of water shall be calculated as follows:

$$\text{Avoided cost of alternative supplies} \times \left( 1 + \text{Rise in price of water} \left[ \frac{\text{acre-feet / year}^2}{\text{month}} \right] \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right)^2 \times 24 \text{ months from 2020} \right)$$

(B) After 2022 begins, the marginal avoided cost of water shall be calculated as follows:

$$\text{Avoided cost of alternative supplies} \times \left( 1 + \text{Rise in price of water} \left[ \frac{\text{acre - feet / year}^2}{\text{month}} \right] \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right) \times (\text{month of implementation} - 1) \right)$$

(15) Value of water loss reduced in each month:

Value of water loss reduced in each month shall be calculated as follows:

(water loss occurring without intervention - water loss occurring with intervention)  
 × Marginal cost of water in each time step

(16) Present value of water loss reduced each month:

Present value of water loss reduced each month shall be calculated as follows:

$$\frac{\text{Future value of water reduced}}{\left(1 + \text{discount rate} \times \frac{1 \text{ year}}{12 \text{ months}}\right)^{\text{month of implementation}}}$$

(17) Cost of leak detection during each month:

Cost of leak detection during each month shall be the product of average leak detection survey frequency in miles surveyed each month and average cost of leak detection surveying per mile.

(18) Initial leakage level for part surveyed each month:

(A) Before one full leak detection survey has been completed, then unreported leakage per month shall be calculated as follows:

$$\begin{aligned} & \text{Unreported leakage per part of system} \left[ \frac{\text{acre} - \text{feet}}{\text{year}} \right] + \text{month of implementation} \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right) \\ & \times \text{Rate of rise in leakage} \left[ \frac{\text{acre} - \text{feet}}{\text{month} \cdot \text{year}^2} \right] \end{aligned}$$

(B) After the entire system has been surveyed once, unreported leakage per month shall be calculated as follows:

$$\text{Rate of rise in leakage} \left[ \frac{\text{acre} - \text{feet}}{\text{month} \cdot \text{year}^2} \right] \times \left( \frac{1 \text{ year}}{12 \text{ months}} \right) \times \text{Months taken to survey whole system}$$

(19) Average volume per leak per year:

Average volume per leak per year shall be calculated as follows:

$$\begin{aligned} & \left( \frac{\text{Volume leakage from mains} [\text{acre} - \text{feet}/\text{leak}/\text{year}] \times \text{Total Unreported leaks on mains} \left[ \frac{\# \text{ leaks}}{\text{year}} \right]}{\left( \text{Total unreported leaks on mains} \left[ \frac{\# \text{ leaks}}{\text{year}} \right] + \text{Total Unreported leaks on service connections} \left[ \frac{\# \text{ leaks}}{\text{year}} \right] \right)} \right) \\ & + \left( \frac{\text{Volume of leakage from service connections} [\text{acre} - \text{feet}/\text{leak}/\text{year}] \times \text{Total Unreported Leaks on service connections} \left[ \frac{\# \text{ leaks}}{\text{year}} \right]}{\left( \text{Total Unreported Leaks on main} \left[ \frac{\# \text{ leaks}}{\text{year}} \right] + \text{Total Unreported Leaks on service connections} \left[ \frac{\# \text{ leaks}}{\text{year}} \right] \right)} \right) \end{aligned}$$

(20) Volume of leakage from mains:

Volume of leakage from mains per leak per year shall be calculated as follows:

$$\begin{aligned} & \frac{\text{Estimated average flow rate for unreported leaks on mains} \left[ \frac{\text{gallons}}{\text{minute}} \right]}{\times \left( \frac{60 \text{ minutes}}{1 \text{ hour}} \right) \times \left( \frac{24 \text{ hours}}{1 \text{ day}} \right) \times \left( \frac{365 \text{ days}}{1 \text{ year}} \right) \times \left( \frac{1 \text{ acre} - \text{foot}}{325,851 \text{ gallons}} \right)} \end{aligned}$$

(21) Volume of leakage from service connections:

Volume of leakage from service connections per leak per year shall be calculated as follows:



$$\frac{\text{Estimated average flow rate for unreported leaks on service connections} \left[ \frac{\text{gallons}}{\text{minute}} \right]}{\times \left( \frac{60 \text{ minutes}}{1 \text{ hour}} \right) \times \left( \frac{24 \text{ hours}}{1 \text{ day}} \right) \times \left( \frac{365 \text{ days}}{1 \text{ year}} \right) \times \left( \frac{1 \text{ acre-foot}}{325,851 \text{ gallons}} \right)}$$

(22) Leaks found per part of the system:

Leaks found per part of the system is calculated for each month as follows:

$$\frac{\frac{\text{Initial leakage for part of system surveyed}}{\text{Annual unreported leakage}} \times \left( \frac{\text{Initial Leakage Level for part surveyed each month [acre-foot/year]}}{\text{Average Volume per Leak} \left[ \frac{\text{acre-foot/year}}{\text{leak}} \right]} \right)}{\text{---}} \times \text{---}$$

(23) Cost of leak repair during each month:

Cost of leak repair during each month shall be calculated as follows:

$$\frac{\text{Leaks found per part of system with intervention} \left[ \frac{\# \text{ leaks}}{\text{year}} \right] \div \text{Efficiency of Leak Detection Equipment} \left[ \text{percent} \right]}{\times \left( \frac{\text{Total Unreported Leakage on mains} \left[ \frac{\# \text{ leaks}}{\text{year}} \right]}{\left( \text{Total Unreported leaks on mains} \left[ \frac{\# \text{ leaks}}{\text{year}} \right] + \text{Total Unreported leaks on service connections} \left[ \frac{\# \text{ leaks}}{\text{year}} \right] \right)} \times \text{Repair costs for leaks on mains} \left[ \frac{\$}{\text{leak repaired}} \right] \right) + \left( \frac{\text{Total Unreported Leakage on service connections} \left[ \frac{\# \text{ leaks}}{\text{year}} \right]}{\left( \text{Total Unreported leaks on mains} \left[ \frac{\# \text{ leaks}}{\text{year}} \right] + \text{Total Unreported leaks on service connections} \left[ \frac{\# \text{ leaks}}{\text{year}} \right] \right)} \times \text{Repair costs for leaks on service connections} \left[ \frac{\$}{\text{leak repaired}} \right] \right)}$$

$$\frac{\text{Unreported leakage per month}}{\left( \frac{\text{Annual unreported leakage}}{\text{Efficiency of leak detection equipment}} \right)}$$

~~× (Number of unreported leaks on mains)~~  
~~× Average unit leak repair cost for mains~~  
~~+ Number of unreported leaks on laterals and service lines~~  
~~× Average unit leak repair costs for laterals and service lines per leak~~

(24) Total leak detection and repair cost for each month:

Total leak detection and repair cost for each month shall be the sum of cost of leak detection during each month plus cost of leak repair during each month.

(25) Present value of cost for each month:

Present value of cost for each month shall be calculated as follows:

$$\frac{\text{Future cost of leak detection and repair}}{\left( 1 + \text{discount rate} \times \frac{1}{12} \text{ years} \right)^{\text{month of implementation}}}$$

(26) Present value of net benefit in month of implementation:

Present value of net benefit in month of implementation shall be calculated by deducting present value of cost for each month from present value of benefit for each month.

(27) Present value of net benefit over 30 years:

Present value of net benefit over 30 years is the sum of present value of net benefit in month of implementation summed from January 1, 2022, through December 31, 2051.

(28) Benefit to cost ratio until 2028:

The Benefit to cost ratio until 2028 is the sum of present value of benefit for each month from January 2022 through December 2027 divided by the sum of the present value of cost for each month from January 2022 through December 2027.

- (b) ~~(1)~~ Each urban retail water supplier's real water loss standard shall be ~~the sum of annual reported leakage plus annual background leakage plus unreported leakage over 2027, as follows:~~

~~(12)~~ If the present value of net benefit over 30 years is negative, the real water loss standard is increased to the point at which the present value of the net benefit is positive, if possible. If a non-negative net benefit is not possible, the real water loss standard is equal to the average baseline real loss.

~~(23)~~ If the present value of net benefit over 30 years is zero or positive, the real water loss standard is equal to the sum of annual background leakage plus annual reported leakage plus unreported leakage ~~forever~~ 2027.

- (c) For purposes of subdivision (a) of this section, each input value, except real discount rate, average annual rise in price of water, and effective timeline for lifecycle benefit-cost analysis, shall be either the default value identified in section 980, or the supplier's own value if adequately supported by documentation submitted to the board. Average annual rise in price of water shall be either the default value identified in section 980 or the supplier's own value if the requirements in section 984 subdivision (b) are met. If the board concludes that any specific value used by a supplier is not adequately supported by documentation, the board shall promptly communicate that deficiency to the supplier with a timeline within which to cure the deficiency.

- (d) (1) Suppliers may apply for a real water loss standard of 16 gallons per connection per day if the supplier has an average baseline real loss of 16 gallons per connection per day or less and~~The real water loss standard for an urban retail water supplier whose average baseline real loss is 16 gallons per connection per day or less, or, for an urban retail water supplier that reports real loss in gallons per mile per day in the annual audit, 1,184 gallons per mile per day or less, is not less than 16 gallons per connection per day, or, for an urban retail water supplier that reports real loss in gallons per mile per day in the annual audit, 1,184 gallons per mile per day, assessed on a three-year average basis every three years beginning 2028, if the supplier also meets the following criteria for its annual audits:~~

- (A) The supplier does not show a year-to-year variability higher than 10 gallons per connection per day for suppliers reporting in gallons per connection per day or 740 gallons per mile per day for suppliers reporting in gallons per mile per day for real loss on any annual audit for the years



used to calculate the average real loss pursuant to paragraph (3) of this subdivision 2017, 2018, 2019, and 2020.

- (B) For a supplier that has reported a negative value for ~~the~~its real loss for any of the years used to calculate the average real loss pursuant to paragraph (3) of this subdivision 2017, 2018, 2019, or 2020, it has identified the cause for the negative value and documented the steps taken to correct it.
  - (C) The supplier's water from own sources, imported water, and exported water are completely metered.
  - (D) If the supplier's water from own sources is greater than 5% of the total water supplied, the supplier demonstrates that meters measuring at least 95% of the total produced volume are tested on at least an annual basis.
  - (E) If the supplier's imported water volume is greater than 5% of the total water supplied, the supplier demonstrates that meters measuring at least 95% of the total imported volume are calibrated on at least an annual basis.
  - (F) If the supplier's exported water volume is greater than 5% of the total water supplied, the supplier demonstrates that meters measuring at least 95% of the total exported volume are tested on at least an annual basis.
  - (G) All customer accounts, excluding those providing fire-flow, are metered, with at least 90% success rates in meter reading.
  - (H) A statistically significant sample of customer meters, as determined by the supplier, or 300 meters, whichever is lower, are tested annually.
  - (I) If the unbilled metered water volume is higher than 1% of the total water supplied, the supplier reads the meters for accounts that are supplied through unbilled metered water accounts at the same or greater frequency as the supplier reads the meters for the majority of customers.
- (2) ~~This subdivision shall only apply to urban retail water suppliers that submit, on or before January 1, 2023, supporting documentation to demonstrate they meet the real loss and data quality criteria of this subdivision. If a supplier that would otherwise meet the above criteria of this subdivision, except that it is unable to meet the criteria for subdivision (d)(1) paragraphs sections (D), (E), or (F) of subdivision (d)(1) due to aspects outside of their-its control, such as not having access to calibrate water meters owned by other entities or not being able to move large meters, then they-it may petition to be exempted from criteria involving only those aspects outside of their control. This petition may be granted at the discretion of the Board and may include provisions, such as a requirement to calibrate rather than test a meter or to request in writing that water meters be tested and/or calibrated by the entities that own them.~~
- (3) For the purposes of this subdivision, average real loss shall be calculated using the following years of data:

- (A) The original baseline period, which consists of data for the years 2017, 2018, 2019, and 2020, provided the submission is received by July 1, 2023; or
  - (B) Data for any three consecutive years, provided those years are within five years of the submission date.
- (4) ~~An urban retail water supplier whose average real loss reported for the years 2021 and 2022 is 16 gallons per connection per day or less, or, for an urban retail water supplier that reports real loss in gallons per mile per day in the annual audit, 1,184 gallons per mile per day or less, shall maintain real loss at or not less than 16 gallons per connection per day, or, for an urban retail water supplier that reports real loss in gallons per mile per day in the annual audit, 1,184 gallons per mile per day, assessed on a three-year average basis every three years beginning 2028, provided that the supplier also meets the criteria identified in subdivision (d)(1) of this section in its annual audits, except that for subdivisions (d)(1)(A) and (B) the supplier's data shall be for the years 2021 and 2022.~~
- (4) This subdivision shall only apply to urban retail water suppliers that submit supporting documentation to demonstrate that their average baseline real loss is 16 gallons per connection per day or less and that they have met the data quality criteria of this subdivision. Submissions on or before July 1, 2023, will take effect immediately. Submissions received after July 1, 2023, will take effect in the next compliance period, exempting suppliers from the reporting requirements in section 983 for subsequent compliance periods.

Authority: Sections 1058, 10608.34, Water Code.

References: Article X, Section 2, California Constitution; Section 116275, Health and Safety Code; Sections 102, 104, 105, 350, 516, 1846, 10608.12, and 10608.34, Water Code.

### **§ 983. Questionnaires and Reporting Requirements**

- (a) Each urban retail water supplier, except those meeting the criteria in section 982, subdivision (d), shall submit responses to specific questions developed by the board on metering practices and data handling that influence data quality for water loss audits by July 1, 2023. Questions shall solicit information on the following:
  - (1) The proportion of source/production water withdrawals that is metered
  - (2) The program for regular flow testing of its production and source meters for accuracy
  - (3) Frequency with which source meters are tested
  - (4) The program for regular electronic calibration of secondary instrumentation that supports source or production meters, including the frequency of calibration
  - (5) The proportion of authorized consumption that is measured by customer meters
  - (6) The program for regular flow testing of customer meters for accuracy

- (7) Frequency with which customer meters are flow tested to determine accuracy
- (8) Types of data handling and billing errors identified in the prior year
- (b) Each urban retail water supplier, except those meeting the criteria in section 982, subdivision (d), shall submit responses to specific questions developed by the board on pressure management practices and associated estimated real loss reduction that influence data quality for water loss audits by July 1, 2023, and updated responses by July 1, 2026. Questions shall solicit information on the following:
  - (1) Devices used to control pressure transients in the water distribution system
  - (2) Inspection, maintenance and repair of devices installed for controlling pressure transients in the distribution system
  - (3) Inspection, maintenance and repair of pressure reducing/modulating valves in the distribution system
  - (4) Frequency with which each device for controlling pressure transients is inspected
  - (5) Portions of the system that have high operating pressure
  - (6) Potential for reducing or modulating pressure to reduce leakage
  - (7) For update response due by July 1, 2026, approach to reduce leakage in high leakage zones
  - (8) For update response due by July 1, 2026, whether pressure management can be implemented while meeting water quality and fire flow requirements for the distribution system
  - (9) Estimated feasible water loss reduction as a result of pressure management, projected to 2035.
- (c) Each urban retail water supplier, except those meeting the criteria in section 982, subdivision (d), shall submit responses to specific questions developed by the board on asset management practices and associated estimated real loss reduction that influence data quality for water loss audits by July 1, 2024, and updated responses by July 1, 2027. Questions shall solicit information on the following:
  - (1) Maintenance of records regarding distribution infrastructure failures
  - (2) Data fields included in infrastructure failure records
  - (3) Approach to identifying and prioritizing replacement, rehabilitation, or protection of water distribution infrastructure components that break or leak, including system and environmental factors
  - (4) Any other supplier cost related to asset management or information that may suggest water loss control past the point of long term cost-effectiveness.
  - (5) For update response due by July 1, 2027, total projected length of water distribution pipe in miles replaced in each year between 2027 and 2035
  - (6) For update response due by July 1, 2027, the actual length of water distribution pipe in miles replaced on an average basis annually between 2024 and 2027
  - (7) For update response due by July 1, 2027, projections regarding distribution infrastructure components that will be replaced, rehabilitated, or provided enhanced protection through 2035



- (8) For update response due by July 1, 2027, estimated feasible water loss reduction, projected to 2035
- (d) Each urban retail water supplier, except those meeting the criteria in section 982, subdivision (d), shall ~~annually submit at their~~ registry of breaks, repairs, and estimated water losses to the ~~State Water Board~~ every three years.
- (1) The registry shall contain the latest three years of data, beginning with data for ~~2023~~2025, 2026, and 2027 due by January 1, 2029.
- (2) The registry shall be submitted on a spreadsheet readable by the Board that contains at a minimum the following data: ~~brake-break~~ identifier (for ~~example~~e.g., name, number, cross street), date and time the break was found, date and time the break was repaired, estimated duration of the break, and estimated water volume lost through the break. The Board will make a template available on its website.
- (3) The deadline for this submission is identical to the water audit submission deadline for the ~~third~~same year's audit, as described in Water Code section 10608.34, subdivision (b).

Authority: Sections 1058, 10608.34, Water Code.

References: Article X, Section 2, California Constitution; Section 116275, Health and Safety Code; Sections 102, 104, 105, 350, 516, 1846, 10608.12, and 10608.34, Water Code.

#### § 984. Adjustments

- (a) An urban retail water supplier may submit to the Board, ~~no later than July 1, 2023,~~ a request for a parameter adjustment to its real water loss standard based on ~~utility system~~-specific conditions affecting operations and system conditions.
- (b) A request for a parameter adjustment must include a description of specific ~~default parameters~~ input(s) or data that would be adjusted, documentation supporting the request, and an assessment of ~~changes~~impacts from the adjustment of input(s).
- (1) A ~~water~~ supplier may request apply to use a different rise in price of water if the supplier demonstrates that the alternative value:
- (A) Is not less than the real discount rate, 3.5 percent; and
- (B) Has been developed and certified by a licensed engineer.
- (c) Parameter adjustment requests submitted after July 1, 2023, will not be accepted unless accompanied by a satisfactory explanation for the supplier's inability to submit that request prior to that date. Satisfactory explanations include that the supplier, with reasonable diligence, did not yet have access to measured data necessary for parameter calculations or that the supplier is replacing obsolete data with more recent, higher-quality data.
- (d) ~~The executive director, or executive director's designee, shall provide a decision on a request to adjust an urban retail water supplier's real water loss standard made pursuant to subdivision (a) within 90 days of receiving the request and supporting documentation. This may be extended by the executive director or the~~



- executive director's designee upon a determination that the supporting documentation is insufficient.
- (d) Suppliers that have completed a hydraulic consolidation shall report to the Board within one year and submit the following information:
- (1) The names and identification numbers of all involved systems;
  - (2) The date of consolidation;
  - (3) Map(s) showing service areas of all involved systems.
- (e) If a supplier hydraulically consolidates another system within its service area, the supplier will have a period of 5 years before being given a new real-water loss standards.
- (1) The supplier must continue to submit annual water loss audits, incorporating the consolidated system into its own audit no more than one year after consolidation.
  - (2) In the time period after the consolidation occurs but before the new real-water loss standards is-are given, the supplier will have no real-water loss standards and will not be evaluated for compliance with a real-water loss standard.
  - (3) For each year the supplier has no real water loss standard, it must survey at least as frequently as the previous period and submit documentation of this requirement to the Board within 6 months of the end of each year.
  - (4) New real water loss standards will be assessed pursuant to section 981 subdivision (c) starting one full compliance period after the new real water loss standard is assigned.
- (f) Any other adjustment requests may be submitted to the Board at any time and will be considered based on the merits of the proposed change.
- (1) Suppliers that have model inputs that changed significantly from the baseline period may request an adjustment to their water loss standards by submitting a request that includes the following:
    - (A) Data for a new baseline period, which consists of 4 consecutive years of water audit data;
    - (B) An explanation for why the data in the new baseline period is more appropriate than the data in the previous baseline period. Satisfactory explanations include better data quality in the new baseline period and that more recent data can better represent a system that has changed.
  - (2) Staff can initiate an adjustment process for any system that has significant changes in data compared to the baseline if at least 3 compliance assessments have passed.
- (g) The executive director, or executive director's designee, shall provide a written decision on a request to adjust an urban retail water supplier's real water loss standard made pursuant to subdivision (a) within 90 days of receiving the request and supporting documentation. This may be extended by the executive director or the executive director's designee upon a determination that the supporting documentation is insufficient.



Authority: Sections 1058, 10608.34, Water Code.

References: Article X, Section 2, California Constitution; Section 116275, Health and Safety Code; Sections 102, 104, 105, 350, 516, 1846, 10608.12, and 10608.34, Water Code.

### § 985. Variances

- (a) An urban retail water supplier may seek approval of a variance to its real water loss standard if needed to respond to unexpected adverse conditions out of the systemutility's control or where a supplier's real water loss standard has been set according to section 982 (b)(12). Examples of adverse conditions out of the systemutility's control include major damage to the systemutility's distribution system or storage infrastructure, major unexpected changes in avoided water costs, and major changes in the systemutility's financial situation (for example-g., bankruptcy or substantial loss of revenue). Drought shall not generally support a variance pursuant to this section.
- (b) Any request for a variance for adverse conditions~~real loss standards~~ shall include a description and assessment of impacts from the identified adverse condition, a clearly identified need for the revision, a proposed schedule, or milestones, for return to the usual real water loss standard, and documentation supporting the request.
- (c) Any request for a variance based on a real water loss standard being set according to section 982 (b)(12) shall include a description of water loss control activities during the baseline period, the costs of water loss control activities during the baseline period, and an evaluation of the monetary value of water saved by those water loss control activities. To be approved, the request must demonstrate that the water loss control activities during the baseline period were not cost-effective long term.
- (d) ~~The~~A variance for adverse conditions~~real loss standards~~ shall be in the form of an extension of the compliance period. Notwithstanding section 981(c), a supplier with an approved variance based on subdivision (c) of this section shall maintain, for each compliance assessment, real loss that is no greater than 10 gallons per connection per day above the supplier's average baseline real loss or an temporary adjustment of the real loss standard identified in section 982 for the urban retail water supplier.
- (e) An urban retail water supplier may seek approval of a variance to its apparent loss standard if increases from the average baseline apparent loss level are attributable to improvements in data validity. A variance may be approved after finding that for two consecutive years the water-supplier's validated annual audits show data entries have improved to a data grading value of 6 or higher for the following audit data entries:
  - (1) customer metering inaccuracies; or
  - (2) all entries under the heading "water supplied":
    - (A) volume from own sources;



- (B) master meter and supply error adjustment;
  - (C) water imported (when more than 5% of total water supplied); and
  - (D) water exported (when more than 5% of total water supplied).
- (f) The variance for apparent loss standards shall be in the form of an adjustment of the apparent loss standard identified in section 981(d).
- (g) The executive director, or the executive director's designee, shall provide prompt decisions on requests for variances.

Authority: Sections 1058, 10608.34, Water Code.

References: Article X, Section 2, California Constitution; Section 116275, Health and Safety Code; Sections 102, 104, 105, 350, 516, 1846, 10608.12, and 10608.34, Water Code.

### § 986. Additional Conservation Tools

- (a)(1) When an urban retail water supplier does not meet its real water loss standard required by section 981, the executive director, or the executive director's designee, may issue conservation orders requiring additional actions by the supplier to come into compliance with its real water ~~water~~ loss standard. Prior to issuance of a conservation order, the Board will provide the supplier an indication of their noncompliance and seek to resolve the noncompliance informally, including through alternative enforceable agreements with the supplier. Informal resolutions of noncompliance will be sought for all systems, and particularly for suppliers that have met the provisions of section 981 (~~gh~~) or (~~hi~~).
- (2) A decision or order issued under this article by the board or an officer or employee of the board is subject to reconsideration under article 2 (commencing with section 1122) of chapter 4 of part 1 of division 2 of the Water Code.
- (b) The executive director, or the executive director's designee, may issue an informational order requiring an urban retail water supplier to submit additional information relating to water loss. The failure to provide the information requested within 30 days or any additional time extension granted is a violation subject to civil liability of up to \$500 per day for each day the violation continues pursuant to Water Code section 1846.
- (c) Submitting any information pursuant to this article that the person who submits the information knows or should have known is materially false is a violation of this article and is punishable by civil liability of up to five hundred dollars (\$500) for each day in which the violation occurs. Every day that the error goes uncorrected constitutes a separate violation. Civil liability for the violation is in addition to and does not supersede or limit any other remedies, civil or criminal.

Authority: Sections 1058, 10608.34, Water Code.

References: Article X, Section 2, California Constitution; Section 116275, Health and Safety Code; Sections 102, 104, 105, 350, 516, 1846, 10608.12, and 10608.34, Water Code.

**Title 23. Waters**

**Division 3. State Water Resources Control Board and Regional Water Quality Control Boards**

**Chapter 3.5. Urban Water Use Efficiency and Conservation**

**~~Article 1~~ Article 2. Reporting**

...

**~~Article 2~~ Article 3. Prevention of Drought Wasteful Water Uses**

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October 18, 2022

Ms. Mary Harris  
Board President  
Rio Linda / Elverta Community Water District  
730 L Street  
Rio Linda, California 95673

**Re: President's Special Acknowledgement Award - Workers' Compensation Program**

Dear Ms. Harris,

This letter and enclosed certificate are to formally acknowledge the dedicated efforts of the Rio Linda / Elverta Community Water District's Governing Body, management, and staff towards proactive loss prevention and workplace safety for earning the President's Special Acknowledgement Award! The Award is to recognize members with no "paid" claims during the prior **five consecutive program years** in the Workers' Compensation Program.

A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. Your agency's efforts have resulted in no "paid" workers' compensation claims for the prior five consecutive program years from 2017-22. This is an outstanding accomplishment that serves as an example for all SDRMA members!

In addition to this annual recognition, members with no "paid" claims during 2021-22 earned one credit incentive point (CIP) reducing their annual contribution amount, and members with no "paid" claims for the prior five consecutive program years earned three additional bonus CIPs. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate your Governing Body, management, and staff for your commitment to proactive loss prevention and safety in the workplace.

Sincerely,  
Special District Risk Management Authority



Mike Scheafer, President  
Board of Directors



## *President's Special Acknowledgement Award*

The President of the Special District Risk Management Authority

Hereby gives special recognition to

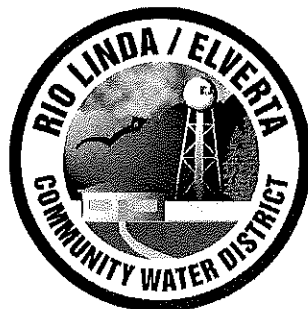
**Rio Linda / Elverta Community Water District**

The President's Special Acknowledgement Award is to recognize members with no "paid" claims during the prior five consecutive program years in the Workers' Compensation Program. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during that same period. Congratulations on your excellent claims record!

  
Mike Scheafer, SDRMA Board President

October 18, 2022

Date



## Information Items Agenda Item: 5.2

**Date:** November 21, 2022

**Subject:** Board Reports

**Staff Contact:** Timothy R. Shaw, General Manager

### BOARD REPORTS

1. Report ad hoc committee(s) dissolved by requirements in Policy 2.01.065
2. Sacramento Groundwater Authority (Harris (primary))
3. Executive Committee – Gifford, Ridilla
4. ACWA/ACWA JPIA
5. Ad Hoc – COLA Committee
6. Ad Hoc – GM Evaluation Committee

**Minutes**  
**Rio Linda / Elverta Community Water District**  
**Executive Committee**

November 7, 2022 @ 6:30 P.M.

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New Beginnings Fellowship  
7008 10th St.  
Rio Linda, CA 95673

The meeting was called to order at 6:30 P.M. The meeting was attended by Director Gifford, Director Ridilla, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

**Call to Order:** 6:30 P.M.

**Public Comment:** *There were no members of the public in attendance*

**Items for Discussion:**

|   |  |
|---|--|
| 1.  | Engineers Update.  |
| <i>The Contract District Engineer presented his written report and augmenting the status of the Fox Hollow subdivision, the valve vaults failing at 30<sup>th</sup> and Elkhorn and the annual pipe replacement project. Director Ridilla requested a specific date for the start of the pipe replacements. The Engineer responded that he has requested such from the contractor, and the contractor responded, " I will consult with company management and get back to you with their response.</i>  |  |
| 2.  | Discuss Encouraging Paperless Billing Enrollment.  |
| <i>The General Manager presented his written report and reviewed the history of efforts to encourage paperless billing. The committee engaged in discussion about various means to mitigate the billing challenges and billing software limitations. Generally, the Executive Committee supports moving forward. However, the Executive Committee also recognizes the need to include new Board Members in the discussions.</i><br><br><i>The Executive Committee forwarded this item onto the December 19<sup>th</sup> Board agenda with the Committee's recommendation for Board approval.</i>  |  |
| 3.  | Discuss Revisions Needed to Schedule of Fees (e.g., Notifications and Service Termination).        |
| <i>The General Manager presented his written report and engaged the Committee in discussion of the need for revisions as a result of, 1) additional tasks required by SB 998, and 2) inflation increasing everything from postage to vehicle operating costs. It has been many years since the fees for late notices and service terminations were adjusted.</i><br><br><i>The Executive Committee forwarded this item onto the November 21<sup>st</sup> Board agenda with the Committee's recommendation for Board approval.</i>   |  |
| 4.  | Discuss Fair Political Practices Act, Form 806.  |
| <i>The General Manager presented his written report and emphasized that this is an informational item. The General Manager explained the requirement is not new. The requirement was revealed as a consequence to reviewing the Institute for Local Governance guide for compensating Board Members.</i><br><br><i>FPPC Form 806 will be posted to the District's website.</i>  |  |
| 5.  | Discuss Options for Mitigating Reduced Revenues from Conservation Coupled with Historic Inflation. |
| <i>The General Manager presented his written report and provided additional insights on the extent of conservation through the first 9-months of 2022, which compounds the issues confronting the District resulting from record levels of inflation. Director Ridilla asked for a summary of cost cutting efforts so far aimed and mitigating the impact of conservation and inflation. The Committee engaged in discussion of the anticipated reaction of other Board Members and the public. Similar to item 2 above, the Committee also recognizes the need to involve new Board Members into the discussions.</i><br><br><i>The Executive Committee directed staff to place an item on the November 21<sup>st</sup> Board agenda to enable the Board to discuss and schedule a workshop to engage Board Members and public in discussions on the topics.</i> |  |

|    |  |
|----|--|
| 6. | Discuss SB 938 Granting Broader Authority to LAFCo for Dissolution of Struggling Agencies.   |
|    | <i>The General Manager presented his written report and provided a couple of recent examples within our region. Director Gifford requested that a copy of SB 938 be included with the packet of documents for the November 21<sup>st</sup> Board meeting.</i>  |
|    | <i>The Executive Committee forwarded an informational item onto the Board agenda for November 21<sup>st</sup>.</i>   |
| 7. | Discuss the Water Loss Standards Recently Adopted by the State Water Resources Control Board.  |
|    | <i>The General Manager presented his written report. Director Ridilla requested clarifications on the track changes format in the document included with the packets. The General Manager also clarified that no Board action is required by the RLECWD Board. The item is intended to illustrate the most recent version of unfunded mandates by the state.</i> |
| 8. | Discuss Expenditures for September 2022.   |
|    | <i>The Executive Committee forwarded the September Expenditures onto the November 21<sup>st</sup> Board agenda with the Committee's recommendation for Board approval.</i>   |
| 9. | Discuss Financial Reports for September 2022   |
|    | <i>The Executive Committee forwarded the September Financial Reports onto the November 21<sup>st</sup> Board agenda with the Committee's recommendation for Board approval..</i>   |

**Directors' and General Manager Comments:**

- Tax Bill for Streetlight Dispute – *The General Manager provided a brief history of the issue and the Committee engaged in brief, general discussion.*

**Items Requested for Next Month's Committee Agenda -None**

**Adjournment 7:20 P.M.**





## **Agenda Item: 6**

**Date:** November 21, 2022  
**Subject:** Public Comment for Closed Session  
**Staff Contact:** Timothy R. Shaw, General Manager

### **6. PUBLIC COMMENT FOR CLOSED SESSION**

Public comment for closed session items only. The public is invited to comment on any item listed on the closed session agenda. Each speaker is limited to 2 minutes.





**Closed Session  
Agenda Item: 7.1**

**Date:** November 21, 2022

**Subject:** Closed Session

**Staff Contact:** Timothy R. Shaw, General Manager

**7. CLOSED SESSION** - The Board of Directors will convene to Closed Session to discuss the following item.

**7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – General Manager: The Board will conduct a performance evaluation of the General Manager pursuant to subdivision (b) of California Government Code Section 54957.