

**RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

May 18, 2026 (6:30 p.m.)

Visitor's / Depot Center
6730 Front Street
Rio Linda, CA 95673

Our Mission is to provide a safe and reliable water supply in a cost-effective manner.

AGENDA

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT

2.1. *Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).*

3. CONSENT CALENDAR *Action items: Approve Consent Calendar Items*)

3.1. Minutes
meeting.

The Board is being asked to approve the Minutes from April 27, 2026 Regular Board Meeting.

3.2. Expenditures

The General Manager recommends the Board approve the March 2026 Expenditures.

3.3. Financial Reports

The General Manager recommends the Board approve the March 2026 Financial Reports.

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1. GM Report.

4.1.1. *The General Manager will provide his monthly report to the Board of Directors*

4.2. District Engineer's Report.

4.2.1. *The Contract District Engineer will provide his monthly report to the Board of Directors.*

4.3. Consider Authorizing Engagement with a Professional Services Provider for Preparation of the 2025 Urban Water Management Plan.

- 4.4. **Consider Authorizing an Extension to the Professional Services Agreement with Rawles Engineering for the Valve Replacement Project.**
- 4.5. **Consider Annual Declaration of Doubtful Recovery Debt**
- 4.6. **Consider Engagement of Actuarial Analyses Consultant**
- 4.7. **Consider Required Revisions to the Hexavalent Chromium Compliance Plan**
- 4.8. **Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.**

5. INFORMATION ITEMS

5.1. District Activities Reports

- 5.1.1. Water Operations Report
- 5.1.2. Leak Repair Report
- 5.1.3. Conservation Report

5.2. Board Member Reports

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – Liverett
- 5.2.3. ACWA/JPIA – Cline
- 5.2.4. Capacity Fee Study Ad Hoc Liverett/Cline
- 5.2.5. MOU Negotiations Ad Hoc – Gifford, Green

6. PUBLIC COMMENT PRIOR TO CLOSED SESSION

7. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEM:

- 7.1. **PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/RELEASE (Gov. C. §54954.5(e)) – General Manager**

8. RETURN TO OPEN SESSION, REPORTABLE ACTIONS FROM CLOSED SESSION

9. DIRECTORS’ AND GENERAL MANAGER COMMENTS

10. ADJOURNMENT –

Upcoming meetings:

Executive Committee

June 10, 2026, Wednesday, 6:00 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA

Board Meeting

June 22 2026, Monday, 6:30 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA



Consent Calendar Agenda Item: 3.1

Date: May 18, 2026

Subject: Minutes

Staff Contact: Felix M Felix, Interim General Manager

Recommended Committee Action:

N/A -Minutes of Board meetings are not reviewed by committees.

Current Background and Justification:

These minutes are to be reviewed and approved by the Board of Directors.

Conclusion:

I recommend the Board review and approve (as appropriate) the minutes of meetings provided with your Board packets.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**MINUTES OF THE APRIL 27, 2026 REGULAR MEETING OF THE RIO LINDA/ELVERTA
COMMUNITY WATER DISTRICT BOARD OF DIRECTORS**

The Link below provides access the video of this meeting.

<https://vimeo.com/1187423191>

1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE

The April 27, 2026, meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitors/Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Maria Liverett, Director Anthony Cline, General Manager Tim Shaw, Mike Vasquez, District Contract Engineer, and legal counsel were present. Director Gifford led with the pledge of allegiance.

2. PUBLIC COMMENT- Public member commented about her feelings of how certain Board members are being treated.,

3. CONSENT CALENDAR Action items: Approve Consent Calendar Items (5:17)

3.1 February 13, 2026 regular meeting. March 11, 2026 Special Meeting, and April 8, 2026 Special Meeting

3.2 January and February 2026 Expenditures

3.3 January and February 2026 Financial Reports.

Comments/Questions –Director Liverett stated she cannot recommend approval of the expenditures due to requested statements and invoices not being provided to her for over a year and a half.

Comments/Questions –Public member commented on the microphones not working and not being able to hear the comments being made.

(5:22) It was moved by Director Young seconded by Director Green to approve the consent calendar. Directors Cline, Green, and Gifford voted yes. Director Liverett voted no. Director Young abstained. The motion carried by a roll call vote of 4-1-1.

4. REGULAR CALENDAR

4.1 GM Report (7:36)

Comments/Questions –No Directors or public comment.

The Board took no action on this item.

4.2 District Engineer’s Report (9:00)

Mike Vasquez, Contract District Engineer, reported on the Water Meter Replacements, Water Valve Replacement Project, Well 15 Hexavalent Chromium Treatment project, 2025 Urban Water management Plan and Well 15 Hexavalent Treatment Alternatives Analysis.

Comments/Questions – General discussion and questions by the Board members concerning the Quick Quack Car Wash and meters being installed.

Comments/Questions – Public members had a question about the chromium level in the District’s wells.

4.3 Review and Discuss the Technical Memorandum Regarding Options for Treating Hexavalent Chromium (17:00)

Comments/Questions – General discussion and questions by the Board.

Comments/Questions – Public member from Chart Water spoke about Ion Exchange and was joined by representatives from ECO lab with a slide presentation handout. Public member from Controls Systems presented his system for treating chromium through standard space reduction coagulation filtration. Public member, who was a past District Engineer for RLECWD, spoke on his point of view for the two different systems presented based on his historical knowledge of the District prior to 2018. Public members inquired how these treatment options might affect their water bill, and this information should have been presented sooner, and a workshop should be put together.

4.4 Consider Authorizing the Engagement of an Interim General Manager (1:12:43)

Comments/Questions – General discussion by the Board and GM. Director Liverett disagreed with an amended contract being handed out at a meeting without a few days to be reviewed. Director Young asked if a background check was performed. General Counsel reiterated that the contract was discussed with the GM and given to the full Board when the original packet was distributed.

(1:31:55) It was moved by Director Green seconded by Director Liverett authorized the engagement of the Interim GM Felix M Felix. Directors Cline, Green, Gifford, Young and Green voted yes. The motion carried by a roll call vote of 5-0-0.

4.5. Consider Changes to the Board Members Assigned to the Executive Committee (1:33:24)

Comments/Questions – Director Gifford stated that the Board had violated the Brown Act last June and it has been repeated again last week by Directors Liverett and Young's Facebook post. The Board had further general discussion on this item. Director Gifford recommended to table the item and bring it back to a future meeting, if needed.

President Cline tabled the item.

4.6. Consider Approving a Request for Proposals for Rate Study, Cost of Service Analysis. (1:52:06)

Comments/Questions – General Discussion by the Board on this item.

Comments/Questions – Public members' comment was off topic and was about negotiations.

(1:56:59) It was moved by Director Cline seconded by Director Green to approve the request for Proposals for Rate Study, Cost of Analysis and further direct staff to solicit responses. Directors Cline, Green, Gifford, Young and Green voted yes. The motion carried by a roll call vote of 5-0-0.

4.6.1 Discuss Engaging a Professional Services Provider to Perform Actuarial Analysis of Total Cost for increasing Employee Pay and Increasing Retiree Medical Compensation.

Comments/Questions – General Discussion by the Board on this item.

(2:10:38) It was moved by Director Cline and seconded by Director Green to table item 4.6.1 to next meeting. Directors Cline, Green, Young and Green voted yes. Director Gifford voted no. The motion carried by a roll call vote of 4-1-0.

4.7 Reconsider Authorizing the 2026 Construction Cost Adjustment to the Capacity Fees (2:11:14)

Comments/Questions – Director Liverett disagreed with increasing the capacity fees and has already done the work by comparing our fees with other Districts.

(2:20:50) It was moved by Director Liverett seconded by Director Young to table the 2026 Construction cost adjustment to the Capacity Fees until the Ad Hoc Committee meets. Directors Cline, Young and Liverett voted yes. Directors Green and Gifford voted no. The motion carried by a roll call vote of 3-2-0.

4.8. Authorize any New Board Member Assignments (committees and other) Proposed by the Chair (2:21:08)

No positions were assigned.

INFORMATION ITEMS

5.1. District Activities Reports (2:22:

- 5.1.1. Water Operations Report – Report provided.
- 5.1.2. Conservation Report – Report provided.
- 5.1.3. Leak Repair Report – Report provided.
- 5.1.4 Certificate of Excellence in Financial Reporting
- 5.1.5. Minor Budget Revision

5.2. Board Member Reports

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – No meeting.
- 5.2.3. Executive Committee – Young/Liverett – No meeting.
- 5.2.4. ACWA/JPIA – Cline – No meeting.
- 5.2.5. GM Annual Performance Review Ad Hoc Young/Cline – President Cline dissolved the committee.
- 5.2.6. Capacity Fee Study Ad Hoc Liverett/Cline – Liverett – No report.

6. PUBLIC COMMENT PRIOR TO CLOSED SESSION – (2:26:45)

Public member commented about having a policy about what constitutes a meeting for a Board Member to get reimbursed for.

7. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:

7.1. Pursuant to California Government Code, 54957 (b) (1), Discuss the employment status of a public employee – the General Manager.

8. RETURN TO OPEN SESSION, REPORORTABLE ACTIONS FROM CLOSED SESSION

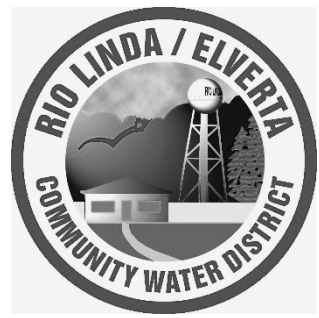
President Cline reported No Action was taken.

ADJOURNMENT - The meeting was adjourned at 10:45 p.m.

Respectfully submitted,

Felix M. Felix, Interim GM

Anthony Cline, President of the Board



**Consent Calendar
Agenda Item: 3.2**

Date: May 18, 2026

Subject: Expenditures

Staff Contact: Felix M Felix, Interim General Manager

Recommended Committee Action:

The General Manager recommends Board approval of the March 2026 Expenditures report.

Current Background and Justification:

These expenditures have been completed since the last regular meeting of the Board of Directors.

Conclusion:

Board approval of the Consent Agenda incorporates approval of the March 2026 Expenditures report.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
March 2026**

EFT's and Checks

Date	Num	Name	Memo	Amount
03/04/2026	EFT	QuickBooks Payroll Service	For PP Ending 02/28/26 Pay date 03/05/26	16,163.35
03/05/2026	EFT	CalPERS	For PP Ending 02/28/26 Pay date 03/05/26	3,457.72
03/05/2026	EFT	CalPERS	For PP Ending 02/28/26 Pay date 03/05/26	557.75
03/05/2026	EFT	Internal Revenue Service	Employment Taxes	5,982.66
03/05/2026	EFT	Employment Development	Employment Taxes	1,190.80
03/05/2026	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,071.92
03/05/2026	EFT	ACWA/JPIA Powers Insurance Authority	EAP	19.84
03/05/2026	EFT	Adept Solutions	Monthly Computer Maintenance & Repair	1,605.40
03/05/2026	EFT	Affordable Heating & Air	Pumping Maintenance	1,014.00
03/05/2026	EFT	BSK Associates	Lab Fees	463.36
03/05/2026	EFT	Buckmaster Office Solutions	Printing	101.53
03/05/2026	EFT	Comcast	Telephone-Landline	132.82
03/05/2026	EFT	CoreLogic Solutions	Subscription	109.27
03/05/2026	EFT	Direct Hit Pest Control	Building Maintenance	95.00
03/05/2026	EFT	ICONIX Waterworks	Distribution Supplies	2,178.73
03/05/2026	EFT	O'Reilly Auto Parts	Office Expense	36.40
03/05/2026	EFT	Ramos Oil Inc.	Transportation Fuel	140.19
03/05/2026	EFT	Rawles Engineering	Contract and Paving Repairs	25,806.21
03/05/2026	EFT	Republic Services	Utilities	197.76
03/05/2026	EFT	Rio Linda Hardware & Building Supply	Shop Supplies	167.54
03/05/2026	EFT	SMUD	Utilities	15,195.65
03/05/2026	EFT	Streamline	Website	105.00
03/05/2026	EFT	UniFirst Corporation	Uniforms	608.19
03/05/2026	EFT	Vanguard Cleaning Systems	Janitorial	195.00
03/05/2026	EFT	Vasquez Engineering	Engineering	11,120.00
03/05/2026	EFT	Verizon Business	Internet	46.58
03/05/2026	EFT	West Coast Energy Systems	Pumping Maintenance	1,887.61
03/18/2026	EFT	QuickBooks Payroll Service	For PP Ending 03/14/26 Pay date 3/19/26	16,062.55
03/19/2026	EFT	CalPERS	For PP Ending 03/14/26 Pay date 3/19/26	3,470.67
03/19/2026	EFT	CalPERS	For PP Ending 03/14/26 Pay date 3/19/26	557.75
03/19/2026	EFT	Internal Revenue Service	Employment Taxes	6,006.68
03/19/2026	EFT	Employment Development	Employment Taxes	1,206.22
03/19/2026	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,070.62
03/19/2026	EFT	Customer	Final Bill Refund	40.20
03/19/2026	EFT	ABS Direct, Inc.	Printing & Postage	304.90
03/19/2026	EFT	Chacon, Socorro	Notary	280.00
03/19/2026	EFT	Columbia Bank Credit Card	February 2026	3,898.56
03/19/2026	EFT	County of Sacramento	Permits	286.00
03/19/2026	EFT	Holt of California	Equipment Repair - Backhoe	2,692.87
03/19/2026	EFT	ICONIX Waterworks	Distribution Expense	503.60
03/19/2026	EFT	Kaiser Permanente	Health Insurance	2,832.00

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
March 2026**

03/19/2026	EFT	Kronick Moskovitz, Tiedermann & Girard	Legal - February 2026	5,592.63
03/19/2026	EFT	Pacific Shredding	Office Expense	50.40
03/19/2026	EFT	PG&E	Utilities	117.82
03/19/2026	EFT	Principal	Dental & Vision Insurance	1,423.76
03/19/2026	EFT	Ramos Oil Inc.	Transportation Fuel	191.71
03/19/2026	EFT	Rio Linda Elverta Recreation & Park	Meeting Expense	50.00
03/19/2026	EFT	Sierra Chemical Company	Treatment	3,586.08
03/19/2026	EFT	USA Bluebook	Distribution Expense	865.76
03/19/2026	EFT	Van Dermyden Makus Law Corp	Legal - February 2026	12,278.50
03/19/2026	EFT	Verizon Connect	Field IT	63.80
03/19/2026	EFT	Verizon Wireless	Field Communication	1,080.34
03/19/2026	EFT	Voyager	Fuel	109.70
03/19/2026	EFT	Western Health	Health Insurance	10,167.92
03/19/2026	EFT	Dynasty Pumps Inc	Capital Improvement: Misc Pumps	17,978.34
03/19/2026	EFT	Provost & Pritchard Consulting Group	Capital Improvement: Cr6 Schematic Design	236.00
03/26/2026	EFT	WageWorks	FSA Admin Fee	86.75
Total 10020 - Operating Account Budgeted Expenditures				184,742.41

Board Member Compensation

Date	Meeting Date	Name	Memo	Amount
03/05/2026	02/23/2026	Jason Green	RLECWD Board Meeting	100.00
03/05/2026	01/16/2026	Maria Liverett	Ad Hoc - Capacity Fees	100.00
03/05/2026	01/20/2026	Maria Liverett	Ad Hoc - Capacity Fees	100.00
Total Credit Card Expenditures				300.00

Credit Card Transactions

Date	Num	Name	Memo	Amount
02/01/2026	CC	Walmart	Office Expense	20.35
02/01/2026	CC	Walmart	Office Expense	90.13
02/04/2026	CC	Future Ford	Transportation Maintenance	694.89
02/09/2026	CC	USPS	Postage	10.20
02/11/2026	CC	Walmart	Office Expense	77.27
02/11/2026	CC	Association of CA Water Agencies	Meetings and Conferences	385.00
02/14/2026	CC	Zoom Video Communications	Computer Systems - Zoom monthly subscription	16.99
02/16/2026	CC	Restaurant	Office Expense - Employee Recognition	286.69
02/16/2026	CC	Tractor Supply	Pumping Maintenance	75.41
02/18/2026	CC	Future Ford	Transportation Maintenance	1,817.02
02/19/2026	CC	USPS	Postage	10.20
02/18/2026	CC	Future Ford	Transportation Maintenance	185.11
02/18/2026	CC	Future Ford	Transportation Maintenance	34.91
02/20/2026	CC	Walmart	Office Expense	114.12
01/22/2026	CC	Crexendo Business Solutions	Telephone	80.27
Total Credit Card Expenditures				3,898.56

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
March 2026**

Employee Paid Pass-throughs

Date	Num	Name	Memo	Amount
03/05/2026	EFT	Teamsters	Union Dues	561.00
03/05/2026	EFT	California State Disbursement Unit	Employee Garnishment	332.00
03/15/2026	EFT	AFLAC	Employee Funded Premiums	732.96
03/19/2026	EFT	California State Disbursement Unit	Employee Garnishment	332.00
03/31/2026	EFT	WageWorks	FSA Expenditures - Employee Funded	1,786.38
Total 10020 · Operating Account Non-Budgeted Expenditures: Employee Paid Pass-throughs				3,744.34

Other Expenditures

Transfers

Date	Num	Memo	Account	Amount
03/05/2026	Transfer	Monthly Debt Service Transfer	10020 · Operating Fund	(17,000.00)
03/05/2026	Transfer	Monthly Debt Service Transfer	10350 · Umpqua Bank Debt Service	17,000.00
03/05/2026	Transfer	Monthly CIP Transfer	10020 · Operating Fund	(54,092.00)
03/05/2026	Transfer	Monthly CIP Transfer	10480 · General	54,092.00
03/19/2026	Transfer	CIP Checks Written from Operating Account	10480 · Capital Improvement: General	(17,978.34)
03/19/2026	Transfer	CIP Checks Written from Operating Account	10020 · Operating Fund	17,978.34
03/19/2026	Transfer	CIP Checks Written from Operating Account	10481 · Cr6 Mitigation	(236.00)
03/19/2026	Transfer	CIP Checks Written from Operating Account	10020 · Operating Fund	236.00



Consent Calendar Agenda Item: 3.3

Date: May 18, 2026

Subject: Financial Reports

Staff Contact: Felix M Felix, Interim General Manager

Recommended Committee Action:

The General Manager recommends Board approval of the March 2026 Financial Reports.

Current Background and Justification:

The financial reports are for the District’s balance sheet, profit and loss, and capital improvements year to date.

These financials are to be presented to the Board of Directors to inform them of the District’s current financial condition.

Conclusion:

Board approval of the Consent Agenda incorporates approval of the March 2026 Financial Report.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____
Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Balance Sheet
As of March 31, 2026

ASSETS

Current Assets

100 · Cash & Cash Equivalents	
10000 · Operating Account	
10020 · Operating Fund	1,437,570.70
Total 10000 · Operating Account	<u>1,437,570.70</u>
10475 · Capital Improvement	
10480 · General	1,040,127.05
10485 · Vehicle Replacement Reserve	47,948.49
Total 10450 · Capital Improvement	<u>1,088,075.54</u>

Total 100 · Non-Restricted Cash & Cash Equivalents **2,525,646.24**

102 · Restricted Assets

102.2 · Restricted for Debt Service	
10700 · ZIONS Inv/Surcharge 1 Reserve	567,484.72
10300 · Surcharge 1 Account	1,163,425.57
10350 · Revenue Bond	105,292.21
10380 · Surcharge 2 Account	801,219.31
Total 102.2 · Restricted for Debt Service	<u>2,637,421.81</u>

102.4 · Restricted Other Purposes	
10385 · Available Funding Cr6 Projects #1	464,123.26
10481 · Available Funding Cr6 Projects #2	441,112.25
10491 · Future Capital Imp Projects	2,310,512.90
10492 · Cr6 Settlement	4,235,801.07
10600 · LAIF Account - Capacity Fees	1,052,061.94
10650 · Operating Reserve Fund	340,049.89
Total 102.4 · Restricted Other Purposes	<u>8,843,661.31</u>

Total 102 · Restricted Assets **11,481,083.12**

Accounts Receivable 1,085.77

Other Current Assets

12000 · Water Utility Receivable	507,903.09
12200 · Accrued Revenue	0.00
12250 · Accrued Interest Receivable	4,616.37
16000 · Prepaid Expense	59,142.34
16075 · OPEB GASB 75	25,135.00

Total Other Current Assets 596,796.80

Total Current Assets 14,604,611.93

Capital Assets

17000 · General Plant Assets	670,138.83
17100 · Water System Facilites	26,493,804.48
17300 · Intangible Assets	383,083.42
17500 · Accum Depreciation & Amort	-13,245,957.33
18000 · Construction in Progress	325,195.83
18100 · Land	576,672.45

Total Capital Assets 15,202,937.68

Other Assets

18500 · ADP CalPERS Receivable	380,000.00
19000 · Deferred Outflows	562,294.00
19900 · Suspense Account	0.00

Total Other Assets 942,294.00

TOTAL ASSETS 30,749,843.61

Rio Linda Elverta Community Water District

Balance Sheet

As of March 31, 2026

LIABILITIES & NET POSTION

Liabilities

Current Liabilities

Accounts Payable 207,508.09

Other Current Liabilities 991,266.99

Total Current Liabilities 1,198,775.08

Long Term Liabilities

23500 · Lease Buy-Back 410,267.27

25000 · Surcharge 1 Loan 1,910,290.67

25050 · Surcharge 2 Loan 1,580,040.16

26000 · Water Rev Refunding 1,017,460.00

26500 · ADP CalPERS Loan 350,000.00

29000 · Net Pension Liability 934,369.00

29500 · Deferred Inflows-Pension 106,857.00

29600 · Deferred Inflows-OPEB 28,354.00

Total Long Term Liabilities 6,337,638.10

Total Liabilities 7,536,413.18

Net Position

31500 · Invested in Capital Assets, Net 10,531,059.46

31800 · Restricted for OPEB Asset 25,135.00

32000 · Restricted for Debt Service 705,225.24

38000 · Unrestricted 11,414,085.51

Net Revenue 537,925.22

Total Net Position 23,213,430.43

TOTAL LIABILITIES & NET POSTION 30,749,843.61

Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
March 2026

	<u>Annual Budget</u>	<u>Mar 26</u>	<u>Jul 25 - Mar 26</u> <u>YTD</u>	<u>% of</u> <u>Annual</u> <u>Budget</u>	<u>YTD Annual</u> <u>Budget</u> <u>Balance</u>
Ordinary Income/Expense					
Income					
40000 · Operating Revenue					
40100 · Water Sales					
40101 · Basic Service Charge	1,248,294.00	208,857.20	906,722.48	72.64%	341,571.52
40102 · Usage Charge	2,001,237.00	152,714.99	1,295,075.08	64.71%	706,161.92
40105 · Backflow Charge	32,300.00	5,563.31	23,774.63	73.61%	8,525.37
40106 · Fire Prevention	26,600.00	4,666.99	22,104.60	83.10%	4,495.40
40110 · Bi-Monthly Accrual	0.00	-150,000.00	0.00	0.00%	0.00
Total 40100 · Water Sales	<u>3,308,431.00</u>	<u>221,802.49</u>	<u>2,247,676.79</u>	<u>67.94%</u>	<u>1,060,754.21</u>
40200 · Water Services					
40201 · Application Fees	6,500.00	625.00	2,912.00	44.80%	3,588.00
40202 · Delinquency	70,000.00	1,841.00	49,819.48	71.17%	20,180.52
40209 · Misc. Charges	7,000.00	775.00	6,774.33	96.78%	225.67
Total 40200 · Water Services	<u>83,500.00</u>	<u>3,241.00</u>	<u>59,505.81</u>	<u>71.26%</u>	<u>23,994.19</u>
40300 · Other Water Service Fees					
40301 · New Construction QC	5,000.00	0.00	2,800.00	56.00%	2,200.00
40302 · Service Connection Fees	5,000.00	5,500.00	9,100.00	182.00%	-4,100.00
40304 · Other Operating Revenue	6,000.00	0.00	2,271.89	37.87%	3,728.11
Total 40300 · Other Water Service Fees	<u>16,000.00</u>	<u>5,500.00</u>	<u>14,171.89</u>	<u>88.57%</u>	<u>1,828.11</u>
Total 40000 · Operating Revenue	<u>3,407,931.00</u>	<u>230,543.49</u>	<u>2,321,354.49</u>	<u>68.12%</u>	<u>1,086,576.51</u>
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	35.00	3.77	31.05	88.71%	3.95
Total 41110 · Investment Revenue	<u>35.00</u>	<u>3.77</u>	<u>31.05</u>	<u>88.71%</u>	<u>3.95</u>
41120 · Property Tax	137,000.00	8,286.04	85,316.00	62.27%	51,684.00
Total 41000 · Nonoperating Revenue	<u>137,035.00</u>	<u>8,289.81</u>	<u>85,347.05</u>	<u>62.28%</u>	<u>51,687.95</u>
Total Operating & Non-Operating Revenue	<u>3,544,966.00</u>	<u>238,833.30</u>	<u>2,406,701.54</u>	<u>67.89%</u>	<u>1,138,264.46</u>
Expense					
60000 · Operating Expenses					
60010 · Professional Fees					
60011 · General Counsel-Legal	350,000.00	23,950.13	231,913.79	66.26%	118,086.21
60012 · Auditor Fees	23,300.00	0.00	23,300.00	100.00%	0.00
60013 · Engineering Services	79,900.00	7,760.00	57,880.00	72.44%	22,020.00
60015 · Other Professional Fees	50,000.00	0.00	0.00	0.00%	50,000.00
Total 60010 · Professional Fees	<u>503,200.00</u>	<u>31,710.13</u>	<u>313,093.79</u>	<u>62.22%</u>	<u>190,106.21</u>
60100 · Personnel Services					
60110 · Salaries & Wages					
60111 · Salary - General Manager	136,250.00	10,464.00	100,347.31	73.65%	35,902.69
60112 · Staff Regular Wages	765,562.00	39,527.17	548,513.67	71.65%	217,048.33
60114 · Staff Standby Pay	20,800.00	1,600.00	15,200.00	73.08%	5,600.00
60115 · Staff Overtime Pay	12,000.00	158.12	5,511.69	45.93%	6,488.31
Total 60110 · Salaries & Wages	<u>934,612.00</u>	<u>51,749.29</u>	<u>669,572.67</u>	<u>71.64%</u>	<u>265,039.33</u>
60150 · Employee Benefits & Expense					
60151 · PERS Retirement	175,946.00	11,789.77	125,521.11	71.34%	50,424.89
60152 · Workers Compensation	14,000.00	369.88	9,006.16	64.33%	4,993.84
60153 · Group Insurance	249,240.00	12,781.43	167,871.29	67.35%	81,368.71
60154 · Retirees Insurance	16,200.00	1,575.00	5,280.00	32.59%	10,920.00
60155 · Staff Training	5,000.00	0.00	270.00	5.40%	4,730.00
60157 · Uniforms	10,000.00	539.60	6,539.69	65.40%	3,460.31
60158 · Payroll Taxes	72,215.00	3,965.67	52,683.01	72.95%	19,531.99
60159 · Payroll Service	660.00	87.07	469.18	71.09%	190.82
60160 · 457 Employer Contribution	21,125.00	1,375.77	15,349.85	72.66%	5,775.15
Total 60150 · Employee Benefits & Exp	<u>564,386.00</u>	<u>32,484.19</u>	<u>382,990.29</u>	<u>67.86%</u>	<u>181,395.71</u>
Total 60100 · Personnel Services	<u>1,498,998.00</u>	<u>84,233.48</u>	<u>1,052,562.96</u>	<u>70.22%</u>	<u>446,435.04</u>

Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
March 2026

	<u>Annual Budget</u>	<u>Mar 26</u>	<u>Jul 25 - Mar 26</u> <u>YTD</u>	<u>% of</u> <u>Annual</u> <u>Budget</u>	<u>YTD Annual</u> <u>Budget</u> <u>Balance</u>
60200 · Administration					
60205 · Bank & Merchant Fees	1,850.00	134.65	1,033.85	55.88%	816.15
60207 · Board Meeting Fee	9,113.00	350.00	6,570.00	72.10%	2,543.00
60210 · Building Expenses					
60211 · Office Utilities	7,500.00	757.97	5,608.90	74.79%	1,891.10
60212 · Janitorial	2,340.00	195.00	1,755.00	75.00%	585.00
60213 · Maintenance	2,500.00	0.00	647.62	25.91%	1,852.38
60214 · Security	500.00	0.00	351.00	70.20%	149.00
Total 60210 · Building Expenses	<u>12,840.00</u>	<u>952.97</u>	<u>8,362.52</u>	<u>65.13%</u>	<u>4,477.48</u>
60220 · Computer & Equipment Maint.					
60221 · Computer Systems	39,555.00	2,337.39	24,140.37	61.03%	15,414.63
60222 · Office Equipment	1,345.00	82.81	1,005.60	74.77%	339.40
Total 60220 · Computer & Equipment Maint.	<u>40,900.00</u>	<u>2,420.20</u>	<u>25,145.97</u>	<u>61.48%</u>	<u>15,754.03</u>
60230 · Office Expense	8,000.00	545.91	6,704.28	83.80%	1,295.72
60240 · Postage and Delivery	28,500.00	3,925.61	22,571.04	79.20%	5,928.96
60250 · Printing	11,500.00	1,777.72	9,760.65	84.88%	1,739.35
60255 · Meetings & Conferences	1,000.00	0.00	385.00	38.50%	615.00
60260 · Publishing	350.00	0.00	344.25	98.36%	5.75
60270 · Telephone & Internet	3,500.00	258.11	2,276.62	65.05%	1,223.38
60430 · Insurance					
60431 · General Liability	37,837.00	3,226.49	28,156.62	74.42%	9,680.38
60432 · Property	19,450.00	4,782.54	14,347.50	73.77%	5,102.50
Total 60430 · Insurance	<u>57,287.00</u>	<u>8,009.03</u>	<u>42,504.12</u>	<u>74.20%</u>	<u>14,782.88</u>
60500 · Water Memberships					
60503 · SGA	35,503.00	0.00	35,503.00	100.00%	0.00
60504 · ACWA	13,465.00	0.00	13,465.00	100.00%	0.00
60507 · CRWA	1,662.00	0.00	1,662.00	100.00%	0.00
Total 60500 · Water Memberships	<u>50,630.00</u>	<u>0.00</u>	<u>50,630.00</u>	<u>100.00%</u>	<u>0.00</u>
60550 · Permits & Fees	55,000.00	280.00	49,623.45	90.22%	5,376.55
60555 · Subscriptions & Licensing	2,120.00	109.27	1,022.09	48.21%	1,097.91
60560 · Elections	0.00	0.00	0.00	0.00%	0.00
60565 · Uncollectible Accounts	5,500.00	0.00	0.00	0.00%	5,500.00
60570 · Other Operating Expenses	500.00	0.00	0.00	0.00%	500.00
Total 60200 · Administration	<u>288,590.00</u>	<u>18,763.47</u>	<u>226,933.84</u>	<u>78.64%</u>	<u>61,656.16</u>

Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
March 2026

	<u>Annual Budget</u>	<u>Mar 26</u>	<u>Jul 25 - Mar 26</u> <u>YTD</u>	<u>% of</u> <u>Annual</u> <u>Budget</u>	<u>YTD Annual</u> <u>Budget</u> <u>Balance</u>
64000 · Conservation					
64001 · Community Outreach	500.00	0.00	0.00	0.00%	500.00
Total 64000 · Conservation	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>500.00</u>
65000 · Field Operations					
65100 · Other Field Operations					
65110 · Back Flow Testing	31,600.00	0.00	1,750.75	5.54%	29,849.25
65120 · Construction Equip Maintenance	12,000.00	2,917.65	7,643.76	63.70%	4,356.24
65130 · Field Communication	3,400.00	852.28	2,836.28	83.42%	563.72
65140 · Field IT	35,000.00	2,560.02	23,111.10	66.03%	11,888.90
65150 · Laboratory Services	66,000.00	1,905.74	19,684.36	29.83%	46,315.64
65160 · Safety Equipment	6,000.00	0.00	343.72	5.73%	5,656.28
65170 · Shop Supplies	8,000.00	333.84	1,066.14	13.33%	6,933.86
Total 65100 · Other Field Operations	<u>162,000.00</u>	<u>8,569.53</u>	<u>56,436.11</u>	<u>34.84%</u>	<u>105,563.89</u>
65200 · Treatment	38,000.00	3,586.08	22,165.36	58.33%	15,834.64
65300 · Pumping					
65310 · Maintenance	35,000.00	3,132.78	17,130.49	48.94%	17,869.51
65320 · Electricity & Fuel	260,000.00	14,549.91	198,553.39	76.37%	61,446.61
Total 65300 · Pumping	<u>295,000.00</u>	<u>17,682.69</u>	<u>215,683.88</u>	<u>73.11%</u>	<u>79,316.12</u>
65400 · Transmission & Distribution					
65410 · Distribution Supplies	71,000.00	8,574.02	48,374.24	68.13%	22,625.76
65430 · Tank Maintenance	2,000.00	0.00	0.00	0.00%	2,000.00
65440 · Contract Repairs	165,000.00	19,806.21	89,329.18	54.14%	75,670.82
65450 · Valve Replacements	0.00	0.00	0.00	0.00%	0.00
65460 · Paving Repairs	56,400.00	6,000.00	9,500.44	16.85%	46,899.56
Total 65400 · Transmission & Distribution	<u>294,400.00</u>	<u>34,380.23</u>	<u>147,203.86</u>	<u>50.00%</u>	<u>147,196.14</u>
65500 · Transportation					
65510 · Fuel	12,000.00	793.82	8,496.11	70.80%	3,503.89
65520 · Maintenance	9,000.00	3,219.89	7,941.85	88.24%	1,058.15
Total 65500 · Transportation	<u>21,000.00</u>	<u>4,013.71</u>	<u>16,437.96</u>	<u>78.28%</u>	<u>4,562.04</u>
Total 65000 · Field Operations	<u>810,400.00</u>	<u>68,232.24</u>	<u>457,927.17</u>	<u>56.51%</u>	<u>352,472.83</u>
Total 60000 · Operating Expenses	<u>3,101,688.00</u>	<u>202,939.32</u>	<u>2,050,517.76</u>	<u>66.11%</u>	<u>1,051,170.24</u>
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	169,641.00	0.00	72,641.00	42.82%	97,000.00
69110 · Interest	34,408.00	0.00	17,747.16	51.58%	16,660.84
Total 69100 · Revenue Bond	<u>204,049.00</u>	<u>0.00</u>	<u>90,388.16</u>	<u>44.30%</u>	<u>113,660.84</u>
69200 · PERS ADP Loan					
69205 · Principle	30,000.00	0.00	0.00	0.00%	30,000.00
69210 · Interest	1,406.00	0.00	0.00	0.00%	1,406.00
Total 69100 · PERS ADP Loan	<u>31,406.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>31,406.00</u>
Total 69010 · Debt Service	<u>235,455.00</u>	<u>0.00</u>	<u>90,388.16</u>	<u>38.39%</u>	<u>145,066.84</u>
69400 · Other Non-Operating Expense	2,300.00	0.00	0.00	0.00%	2,300.00
Total 69000 · Non-Operating Expenses	<u>237,755.00</u>	<u>0.00</u>	<u>90,388.16</u>	<u>38.02%</u>	<u>147,366.84</u>
Total Operating & Non-Operating Expense	<u>3,339,443.00</u>	<u>202,939.32</u>	<u>2,140,905.92</u>	<u>64.11%</u>	<u>1,198,537.08</u>
Net Revenue	<u><u>205,523.00</u></u>	<u><u>35,893.98</u></u>	<u><u>265,795.62</u></u>		

RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
 CAPITAL BUDGET 2025-2026
 March 2026

Description	Annual Budget	Mar 26	YTD Jul 25- Mar 26	% of Annual Budget	YTD Budget Balance
Raising/Lowering Valve Covers	60,000.00	0.00	57,900.00	96.50%	2,100.00
Well 15 Cr6 Treatment Design and CEQA	140,070.00	236.00	48,484.25	34.61%	91,585.75
Vacuum Trailer	90,000.00	0.00	0.00	0.00%	90,000.00
Total Continued Ongoing Projects	290,070.00	236.00	106,384.25	36.68%	183,685.75
Annual Miscellaneous Pump Replacements	30,000.00	17,978.34	17,978.34	59.93%	12,021.66
Annual Small Meter Replacements	150,000.00	0.00	0.00	0.00%	150,000.00
Annual Large Meter Replacements	5,000.00	0.00	0.00	0.00%	5,000.00
Annual Pipeline Replacement	245,000.00	0.00	0.00	0.00%	245,000.00
Total New Annual Projects	430,000.00	17,978.34	17,978.34	4.18%	412,021.66
Well 15 Cr6 Treatment Bidding and Construction	1,100,000.00	0.00	0.00	0.00%	1,100,000.00
2025 Urban Water Management Plan	85,000.00	0.00	0.00	0.00%	85,000.00
District Office Roof	40,000.00	0.00	0.00	0.00%	40,000.00
Total New Projects	1,225,000.00	0.00	0.00	0.00%	1,225,000.00
Total	\$1,945,070.00	\$18,214.34	\$124,362.59	6.39%	\$1,820,707.41

Accrual Basis

**Rio Linda Elverta Community Water District
Cr6 Settlement Profit & Loss Budget Performance
March 2026**

	<u>Annual Budget</u>	<u>Mar 26</u>	<u>Jul 25 - Mar 26 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	120,000.00	9,762.59	97,060.72	80.88%	22,939.28
	<u>120,000.00</u>	<u>9,762.59</u>	<u>97,060.72</u>	<u>80.88%</u>	<u>22,939.28</u>
44110 · Other Non-Operating Revenue	0.00	0.00	0.00	0.0%	0.00
Total Income	<u>120,000.00</u>	<u>9,762.59</u>	<u>97,060.72</u>	<u>80.88%</u>	<u>22,939.28</u>
Gross Income	<u>120,000.00</u>	<u>9,762.59</u>	<u>97,060.72</u>	80.88%	22,939.28
Net Income	<u><u>120,000.00</u></u>	<u><u>9,762.59</u></u>	<u><u>97,060.72</u></u>		

NOTE:	Date	Amount
Beginning Balance	2/28/2026	4,226,038.48
Interest	3/31/2026	<u>9,762.59</u>
GL 10492 Cr6 Settlement	3/31/2026	4,235,801.07

Accrual Basis

Rio Linda Elverta Community Water District
Capacity Revenue Profit & Loss Budget Performance
January - March 2026

	<u>Annual Budget</u>	<u>Jan-Mar 26 Current QTR</u>	<u>July 25- Mar 26 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	40,000.00	10,620.60	32,242.18	80.61%	7,757.82
	<u>40,000.00</u>	<u>10,620.60</u>	<u>32,242.18</u>	<u>80.61%</u>	<u>7,757.82</u>
44100 · Capacity Fee Revenue	50,000.00	0.00	36,475.16	72.95%	13,524.84
Total Income	<u>90,000.00</u>	<u>10,620.60</u>	<u>68,717.34</u>	<u>76.35%</u>	<u>21,282.66</u>
Gross Income	<u>90,000.00</u>	<u>10,620.60</u>	<u>68,717.34</u>	76.35%	21,282.66
Net Income	<u><u>90,000.00</u></u>	<u><u>10,620.60</u></u>	<u><u>68,717.34</u></u>		

Accrual Basis

**Rio Linda Elverta Community Water District
Surcharge 1 Profit & Loss Budget Performance
January - March 20265**

	<u>Annual Budget</u>	<u>Jan-Mar 26 Current QTR</u>	<u>July 25- Mar 26 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41111 · Dividend Revenue	0.00	170.36	469.50	100.0%	-469.50
41112 · Interest Revenue	12,000.00	7,461.89	24,011.01	200.09%	-12,011.01
41113 · Market Value Adjustment	0.00	-2,548.43	-264.36	100.0%	264.36
	<u>12,000.00</u>	<u>5,083.82</u>	<u>24,216.15</u>	<u>201.8%</u>	<u>-12,216.15</u>
43010 · Surcharge 1 Revenue	<u>532,380.00</u>	<u>177,143.39</u>	<u>382,385.26</u>	<u>71.83%</u>	<u>149,994.74</u>
Total Income	<u>544,380.00</u>	<u>182,227.21</u>	<u>406,601.41</u>	<u>74.69%</u>	<u>137,778.59</u>
Gross Income	544,380.00	182,227.21	406,601.41	74.69%	137,778.59
Expense					
69150 · Surcharge 1 Loan					
69155 · Principle	404,433.00	0.00	203,494.42	50.32%	200,938.58
69160 · Interest	56,921.00	0.00	27,182.90	47.76%	29,738.10
69170 · Admin Fees	2,300.00	564.84	1,677.88	72.95%	622.12
Total 69150 · Surcharge 1 Loan	<u>463,654.00</u>	<u>564.84</u>	<u>232,355.20</u>	<u>50.11%</u>	<u>231,298.80</u>
Total Expense	<u>463,654.00</u>	<u>564.84</u>	<u>232,355.20</u>		
Net Income	<u><u>80,726.00</u></u>	<u><u>181,662.37</u></u>	<u><u>174,246.21</u></u>		

Accrual Basis

Rio Linda Elverta Community Water District
Surcharge 2 Profit & Loss Budget Performance
January - March 2026

	<u>Annual Budget</u>	<u>Jan-Mar 26 Current QTR</u>	<u>July 25- Mar 26 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	100.00	30.22	87.52	87.52%	12.48
	<u>100.00</u>	<u>30.22</u>	<u>87.52</u>	<u>87.52%</u>	<u>12.48</u>
43050 · Surcharge 2 Revenue	442,716.00	147,325.83	317,986.46	71.83%	124,729.54
Total Income	<u>442,816.00</u>	<u>147,356.05</u>	<u>318,073.98</u>	<u>71.83%</u>	<u>124,742.02</u>
Gross Income	442,816.00	147,356.05	318,073.98	71.83%	124,742.02
Expense					
69175 · Surcharge 2 Loan					
69180 · Principle	255,000.00	130,000.00	255,000.00	100.0%	0.00
69185 · Interest	58,139.00	28,044.66	58,139.32	100.0%	-0.32
Total 69175 · Surcharge 2 Loan	<u>313,139.00</u>	<u>158,044.66</u>	<u>313,139.32</u>	<u>100.0%</u>	<u>-0.32</u>
Total Expense	<u>313,139.00</u>	<u>158,044.66</u>	<u>313,139.32</u>		
Net Income	<u><u>129,677.00</u></u>	<u><u>-10,688.61</u></u>	<u><u>4,934.66</u></u>		



Items for Discussion and Action Agenda Item: 4.1

Date: May 18, 2026
Subject: Interim General Manager's Report
Staff Contact: Felix M. Felix, Interim General Manager

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

The General Manager will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
 (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Date: May 18, 2026

Subject: Interim General Manager Report

Staff Contact: Felix M. Felix, Interim General Manager

Since May 1, 2026, I have been spending time with the current General Manager practicing succession planning. The time together was necessary to get up to speed on District matters and completing the required on-boarding forms and documents as part of the changing-of-the-guards from one GM to another to ensure a smooth transition of discretion and authority. I have also spent time meeting with admin and field staff to get acquainted and familiarize myself with vulnerabilities and issues to assess ways to improve operational performance.

I have also gone through the process of introductions with counsel, boards members, District engineer and stakeholders as a part of the transition of succession planning, as I find relationship building is very important.

As part of the on-boarding process, I also spent time with Adept Solutions, the District's IT contractor as there were technical difficulties with establishing Admin Rights to accounts and access to the District's on-line SharePoint. With that hurdle completed I can now focus my attention on addressing District goals to improve operational function, sustainability and compliance.

As your Interim GM, I want to thank you for giving me the opportunity to be of service. I look forward to collaborating with you to accomplish great things.

In Service,

Felix M. Felix

Felix M. Felix
Interim GM
RLECWD



Items for Discussion and Action

Agenda Item: 4.2

Date: May 18 2026

Subject: Public Works Projects Report

Contact: Mike Vasquez, Contract District Engineer

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

Contract District Engineer, Mike Vasquez will provide a report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
 (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



12 May 2026

CONTRACT DISTRICT ENGINEER'S REPORT

To: Felix M. Felix, Interim General Manager, Rio Linda Elverta Community Water District

From: Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RLECWD)

Subject: Contract District Engineer's Report for the 18 May 2026 Board of Directors Meeting

The Contract District Engineer is pleased to submit this brief update of duties and tasks performed for the period of 23 April 2026 to 12 May 2026:

1. **Water Meter Replacements:** To date, Rawles Engineering has replaced 94 meters and is averaging 11 meter installations per day. Rawles's budget for this work is \$86,000, of which \$38,880 has been spent. The District's 2025/2026 FY budget for this work is \$150,000, of which \$64,000 is being used by the District to purchase the meters.
2. **Water Valve Replacement Project (Capital Improvement Program):** The Contract District Engineer negotiated a budget with Rawles Engineering for the removal and replacement of 8 valve locations to fit within the 2025/2026 Capital Improvement Program budget of \$245,000. An addendum to Rawles Engineering's existing contract for this work will be considered under a separate agenda item at the May Board Meeting.
3. **2025 Urban Water Management Plan (UWMP):** As previously discussed with the Board, one firm responded to the District's Request for Proposals and submitted a proposal to prepare the UWMP. The consulting firm is qualified and their fee estimate is reasonable. Engaging the consultant to prepare the UWMP will be considered under a separate agenda item at the May Board Meeting.
4. **Well 15 Hexavalent Chromium Treatment Project:** Design consultant Provost and Pritchard, is nearing completion of final design submittal. The design consultant's contract budget to design the treatment plant is \$116,500.00, of which \$73,169.75 has been spent.
5. **Hexavalent Chromium Compliance Plan:** Staff received comments from the State Water Board for the District's Cr6 Compliance Plan on 27 April 2026. The plan was submitted to the Water Board in June 2025. This will be discussed under a separate agenda item at the May Board Meeting.
6. **General Contract District Engineer Administrative Tasks:**
 - A. The Contract District Engineer has provided additional assistance to District Water System Operations Staff due to the recent resignations of the Water System Operations Superintendent and Foreman.
 - B. The Contract District Engineer coordinated with SGA regarding access to a monitoring well (SGA MW-01) on Rio Linda Boulevard at the Pump Station #5 site,

Felix M. Felix, Interim General Manager, RLECWD
Contract District Engineer's Report
12 May 2026
Page 2 of 2

and monitoring wells (SGA MW-02 and SGA MW-03) on Elkhorn Boulevard. The purpose for access is for SGA to collect water level readings.

- C. Prepared staff reports and attended the District's Board Meeting on 4/27/2026.
- D. Met with the District's General Manager, Interim General Manager, and District Staff to discuss General Manager transition, projects, and tasks.
- E. Attended one day of the Association of California Water Agencies (ACWA) conference in Sacramento.
- F. Met with SBA IX Cr6 treatment system vendors and design engineers to discuss Cr6 treatment alternatives.
- G. Meetings with Director Liverett to discuss Cr6 treatment alternatives.
- H. Over 10 meetings with District Office Staff and Water System Operations Staff to discuss budgeting, water system operations and maintenance, State regulatory requirements and submittals.

Please contact me at 530-682-9597, or email at gmvasquez@vasquez-engineering.com with any questions or require additional information.

Respectfully,

Mike Vasquez, PE, PLS
Principal (VE)
Contract District Engineer (RL/ECWD)



Items for Discussion and Action Agenda Item: 4.3

Date: May 18, 2026

Subject: Consider Authorizing Engagement with a Professional Services Provider for Preparation of the 2025 Urban Water Management Plan

Staff Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

The Executive Committee recommends staff to engage professional services providers for the preparation of the 2025 Urban Water Management Plan

Current Background and Justification:

The Board of Directors directed Staff to prepare and advertise a Request for Proposals (RFP) to receive proposals from consultants for preparation of the District’s 2025 UWMP. The plan shall be a precise and systemic evaluation conducted in full compliance with the California Urban Water Management Planning Act, as codified in Section 10610 et.seq., of the California Water Code (“Act”) and the Department of Water Resources’ (“DWR”) 2025 Urban Water Management Plan Guidebook for Water Suppliers (“DWR Guidebook”). The UWMP shall provide the District with analytical data and detailed recommendations in order to meet the above-mentioned regulations and statutory requirements.

Water Works Engineers was the only consultant to submit a proposal. The consultant is qualified and their cost estimate is reasonable. The District’s budget for preparation of the 2025 UWMP is \$85,000.00. The consultant’s cost estimate is \$48,446.00. The plan is scheduled to be completed by November 2026. An agreement with the consultant’s proposal is included in your agenda packet.

Conclusion:

It is recommended that the Board authorize the Interim General Manager to execute an agreement with the Consultant to prepare the District’s 2025 UWMP.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT
PROJECT: 2025 Urban Water Management Plan
PROJECT NO. 2026-02**

AGREEMENT FOR CONSULTING SERVICES

THIS CONSULTING SERVICES AGREEMENT ("Agreement") is made and entered into this 18th day of May, 2026, by and between the Rio Linda Elverta Community Water District, a county water district of the State of California ("District") and Water Works Engineers, ("Consultant") (each individually a "Party" and collectively the "Parties"). There are no other parties to this Agreement.

RECITALS

- A.** Consultant represents to District that it is a duly qualified and licensed firm experienced in providing professional engineering consulting services in support of the 2025 Urban Water Management Plan project (the "Project").
- B.** In the judgment of the Board of Directors of District, it is necessary and desirable to employ the services of Consultant to perform consulting services on the 2025 Urban Water Management Plan project.
- C.** Consultant has been selected as the most qualified to provide engineering services resulting from their submitted Proposal dated February 17, 2026 in response to the District's Request for Proposals dated January 15, 2026, a description of such services is attached hereto as **Exhibit A** ("Services").

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

Section 1. Recitals. The recitals set forth above ("Recitals") are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 18 of this Agreement, Sections 1 through 18 shall prevail.

Section 2. Term. This Agreement shall commence on the Effective Date and continue for three (3) years ("Term"), provided that either Party may terminate the Agreement by providing thirty (30) days written notice to the other Party.

Section 3. Effective Date. This Agreement shall only become effective once all of the Parties have executed the Agreement (the "Effective Date"). Consultant, however, shall not commence the performance of the Services until it has been given notice by District ("Notice to Proceed").

Section 4. Work.

(a) *Services.* Subject to the terms and conditions set forth in this Agreement, Consultant shall perform the Services as described in **Exhibit A** and as provided in approved Task Orders. Consultant shall not receive additional compensation for the performance of any services unless they are approved by the District in writing.

(b) *Modification of Services.* Only the District's General Manager may authorize extra or changed work. Failure of Consultant to secure such a written authorization for extra or changed work shall constitute a waiver of any and all right to adjustment in the Agreement price or Agreement time due to such unauthorized work and thereafter Consultant shall be entitled to no compensation whatsoever for the performance of such work. Consultant further waives any and all right or remedy by way of restitution or quantum meruit for any and all extra work performed without such express and prior written authorization of the General Manager.

Section 5. Time of Performance. Consultant warrants that it will commence performance of the Services within thirty (30) calendar days of the Notice to Proceed, and shall conform to the requirements of the Services provided in **Exhibit A** or as provided in an approved Task Order. The time of performance is a material term of this Agreement relied on by District in entering into this Agreement.

Section 6. Payment. The District shall pay Consultant for all Services described in **Exhibit A**, which are performed and invoiced by Consultant.

Consultant shall submit monthly invoices to District for Services performed and expenses incurred during the preceding month. District shall pay Consultant within 30 days of receipt of each invoice. Each invoice shall identify all services performed and any expenses for which reimbursement is requested. Prior to payment, District may require Consultant to furnish supporting information and documentation for all charges for which payment is sought.

Section 7. Representations of Consultant. District relies upon the following representations by Consultant in entering into this Agreement:

(a) *Standard of Care.* District has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby warrants that it is qualified to perform the Services as provided in **Exhibit A** and that all of its services will be performed in accordance with the generally accepted consultant practices and standards (the "Standard of Care"). Consultant shall exercise the Standard of Care in complying with all applicable federal, state and local laws.

(b) *Independent Consultant.* In performing the services hereinafter specified, Consultant shall act as an independent Consultant and shall have control of the work and the manner in which it is performed. Consultant is not to be considered an agent or employee of District, and is not entitled to participate in any pension plan, insurance, bonus, or similar benefits District provides its employees. In the event District exercises its right to terminate this Agreement, Consultant expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees. Nothing contained herein shall be construed as creating an employment, agency or partnership relationship between District and Consultant.

(c) *Authority.* Consultant represents that it possesses the necessary licenses, permits and approvals required to perform the Services or will obtain such licenses, permits or approvals prior to the time such licenses, permits or approvals are required. Consultant shall also ensure that all sub-consultants are similarly licensed and qualified. Consultant represents and warrants to District that Consultant shall, at Consultant's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and approvals which are legally required for Consultant to practice Consultant's profession at the time the Services are rendered including registration for public works projects with the Department of Industrial Relations.

(d) *No Conflict of Interest.* Consultant represents that no conflict of interest will be created under state or federal law by entering into or in carrying out this Agreement. Consultant further promises that in the performance of this Agreement, no person having such interest will be knowingly employed. If requested to do so by District, Consultant shall complete and file, and shall cause any person doing work under this Agreement to complete and file, a "Statement of Economic Interest" with the Sacramento County Clerk disclosing their financial interests.

(e) *Prevailing Wage.* Consultant agrees to pay all craftsmen and laborers required as part of the consulting services at least the minimum prevailing wage required by the Department of Industrial Relations of the State of California. Consultant understands and agrees that it is Consultant's responsibility to determine the minimum prevailing wage and to report compliance as required under California law.

Section 8. Conformity with Law and Safety. Consultant shall exercise the Standard of Care in observing and complying with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the American with Disabilities Act, and all other applicable federal, state, municipal and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. Consultant's failure to exercise the Standard of Care in complying with any laws, ordinances, codes or regulations applicable to the performance of the Services hereunder shall constitute a breach of contract. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Consultant shall immediately notify the District's risk manager by telephone. If any accident occurs in connection with this Agreement, Consultant shall promptly submit a written report to District, in such form as the District may require. This report shall include the following information: (a) name and address of the injured or deceased persons; (b) name and address of Consultant's sub-consultant, if any; (c) name and address of Consultant's liability insurance carrier; and (d) a detailed description of the accident, including whether any of District's equipment, tools or materials were involved.

If a release of a hazardous material, substance, or waste occurs in connection with the performance of this Agreement, Consultant shall immediately notify District. Consultant shall not store hazardous materials or hazardous waste within the District limits without a proper permit from District.

Section 9. Excusable Delays. Consultant shall not be in breach of this Agreement in the event that performance of Services is temporarily interrupted or discontinued due to a “Force Majeure” event which is defined as: riots, wars, sabotage, civil disturbances, insurrections, explosion, natural disasters such as floods, earthquakes, landslides, fires, strikes, lockouts and other labor disturbances or other catastrophic events, which are beyond the reasonable control of Consultant. Force Majeure does not include: (a) Consultant’s financial inability to perform; (b) Consultant’s failure to obtain any necessary permits or licenses from other governmental agencies; or (c) Consultant’s failure to obtain the right to use the facilities of any public utility where such failure is due solely to the acts or omissions of the Consultant.

Section 10. Assignment Prohibited. No Party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempt or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

Section 11. Ownership and Disclosure of Work Product. District shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any design computations, plans, specifications, surveys, copies of correspondence, maps, or other pertinent data and information gathered or computed by Consultant (“Work Product”) in the performance of and prior to termination of this Agreement by District or upon completion of the work pursuant to this Agreement. Consultant may retain copies of the above-described documents but agrees not to disclose or discuss any information gathered, discovered, or generated in any way through this Agreement without the express written permission of District, during the term of this Agreement and for a period of one hundred eighty (180) days following expiration of the term of the Agreement. District agrees to indemnify, defend, and hold the Consultant harmless from and against any claims or damages that may result from the subsequent use, reuse, transfer, or modification of Consultant’s drawings and specifications, except on projects where the Consultant has been retained to provide services.

When this Agreement is terminated, Consultant agrees to return to District all documents, drawings, photographs and other written or graphic material, however produced, that it received from District, its Consultants or agents, in connection with the performance of its Services under this Agreement. All materials shall be returned in the same condition as received.

Section 12. Termination by Default. If a Party should materially fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violates any of the terms of this Agreement (the “Defaulting Party”), the other Party shall give notice to the Defaulting Party and allow such Party ten (10) days to correct such deficiency. If the Defaulting Party does not correct such deficiency, the other Party may immediately terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, Consultant shall be entitled to receive payment for all services satisfactorily rendered, provided, however, there shall be deducted from such amount the amount of damage, if any, sustained by virtue of any breach of this Agreement by Consultant. If payment under this Agreement is based upon a lump sum in total or by individual task, payment for services satisfactorily rendered shall be an amount which bears the same ratio to the total fees specified in the Agreement as the services satisfactorily rendered hereunder by Consultant bear to the total services otherwise required to be performed for such total fee, provided, however, that there shall be deducted from such amount the amount of damage, if any sustained by District by virtue of any breach of this Agreement by Consultant.

(a) Consultant shall deliver copies of all Work Product prepared by it pursuant to this Agreement.

(b) If District terminates this Agreement before District issues the Notice to Proceed to Consultant or before Consultant commences any Services hereunder, whichever last occurs, District shall not be obligated to make any payment to Consultant. If District terminates this Agreement after District has issued the Notice to Proceed to Consultant and after Consultant has commenced performance under this Agreement, District shall pay Consultant the reasonable value of the Services rendered by Consultant pursuant to this Agreement prior to termination of this Agreement. District shall not in any manner be liable for Consultant's actual or projected lost profits had Consultant completed the Services. Consultant shall furnish to District such financial information, as in the judgment of the District Manager, is necessary to determine the reasonable value of the Services rendered by Consultant prior to termination.

(c) Except as provided in this Agreement, in no event shall District be liable for costs incurred by or on behalf of Consultant after the date of the notice of termination.

Section 13. Liability for Breach. Neither Party waives the right to recover damages against the other for breach of this Agreement including any amount necessary to compensate District for all detriment proximately caused by Consultant's failure to perform its obligations hereunder or which in the ordinary course of things would be likely to result therefrom. District reserves the right to offset such damages against any payments owed to Consultant. Consultant and District waive all consequential or special damages, including, but not limited to, loss of use, profits, revenue, business opportunity, or production, for claims, disputes, or other matters arising out of or relating to this Agreement or the services provided by Consultant, regardless of whether such claim or dispute is based upon breach of contract, willful misconduct or negligent act or omission of either of them or their employees, agents, consultants, or other legal theory, even if the affected party has knowledge of the possibility of such damages. This mutual waiver shall survive termination or completion of this Agreement.

Section 14. Insurance Coverage. During the Term, the Consultant shall maintain in full force and effect policies of insurance set forth herein, which shall be placed with insurers with a current A. M. Best's rating of no less than A VII, and will provide the District with written proof of said insurance. Consultant shall maintain coverage as follows:

(a) *Professional Liability:* professional liability insurance for damages incurred by reason of any actual or alleged negligent act, error or omission by sub-consultant in the amount of One Million Dollars (\$1,000,000.00) combined single limit each occurrence and annual aggregate. If the Consultants prime agreement requires the sub-consultant to carry additional Professional Liability insurance the sub-consultant shall increase their Professional Liability insurance to meet the prime agreement's requirements for the duration of the Project.

(b) *General Liability.* Consultant shall carry commercial general liability insurance in an amount no less than Two Million Dollars (\$2,000,000.00) combined single limit for each occurrence, covering bodily injury and property damage. If commercial general liability insurance or another form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each Project or the general aggregate shall be no less than Two Million Dollars (\$2,000,000.00).

(c) *Worker's Compensation Insurance and Employer's Liability.* Consultant shall carry workers' compensation insurance as required by the State of California under the Labor Code.

(d) *Automobile Liability Insurance.* Consultant shall carry Automobile liability insurance covering bodily injury and property damage in an amount no less than One Million Dollars (\$1,000,000) combined single limit for each occurrence. Said insurance shall include coverage for owned, hired, and non-owned vehicles.

(e) *Policy Obligations.* Consultant's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(f) *Material Breach.* If Consultant, for any reason, fails to maintain insurance coverage that is required pursuant to this Agreement, such failure shall be deemed a material breach of this Agreement. District, at its sole option, may terminate this Agreement and obtain damages from Consultant resulting from said breach. Alternatively, District may purchase such required insurance coverage, and without further notice to Consultant, District may deduct from sums due to Consultant any premium costs advanced by District for such insurance. These remedies shall be in addition to any other remedies available to District.

Section 15. Indemnification. To the fullest extent permitted by law (including, without limitation, California Civil Code Sections 2782 and 2782.8), Consultant shall defend (except for professional liability claims), indemnify hold harmless and release District, and District's elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("Collectively Indemnitees") from and against any and all third-party actions, and claims ("Claims") and the loss, cost, damage, injury (including, without limitation, disability, injury or death of an employee of Consultant or its sub-consultants), expense and liability of every kind, nature and description arising out of such Claims to the extent caused by the acts or omissions of Consultant, or any direct or indirect sub-consultant, employee, Consultant, representative or agent of Consultant, or anyone that Consultant controls (collectively "Liabilities"). This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents under Workers' Compensation acts, disability benefits acts or other employee benefit acts. Specific to professional liability claims, Consultant shall reimburse Indemnitees for reasonable legal expenses to the extent caused by Consultant's negligence in the performance of professional services.

Section 16. Notices. Any notice or communication required hereunder between District and Consultant must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice or communication shall be deemed to have been given when delivered to the Party to whom it is addressed. If given by registered or certified mail, such notice or communication shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, or (b) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at their addresses set forth below:

If to District: Rio Linda/Elverta Community Water District
 730 L Street
 Rio Linda, California 95673
 Attention: General Manager
 Tel: (916) 991-8891

With courtesy copy to: Kronick Moskovitz Tiedemann & Girard
 1331 Garden Highway, 2nd Floor
 Sacramento, California, 95833
 Attention: Jeffrey A. Mitchell
 Tel: (916) 321-4500

If to Consultant: Water Works Engineers
 2260 Douglas Boulevard, Suite 105
 Roseville, CA 95661
 Attention: Mike Fisher
 Tel: 916-277-9027

Section 17. Exhibits. All "Exhibits" referred to below or attached to herein are by this reference incorporated into this Agreement:

<u>Exhibit Designation</u>	<u>Exhibit Title</u>
Exhibit A:	Services

Section 18. General Provisions.

(a) *Modification.* No alteration, amendment, modification, or termination of this Agreement shall be valid unless made in writing and executed by all of the Parties to this Agreement.

(b) *Waiver.* No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

(c) *Severability.* If this Agreement in its entirety is determined by a court to be invalid or unenforceable, this Agreement shall automatically terminate as of the date of final entry of judgment. If any provision of this Agreement shall be determined by a court to be invalid and unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any federal or state statute, which becomes effective after the Effective Date of this Agreement, the remaining provisions shall continue in full force and effect and shall be construed to give effect to the intent of this Agreement.

(d) *Counterparts.* This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

(e) *Audit.* District shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Consultant’s charges to District under this Agreement.

(f) *Entire Agreement.* This Agreement, together with its specific references, attachments and exhibits, constitutes the entire agreement of the Parties with respect to the subject matters hereof, and supersedes any and all prior negotiations, understanding and agreements with respect hereto, whether oral or written.

(g) *Attorney’s Fees and Costs.* If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

(h) *Time is of Material Importance.* Time is of material importance for each covenant and term of a condition herein. Notwithstanding the foregoing, Consultant shall not be responsible for delays beyond Consultant’s reasonable control

IN WITNESS WHEREOF, this Agreement has been entered into by and between District and Consultant as of the Effective Date.

DISTRICT:

Rio Linda Elverta Community Water District, a county water district of the State of California

By: _____
Felix M. Felix, Interim General Manager

Date: _____

CONSULTANT:

Water Works Engineers

By: _____

Print: _____

Title: _____

Date: _____

EXHIBIT A: SERVICES

Work Scope: Consultant shall perform the work included the District's Request for Proposals dated January 15, 2026, and as described in Consultant's attached proposal. Consultant shall develop the 2025 Urban Water Management Plan which shall be a precise and systemic evaluation conducted in full compliance with the California Urban Water Management Planning Act, as codified in Section 10610 et.seq., of the California Water Code ("Act") and the Department of Water Resources' ("DWR") 2025 Urban Water Management Plan Guidebook for Water Suppliers ("DWR Guidebook"). The UWMP shall provide the District with analytical data and detailed recommendations in order to meet the above-mentioned regulations and statutory requirements.

Schedule: It is anticipated that Consultant will complete work in November 2026.

Budget: The total budget for consultant to prepare the 2025 UWMP is \$48,446.00 per the attached Cost Estimate. The budget may not be increased without written approval from the District.

See the following attachments:

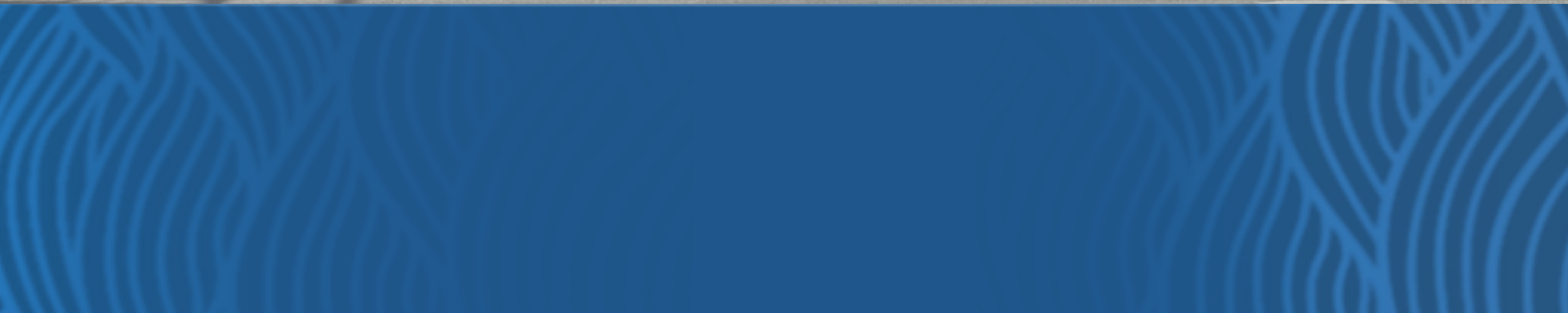
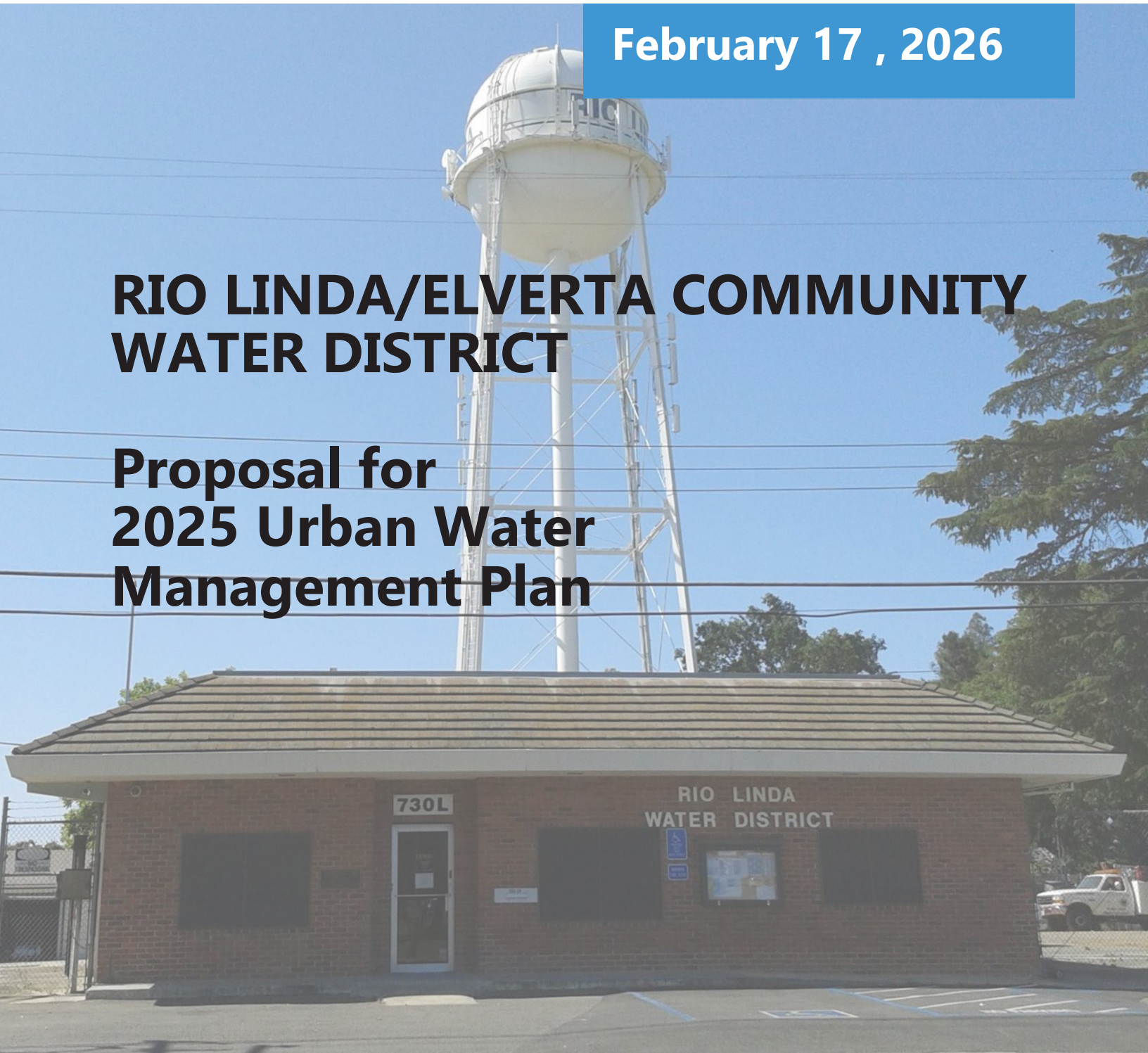
- Water Works Engineers Proposal
- Water Works Engineers Cost Estimate



February 17 , 2026

RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT

Proposal for 2025 Urban Water Management Plan



February 17, 2026

A. Cover Letter**RE: Proposal for Professional Consulting Services and Support for the Preparation of the District's 2025 Urban Water Management Plan**

Dear Mr. Vasquez and Distinguished Members of the Selection Committee:

Water Works Engineers, LLC (Water Works) is pleased to submit one (1) electronic copy of our Proposal for the **2025 Urban Water Management Plan**. We have also included one (1) electronic copy of the cost proposal in a separate file.

Water Works has professional engineers with extensive prior experience in Urban Water Management Planning and Water System Regulatory Compliance. Such experience includes preparing and executing the 2020 Urban Water Management Plan (UWMP) and 2021 Water Management Plan (WMP) for the City of Roseville, as well as the 2020 UWMP for Paradise Irrigation District. Using these experiences as a guide, we have thoroughly reviewed the request for proposal and have proposed a comprehensive, high-quality approach. **We propose a compact team, with the experience and availability to cost effectively execute the required services** by focusing our team's efforts on the key deliverables necessary for each phase of work.

MIKE FISHER, PE
2260 Douglas Blvd., Suite 105
Roseville, CA 95661
(916) 277-9027
mikef@wwengineers.com

COLLEEN BOAK, PE
760 Cypress Ave., Suite 201
Redding, CA 96001
(530) 356-5105
colleenb@wwengineers.com

Colleen Boak, Project Manager, is an experienced, hands-on project leader. Colleen will be the main point of contact for this project, both technically and administratively. Ms. Boak has assembled a **compact, qualified, efficient and immediately available team** with the additional resources of our entire firm to draw from should the project demand.

Required Statements

- **Availability** – We commit to you that the individual staff members identified herein as our core team are the individuals you will be working with and are available to begin work immediately. Mr. Fisher, as a Managing Member of Water Works Engineers, can assure you that this is a top priority project for our firm and we will dedicate the resources, experience, and qualifications needed to meet and exceed the District's objectives and expectations.
- **Agreement Terms** – We respectfully request discussion of several provisions in the District's Sample Agreement. Please see Appendix A for proposed markups.
- **Insurance** – Water Works currently can confirm we hold a A-XV rating which is higher financial size and surplus requirements. All other insurance requirements have been confirmed.
- **Conflict of Interest** – Water Works does not have any foreseeable actual or potential professional conflicts to disclose to the District that could hinder the provision of the requested professional services.
- **Litigation** – Water Works Engineers was involved in two (2) lawsuits with Elsinore Valley Municipal Water District. Both contracts were terminated. Both lawsuits involve differences in understanding regarding design criteria versus actual operating conditions and parameters. We have settled both contracts "no-fault" through arbitration.

If you have any questions or would like any additional information, please contact Colleen or Mike. We look forward to working with the District to deliver this project smoothly and efficiently.

Very Truly Yours,
WATER WORKS ENGINEERS, LLC



WATERWORKS
ENGINEERS

Michael Fisher, PE
Principal in Charge

Colleen Boak, PE
Senior Project Manager

B. COMPANY BACKGROUND

Water Works Engineers, LLC (Water Works) was formed in 2005 by engineers who believed that water and wastewater engineering and consulting could be done a better way by combining the best attributes of large and small firms: **the technical expertise of a large firm and efficiency and personal attention of a small one.** Our vision was the formation and growth of a new kind of engineering firm, a firm built on providing exceptional client service from highly experienced engineers in a “hands-on” highly interactive and enjoyable environment.

To accomplish our vision, Water Works Engineers and all our teaming partners provide high-level staffing on every project with a leaner overall firm structure that is focused on delivering high quality work for client-specific needs. We focus solely on water, recycled water and wastewater treatment, distribution, and collection systems infrastructure and planning. This focus makes us efficient, keeps us up to date, and allows us to provide the highest level of service. Our focus and work approach allow us to provide high-quality planning and design products very efficiently. **We take great pride in the fact that we don't just create documents, we facilitate projects.**

This focus and approach have fueled a consistent increase in our clients and projects, whereby Water Works over the past twenty years has grown to 10 offices, 1 satellite office, and 120 employees with just under \$30M in revenue.

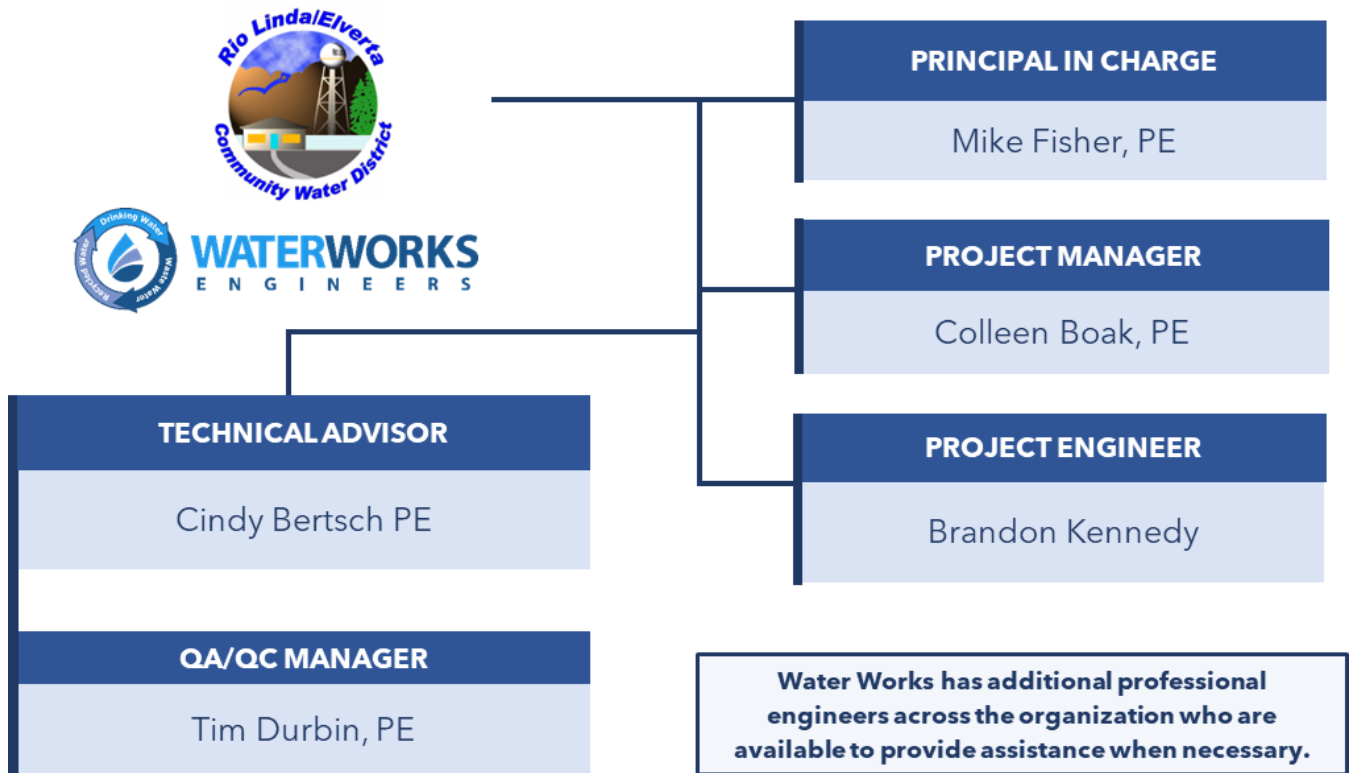
Based on our experiences, we strongly believe that **people execute projects, not firms.** For that reason, the Water Works team is **committing high-quality, senior staff with in-depth recent experience directly relevant to urban water management planning.** Our team of highly experienced professionals brings an extremely practical down-to-earth attitude to their work and has a **track record of providing innovative, cost-effective solutions to complex problems.** The Project will be **managed by Colleen Boak and overseen by Mike Fisher,** both of whom are fully dedicated to providing the highest level of service to Rio Linda/Elverta Community Water District (RLECWD). Colleen, Mike, and the rest of the Water Works Team have a niche skillset of supporting water utilities related to RLECWD's system and **bring extensive regional familiarity and knowledge of water utility operations and infrastructure to the table.**

Water Works will coordinate with RLECWD staff to ensure that all new and evolving operational strategies are incorporated properly and will be well represented in this important planning document over its five-year duration. Working as a team through data analysis, administrative review, as well as the public review processes, the Water Works Team will ensure the timely execution of the Urban Water Management Plan update.



C. PROJECT TEAM

Colleen Boak (Project Manager) and Mike Fisher (Principal in Charge) have been working together on Water Works projects for many years and will bring a high level of commitment to the table. Ms. Boak is a Senior Project Engineer and Project Manager as well as a Firm Member with the experience, judgment, and leadership skills to keep this project on-track and delivered while balancing the expectations and goals of all project participants. **Colleen has the leadership, knowledge, and integrity to ensure that the project is executed to the highest standard according to her personal commitment to efficiency, comprehensiveness and the best interest of RLECWD.**



Water Works Team Member Qualifications



MIKE FISHER, PE
PRINCIPAL IN CHARGE

30 Years of Experience, 17 Years with Water Works Engineers (Roseville)
B.S. Civil/Environmental Engineering, California State Polytechnic University, San Luis Obispo

Mike is a managing member of the firm with full authority to make all decisions at the company level and takes pride in his responsiveness to Client preferences and quick response to project issues. Mike has a deep level of experience with the Sacramento region’s water utilities and partners, through many recent projects and brings an understanding of the region and its major partner to RLECWD that will be valuable to this project.

COLLEEN BOAK, PE
ASSOCIATE ENGINEER / CONSTRUCTION MANAGEMENT

15 Years of Experience, 7 Years with Water Works Engineers (Redding)

B.S. Civil Engineering, California State University, Chico



Colleen came to the Water Works team from a background in regulatory compliance, utility planning and capital project engineering working at the City of Roseville. **She has conducted several Urban Water Management Plan updates for the last three document cycles, representing over 10 years of experience in Urban Water Management Planning.** In between UWMP updates, Colleen has extensive experience with annual regulatory reporting in support of Northern California water agencies. Colleen has been with Water Works now for over 6 years, **and she was the project manager for the update of the 2020 UWMP and 2022 Water Management Plans for the City of Roseville as well as the 2020 UWMP update for the Paradise Irrigation District. She is currently managing the 2025 update of Roseville's UWMP and WMP.** As a Senior Project Engineer and Project Manager of Water Works Engineers, she currently manages large scale planning efforts in disaster recovery management for a public water system, large scale water quality analyses, and sweeping system rehabilitation in addition to utility engineering services. Her experience in municipal planning and engineering is an excellent fit for this project.

CINDY BERTSCH, PE
SENIOR PROJECT ENGINEER

25 Years of Experience, 15 Years with Water Works Engineers (San Mateo)

M.S. Civil/Environmental Engineering, University of California, Davis
B.S. Civil/Environmental Engineering, University of California, Davis



Ms. Bertsch comes from a strong background in water/wastewater infrastructure, capital planning, and regulatory compliance. **Ms. Bertch performed Urban Water Management Plan updates for 4 municipal agencies in 2010 (Tracy, Burlingame, Coalinga, and San Bruno)** before joining the Water Works team and has continued to provide utility planning and regulatory support for a variety of Water Works clients in conjunction with our design projects. **She was a critical part of the project team in the execution of the 2020 UWMP update for the City of Roseville.** She is involved both professionally and on a volunteer basis in regional disaster response and proactive planning efforts with a passion and skillset for forward thinking organization and preparation. She brings considerable experience and knowledge to our team for this project, assuring our commitment to the highest quality planning documents.



TIM DURBIN, PE
QA/QC MANAGER

23 Years of Experience, 20 Years with Water Works Engineers (Roseville)

M.S. Chemical/Environmental Engineering, Pennsylvania State University
B.S. Chemical/Environmental Engineering, University of California, Berkley

Mr. Durbin is a civil/environmental engineer with experience in the field of water and wastewater treatment and pumping systems. He started his career doing advanced research in wastewater chemistry, with a focus

on strategies to minimize the formation of disinfection by-products. He has since applied his knowledge of chemistry and treatment processes to the design of water and wastewater treatment facilities. Mr. Durbin has worked on projects in California and other Western states related to treatment facility design, pumping of water and wastewater, chlorination, and chemical storage and feed system design. He currently serves as Quality Assurance Manager, where he oversees QA/QC procedures and technical reviews for projects across the firm. Mr. Durbin provides both technical and administrative perspective, working across the Water Works team to ensure correctness, consistency, and effective communication of content. His diverse background and extensive technical experience provide assurance of the highest quality project deliverables.



BRANDON KENNEDY PROJECT ENGINEER

3 Years of Experience, 3 Years with Water Works Engineers (Redding)

B.S. Mechanical Engineering, University of San Diego

Mr. Kennedy is a Mechanical Engineer with three years of experience in the water industry. ***He is currently tackling the rigorous data synthesis and technical writing for the City of Roseville's 2025 UWMP. His work involves modeling long-term demand projections and providing technical reporting on supply-chain resiliency, ensuring the City's strategic alignment with California Department of Water Resources (DWR) mandates and regional sustainability goals.*** Furthermore, Mr. Kennedy has served as a Staff Engineer on civil water projects providing construction oversight, construction management, and field engineering services. Typical duties include analyzing and reporting trends and nuances in construction to team of project/construction managers, streamlining construction management processes, and documenting daily project construction activities. Prior to joining the Water Works team, Mr. Kennedy accumulated two years of experience in the solar industry as a lead, teacher, and installer for small and large photovoltaic solar system projects.

D. QUALIFICATIONS**Project Team Tailored to Your Project**

Water Works' proposed team for this project was hand-selected by Colleen Boak to provide the most personalized and experienced support for the RLECWD UWMP update. We maintain a local presence with our office in Roseville, supplemented by staff from our other Northern California offices to provide team members with the best fit of experience and skills for your project. The core of our project team consists of a group of engineers with specific skills for strategic planning and Urban Water Management Planning. **The individual team members proposed for this project are uniquely well-qualified to execute the work.** We are prepared to begin the work immediately and will prioritize an efficient update of the plan for submission to the DWR as soon as possible.

Strength in Northern California Utility Planning

Our firm's strong background in water/wastewater infrastructure also provides a deep well of knowledge from which to draw and support this effort as needed. Our unique combination of experience, knowledge, passion, and commitment provides for a flexible and innovative approach to project execution.

Our firm's focus on water/wastewater infrastructure and planning, allows our technical staff members to center their expertise in these areas. Our team of engineers have partnered with many Northern California water utilities through the years, including many in the greater Sacramento area, on design and planning projects. We will apply this wealth of experience to Urban Water Management Planning for RLECWD in the most efficient manner, drawing from your staff's operational preferences and planning goals to create a straightforward and focused document which meets all state requirements and will function well for the District in years to come.

**Comprehensive Utility Support**

Water Works takes a unique approach to client services, **developing long-term relationships with clients who trust our firm to provide a wide variety of support.** We pride ourselves as a group on our ability to meet the needs of our clients, relying on a diverse group of professionals committed to solid client relationships and high-quality engineering products. Water Works has completed UWMP updates for the City of Roseville (2020) and Paradise Irrigation District (2020). We were selected to complete Roseville's 2025 UWMP as well as their federal Water Management Plan (2026).

Water Works Engineers possesses the depth of experience, skilled personnel, and proven track record necessary to commit adequate resources for this project. Our team's extensive knowledge in water system planning and management, combined with our demonstrated ability to deliver complex projects for major clients such as the City of Roseville and Paradise Irrigation District, ensures we can successfully perform the scope of services and meet project deadlines with a high standard of quality.

CITY OF ROSEVILLE*Roseville UWMP and WMP Updates for 2025 (2025 – 2026)***Team Members:** Mike Fisher, Colleen Boak, Brandon Kennedy**Client References:** Bobby Alvarez, Water Conservation Administrator, (916) 746-1710, balvarez@roseville.ca.usJanice Gainey, Principal Engineer – Water Utility, (916) 774-5535, jrgainey@roseville.ca.us

Water Works Engineers was selected to complete the 2025 Urban Water Management Plan update for Roseville. Building from extensive familiarity of Water Works staff with City of Roseville water infrastructure, contract supplies, and water planning strategies, the project team is collaborating closely with Roseville utility staff to update the 2025 Urban Water Management Plan.

Roseville’s water system is primarily supplied by several water contracts with USBR and PCWA. Some of these contract supplies carry restrictions in certain water year types, and physical point source considerations for drought years. Additional supply sources include groundwater wells equipped for Aquifer Storage and Recovery as well as interties with neighboring agencies. Roseville’s water distribution network consists of 4 pressure zones, approximately 51,000 services, and 700 miles of pipe, primarily gravity fed throughout. Some raw water supplies are wheeled prior to treatment and recycled water is readily supplied by the two wastewater treatment plants, limited in delivery to locations where purple pipe has been installed to date.

CITY OF ROSEVILLE*Roseville 2020 UWMP and 2022 WMP Updates (2020 - 2022)***Team Members:** Mike Fisher, Colleen Boak, Cindy Bertch, Esmeralda Diego, Joe Ziemann**Client References:** Bobby Alvarez, Water Conservation Administrator, (916) 746-1710, balvarez@roseville.ca.usJanice Gainey, Principal Engineer – Water Utility, (916) 774-5535, jrgainey@roseville.ca.us

Water Works Engineers completed the 2020 Urban Water Management Plan and 2021 Water Management Plan updates for the City of Roseville.

The Urban Water Management Plan update included new infrastructure, innovative new strategies for increasing resilience of supply, management of drought conditions, and forward planning. The Water Works team completed a comprehensive update of demand estimates based upon unit demand factors and the City’s comprehensive GIS records, updating estimates for buildout and related growth in demand.

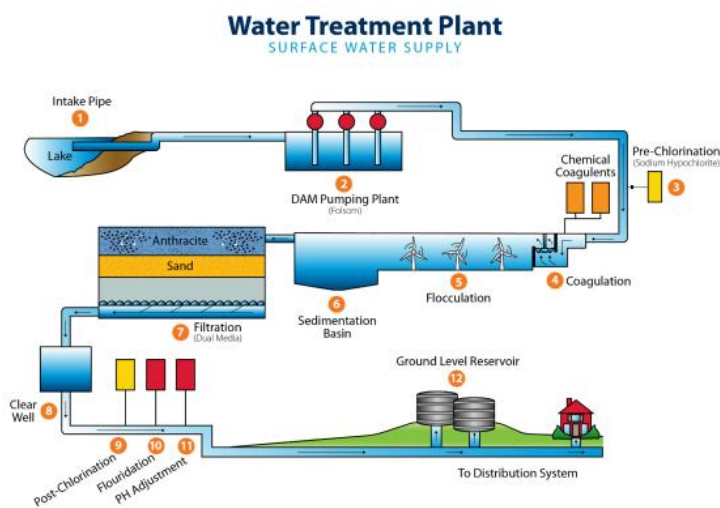
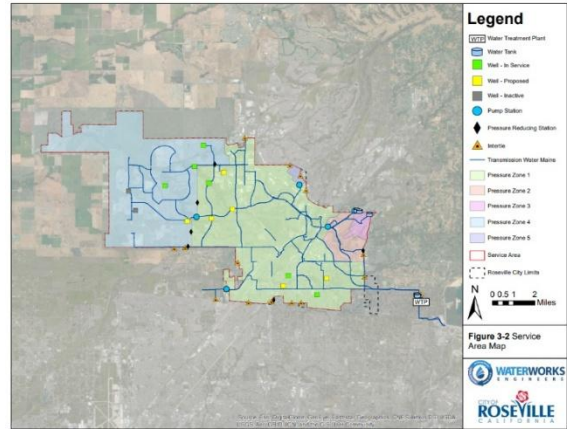


Figure 3-1. City of Roseville Water Treatment Plant Treatment Train

The team also analyzed differences in contemporary water use patterns against more conservative historical projections noting the differences in conservation actions and the success of Roseville’s proactive drought management strategies. An analysis of SB X7-7 compliance was conducted to determine whether Roseville had met the 20% reduction target established by the State of California for 2020.

A comprehensive supply reliability and drought risk assessment was conducted spanning single-year and five-year consecutive drought period for both the near-term and long-term. The supply availability was compared to the total projected water use to determine if a deficit was projected for any of the conditions. The supply availability was subject to seasonal and climatic shortages and so in dry or critically dry years, increasing limitations were described as they would be placed on the City for volume of water that they receive from Folsom Lake. The Water Works team worked with City staff to take all necessary steps in notifying regional partners and the public of the plan update, and supported the presentation and adoption of the plan before the City Council.

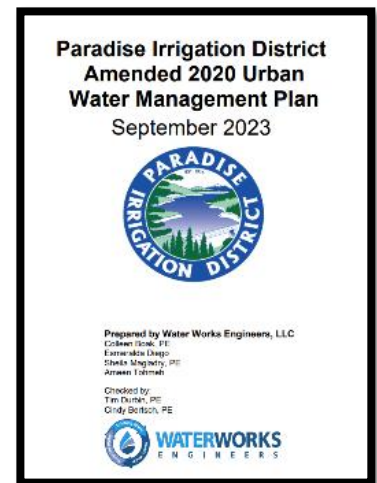


Water Works also conducted an update of the City’s 2021 Water Management Plan, a condition of their primary water supply contract with the US Bureau of Reclamation. Building upon the analyses and work conducted in the Urban Water Management Plan update, Water Works created a detailed crosswalk table to identify areas of the Urban Water Management Plan that would meet the requirements of the Water Management Plan, supplementing the crosswalk with additional required data. Approaching the document update in this manner, the project team was able to simplify the effort as well as the resulting planning document, creating a streamlined bridge between the two planning documents and making them accessible for cross reference. Water Works partnered with City utility staff as well as local representatives of the USBR to review the plan collaboratively and submit it before the deadline for update.

PARADISE IRRIGATION DISTRICT
Urban Management Plan (2021)

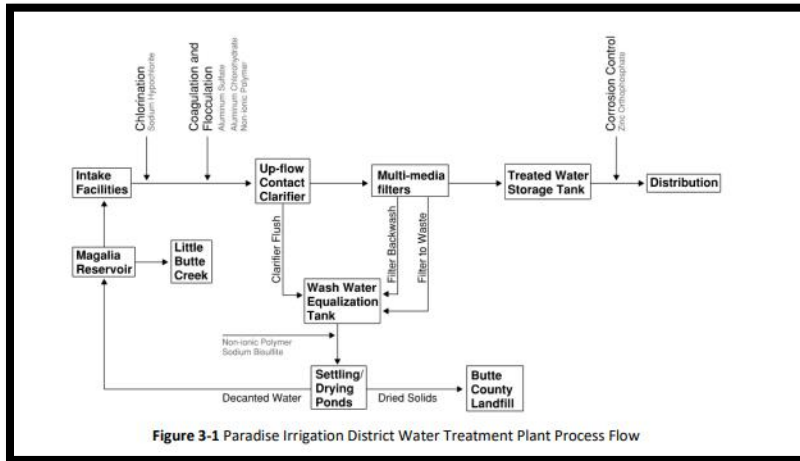
Team Members: Colleen Boak, Esmeralda Diego
Client References: Blaine Allen, District Engineer, (530) 876-2062, ballen@paradiseirrigation.com
Kevin Phillips, District Manager, (530) 876-4971, kevin.phillips@paradiseirrigation.com

Water Works Engineers completed the 2020 Urban Water Management Plan for the Paradise Irrigation District. Water Works collaborated with District staff to compile demographic, consumption, and post-Camp Fire recovery data. This data was processed for accuracy and organized into an Excel workbook for demand projections, incorporating trends, drought impacts, and assumptions about the District's recovery. The Water Shortage Contingency Plan, developed within the Urban Water Management Plan, included procedures for demand assessments, annual reports, drought regulations, water rights/contracts, and historical lessons. After completing the Draft 2020 UWMP, Water Works facilitated a Review Workshop with District staff to address comments and finalize revisions. The Draft was presented to the Board and public for feedback, with all input incorporated into the Final document.



Paradise Irrigation District’s water system is supplied by water right permits, with flows through two dams and a water treatment plant managed by PID. The system is gravity fed and rural in nature. Approximately 175 miles of pressure pipe served roughly 10,600 services prior to the Camp Fire. Estimates range from 8,000-9,000 projected services following substantial completion of recovery and rebuilding

efforts. The District has two interties, a well, two pump stations, and 5 tank reservoirs serving 7 total pressure zones.



The 2020 UWMP update for Paradise Irrigation District was unique in that it followed on the heels of the 2018 Camp Fire Disaster which resulted in 90% structure loss within the service area, and similar scale impact to water system operations. The UWMP needed to address post-disaster infrastructure status, fire impacts, repair outlook, and forward planning strategies, all aligned with the UWMP Guidebook. Preliminary outreach to DWR ensured deviations from standard requirements were appropriately explained, facilitating

approval and providing vital context for public and District reference. Following submission of the adopted UWMP, DWR later approved an exception for the significant water losses experienced by the District in the course of the Camp Fire Disaster and subsequent emergency response and cleanup. The UWMP was amended accordingly in 2023.

F. PROJECT UNDERSTANDING

We are already identifying, analyzing and developing solutions to approach the update of the District’s UWMP in the most efficient way possible, meeting the submission deadlines and providing high quality documents.

- **Schedule**...timely completion and submission of the document update is critical. Working interactively with District staff from data collection through final document publication will promote an expedited schedule by proactively addressing questions and ensuring we are all on the same page moving forward. We understand that time is short between the project start date and the deadline for submission of the UWMP and Water Shortage Contingency Plan (WSCP) to DWR. We understand from RLECWD’s RFP that the District understands it may not be possible to meet the July 1, 2026 deadline. We commit to finding every efficiency possible in our process to support the District in submitting a complete and adopted Urban Water Management Plan (containing the Water Shortage Contingency Plan) as soon as possible. We have included a tentative schedule below showing what we view as an achievable set of milestones, with submission around August 1, 2026. As stated above, **wherever efficiencies can be identified, our team will dedicate ourselves to achieving them.**

2025 Urban Water Management Plan Update	
Event/Milestone	Tentative Schedule
Notice to Proceed	March 3, 2026
Kickoff Meeting	March 10, 2026
Draft Document Development	March 10, 2026 – May 8, 2026
District Review Period	May 11, 2026 – May 22, 2026
Submit Final Draft to District	June 5, 2026
30 Day Public Review	June 8, 2026 – July 7, 2026
District Board of Directors Meeting (4 th Monday of July)	July 27, 2026
Submit Final Draft to DWR (On or Before)	August 1, 2026

- **Data Collection and Analyses**...this project may appear to be a simple document update, however there is a large quantity of data, calculations, and projections which comprise the final product. Having worked extensively with water reporting data and previous plan updates, our team is well positioned to work through the data collection and documentation process – requesting only that which is needed and building on work already completed by District staff to streamline these iterations of the plan update. **We will utilize a minimum amount of District staff’s time and resources**, coordinating efficiently where additional data or information is needed, and ensure this project is executed smoothly and with the least possible disruption to ongoing utility management efforts.
- **Review and Submission**... Our team understands the importance of structuring this project to accommodate a proper but expedited review period for the document draft by District staff, in addition to the public meeting and District Board of Directors processes. Water Works will complete the required tasks with sufficient time to accommodate review, discussion, and revisions as necessary for the Plan. Water Works will support District staff in the preparation for and presentation of the document to the public and District Board of Directors as necessary, along with all other

required public and agency notifications. Completion of all necessary project steps and submission of the updated document by the due date is of the utmost importance. The 2025 Urban Water Management Plan will be complete and submitted to the Department of Water Resources by the regulatory deadline of July 1, 2026, or as soon as possible thereafter. Our Water Works team will ensure the correct process, procedure and schedule for this submission is accomplished.

Our approach will utilize the RLECWD 2020 UWMP, leveraging our experience with UWMP development, and working expeditiously to complete necessary analyses and data collection. Water Works will work collaboratively with District staff to reflect any new and innovative strategies for water operations and infrastructure management implemented since the last document updates. Following the guidance of the UWMP Guidebook, our team will bring the Urban Water Management Plan up to the current standard, facilitating forward strategy and planning for resource management. At key milestones, we will facilitate workshops that present the District a detailed update and invite dynamic and collaborative revisions, ensuring we are all on the same page and have a clear path forward for the final document.

Project Approach

Through our pre-proposal research, supported by our previous and current experience with similar work, we have developed a project approach and work plan that will provide a proactive, flexible and collaborative process that will ensure successful project completion. Now it is time to put pen to paper and work through the existing 2020 RLECW Urban Water Management Plan, bringing it up to speed with forward progress made over the last five years.

Work Plan

The following services will be provided by the Water Works’ project team for the 2025 Urban Water Management Plan Update:

Task 1 –Project Management and Coordination

Under this task, Project Manager Colleen Boak will monitor and track the project budget and schedule to ensure that all deadlines are met and that the project budget is not exceeded. Ms. Boak will coordinate with the District’s project team to address items such as schedule progress and current issues of concern on a bi-weekly basis. Ms. Boak will prepare and submit monthly progress reports to the District Project Manager along with the monthly invoice, addressing any concerns or questions about the path forward at that time.

Project Schedule

The Water Works team understands the importance of the schedule and milestone sequence for this project. Timely completion of data collection, notifications to neighboring agencies, adequate review periods, and submission of the updated and adopted Urban Water Management Plan to the Department of Water Resources **by the regulatory deadline of July 1, 2026, or as soon as possible thereafter** are all critical components to the success of the project.

The following will be performed under this task:

1) Project Communication and Control

- a) Coordination of all project team activities.
- b) Communication of project progress and issues to the District’s Project Manager.
- c) Adherence to the project schedule and regular check-in calls with District staff to ensure the project is proceeding as expected.
- d) Cost tracking of all engineering activities and active cost control of fees.

2) Meetings and Presentations

- a) Kickoff meeting to discuss project approach, timeline, communication protocols, and opportunities for efficiency
- b) Biweekly remote meetings to touch base on project status, data needs, document review workshops and discuss any other project support matters

Meetings	<ul style="list-style-type: none"> • Project Kickoff Meeting (in person assumed, remote if desired) • Bi-weekly check-in meetings (remote)
Deliverables	<ul style="list-style-type: none"> • Detailed data request table and tracking (Excel) • Task-based project schedule • Monthly invoices and task-based progress status reports

Task 2 – Prepare Water Supply and Demand Assessment

Water Works recognizes that a proper water supply and demand assessment is contingent on the careful collection of data, comprehension of observed patterns, and development of forward projections. For this reason, our team of engineers have become familiar with the District’s 2020 Urban Water Management Plan and its contents. At the outset of the project, we will engage with District staff in a workshop style discussion to identify areas in the 2020 UWMP that describe overall system configuration, supplies, and operations that remain consistent with the 2020 condition, and those which have evolved in the last 5 years. This discussion will be an important jumping off point to orient our efforts toward efficiency and leverage existing work that does not require significant changes.

Following this initial workshop discussion, our team will develop and share user-friendly data request tables to work collaboratively with District staff to track and accomplish the collection of required metrics for data years 2021 through 2025. These data request tables can be reviewed at the biweekly project meetings to identify outstanding and satisfied needs.

A general summary of data needed for the 2025 UWMP update is included below. Please note, the below list is an overview only and will evolve as a “living document” throughout the UWMP update process. The updated guidance in the 2025 Urban Water Management Plan Guidebook published by the Department of Water Resources did not include significant changes and only addressed reporting specifics that will be reflected in the update to this plan.

Overview of Data Needed for 2025 UWMP Update

1. Updates since 2020, if applicable, to the following:	
	Water rights, purchase agreements, supply contracts, facility ownership, or similar related to existing and planned sources of water
	Wholesale water agreements, intertie facilities, or agreements for treated or untreated water supply, related to existing and projected demand
	Completed or planned capital infrastructure improvements to diversion, storage, or conveyance facilities
	Operational strategy changes for the delivery of raw or treated water supplies
	Development pace or outlook of planning areas
	Existing or planned regional cooperative efforts (groundwater management or others)
2. New data for 2021-2025 UWMP period	
	Updated service area population, incorporating the results of the 2020 Census
	2021-2025 water demand data broken out by wholesale/retail, treated or untreated, and all DWR defined use categories
	Updated land use planning , population and growth projections
	Annual AWWA Water Audits for calendar years 2020-2024. 2025 AWWA Water Audit is not required in the 2025 UWMP.
	Per capita water use data for 2021-2025

	Current policies or practices undertaken to meet or exceed water loss reduction targets
	Current policies and practices undertaken to meet or exceed per capita water use reduction targets
	Energy intensity metrics and usage data for RLECWD facilities
	Projected water use through the UWMP planning horizon (2045)
	Current Demand Management Measures and active conservation policies implemented by the District, including communication and enforcement procedures with the public where needed

Much of the data listed above will need to be supplied by District staff. Some data may be freely researched by our team in public record, on the RLECWD website.

As the full data set is compiled and organized, the Water Works team will facilitate collaborative tracking using our SharePoint portal for ease of document transfer, organized storage, document backup, and transparency of process. We will follow up where needed to ensure data sourcing is accomplished efficiently. Our team will employ the same Quality Control process with this data as we do with our own internally developed products to ensure that it is complete and correct as received. The following will be accomplished under this task:

1) Review of relevant documents and guidance

- a) 2020 RLECWD Urban Water Management Plan
- b) 2020 Water Shortage Contingency Plan
- c) 2015 RLECWD Urban Water Management Plan
- d) 2014 RLECWD Water Master Plan
- e) 2016 Elverta Specific Plan
- f) North American Subbasin Groundwater Sustainability Plan
- g) Strategic Plan (2014-2024)

2) Data Collection and Tracking

- a) Summary of changes and outstanding data needs
- b) Development of user-friendly data request tables for use by the District to collect all required usage, demand, supply, and operational data needed to meet the requirements of the documents.
- c) Document storage and organization via SharePoint
- d) Interactive tracking of data as it is received
- e) Follow up where additional information is needed to ensure forward progress
- f) Review of the data received to ensure correctness, completeness, and any required interpretation

Meetings	<ul style="list-style-type: none"> • Data Collection to be discussed at biweekly meetings mentioned in Task 1 • Up to 2 additional remote meetings (1 hour) as may be needed to support timely data collection
Deliverables	<ul style="list-style-type: none"> • Managed SharePoint portal for document transfer and organization • Live-updated checklist of outstanding data needs

	<ul style="list-style-type: none"> • Draft description of current and future water projects • Draft supply projections including descriptions of methodology and water source quality, availability, and reliability • Draft supply versus demand projection comparisons
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Task 3 – Water Shortage Contingency Planning and Water Conservation Information

Concurrent with the water supply and demand assessment, Water Works will update the District’s Water Shortage Contingency Plan (WSCP), included as Chapter 8 of the UWMP, to reflect any new avenues for drought mitigation including a thorough analysis of measures needed to reduce water demands during projected dry-year scenarios. Our team will confirm that the WSCP is compliant with the requirements under the State Water Resources Control Board’s Emergency Drought Regulations and the *Making Conservation a California Way of Life* regulations.

Water Works will establish and document procedural steps within the WSCP for the District to conduct an annual water supply and demand assessment. Each step will be clear, bound to an appropriate timeframe, and attached to corresponding participants. Our team will also provide the District with a clear written decision making process that will help determine water supply reliability and identify drought risks. Furthermore, we will evaluate the District’s water conservation trends and make sure they align with the established demand management measures laid out in the WSCP.

The following will be accomplished under this task:

1) Update the District’s Water Shortage Contingency Plan

- a) Establish and document procedures for Drought Risk Assessment
- b) Evaluate historic, current, and projected future water conservation

Meetings	<ul style="list-style-type: none"> • n/a
Deliverables	<ul style="list-style-type: none"> • Water Shortage Contingency Plan (Chapter 8 of UWMP) • Drought Risk Assessment • Demand Management Measures

Task 4– Prepare and Submit Administrative Draft and Final 2025 UWMP

The Water Works Team will begin the process of updating the narrative content of the UWMP following the initial workshop discussion. Our intent is to quickly identify which content in the 2020 plan remains correct and where the District’s operations, policies, water supply relationships, or infrastructure have changed. While we work on collection and analysis of data for the sake of DWR’s calculation tables, we can also be working on ensuring that the narrative of the UWMP accurately reflects the District’s operational outlook. Our goal is to remain as efficient as possible.

Our team will work through the UWMP Checklist as recommended by DWR, to ensure that the document contains all required components. This will include the update and development of the 2025 Water Shortage Contingency Plan, included as Chapter 8 of the Urban Water Management Plan, but required to function as a stand-alone document. We will work to produce each draft chapter as we capture the data within them, providing those individual draft chapters to District staff for informal electronic review as they become available. Feedback will be collected and documented from these draft chapters and incorporated into the

Administrative Draft of the document. In this way, the chapters will receive a cursory pre-review and the Administrative Draft can be more closely dialed in before it is submitted for formal District review.

Water Works will provide the District with an Administrative Review Draft, composed of a complete set of draft chapters. Water Works will assume a time period of 2 work weeks for District review once transmitted, and follow that timeframe with an Administrative Draft Review Workshop to collaborate with District staff during which time we will discuss all feedback and questions.

Once the Administrative Draft has been revised and approved, our team will issue the Public Review Draft of the Urban Water Management Plan and Water Shortage Contingency Plans for publishing per the state's requirements. Water Works will support the Public Review process and required outreach as outlined in Task 5 below.

At the end of the available period of time for the public, our team will support the District in presenting the UWMP and WSCP at a public meeting of the District Board to receive any public comments. Our recommendation would be to structure the public review period to accommodate presentation of the 2025 UWMP and WSCP at a Board meeting in July 2026, or June if efficiencies allow.

The Final Draft of the UWMP and WSCP will be produced following adoption of these documents by the Board of Directors and incorporating the appropriate documentation of this process in the appendices. At this time, the document and requisite data tables from within the document can be uploaded and submitted to DWR.

Once submitted to DWR by July 1, 2026, or as soon as possible thereafter, Water Works will also provide responses to comments or updates depending on comments received from DWR in the form of errata or a revised document, if needed. It is assumed that edits resulting from DWR comments would represent one document revision and resubmission, if needed.

The following will be accomplished under these tasks:

1) Document update and development

- a) Review of policies and procedures in the 2020 UWMP
- b) Update of policies, procedures, and analyses as needed
- c) Complete Draft Chapters and provide electronic documents for informal review as they become available
- d) Complete Administrative Draft of 2025 UWMP
- e) Complete UWMP Checklist

2) Administrative Draft Review

- a) Submission of the Administrative Draft for District Review
- b) Receive and collate comments
- c) Schedule and facilitate Administrative Draft Review Workshop
- d) Document any additional comments
- e) Revise Administrative Draft 2025 UWMP

3) Public Review Draft

- a) See Task 5 below for related outreach
- b) Post Public Review Draft 2025 UWMP
- c) Provide final revisions resulting from public comment.
- d) Issue Final 2025 UWMP for presentation to the District Board of Directors

4) Final UWMP

- a) Submission of Final 2025 UWMP to the Department of Water Resources
- b) Provide a revision or errata as requested to the Final document if DWR issues comments

Meetings	<ul style="list-style-type: none"> • Administrative Draft Review Workshop with District Staff (remote) • Attendance of District Board of Directors Meeting(s) (up to 3) to support presentation of the Public Review Draft of the 2025 UWMP and assist District staff in answering questions
Deliverables	<ul style="list-style-type: none"> • Administrative Draft 2025 UWMP (PDF/Word [1 electronic copy]) • Revised Administrative Draft 2025 UWMP (PDF/Word) • Public Review Draft 2025 UWMP (4 hard copies for the District and 2 additional hard copies for Public Review, 1 electronic [PDF] copy) • Final 2025 Urban Water Management Plan submittal to DWR • Address any DWR comments and, if necessary, prepare and submit errata • Prepare UWMP presentation (Power Point) for the District Board as requested by the District staff

Task 5 - Public Outreach

Water Works will assist the District with making the required notifications to other local agencies and public hearing notifications as specified by the Urban Water Management Planning Act in the appropriate timeframes, drafting notification letters and suggested language to publish in local newspaper circulation regarding the update process.

Our team will support District staff in preparing a PowerPoint presentation and appearing before the District Board for the Public Draft of the 2025 Urban Water Management Plan.

Water Works will conduct any edits of the UWMP necessary to address public comment before supporting the submission of the Final Draft to DWR.

The following will be accomplished under this task:

1) Notifications

- a) Draft notification letters to be sent by RLECWD to neighbor agencies, county, etc. per state requirements.

2) Public Review Draft

- a) Draft public notification language for District to make notice of availability of Public Review Draft once published

Meetings	<ul style="list-style-type: none"> • n/a
Deliverables	<ul style="list-style-type: none"> • Draft public notification for publishing in a local newspaper • Draft letters to other local agencies of UWMP preparation

H. PROPOSED BUDGET AND RATE SCHEDULE

As requested in the RFP the Fee has been provided in a separate envelope.

APPENDIX A – AGREEMENT TERMS

Appendix A

RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT
PROJECT: 2025 Urban Water Management Plan
PROJECT NO. _____-_____

AGREEMENT FOR CONSULTING SERVICES

THIS CONSULTING SERVICES AGREEMENT ("Agreement") is made and entered into this ___ day of _____, 20__, by and between the Rio Linda Elverta Community Water District, a county water district of the State of California ("District") and [Consultant Name], ("Consultant") (each individually a "Party" and collectively the "Parties"). There are no other parties to this Agreement.

RECITALS

- A.** Consultant represents to District that it is a duly qualified and licensed firm experienced in providing professional engineering consulting services in support of the 2025 Urban Water Management Plan project (the "Project").
- B.** In the judgment of the Board of Directors of District, it is necessary and desirable to employ the services of Consultant to perform consulting services on the 2025 Urban Water Management Plan project.
- C.** Consultant has been selected as the most qualified to provide engineering services resulting from their submitted Proposal dated [Month, Day,] 20__ in response to the District's Request for Proposals dated [Month, Day,] 20__, a description of such services is attached hereto as **Exhibit A** ("Services").

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

Section 1. Recitals. The recitals set forth above ("Recitals") are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 18 of this Agreement, Sections 1 through 18 shall prevail.

Section 2. Term. This Agreement shall commence on the Effective Date and continue for three (3) years ("Term"), provided that either Party may terminate the Agreement by providing thirty (30) days written notice to the other Party.

Section 3. Effective Date. This Agreement shall only become effective once all of the Parties have executed the Agreement (the "Effective Date"). Consultant, however, shall not commence the performance of the Services until it has been given notice by District ("Notice to Proceed").

Appendix A

Section 4. Work.

(a) *Services.* Subject to the terms and conditions set forth in this Agreement, Consultant shall perform the Services as described in **Exhibit A** and as provided in approved Task Orders. Consultant shall not receive additional compensation for the performance of any services unless they are approved by the District in writing.

(b) *Modification of Services.* Only the District's General Manager may authorize extra or changed work. Failure of Consultant to secure such a written authorization for extra or changed work shall constitute a waiver of any and all right to adjustment in the Agreement price or Agreement time due to such unauthorized work and thereafter Consultant shall be entitled to no compensation whatsoever for the performance of such work. Consultant further waives any and all right or remedy by way of restitution or quantum meruit for any and all extra work performed without such express and prior written authorization of the General Manager.

Section 5. Time of Performance. Consultant warrants that it will commence performance of the Services within thirty (30) calendar days of the Notice to Proceed, and shall conform to the requirements of the Services provided in **Exhibit A** or as provided in an approved Task Order. The time of performance is a material term of this Agreement relied on by District in entering into this Agreement.

Section 6. Payment. The District shall pay Consultant for all Services described in **Exhibit A**, which are performed and invoiced by Consultant.

Consultant shall submit monthly invoices to District for Services performed and expenses incurred during the preceding month. District shall pay Consultant within 30 days of receipt of each invoice. Each invoice shall identify all services performed and any expenses for which reimbursement is requested. Prior to payment, District may require Consultant to furnish supporting information and documentation for all charges for which payment is sought.

Section 7. Representations of Consultant. District relies upon the following representations by Consultant in entering into this Agreement:

(a) *Standard of Care.* District has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby warrants that it is qualified to perform the Services as provided in **Exhibit A** and that all of its services will be performed in accordance with the generally accepted consultant practices and standards (the "Standard of Care"). Consultant shall exercise the Standard of Cre in complying with , in compliance with all applicable federal, state and local laws.

(b) *Independent Consultant.* In performing the services hereinafter specified, Consultant shall act as an independent Consultant and shall have control of the work and the manner in which it is performed. Consultant is not to be considered an agent or employee of District, and is not entitled to participate in any pension plan, insurance, bonus, or similar benefits District provides its employees. In the event District exercises its right to terminate this Agreement, Consultant expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees. Nothing contained herein shall be construed as creating an employment, agency or partnership relationship between District and Consultant.

(c) *Authority.* Consultant represents that it possesses the necessary licenses, permits and approvals required to perform the Services or will obtain such licenses, permits or approvals

Appendix A

prior to the time such licenses, permits or approvals are required. Consultant shall also ensure that all sub-consultants are similarly licensed and qualified. Consultant represents and warrants to District that Consultant shall, at Consultant's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and approvals which are legally required for Consultant to practice Consultant's profession at the time the Services are rendered including registration for public works projects with the Department of Industrial Relations.

(d) *No Conflict of Interest.* Consultant represents that no conflict of interest will be created under state or federal law by entering into or in carrying out this Agreement. Consultant further promises that in the performance of this Agreement, no person having such interest will be knowingly employed. If requested to do so by District, Consultant shall complete and file, and shall cause any person doing work under this Agreement to complete and file, a "Statement of Economic Interest" with the Sacramento County Clerk disclosing their financial interests.

(e) *Prevailing Wage.* Consultant agrees to pay all craftsmen and laborers required as part of the consulting services at least the minimum prevailing wage required by the Department of Industrial Relations of the State of California. Consultant understands and agrees that it is Consultant's responsibility to determine the minimum prevailing wage and to report compliance as required under California law.

Section 8. Conformity with Law and Safety. Consultant shall exercise the Standard of Care in observance and complying with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the American with Disabilities Act, and all other applicable federal, state, municipal and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. Consultant's failure to exercise the Standard of Care in complying with any laws, ordinances, codes or regulations applicable to the performance of the Services hereunder shall constitute a breach of contract. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Consultant shall immediately notify the District's risk manager by telephone. If any accident occurs in connection with this Agreement, Consultant shall promptly submit a written report to District, in such form as the District may require. This report shall include the following information: (a) name and address of the injured or deceased persons; (b) name and address of Consultant's sub-consultant, if any; (c) name and address of Consultant's liability insurance carrier; and (d) a detailed description of the accident, including whether any of District's equipment, tools or materials were involved.

If a release of a hazardous material, substance, or waste occurs in connection with the performance of this Agreement, Consultant shall immediately notify District. Consultant shall not store hazardous materials or hazardous waste within the District limits without a proper permit from District.

Section 9. Excusable Delays. Consultant shall not be in breach of this Agreement in the event that performance of Services is temporarily interrupted or discontinued due to a "Force Majeure" event which is defined as: riots, wars, sabotage, civil disturbances, insurrections, explosion, natural disasters such as floods, earthquakes, landslides, fires, strikes, lockouts and other labor disturbances or other catastrophic events, which are beyond the reasonable control of Consultant.

Appendix A

Force Majeure does not include: (a) Consultant's financial inability to perform; (b) Consultant's negligent acts or omissions in failure to obtaining any necessary permits or licenses from other governmental agencies; or (c) Consultant's failure to obtain the right to use the facilities of any public utility where such failure is due solely to the negligent acts or omissions of the Consultant.

Section 10. Assignment Prohibited. No Party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempt or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

Section 11. Ownership and Disclosure of Work Product. District shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any design computations, plans, specifications, surveys, copies of correspondence, maps, or other pertinent data and information gathered or computed by Consultant ("Work Product") in the performance of and prior to termination of this Agreement by District or upon completion of the work pursuant to this Agreement. Consultant may retain copies of the above-described documents but agrees not to disclose or discuss any information gathered, discovered, or generated in any way through this Agreement without the express written permission of District, during the term of this Agreement and for a period of one hundred eighty (180) days following expiration of the term of the Agreement. District agrees to indemnify, defend, and hold the Consultant harmless from and against any claims or damages that may result from the subsequent use, reuse, transfer, or modification of Consultant's drawings and specifications, except on projects where the Consultant has been retained to provide services.

When this Agreement is terminated, Consultant agrees to return to District all documents, drawings, photographs and other written or graphic material, however produced, that it received from District, its Consultants or agents, in connection with the performance of its Services under this Agreement. All materials shall be returned in the same condition as received.

Section 12. Termination by Default. If a Party should materially fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violates any of the terms of this Agreement (the "Defaulting Party"), the other Party shall give notice to the Defaulting Party and allow such Party ten (10) days to correct such deficiency. If the Defaulting Party does not correct such deficiency, the other Party may immediately terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, Consultant shall be entitled to receive payment for all services satisfactorily rendered, provided, however, there shall be deducted from such amount the amount of damage, if any, sustained by virtue of any breach of this Agreement by Consultant. If payment under this Agreement is based upon a lump sum in total or by individual task, payment for services satisfactorily rendered shall be an amount which bears the same ratio to the total fees specified in the Agreement as the services satisfactorily rendered hereunder by Consultant bear to the total services otherwise required to be performed for such total fee, provided, however, that there shall be deducted from such amount the amount of damage, if any sustained by District by virtue of any breach of this Agreement by Consultant.

(a) Consultant shall deliver copies of all Work Product prepared by it pursuant to this Agreement.

(b) If District terminates this Agreement before District issues the Notice to Proceed to Consultant or before Consultant commences any Services hereunder, whichever last occurs, District shall not be obligated to make any payment to Consultant. If District terminates this Agreement after District has issued the Notice to Proceed to Consultant and after Consultant has commenced performance under this Agreement, District shall pay Consultant the reasonable value of the Services rendered by Consultant pursuant to this Agreement prior to termination of this Agreement. District shall not in any manner be liable for Consultant's actual or projected lost

Appendix A

profits had Consultant completed the Services. Consultant shall furnish to District such financial information, as in the judgment of the District Manager, is necessary to determine the reasonable value of the Services rendered by Consultant prior to termination.

(c) Except as provided in this Agreement, in no event shall District be liable for costs incurred by or on behalf of Consultant after the date of the notice of termination.

Section 13. Liability for Breach. Neither Party waives the right to recover damages against the other for breach of this Agreement including any amount necessary to compensate District for all detriment proximately caused by Consultant's failure to perform its obligations hereunder or which in the ordinary course of things would be likely to result therefrom. District reserves the right to offset such damages against any payments owed to Consultant. ~~Consultant and District waive all consequential or special damages, including, but not limited to, loss of use, profits, revenue, business opportunity, or production, for claims, disputes, or other matters arising out of or relating to this Agreement or the services provided by Consultant, regardless of whether such claim or dispute is based upon breach of contract, willful misconduct or negligent act or omission of either of them or their employees, agents, consultants, or other legal theory, even if the affected party has knowledge of the possibility of such damages. This mutual waiver shall survive termination or completion of this Agreement. District shall not in any manner be liable for Consultant's actual or projected lost profits had Consultant completed the Services required by this Agreement. In the event of Termination by either Party, copies of all finished or unfinished Work Product shall become the property of District. Notwithstanding the above, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.~~

Section 14. Insurance Coverage. During the Term, the Consultant shall maintain in full force and effect policies of insurance set forth herein, which shall be placed with insurers with a current A. M. Best's rating of no less than A VII, and will provide the District with written proof of said insurance. Consultant shall maintain coverage as follows:

(a) *Professional Liability:* professional liability insurance for damages incurred by reason of any actual or alleged negligent act, error or omission by sub-consultant in the amount of One Million Dollars (\$1,000,000.00) combined single limit each occurrence and annual aggregate. If the Consultants prime agreement requires the sub-consultant to carry additional Professional Liability insurance the sub-consultant shall increase their Professional Liability insurance to meet the prime agreement's requirements for the duration of the Project.

(b) *General Liability.* Consultant shall carry commercial general liability insurance in an amount no less than Two Million Dollars (\$2,000,000.00) combined single limit for each occurrence, covering bodily injury and property damage. If commercial general liability insurance or another form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each Project or the general aggregate shall be no less than Two Million Dollars (\$2,000,000.00).

(c) *Worker's Compensation Insurance and Employer's Liability.* Consultant shall carry workers' compensation insurance as required by the State of California under the Labor Code.

(d) *Automobile Liability Insurance.* Consultant shall carry Automobile liability insurance covering bodily injury and property damage in an amount no less than One Million Dollars (\$1,000,000) combined single limit for each occurrence. Said insurance shall include coverage for owned, hired, and non-owned vehicles.

(e) *Policy Obligations.* Consultant's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Appendix A

(f) *Material Breach.* If Consultant, for any reason, fails to maintain insurance coverage that is required pursuant to this Agreement, such failure shall be deemed a material breach of this Agreement. District, at its sole option, may terminate this Agreement and obtain damages from Consultant resulting from said breach. Alternatively, District may purchase such required insurance coverage, and without further notice to Consultant, District may deduct from sums due to Consultant any premium costs advanced by District for such insurance. These remedies shall be in addition to any other remedies available to District.

Section 15. Indemnification. To the fullest extent permitted by law (including, without limitation, California Civil Code Sections 2782 and 2782.8), Consultant shall defend (except for professional liability claims), indemnify hold harmless and release District, and District's elected and appointed councils, commissions, directors, officers, and employees, ~~agents, and representatives~~ ("Collectively District's Indemnitees Agents") from and against any and all third-party actions, and claims ("Claims") and the, loss, cost, damage, injury (including, without limitation, disability, injury or death of an employee of Consultant or its sub-consultants), expense and liability of every kind, nature and description arising out of such Claims to the extent caused by the negligent that arise out of, pertain to or relate to acts or omissions of Consultant, or any direct or indirect sub-consultant, employee, Consultant, representative or agent of Consultant, or anyone that Consultant controls (collectively "Liabilities"). ~~Such obligations to defend, hold harmless and indemnify District and District's Agents shall not apply to the extent that such Liabilities are caused in whole by the sole negligence, active negligence, or willful misconduct of District or District's Agents, but shall apply to all other Liabilities. With respect to third party claims against the Consultant, the Consultant waives any and all rights of any type of express or implied indemnity against District and District's Agents.~~ This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents under Workers' Compensation acts, disability benefits acts or other employee benefit acts. Specific to professional liability claims, Consultant shall reimburse Indemnitees for reasonable legal expenses to the extent caused by Consultant's negligence in the performance of professional services.

Appendix A

(c) *Severability*. If this Agreement in its entirety is determined by a court to be invalid or unenforceable, this Agreement shall automatically terminate as of the date of final entry of judgment. If any provision of this Agreement shall be determined by a court to be invalid and unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any federal or state statute, which becomes effective after the Effective Date of this Agreement, the remaining provisions shall continue in full force and effect and shall be construed to give effect to the intent of this Agreement.

(d) *Counterparts*. This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

(e) *Audit*. District shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Consultant's charges to District under this Agreement.

(f) *Entire Agreement*. This Agreement, together with its specific references, attachments and exhibits, constitutes the entire agreement of the Parties with respect to the subject matters hereof, and supersedes any and all prior negotiations, understanding and agreements with respect hereto, whether oral or written.

~~(g) *Attorney's Fees and Costs*. If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.~~

~~(h) *Time is of Material Importance the Essence*. Time is of material importance the essence in this Agreement for each covenant and term of a condition herein. Notwithstanding the foregoing, Consultant shall not be responsible for delays beyond Consultant's reasonable control.~~

~~(i) To the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and its officers, directors, partners, employees, agents, and Consultants, to District, and anyone claiming through or under District, for any claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way relating to this Project or Agreement, from any cause or causes, including but not limited to tort (including negligence and professional errors and omissions), strict liability, breach of contract, or breach of warranty shall not exceed the total compensation received by Consultant or \$100,000, whichever is greater.~~

Appendix A

IN WITNESS WHEREOF, this Agreement has been entered into by and between District and Consultant as of the Effective Date.

DISTRICT:

Rio Linda Elverta Community Water District, a county water district of the State of California

By: _____
Timothy R. Shaw, General Manager

Date: _____

CONSULTANT:

Consultant Name

By: _____

Print: _____

Title: _____

Date: _____

APPENDIX B - RESUMES



Mike Fisher, PE

Principal in Charge / Managing Member

<u>Education</u>	<u>Years of Experience</u>	<u>Registration</u>
B.S. – Civil/Environmental Engineering, CA State Polytechnic University, San Luis Obispo (1997)	17 years with the firm/ 30 years total	Registered Civil Engineer: California – C67194 Utah – 11698124-2202 New Mexico - 30533

Mr. Fisher has over 30 years of experience in managing all phases of planning, design, and construction management for new and existing wet utility infrastructure. He has extensive experience in hydraulic analysis and condition/capacity assessments in preparation of rehabilitation and replacement recommendations for wet utility infrastructure. He is experienced in trenchless construction methods and is certified in pipe-bursting and cured-in-place pipe (CIPP) best design and construction practices by the North American Society for Trenchless Technologies (NASTT). Mr. Fisher specializes in management of complex projects requiring coordination of multi-discipline design teams. His “hands-on” approach to design, attention to details, and exceptional communication skills are what make his projects successful. Mike led the development of Water Works “risk” based infrastructure failure analysis protocol and has utilized that protocol in the preparation of prioritized, time-phased, capital improvement plans for numerous existing water and sewer systems.

Representative Project Experience

City of Roseville Urban Water Management Plan (UWMP) and Water Management Plan (WMP) 2025 Updates (2025-2026)

Mr. Fisher serves as the Principal in Charge for the City of Roseville’s 2025 UWMP. Her work involves modeling long-term demand projections and providing technical reporting on supply-chain resiliency, ensuring the City’s strategic alignment with California Department of Water Resources (DWR) mandates and regional sustainability goals.

City of Roseville - 2020 Urban Water Management Plan and Water Shortage Contingency Plan Mr. Fisher served as the Principal in Charge for the development of the City of Roseville’s update to the Urban Water Management Plan (UWMP). Kept abreast of continuing guidance and new requirements issued by the Department of Water Resources, Mr. Fisher provided insight to ensure the City’s most up to date water planning document would serve to support ongoing decision making in the face of new legislation and drought requirements. In developing the UWMP Mr. Fisher coordinated efforts with City staff to be able to characterize infrastructure and operational changes to the water system. The Water Works Team also developed the Water Shortage Contingency Plan (WSCP), a new requirement of the CWC, which established appropriate response actions by the utility and customers at varying levels of water shortage. The WSCP will aid the City in analyzing water availability annually and provide the framework for actions the City should take in the event of a shortage as well as identifying the legal authorities to enforce compliance with conservation.

Salt Lake City Sewer Master Plan– Salt Lake City, UT (Master Planning) Mr. Fisher was the Project Manager for Phase 2 of the City’s Permanent Flow Meter Implementation Program, which included installation of flow meters in nine locations throughout the City’s wastewater collection system. Mr. Fisher was also the project engineer for the calibration of the City’s existing wastewater collection system hydraulic model. Tasks included review/update of the physical model, development of growth scenarios



and associated wastewater generation rates consistent with anticipated development / CIP phasing, flow monitoring data analysis, system capacity assessment, and confirmation/update of where capital improvement projects (CIPs) were needed.

City of West Sacramento Water System Master Plan – West Sacramento, CA (Master Planning): Water Works assisted Zanjero, Inc. with the development of the City of West Sacramento’s Water Master Plan. Mr. Fisher provided Planning Project Management services that began with updating and calibrating the City’s existing water distribution system hydraulic model (Innovyze InfoWater) and evaluated the systems operations in order to identify deficiencies. He developed several future system scenarios ranging from near term to ultimate system buildout to identify necessary system improvements to maintain developed design criteria, while also looking at a possible future tank and pump station sizing and locations.

Town of Colma WW Collection System Master Plan – Colma, CA (Model)

As Project Manager, Mr. Fisher oversaw the development of a wastewater collection system model using InfoSewer GIS based dynamic modeling software. Water Works is evaluating the proposed Town General Plan Update for existing and ultimate build-out flows, identification of deficiencies, and prioritization needed improvements with development trigger points for scheduling work. Our team’s services include installation and analysis of eight temporary flow meter sites and calibration of the hydraulic model based on this date. Water Works is conducting sensitivity analysis of various development scenarios and storm events (6-hr/10-yr, 24-hr/10-yr, 6-hr/25-yr, 24-hr/25-yr, etc.) to determine the maximum capacity of the existing and proposed system.

City of Woodland WW Hydraulic Model and Master Plan Updates – Woodland, CA (Master Planning; Assessment; Model)

Mr. Fisher oversaw the City’s ongoing hydraulic model development process (2014 and 2018) which included upgrading the existing physical sanitary sewer system within Innovyze InfoSewer, precipitation analysis and recalibration of dry and wet weather flows, and new modeling scenario updates based on the City’s updated General Plan. Mr. Fisher utilized the results of the hydraulic model simulations to identify systemic capacity deficiencies and developed capital improvement projects (prioritized) and inflow and infiltration reduction programs to solve them.

Roseville Environmental Utilities Sanitary Sewer Master Plan (SSMP) Audit – Roseville, CA (Planning)

Mr. Fisher was the Project Manager and Principal in Charge providing engineering services in conducting a semi-annual internal audit of the City’s SSMP to measure compliance with the State Water Resources Control Board (SWRCB) Order No. 2006-0003, for the Statewide General Waste Discharge Requirements for Sanitary Sewer Systems (SSS WDR), including approved updates and revisions. The audit evaluated the City’s effectiveness in meeting these requirements and identified SSMP enhancements to address any noted deficiencies.

Salt Lake City Department of Public Utilities Sewer Collection Master Plan Projects Implementation (Assessment/Preliminary Design)

As a Senior Project Engineer, Mr. Fisher analyzed existing and future build out sewer flows using hydraulic modeling software to identify capacity deficiencies and led efforts to develop and size wastewater infrastructure improvements to eliminate these deficiencies. One potential alternative included analysis of gravity and pressurized pipeline size, alignment and construction methodology alternatives that included horizontal directional drilling (HDD) and microtunneling to minimize construction impacts and cross the Jordan River.





Colleen Boak, PE

Senior Project Engineer/Project Manager/Firm Member

Education

B.S. – Civil Engineering CA State University, Chico (2011)

Years of

Experience
7 years with the firm/ 15 years total

Registration

Registered Civil Engineer:
California – C84606

Ms. Boak has experience exercising civil engineering practices and judgement as applied to a variety of complex capital improvement, vertical construction, long range planning, and analytical projects. She has diverse technical experience including strategic project planning, engineering analysis, construction and project management, field engineering oversight, plan check, and contract negotiations.

Representative Project Experience

City of Roseville Urban Water Management Plan (UWMP) and Water Management Plan (WMP) 2025 Updates (2025-2026)

Ms. Boak serves as the Project Manager and currently drafting for the City of Roseville’s 2025 UWMP. Her work involves modeling long-term demand projections and providing technical reporting on supply-chain resiliency, ensuring the City’s strategic alignment with California Department of Water Resources (DWR) mandates and regional sustainability goals.

City of Roseville - 2020 Urban Water Management Plan and Water Shortage Contingency Plan

Ms. Boak served as the Project Manager for the development of the City of Roseville’s update to the Urban Water Management Plan (UWMP). Kept abreast of continuing guidance and new requirements issued by the Department of Water Resources, Ms. Boak worked to ensure the City’s most up to date water planning document would serve to support ongoing decision making in the face of new legislation and drought requirements. In developing the UWMP Ms. Boak coordinated with City staff to be able to characterize infrastructure and operational changes to the water system. The Water Works Team also developed the Water Shortage Contingency Plan (WSCP), a new requirement of the CWC, which established appropriate response actions by the utility and customers at varying levels of water shortage. The WSCP will aid the City in analyzing water availability annually and provide the framework for actions the City should take in the event of a shortage as well as identifying the legal authorities to enforce compliance with conservation.

Paradise Irrigation District – 2020 Urban Water Management Plan & Water Shortage Contingency Plan

Ms. Boak served as the Project Manager for the development of PID’s 2020 UWMP update. As the reporting years of the 2020 UWMP, 2016-2020, straddled the timing of the 2018 Camp Fire in Paradise the UWMP provided a comprehensive summary of changes to the system since the 2015 plan update. The plan also provided an opportunity for the District to consider outlook for the next 5-25 years and strategize recovery and improvement projects. The project team also developed the WSCP, which put forth shortage response actions appropriate for both the existing community and anticipated community growth. The WSCP also established additional legal authorities needed to enforce the response actions outlined in the plan.

Paradise Irrigation District Disaster Recovery Management Services – Paradise, CA

Ms. Boak served as the Project Manager as well as Project Engineer for a wide variety of project work under the umbrella of Recovery efforts. This has included engineering recommendations, data management, long-range strategic planning, and large-scale construction management. In managing various Recovery Team operations, Ms. Boak’s roles included the following:

- ✓ Developed and managed a Sampling and Testing Data Warehouse to compile and interpret over 420,000 individual water quality testing results
- ✓ Applied engineering analysis to develop meaningful statistical representation of data trends, as well as to support the transparent communication of results to the public
- ✓ Provided technical support for Geographic Information Systems (GIS) mapping of water quality data, continuously working to provide the most up-to-date information available
- ✓ Supplied engineering recommendations for detailed water quality and hydraulic analysis supporting a careful step-wise clearing of the District-issued water quality advisory following the fire
- ✓ Provided district engineering support, including development of public communications regarding water system recovery efforts and status updates
- ✓ Provided technical support in development of recovery project applications, justifications, and cost estimates for state and federal funding assistance including Emergency Response, Permanent Work, and Hazard Mitigation efforts.
- ✓ Developed procurement and construction documents for several large-scale projects, supporting District staff with management of force multiplier contracts to accomplish large quantities of recovery operations.
- ✓ Managed approximately \$50M in construction projects including work at over 10,000 individual locations in Paradise utilizing sophisticated GIS-based inspection and record keeping tools.

As Paradise continues to redevelop, Ms. Boak’s efforts are focused providing PID with construction management services for approximately \$50M in construction projects including the following tasks:

- ✓ Managing a large field services team of inspectors that are onsite with the contractors daily across multiple concurrent construction efforts
- ✓ Development of strategies to use sophisticated GIS-based inspection and record tools to document work at over 5,000 individual project sites
- ✓ Planning work zones and assisting PID with public communication strategies minimize disruption to the community
- ✓ Identifying priority locations to ensure residents are provided a potable water service connection before completion of a rebuild

Ms. Boak has managed the following construction efforts for Paradise Irrigation District as the Project and Construction Manager:

- Service Lateral Replacement Project (2019-2021)
- Meter Installation and Service Lateral Replacement Phase 2 Project (2021-2023)
- Meter Installation and Service Lateral Replacement Phase 3 Project (2023-2025)
- Mains Replacement Project Phase 1 (2023-2025)
- Zone A Pipeline and Pump Station (Closeout, 2024)
- Henson Road Culvert Replacement (2024 – 2025)
- Washwater Equalizer Tank Replacement Project (2024-2025)

Lake Madrone Water District Emergency Engineering Services – Lake Madrone, CA

Ms. Boak continues to serve as the Project Engineer for this project and has been responsible for supporting the Lake Madrone Water District’s (LMWD) efforts toward recovery following significant damage to the Lake Madrone community and the water distribution system in the North Complex Fire of 2020. Support has included a variety of engineering analyses and documentation for use by the District in planning and applying for funding to accomplish recovery. Ms. Boak’s tasks have included:

- ✓ Field assessment and GIS-based documentation of fire damage to above grade appurtenances, tanks, and wells



- ✓ Cost estimation of total damages
- ✓ Engineering recommendations for water quality sampling and damage assessment/documentation
- ✓ Development of a technical memorandum documenting damages as assessed by Water Works staff as well as the State Water Resources Control Board, Division of Drinking Water (DDW)
- ✓ Development of a scope of work and cost for system replacement as recommended by DDW
- ✓ Development of a damage matrix of water system components
- ✓ Participation in weekly calls with state and federal agencies in coordination of support for funding applications.

As Lake Madrone continues down the path to recovery, Ms. Boak's efforts will continue to be focused on engineering support for funding applications and project development as well as procurement support as needed.



Tim Durbin, PE

Quality Assurance Manager

Education

M.S. – Civil/Environmental Engineering,
University of California, Berkley (2002)
B.S. – Chemical Engineering,
Pennsylvania State University (2000)

Years of Experience

20 years with
the firm / 23
years total

Registration

Registered Civil
Engineer:
California – C75456

Mr. Durbin is a civil/environmental engineer with 23 years of experience in the field of water and wastewater treatment and pumping systems. He started his career doing advanced research in wastewater chemistry, with a focus on strategies to minimize the formation of disinfection by-products. He has since applied his knowledge of chemistry and treatment processes to the design of water and wastewater treatment facilities. Mr. Durbin has worked on projects in California and other Western states related to treatment facility design, pumping of water and wastewater, chlorination, energy recovery, and chemical storage and feed system design. He currently serves as Quality Assurance Manager, where he oversees QA/QC procedures and technical reviews for projects across the firm.

As the Quality Assurance Manager, Mr. Durbin has firm-wide responsibilities for overseeing all QA and QC activities. His responsibilities include:

- Refining the existing QA program and QC procedures
- Creating new procedures and guidelines to help ensure the quality of our work products
- Overseeing QC reviews for all project deliverables. Mr. Durbin performs some QC review activities himself and delegates some activities to other engineers
- Revising master guide specifications and standardized calculation spreadsheets as necessary
- Helping resolve conflicts or differences of opinion that arise
- Providing general assistance regarding engineering design to employees throughout the firm

Prior to becoming Quality Assurance Manager, he worked as project manager and engineer on a wide range of water and wastewater projects, with a focus on process and mechanical design. Mr. Durbin has worked on the following projects either in his quality control capacity or as project manager or project engineer.

Representative Project Experience

WASTEWATER

City of Redding Stillwater Facility Plan Update – Redding, CA

Salt Lake City 1800 North Sewer Realignment – Salt Lake City, UT

City of Redding Stillwater Wastewater Treatment Plant Odor Scrubber Replacement – Redding, CA

City of Goodyear Rainbow Valley Reclamation Facility Centrifuge Upgrades – Goodyear, AZ

City of Flagstaff On-Call – Flagstaff, AZ

City of Provo WATRR Center Phase 1 2020 Improvement Project – Provo, UT

City of Morro Bay WRF Lift Station and Offsite Pipelines – Morro Bay, CA

S.T. Rhoades Construction Incorporated, Monterey Presidio Surge Relief Project – Redding, CA

Hawaii Water Services Co., Pukalani WWTP – Maui, Hawaii

Ross Valley Sanitation District Pump Stations 12 & 13 Rehabilitation Project – Greenbrae, CA

Albuquerque Bernalillo County Water Utility Authority Ammonium Sulfate Storage and Feed Facility – Albuquerque, NM

Oro Loma Sanitary District, Aeration Modifications Project – San Lorenzo, CA



City of Redding, North Market Lift Station – Redding, CA
 Alameda Bay Farm Island Sewer Lift Station Upgrade – Alameda, CA

WATER

California Water Service DOM Well 30 Treatment – Compton, CA
 Town of Gilbert North Water Treatment Plant – Gilbert, CA
 Golden State Water Company 129th Street, Bellhaven, Southern & Doty Improvements – Gardena, Los Angeles, and Hawthorne, CA
 Casitas Municipal Water District Ojai Water Pipeline Replacement – Ojai CA
 Contra Costa Water District Chemical Storage Improvements Phase 2 – Oakley, CA
 County of San Mateo CSA No. 7 Treatment Plant Improvements Project – Redwood City, CA
 East Valley Water District Plant 134 GAC Improvements Project – Highland, CA
 City of Goodyear Brine Management Project – Goodyear, AZ
 Amy’s Kitchen, Process Water Treatment Facility – Pocatello, ID
 City of Scottsdale Thomas Groundwater Treatment Facility Detailed Design – Scottsdale, AZ
 City of Millbrae Water System Improvement Project – Millbrae, CA
 Casitas Municipal Water District Casitas Dam Drainage Improvements – Ventura, CA
 Casitas Municipal Water District, Ojai Water Pipeline Replacement – Ojai CA
 City of Davis, Phase 1 Recycled Water Facilities – Davis, CA
 California Water Service DOM 272 Well Improvements – Compton, CA
 Phillippsville Community Services District Water Quality, Storage, and Distribution Improvements Project – Phillippsville, CA
 City of San Bruno Sneath and Lake Pump Station Rehabilitation Project – San Bruno, CA
 Arizona Water Company East Sedona Water Storage and Booster Pump Station Design – Sedona, AZ
 Valley of the Moon Water District Saddle Rd. Tank – Glen Ellen, CA
 City of Prescott Water Production Facility and Intermediate Pump Station Facility – Prescott, AZ
 City of Roseville West Side Tank and Pump Station Design and CM – Roseville, CA
 San Jose Water Belgatots Reservoirs Replacement – Los Gatos, CA
 California Water Service, Palos Verdes Stations 22, 23, and 30 Surge Tank Project – Palos Verdes, CA
 Oakland Zoo, California Trail Exhibit Pump Stations – Oakland, CA
 Paradise Irrigation District Engineering Services – Paradise, CA
 City of Scottsdale Engineering Support Services – Scottsdale, AZ
 Redway Community Services District WWTP Biosolids Master Plan – Redway, CA
 Paradise Irrigation District Disaster Recovery Management Services – Paradise, CA
 City of Carmichael La Vista Tank Replacement – Carmichael, CA
 City of Roseville West Side Tank and Pump Station Design and CM – Roseville, CA
 City of Roseville West Side Tank and Pump Station Design and CM – Roseville, CA

ENERGY AND RESOURCE RECOVERY

Contra Costa Water District, Los Vaqueros Energy Recovery Project – Contra Costa County, CA
 Sacramento Municipal Utility District, Carson Digester Gas Project – Elk Grove, CA
 Arizona Public Service Company Goodyear Concentrate Management – Goodyear, AZ



CINDY BERTSCH, PE**Senior Project Engineer****Education**

M.S. – Civil/Environmental Eng.
University of CA, Davis (2001)
B.S. – Civil/ Environmental Eng.,
University of CA at Davis (2000)

Years of Experience

15 years with the
firm / 25 years total

Registration

Registered Civil Engineer:
California - C65385
Nevada –18151
SWPPP QSP

Representative Project Experience**West Side Tank and Pump Station Design and CM – Roseville, CA (Design/CM)**

Ms. Bertsch provided preliminary engineering services for the design, plans and specifications, bidding assistance, and construction management services for two prestressed concrete tanks, booster pump station, and new crew facility. The water tanks and pump station were delivered using the City's design assist project delivery method and the crew build as design- build. Improvements to the greenfield site included:

- ✓ Two 6 MG partially buried AWWA D110 Type I prestressed concrete tank(s).
- ✓ Booster Pump Station – four 3800 GPM @ 170' TDH vertical turbine pumps and controls.
- ✓ CMU block building with pump, E&IC and chemical feed rooms
- ✓ Site design to minimize material off-haul and provide post construction drainage water quality enhancements
- ✓ Mechanical stabilized earth foundation improvements under tank to minimize differential settlement
- ✓ Crew building with office, training, lavatory, showers, kitchen and shop to support water operations and maintenance staff
- ✓ Architectural features of the site followed master planned community CC&Rs.

Valley of the Moon Water District (VOMWD) AWIA Compliance-Sonoma, CA (Permitting) Ms. Bertsch was the project manager for the America's Water Infrastructure Act (AWIA) risk and resiliency assessment and emergency response plan update for the District. Recommendations for improvements to resiliency and security were provided as part of the analysis.

City of Prescott AWIA Compliance -Prescott, Az (Permitting) Ms. Bertsch was the project manager for the America's Water Infrastructure Act (AWIA) risk and resiliency assessment and emergency response plan update for the District. Recommendations for improvements to resiliency and security were provided as part of the analysis.

Estero Municipal Improvement District AWIA Compliance-Foster City, CA Ms. Bertsch was the project manager for the America's Water Infrastructure Act (AWIA) risk and resiliency assessment and emergency response plan update for the District. Ms. Bertsch facilitated a short tabletop exercise to test the revised emergency response plan with District staff.

City of Sonoma AWIA Compliance-Sonoma, CA (Permitting) Ms. Bertsch was the project manager for the America's Water Infrastructure Act (AWIA) risk and resiliency assessment and emergency response plan update for the City.

North Marin Water District AWIA Compliance - Novato, CA (Permitting) Ms. Bertsch provided technical assistance on complying with the cybersecurity requirements of the AWIA risk and resiliency assessment.



2010 Urban Water Management Plans (UWMPs) - Tracy, CA; Burlingame, CA; San Bruno, CA; Coalinga, CA (Planning)

Ms. Bertsch was the Project Engineer/Manager that prepared 2010 UWMPs for Tracy, Burlingame, and San Bruno that included analyzing multiple surface water supplies and groundwater. The UWMPs included conservation requirements from the 2009 Water Conservation Act. Ms. Bertsch reviewed and assisted with the preparation of the 2010 Coalinga UWMP.

NOV from Regional Water Quality Control Board - Redwood City, CA (Report)

Ms. Bertsch served as the Project Engineer for the engineering services for assistance with the County of San Mateo by developing a technical report to respond to a Notice of Violation of the SSS-WDR from the Regional Water Quality Control Board. Services included the following Reviewed the NOV and Sanitary Sewer Collection System Compliance Evaluation Inspection documents with particular emphasis on violation findings. Compared the violation findings to the County Sewer System Management Plan (SSMP) and prepared a Draft technical report in accordance with NOV requirements that defined County corrective actions in response to each violation finding and an implementation schedule. Reviewed draft technical report with County staff; made mutually agreed upon revisions; and submitted the Final version to County in accordance with RWQCB timeline. The project was completed on an accelerated schedule to meet the response timelines required by the RWQCB.

Eskaton Roseville, Roseville - CA (Planning)

Ms. Bertsch was the Project Engineer that completed a Title 22 engineering report for recycled water use on site for an age-restricted community.

City of Colusa Water Master Plan - Colusa, CA (Planning)

Ms. Bertsch was the Project Engineer that managed the GIS analysis of existing and planned land use, completed the hydraulic model including calibration using fire flow testing, recommended modifications to existing infrastructure, and developed a layout of future infrastructure.

City of Escalon Water Master Plan - Escalon, CA (Planning)

Ms. Bertsch was the Project Engineer that managed the GIS analysis of existing and planned land use, completed the hydraulic model, recommended modifications to existing infrastructure, and developed a layout of future infrastructure.

Foresthill Public Utility District Water Master Plan - Foresthill, CA (Planning)

Ms. Bertsch was the Project Engineer that created the water distribution model for current and future demands using WaterCAD. She recommended modifications to existing infrastructure and developed a layout of future infrastructure.

San Jose Water Belgatos Reservoirs Replacement – Los Gatos, CA (Design)

Ms. Bertsch was the Project Engineer for the preliminary design, final design, permitting, and construction management for replacement of San Jose Water's (SJW) Belgatos Reservoir. Construction of a two 2.37 million gallon (MG) AWWA D110-Type I Prestressed Concrete Tank to replace two earth embankment reservoirs. Services included complete structural design of the tank; geotechnical investigation and improvements to address subsurface/foundation settlement concerns and landslide potential; site survey coordination and property rights for construction; permitting of the project with the Town of Los Gatos; CEQA compliance and DDW permit update assistance; and site civil, mechanical, and electrical upgrades to improve site access and operation and maintenance.





Brandon Kennedy

Staff Engineer

Education

B.S. & B.A. - Mechanical Engineering,
University of San Diego

Years of Experience

3 years with the firm/
3 years total

Certifications

OSHA 10

Mr. Kennedy is a Mechanical Engineer with over 3 years of specialized experience in the water industry. Serving as a Staff Engineer, he provides critical field engineering, surveying, and construction management support for complex civil water projects. He specializes in data-driven oversight, analyzing construction trends and nuances to provide actionable insights for project leadership.

His technical toolkit includes streamlining management processes, developing project specifications, and drafting state compliance documentation for water suppliers. Additionally, Mr. Kennedy brings a strong practical background from two years in the solar industry, where he served as a lead and instructor for the installation of diverse photovoltaic systems.

Representative Project Experience

Paradise Irrigation District (PID) Disaster Recovery Management Services – Paradise, CA

Mr. Kennedy is involved in the recovery of PID's water distribution system following the 2018 Camp Fire.

PID Meter Installation and Service Lateral Replacement Project (2023-2025)

As a key member of the construction management team, Mr. Kennedy supported the replacement of service laterals for destroyed homes and the installation of meters and backflow preventers. During Phase 2, he leveraged GIS-based inspection tools to verify contractor invoices and ensure precise punch-list completion for these critical utility components. His role expanded in Phase 3, where he served as the primary liaison between the client and contractor while maintaining his core construction management responsibilities. Ultimately, Mr. Kennedy played a vital role in the final project close-out, ensuring the successful completion and documentation of 5,000 individual project sites to restore essential services to the community.

PID Reservoir B Replacement Project (2023)

During the second half of construction through project close-out, Mr. Kennedy provided daily inspection services for a major reservoir modernization project, which involved replacing an earthen embankment with two bolted steel, concrete-floor reservoirs. His technical oversight included monitoring the structural erection of the reservoirs, the installation of extensive yard piping, and the integration of electrical instrumentation. He played a critical role in system validation by witnessing hydrostatic pressure testing and disinfection protocols for pipe tie-ins to the municipal distribution system. Notably, Mr. Kennedy provided onsite monitoring for a high-stakes, 24-hour continuous tie-in of new 36-inch diameter yard piping to the existing water main. Throughout the process, he performed rigorous quality control by comparing field work against project specifications and drawings, communicating technical discrepancies to the Project Engineer. To finalize the project, he spearheaded the creation of the punch-list and verified the successful completion of all remaining items to ensure a seamless close-out.

PID Mains Replacement Project Phase 1(2023-2025)



As a key member of the construction management team, Mr. Kennedy supported the replacement of contaminated water mains within PID's distribution system by bridging the gap between field operations and project administration. He played a key role in the technical workflow by reviewing RFIs and documenting critical service lateral replacement data to ensure infrastructure accuracy. Furthermore, he collaborated on the financial oversight of the project, leveraging GIS-based inspection tools to review and verify contractor invoices against field progress.

PID Zone A Pump Station and Transmission Main Project (2023-2024) – Paradise, CA

Mr. Kennedy provided comprehensive field engineering and daily inspection services for the full lifecycle of the Zone A Pump Station at PID's water treatment plant, from initial site preparation through final commissioning. He served as a critical link between field execution and design intent by performing rigorous comparisons of onsite work against project specifications and engineering drawings. By identifying and communicating technical discrepancies to the project and construction managers in real-time, he ensured that the installation of all critical mechanical systems and infrastructure maintained the highest standards of quality and compliance. This 'start-to-finish' involvement allowed him to facilitate a seamless transition from construction to operation, helping the team address potential issues before they impacted the project schedule.

PID GIS Valve Tagging Project (2022-2025) – Paradise, CA

Mr. Kennedy led a field team in capturing high-precision GIS data for the PID water system using Bad Elf Flex and PointMan. By aligning the collection of survey-grade coordinates and pre-condition photos with municipal paving schedules, he successfully captured critical assets prior to burial. As a lead auditor, he meticulously validated field data to ensure road-level components were comprehensively documented for seamless integration into the final system maps.

Procurement Support – Vina and Wyandotte Creek GSA Monitoring Wells (2025)

Working as part of the project team, Mr. Kennedy helped draft the front-end specifications for the Vina and Wyandotte Creek Subbasin Monitoring Well Projects. He was responsible for integrating these specs with the technical data and figures developed by an outside firm, ensuring the final package was unified and ready for use.

Professional Services – City of Roseville Urban Water Management Plan (UWMP) and Water Management Plan (WMP) 2025 Updates (2025-2026)

Mr. Kennedy is currently tackling the rigorous data synthesis and technical drafting for the City of Roseville's 2025 UWMP. His work involves modeling long-term demand projections and providing technical reporting on supply-chain resiliency, ensuring the City's strategic alignment with California Department of Water Resources (DWR) mandates and regional sustainability goals.



WATERWORKS
ENGINEERS

Contact:

Colleen Boak, PE
colleenb@wwengineers.com
760 Cypress Avenue
Suite 201
Redding, CA 96001
(530) 356-5105



COST ESTIMATE

February 17, 2026

**RE: Proposal for Professional Consulting Services and Support for the Preparation of the District's
2025 Urban Water Management Plan**

Dear Mr. Vasquez and Distinguished Members of the Selection Committee:

Water Works Engineers, LLC (Water Works) is pleased to submit one (1) electronic copy of our Cost Estimate Proposal for the **2025 Urban Water Management Plan**. This is included as a separate file as requested in the RFP.

WATER WORKS ENGINEERS, LLC



Mike Fisher, PE, Principal-in-Charge



Colleen Boak, PE, Sr. Project Manager



WATERWORKS
ENGINEERS

Water Works Engineers, LLC

California Offices in Redding • Roseville • San Mateo • Los Angeles • San Diego
Telephone (530) 243-2113 - www.wwengineers.com

Water Works Engineers Fee Estimate

Client Rio Linda/Elverta Community Water District
 Project 2025 UWMP Update
 Task Order No 1
 Prepared by Colleen Boak
 Date 2/17/2026



Hours and Fee

		Subtask 1		Subtask 2		Subtask 3		Subtask 4		Subtask 5	
		2026		2026		2026		2026		2026	
		Project Management and Coordination		Prepare Water Supply and Demand Assessment		Water Shortage Contingency Planning and Water Conservation Information		Prepare and Submit Administrative Draft and Final 2025 UWMP		Public Outreach	
Year	2026	hrs	fee	hrs	fee	hrs	fee	hrs	fee	hrs	fee
Water Works Engineers	Hourly Rate										
AA1	Administrative		\$88								
AA2	Senior Administrative	4	\$496					4	\$496		
E0	Jr Engineer / Jr Field Engineer		\$124								
E1	Staff Engineer		\$156								
E1A	Staff Engineer II		\$175	40	\$7,000	24	\$4,200	80	\$14,000	8	\$1,400
E2	Associate Engineer		\$191								
E2A	Associate Engineer II		\$203								
E3	Project Engineer		\$215								
E3A	Project Engineer II		\$230								
E4	Senior Project Engineer / Manager	8	\$1,992	12	\$2,988	8	\$1,992	28	\$6,972	8	\$1,992
E4A	Senior Project Engineer II		\$268	2	\$536	2	\$536	2	\$536		
E5	Principal Engineer		\$289								
E5A	Principal Engineer II	2	\$622	2	\$622	2	\$622	4	\$1,244		
Expenses											
	Water Works Expenses		\$200								
Subconsultant/Expense Markup	0%		\$0		\$0		\$0		\$0		\$0
Annual Increase for WWE rates of 3%	3%										
Subtask Total Hours		14		56		36		118		16	
Subtask Total Fee			\$3,310		\$11,146		\$7,350		\$23,248		\$3,392

Project Totals	
Hours	Fee
240	\$48,446



WATERWORKS

ENGINEERS

2026 Rate Sheet

Classification	Title	Hourly Rate
AA1	Administrative	\$88.00
AA2	Senior Administrative	\$124.00
E0	Jr Engineer / Jr Field Engineer	\$124.00
E1	Staff Engineer	\$156.00
E1A	Staff Engineer II	\$175.00
E2	Associate Engineer	\$191.00
E2A	Associate Engineer II	\$203.00
E3	Project Engineer	\$215.00
E3A	Project Engineer II	\$230.00
E4	Senior Project Engineer	\$249.00
E4A	Senior Project Engineer II	\$268.00
E5	Principal Engineer	\$289.00
E5A	Principal Engineer II	\$311.00
I1	Field Inspector	\$143.00
I1A	Field Inspector II	\$167.00
I2	Senior Inspector	\$177.00
I2A	Senior Inspector II	\$188.00
I3	Supervising Inspector	\$209.00
I3A	Supervising Inspector II	\$215.00
T1	CADD Tech 1 (Drafter/Jr. Technician)	\$95.00
T1A	CADD Tech 1A (Drafter/Jr. Technician II)	\$106.00
T2	CADD Tech 2 (Designer/Sr. Technician)	\$142.00
T2A	CADD Tech 2A (Designer/Sr. Technician II)	\$154.00
T3	CADD Tech 3 (Senior Designer)	\$173.00
T3A	CADD Tech 3A (Supervising Designer)	\$186.00

Notes:

1. A markup of 10% will be applied to all project related Direct Costs and Expenses.
2. An additional premium of 25% will be added to the above rates for Expert Witness and Testimony Services.
3. Rate effective through December 31, 2026. A 3% increase will be added for any services performed in each year thereafter.



Items for Discussion and Action

Agenda Item: 4.4

Date: May 18, 2026

Subject: Consider Authorizing an Extension to the Professional Services Agreement with Rawles Engineering for the Valve Replacement Project

Staff Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

At the time this staff report was prepared, the May Executive Meeting has not taken place. It is anticipated that discussion for this item would have taken place at the Executive Committee Meeting. Action taken cannot be assumed.

Current Background and Justification:

The fully executed Professional Services Agreement (PSA) with Rawles Engineering (Rawles) prescribes the methodology for extending the agreement for additional pipe and appurtenance replacement efforts. The language in the current PSA stipulates such extension needs to be mutually agreeable to both parties (the District and Rawles). Staff and Rawles have been discussing extending the agreement for replacing valves at 8 intersections at various locations within the District.

Extending the agreement under Addendum 3 with Rawles Engineering for the annual pipe replacement project as part of the Capital Improvement Program is prudent because of the efficient agreement extension methodology stipulated in the PSA, and the efficiency, timeliness, and cost effectiveness in which Rawles Engineering has met expectations while performing the construction work previously completed under the PSA.

The District's budget for this work is \$245,000.00. The contractor's cost estimate to perform the work is \$234,500.00. It is anticipated that all work will be completed by December 31, 2026.

Addendum 3 with work scopes and locations is included in your agenda packet.

Conclusion:

It is recommended that the Board authorize the Interim General Manager to execute an extension of the PSA with Rawles Engineering to perform the valve replacements as described in Addendum 3.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



ADDENDUM 003

18 May 2026

To: Rawles Engineering, Inc.
109 Natoma Street
Folsom, CA 95630

PROJECT: CIP PIPELINE REPLACEMENT PROJECT – VALVE REPLACEMENTS

This Addendum #3 shall serve as an extension to the existing Professional Services Agreement (Agreement) entered by and between the Rio Linda Elverta Community Water District and Rawles Engineering, Inc. on 18 October 2021 pursuant to “Section 2. Term” of the Agreement. The promises and covenants (Sections 1-18), and Bonds, Claims, and Labor Compliance sections of the Agreement shall apply to this Addendum #3, or as modified below. The effective date of this Addendum #3 shall be 18 May 2026.

ADDENDUM WORK SCOPE:

The Contractor is required to provide the labor, equipment and materials to complete the scope of work as shown on the attached Project Plans and as described below. The work scope includes removal of existing piping, fittings, and valves, and installation of new valves, fittings, and piping necessary to perform the work. The following sites are authorized to be completed: Site 1, Site 2, Site 3, Site 4, Site 6, Site 7, Site 8, and, Site 11.

Work anticipated is as follows:

- a. Installation of Valves, Piping and Appurtenances
- b. Mobilization, Demobilization, Potholing
- c. Excavation and Backfill
- d. Trench restoration and trench paving. Paving or slurry seal outside the trench limits.
- e. Flushing, Pressure Testing, and Disinfection
- f. Traffic Control
- g. Removal and Abandonment of Existing Water Facilities
- h. The Contractor shall perform all work pursuant to the Project Plans, and pursuant to the Rio Linda / Elverta Community Water District and Sacramento County Construction Standards.

ADDENDUM AMOUNT:

Item #	Item	Unit	Quantity	Unit Cost	Item Cost
1	Site 1	LS	1	\$27,000.00	\$27,000.00
2	Site 2	LS	1	\$26,500.00	\$26,500.00
3	Site 3	LS	1	\$25,000.00	\$25,000.00
4	Site 4	LS	1	\$36,500.00	\$36,500.00
5	Site 6	LS	1	\$28,000.00	\$28,000.00
6	Site 7	LS	1	\$20,000.00	\$20,000.00
7	Site 8	LS	1	\$35,000.00	\$35,000.00
8	Site 11	LS	1	\$36,500.00	\$36,500.00

Total Amount: **\$234,500.00**, per the itemized work scope table above. The budget may not be increased without written approval from the District.

ADDENDUM SCHEDULE:

All work included in this Addendum shall be completed in full by 31 December 2026.

ACKNOWLEDGEMENT:

We, the undersigned contractor, have given careful consideration to the Addendum proposed and hereby agree. If this Addendum is approved, we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefor the prices shown above.

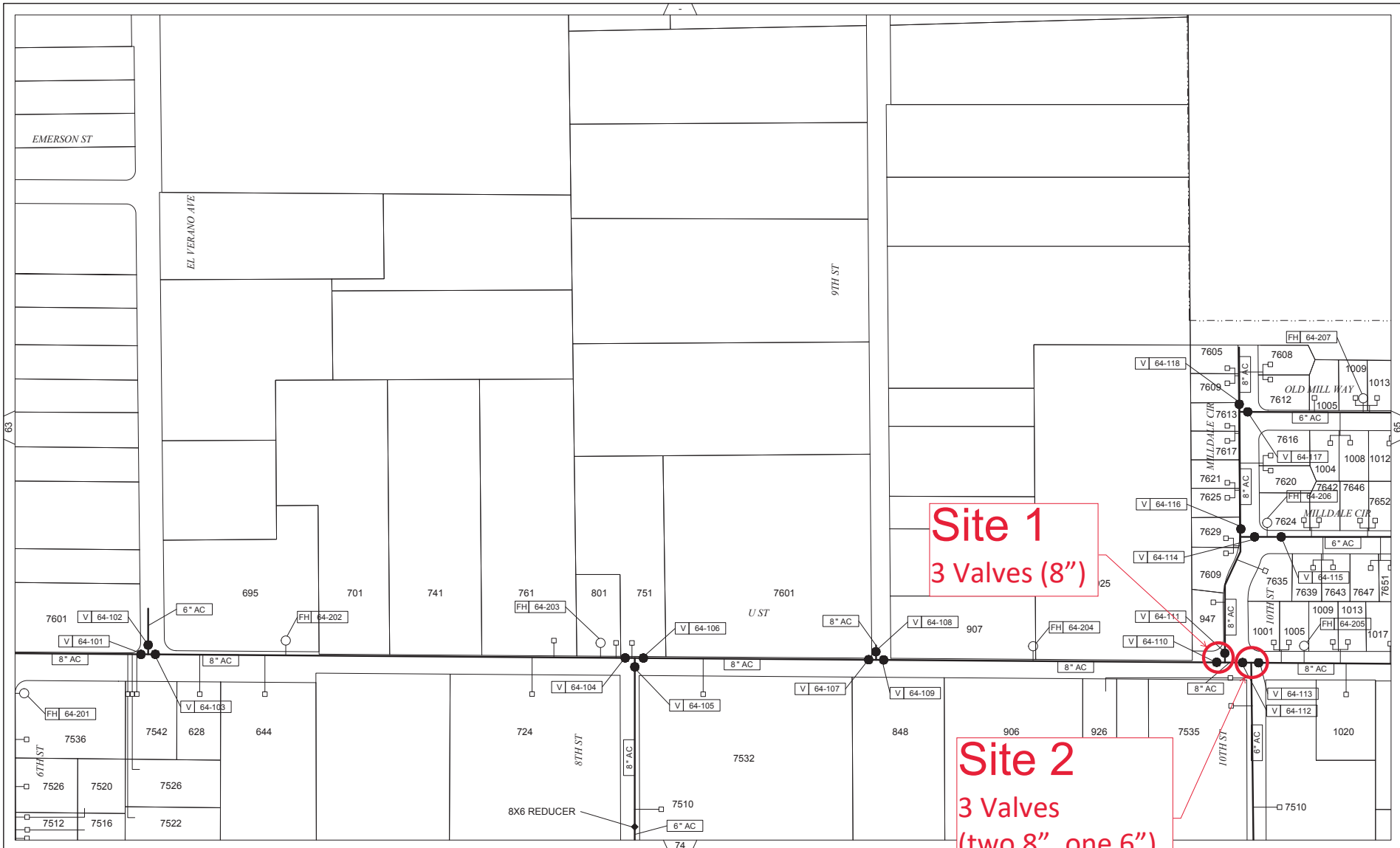
CONTRACTOR ACKNOWLEDGEMENT:

Accepted by: _____ Date _____
 Carrie Rawles, Chief Executive Officer
 Rawles Engineering, Inc.

OWNER ACKNOWLEDGEMENT:

Approved by: _____ Date _____
 Felix M. Felix, Interim General Manager
 Rio Linda / Elverta Community Water District

END OF DOCUMENT



Site 1
3 Valves (8")

Site 2
3 Valves
(two 8", one 6")

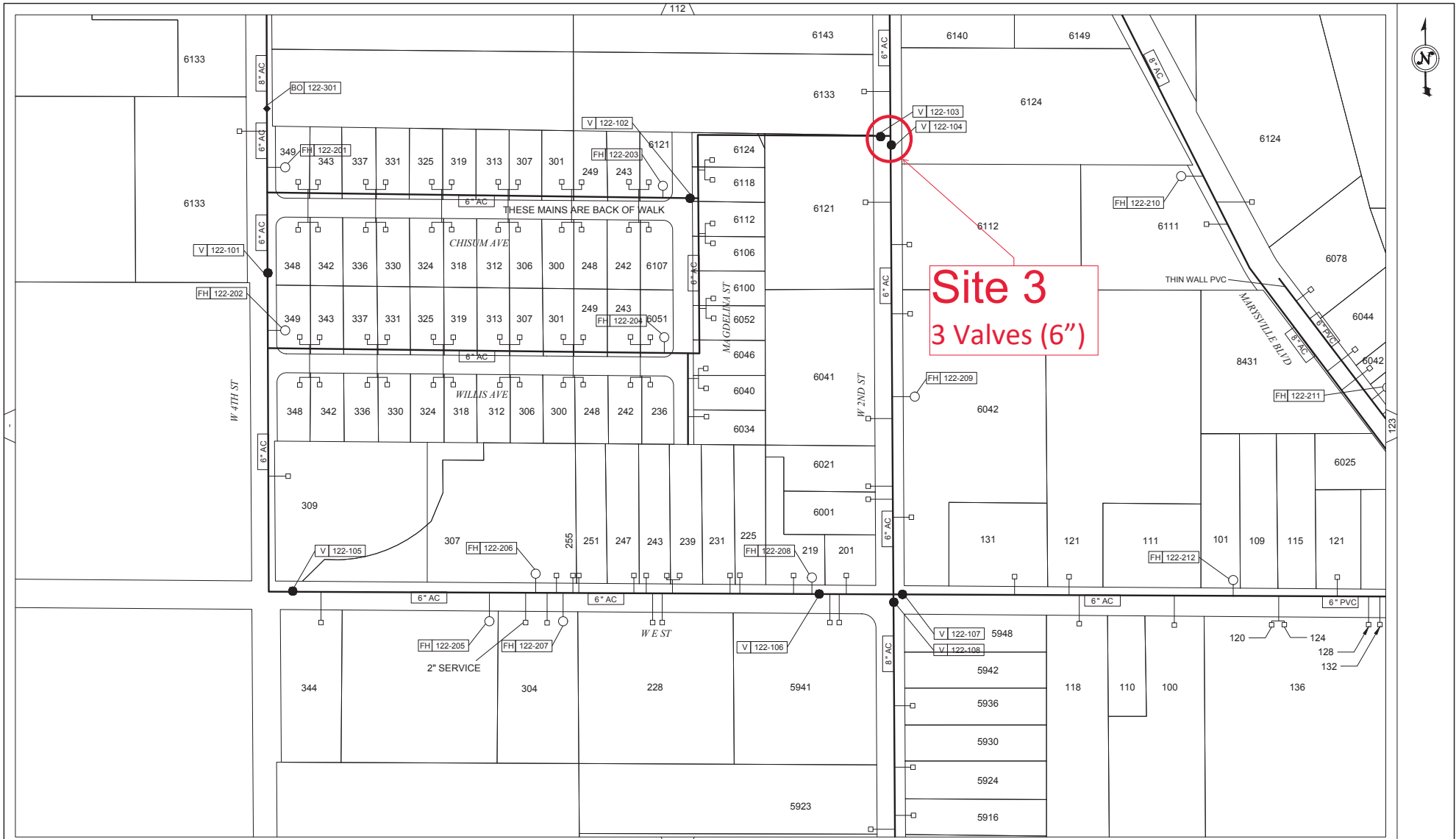
AFFINITY
ENGINEERING
3433 Mardi Gras Court, Rancho Cordova, CA, 95670
www.affinityengineering.com

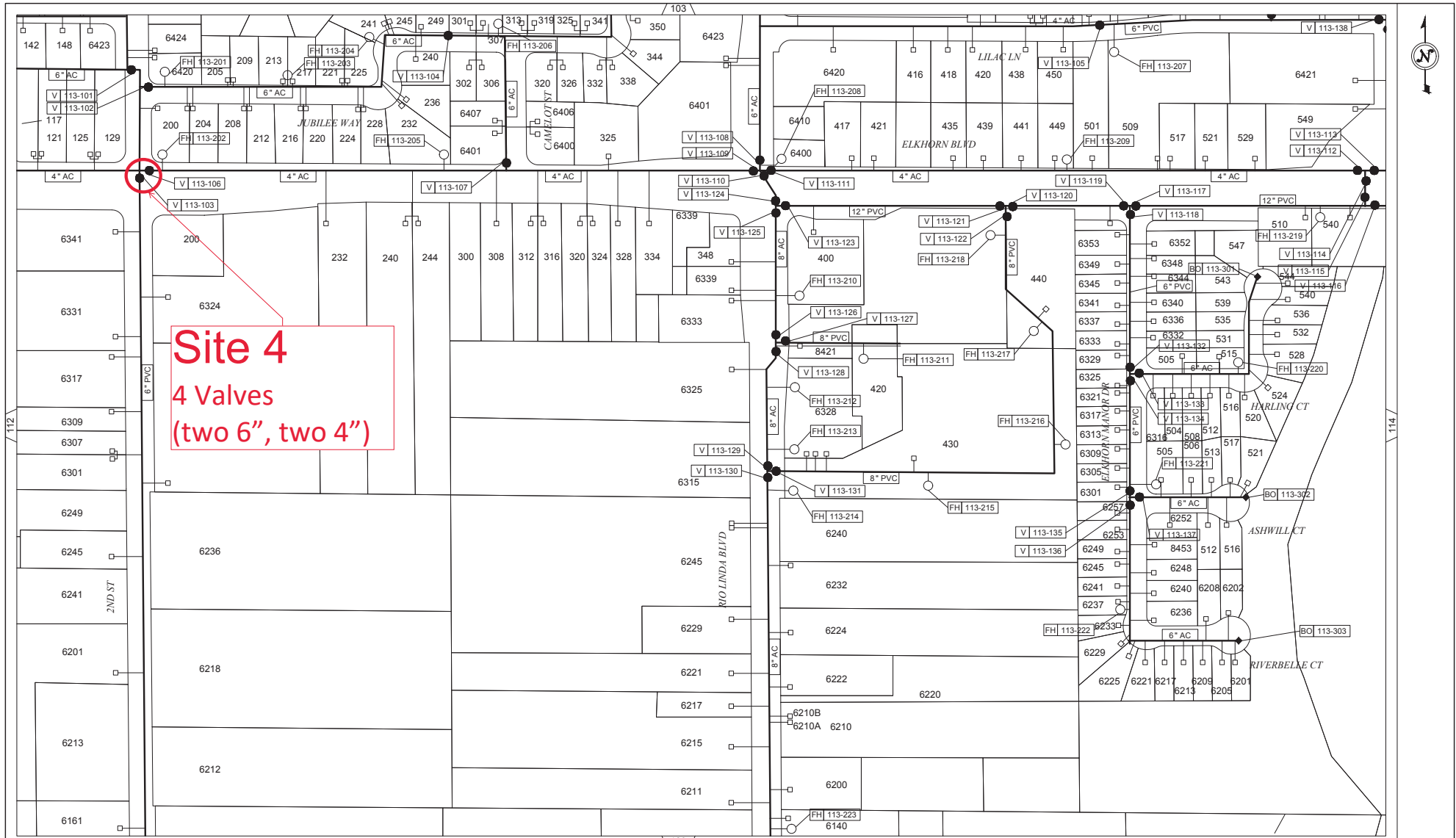
Rio Linda/Elverta
Community Water District
730 L Street
Rio Linda, CA 95673

SCALE:
1" = 100'
ATTENTION
LINE IS 2" AT FULL SIZE
←→
(SCALE ACCORDINGLY)

Water Distribution System Map

MAP SHEET:
64
SEPTEMBER 2015





Site 4
 4 Valves
 (two 6", two 4")

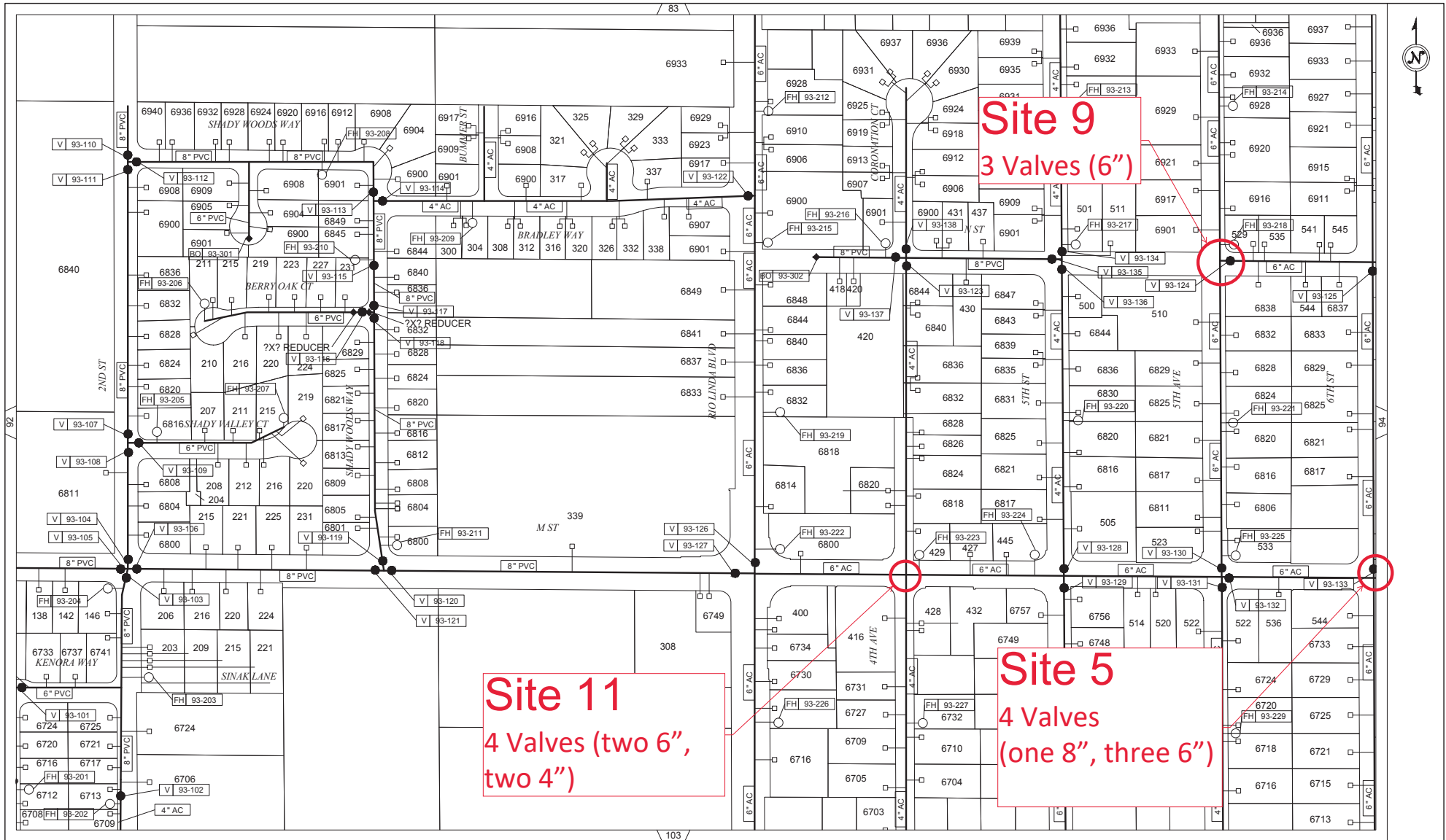
AFFINITY ENGINEERING
 3433 Mardi Gras Court, Rancho Cordova, CA, 95670
 www.affinityengineering.com

Rio Linda/Elverta Community Water District
 730 L Street
 Rio Linda, CA 95673

SCALE:
 1" = 100'
ATTENTION
 LINE IS 2" AT FULL SIZE
 (SCALE ACCORDINGLY)

Water Distribution System Map

MAP SHEET:
113
 SEPTEMBER 2015



Site 11
4 Valves (two 6",
two 4")

Site 9
3 Valves (6")

Site 5
4 Valves
(one 8", three 6")

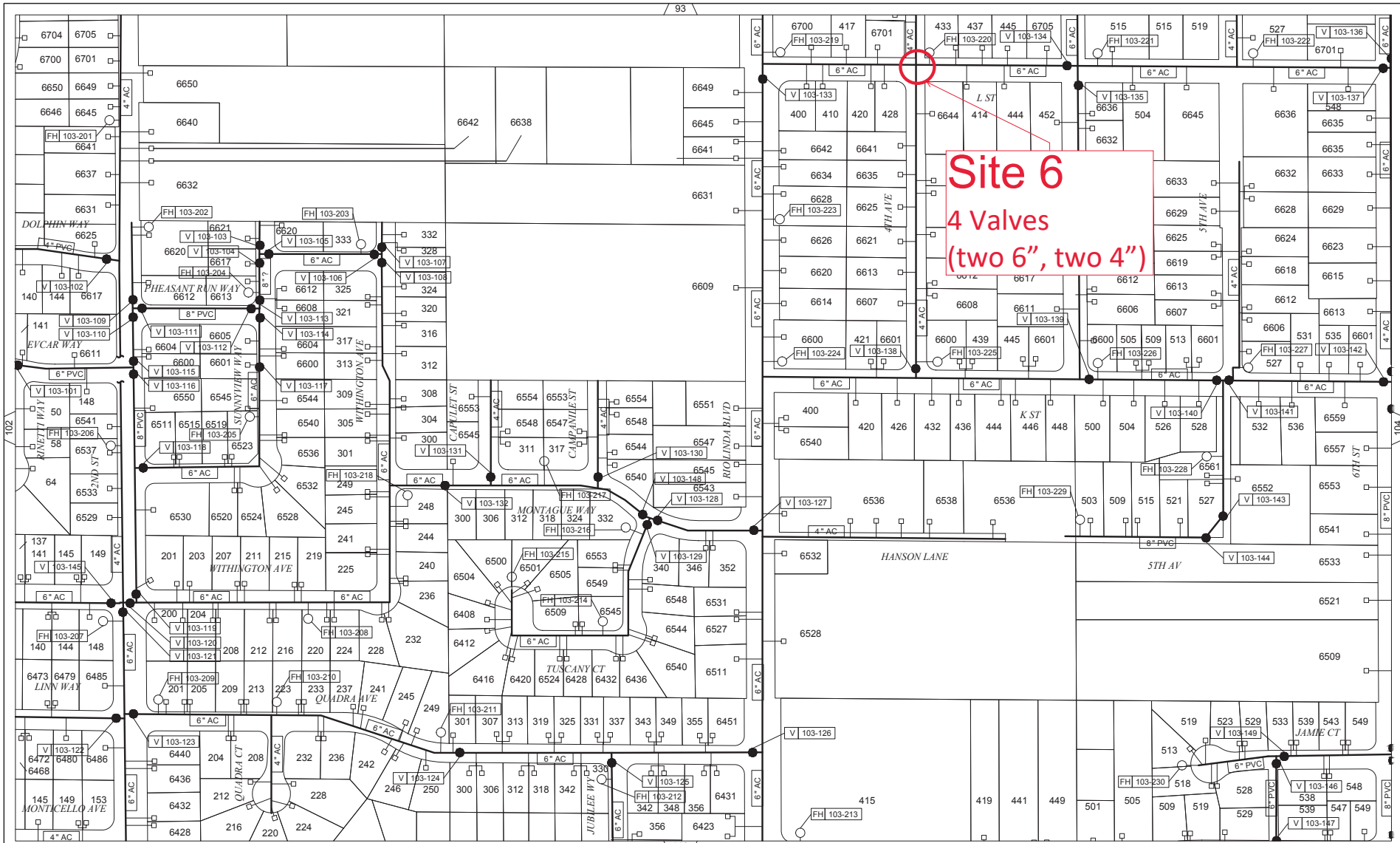
AFFINITY ENGINEERING
3433 Mardi Gras Court, Rancho Cordova, CA, 95670
www.affinityengineering.com

Rio Linda/Elverta Community Water District
730 L Street
Rio Linda, CA 95673

SCALE:
1" = 100'
ATTENTION
LINE IS 2" AT FULL SIZE
(SCALE ACCORDINGLY)

Water Distribution System Map

MAP SHEET:
93
SEPTEMBER 2015



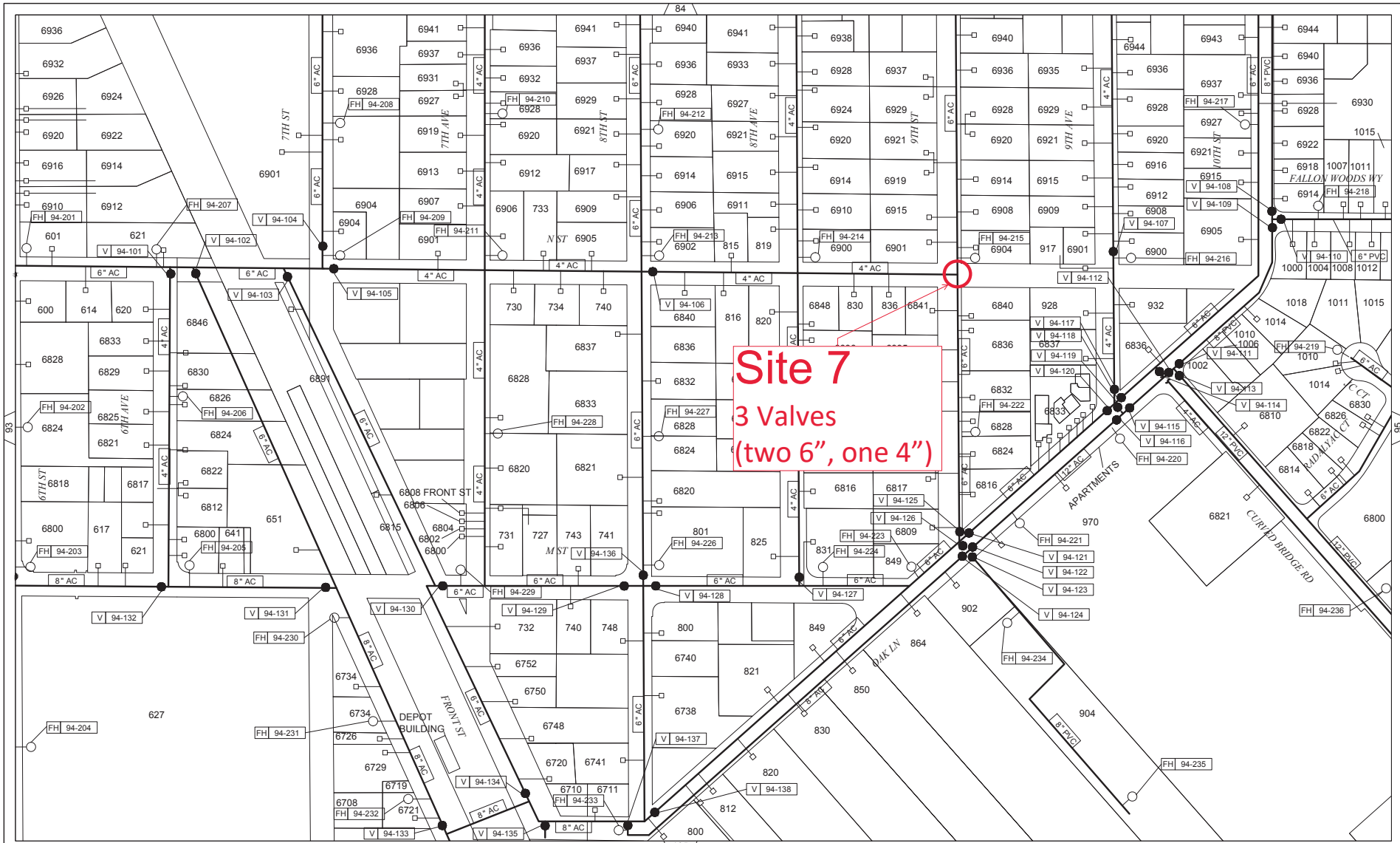
AFFINITY
ENGINEERING
3433 Mardi Gras Court, Rancho Cordova, CA, 95670
www.affinityengineering.com

Rio Linda/Elverta
Community Water District
730 L Street
Rio Linda, CA 95673

SCALE:
1" = 100'
ATTENTION
LINE IS 2" AT FULL SIZE
(SCALE ACCORDINGLY)

Water Distribution System Map

MAP SHEET:
103
SEPTEMBER 2015



Site 7
3 Valves
(two 6", one 4")

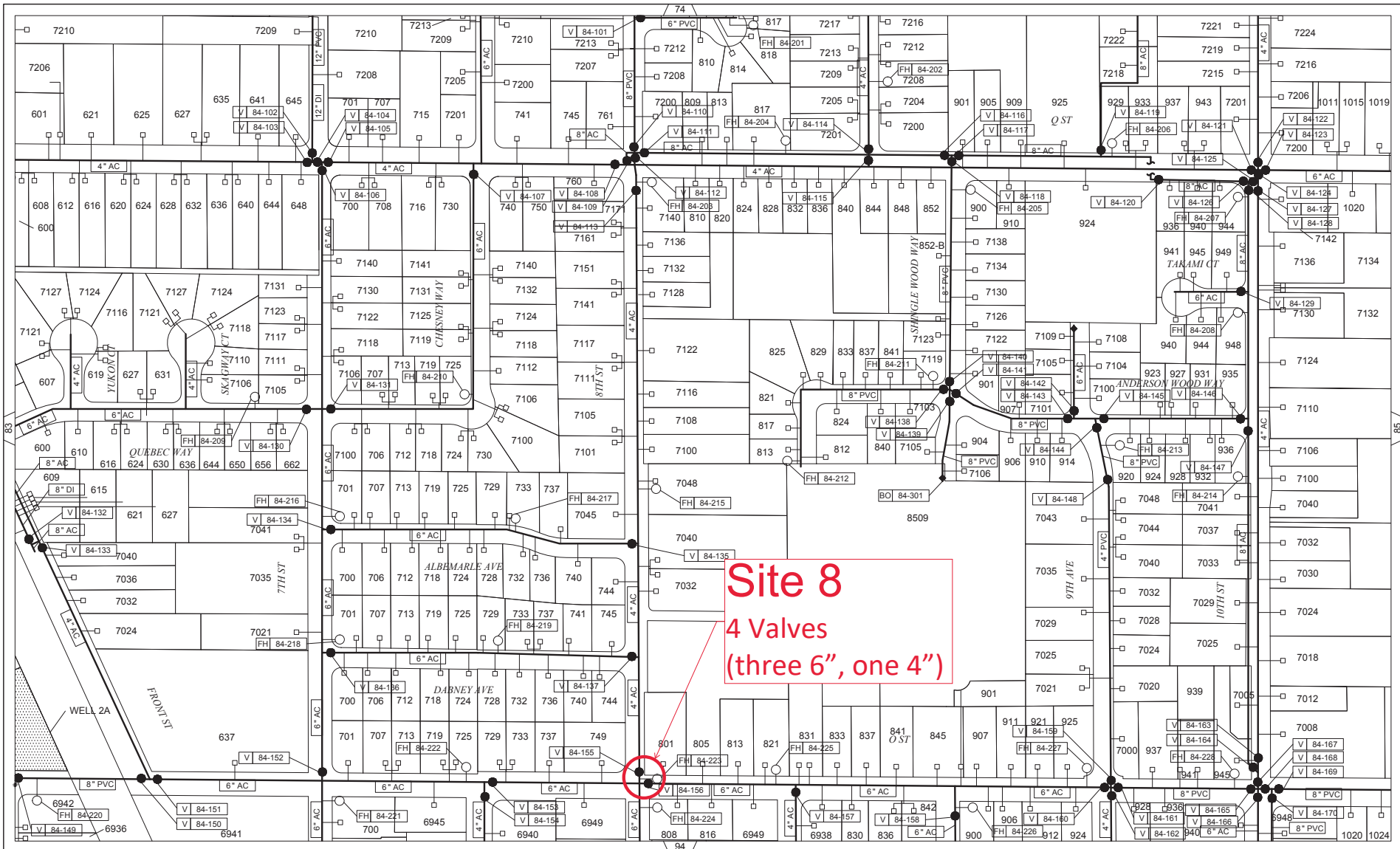
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 ENGINEERING
 3433 Mardi Gras Court, Rancho Cordova, CA, 95670
 www.affinityengineering.com

Rio Linda/Elverta
Community Water District
 730 L Street
 Rio Linda, CA 95673

SCALE:
 1" = 100'
ATTENTION
 LINE IS 2" AT FULL SIZE
 (SCALE ACCORDINGLY)

Water Distribution System Map

MAP SHEET:
94
 SEPTEMBER 2015



AFFINITY
ENGINEERING
3433 Mardi Gras Court, Rancho Cordova, CA, 95670
www.affinityengineering.com

Rio Linda/Elverta
Community Water District
730 L Street
Rio Linda, CA, 95673

SCALE:
1" = 100'
ATTENTION
LINE IS 2" AT FULL SIZE
(SCALE ACCORDINGLY)

Water Distribution System Map



Items for Discussion and Action

Agenda Item: 4.5

Date: May 18, 2026

Subject: Annual Declaration of Doubtful Recovery Debt.

Staff Contact: Felix M. Felix, Interim General Manager

Recommended Committee Action:

Executive committee recommends for the Board to approve the Annual Declaration of Doubtful Recovery Debt.

Current Background and Justification:

The District is a tax-exempt, non-profit government agency owned by the Rio Linda/Elverta community. When customers do not pay for the water services provided and for which the District has incurred costs (payroll, energy, materials, etc.), the District has an obligation to recover the costs via all reasonable methods. Otherwise, failure to collect the cost of providing service results in transferring the cost burden from the non-paying customers to the paying customers. Pursuant to statutory requirements and District policy, the District must make all reasonable efforts to recover the cost of providing service. The various means to compel payment include:

1. Discontinuation of service until the unpaid balance is addressed. (statistically the most effective, but now more complex with the implementation of SB 998.
2. Recording a lien against the property (effectiveness limited by property sale, many customers ignore the lien if sale of the property is not anticipated)
3. Direct Assessment places a charge directly on the property owner's tax bill. If the charge remains unpaid for several years, the County has the authority to auction off the property for at least the amount of unpaid taxes. (effective but limited to once per calendar year.

The District regularly performs all 3 methods described above. However, despite all reasonable efforts, sometimes the District cannot recover the cost of providing service within the time constraints and property ownership limitations. Circumstances leading to non-recovery of costs include; bankruptcy declarations, short sells and other means of transferring property ownership faster than the District can record liens, and failure by the District to exercise all reasonable efforts within the statutory time limits and/or pursuant to statutory requirements.

In the circumstances where the district cannot recover the cost of providing service, the District is compelled to declare the debt as “doubtful recovery” AKA write off (although the term write off is prone to connote the private sector accounting principle of writing off the loss as a tax deduction. The District, a tax-exempt entity, has no such benefit. Failure to declare doubtful recovery debt has the potential to lead to findings in our annual, independent audit because the District’s financial records could fail to reflect the District’s financial position fairly and accurately.

Conclusion:

The Board approval of the Annual Declaration of Doubtful Recovery Debt will reflect the District’s financial records and financial position in a favorable position when audited.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Location No.	Account No.	Route	Tran. Date	PreviousBalance	Write OffAmount	NetAmount
	25619202	25	4/22/2026	\$326.18	(\$326.18)	\$0.00
	20072005	20	4/22/2026	\$254.47	(\$254.47)	\$0.00
	5092000	5	4/22/2026	\$195.56	(\$195.56)	\$0.00
	19206101	19	4/22/2026	\$181.84	(\$181.84)	\$0.00
	23109002	23	4/22/2026	\$133.61	(\$133.61)	\$0.00
	6091002	6	4/22/2026	\$131.33	(\$131.33)	\$0.00
	17075104	17	4/22/2026	\$126.56	(\$126.56)	\$0.00
	15086300	15	4/22/2026	\$113.13	(\$113.13)	\$0.00
	23134000	23	4/22/2026	\$109.53	(\$109.53)	\$0.00
	15032000	15	4/22/2026	\$104.84	(\$104.84)	\$0.00
	26028302	26	4/22/2026	\$82.43	(\$82.43)	\$0.00
	15051001	15	4/22/2026	\$69.04	(\$69.04)	\$0.00
	19045000	19	4/22/2026	\$58.11	(\$58.11)	\$0.00
	17033003	17	4/22/2026	\$57.47	(\$57.47)	\$0.00
	1067000	1	4/22/2026	\$56.65	(\$56.65)	\$0.00
	3162008	3	4/22/2026	\$43.67	(\$43.67)	\$0.00
	21100500	21	4/22/2026	\$43.01	(\$43.01)	\$0.00
	21027106	21	4/22/2026	\$40.17	(\$40.17)	\$0.00
	5158104	5	4/22/2026	\$36.35	(\$36.35)	\$0.00
	1140204	1	4/22/2026	\$26.24	(\$26.24)	\$0.00
	18113102	18	4/22/2026	\$24.02	(\$24.02)	\$0.00
	5139003	5	4/22/2026	\$22.56	(\$22.56)	\$0.00
	16038001	16	4/22/2026	\$16.76	(\$16.76)	\$0.00
	6036302	6	4/22/2026	\$13.10	(\$13.10)	\$0.00
	9031003	9	4/22/2026	\$9.29	(\$9.29)	\$0.00
	1071000	1	4/22/2026	\$3.96	(\$3.96)	\$0.00
	25102003	25	4/22/2026	\$3.49	(\$3.49)	\$0.00
	19042206	19	4/22/2026	\$1.22	(\$1.22)	\$0.00
	16082001	16	4/22/2026	\$1.00	(\$1.00)	\$0.00

(\$2,285.59)



Items for Discussion and Action

Agenda Item: 4.6

Date: May 18, 2026

Subject: Engagement of Actuarial Analyses Consultant(s)

Staff Contact: Felix M. Felix, Interim General Manager

Recommended Committee Action:

Interim GM Felix recommends Board approval to Engage Actuarial Analyses Consultants.

Current Background and Justification:

A subject of the recent collective bargaining negotiations reached an impediment due to the need to determine the total costs for increases in employee compensation. To determine the total costs associated with increasing pay greater than the assumed 3% and increasing retiree medical contributions, actuarial analyses must be performed.

The Board voted at the 4/27/2026 meeting to request a proposal for a consultant to perform a rate study and cost of service analysis. It is reasonable to anticipate that the rate study consultant will work with and integrate the consultants performing the actuarial analysis.

Conclusion:

The Interim GM recommends the Board to direct staff to coordinate the engagement of consultants for performing actuarial analyses on the total cost of increased employee compensation and increased retiree medical benefits.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Items for Discussion and Action

Agenda Item: 4.7

Date: May 18, 2026

Subject: Required Revisions to Hexavalent Chromium Compliance Plan

Staff Contact: Felix M. Felix, Interim General Manager

Recommended Committee Action:

Executive Committee has recommended to forward to review at the May 18, 2026 Board Meeting.

Current Background and Justification:

Revising the Cr+6 Compliance Plan – The District submitted its Compliance Plan to the State prior to the deadline on 7/1/2025. On 4/24/2026, the State responded to indicate the Compliance Plan submitted by RLECWD is insufficient in that we won't have enough capacity of Cr+6 compliant water if the largest source (Well 15) is offline. The requirement to assume the largest source is offline is a standard assumption by the State when determining water system capacity. The District needs to designate an additional treatment project, e.g., treatment at Well 10 and resubmit a revised Compliance Plan. The \$4.1 million settlement with the United States would help offset costs with a second treatment system.

Conclusion:

The Interim GM recommends the Board to direct staff to investigate additional projects to revise the Cr+6 Compliance Plan and resubmit to the State Water Resources Control Board for compliance.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
 (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



State Water Resources Control Board Division of Drinking Water

April 24, 2026

PWS No. 3410018

Timothy Shaw
General Manager
Rio Linda/Elverta Community Water District
730 L Street
Rio Linda, CA 95673

RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT PUBLIC WATER SYSTEM (PWS No. 3410018) HEXAVALENT CHROMIUM MCL COMPLIANCE PLAN

The Rio Linda/Elverta Community Water District (Water System) public water system (PWS No. 3410018) submitted to the California State Water Resources Control Board, Division of Drinking Water (Division) a Hexavalent Chromium Maximum Contaminant Level (MCL) Compliance Plan (Plan) in accordance with Section 64432(q), Article 4, Chapter 15, Division 4, Title 22 of the California Code of Regulations (CCR). The Plan is dated June 4, 2025, and was submitted because numerous wells in the water system exceeded the hexavalent chromium MCL.

In accordance with 22 CCR Section 64432(p), a water system shall comply with the hexavalent chromium MCL by the applicable compliance date in Table 64432-B. Based on the Water System's service connections (4,668), the compliance date for the Water System is **October 1, 2027**.

The Plan was reviewed by Sepideh Feizi, at this office. According to the Plan, the Water System intends to designate the following wells as emergency backup wells (i.e. standby wells).

- Well 4 (CA3410018_016_016)
- Well 6 (CA3410018_017_017)
- Well 8A (CA3410018_019_019)
- Well 10 (CA3410018_021_021)
- Well 11 (CA3410018_022_022)

Groundwater wells permitted as standby can only be used up to three times per year for a maximum of five days at a time. If the Water System decides to change the permit status of these wells from standby to active in the future, the Water System will need to submit a permit amendment to the Division. If the Water System decides to return these wells to active status via a permit amendment, the wells will need to comply with all

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

regulatory standards.

According to the Plan, Well 15 (CA3410018_025_025), which has hexavalent chromium concentrations above the MCL, will be equipped with a water treatment plant and continue to be used as a source of supply. Also, the Water System may build a new groundwater source of supply (Well 12A) according to the Plan.

In accordance with 22 CCR Section 64554(c), Community Water Systems must be capable of meeting maximum day demand (MDD) with the highest-capacity source offline. As a result of the proposed changes, the Water System will have the sources of supply (excluding interties with other public water systems) shown in Table 1.

Table 1 – Proposed Active Groundwater Sources of Supply

Well Name	PS Code	Status	Capacity (gpm)
Well 2A	CA3410018_031_031	Active	670
Well 3	CA3410018_033_033	Active	600
Well 7	CA3410018_018_018	Active	620
Well 9	CA3410018_020_020	Active	700
Well 12	CA3410018_023_023	Active	430
Well 15	CA3410018_025_025	Active	2,800
Well 16	CA3410018_034_034	Active	1,500
Total capacity (gpm)			7,320
Total capacity with largest source out of service (gpm)			4,520

According to the Division's 2024 Compliance Inspection Report, the highest MDD over the last ten years was 4,400 gpm and the peak hour demand (PHD) was 6,600 gpm.

Each remaining active source has hexavalent chromium above half the MCL and Well 2A has exceeded the MCL as of the last sample (3/17/2026). Therefore, Well 2A cannot be used to meet demand without the addition of treatment. Well 9 is also close to exceeding the MCL. The concentration in December 2025 was 9.1 ppb which indicates an increasing trend in contaminant concentration. Well 12 also resulted in a concentration of 9.6 ppb in December 2025. It will remain to be seen if the concentrations go up in the remaining active wells once the other wells are taken out of service and the hexavalent chromium contamination is potentially drawn toward the active sources.

Without Well 2A, the source capacity is 6,650 gpm and the capacity with the largest source out of service is 3,850 gpm.

Based on the information available to the Division, it appears that the Water System cannot meet MDD with the largest source out of service. The deficit is approximately 550 gpm (4,400 - 3,850 gpm).

Furthermore, it is unclear if demand can be met throughout the distribution system given the location of the wells proposed to be removed from service as part of the Plan. With

the removal of Wells 4, 8A, 10, and 11, there appears to be a large area in the south-eastern portion of the distribution system that will lack a source of supply. It is likely the distribution system was designed and built to accommodate localized sources of supply (e.g. relatively smaller diameter pipelines throughout the distribution system and a lack of centralized large conveyance pipelines). With the elimination of the localized sources, the distribution system may not have adequate conveyance capacity to distribute drinking water from the larger producing wells, such as Well 15, to the areas losing sources of supply.

With all wells in service, the Water System source capacity is effectively equivalent to the PHD (excluding the storage and interties). It is a best practice for water systems, especially a water system this size, to retain redundancy and reliability in source capacity. The proposed Plan would not accommodate redundancy and reliability. And the remaining wells are known to have concentrations of hexavalent chromium over half the MCL.

Operating the system with just enough wells to meet peak use demands with wells that have hexavalent chromium concentrations over half the MCL, some of which are demonstrating an increasing contaminant trend, is not a sustainable approach for long-term reliability of providing access to safe drinking water.

Because of these reasons, the Plan is not approved for implementation. The Water System shall revise the Plan to address the concerns of the Division and resubmit it for review and approval.

If you have any questions, or if we can be of any assistance, please do not hesitate to contact Sepideh Feizi at: sepideh.feizi@waterboards.ca.gov or by telephone at (916) 341-5990.

Sincerely,



Austin Peterson, P.E.
Sacramento District Engineer
Division of Drinking Water
STATE WATER RESOURCES CONTROL BOARD

cc. Sepideh Feizi – Water Resource Control Engineer, DDW, SWRCB



Items for Discussion and Action

Agenda Item: 4.8

Date: May 18, 2026

Subject: Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065

Staff Contact: Felix M. Felix, Interim General Manager

Recommended Committee Action:

N/A, this is a standing item on all regular meeting agendas.

Current Background and Justification:

District policy and various statutes stipulate Board approval of any Board Member assignments.

Generally , this is a standing item, which occurs on every regular meeting agenda.

Conclusion:

I recommend the Board consider approving any specific nominations and assignments as may be deemed necessary and appropriate.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
 (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Information Items Agenda Item: 5.1

Date: May 18, 2026

Subject: District Reports

Staff Contact: Felix M. Felix, Interim General Manager

DISTRICT ACTIVITY REPORTS

1. Operations Reports
2. Leak Report
3. Conservation Report

REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

Water Production (Million Gallons)

January	February	March	April	May	June		Year To Date
35.2	33.08	46.38	44.49				
35,227,128							
July	August	Sept.	Oct.	Nov.	Dec.		
							159.2
			Monthly Total				
Gallons = Multiply M.G. by:		1,000,000	44,491,804	Gallons		159,188,010	
Cubic Feet = Divide gallons by:		7.48	5,948,102	Cubic Feet		21,281,820	
Hundred Cu Ft. = Divide cu. ft. by:		100	59,481	Hundred Cubic Feet		212,818	
Acre Ft. = Divide gallons by:		325,829	136.55	Acre Ft.		489	

DISTRIBUTION SYSTEM DATA

Water Quality Complaints

Complaints Total - (Low Psi Complaints)

January	February	March	April	May	June		Year To Date
1	0	0	0				
July	August	Sept.	Oct.	Nov.	Dec.		
							1

New Services

New Construction	0		1
Existing Homes	0		0
Paid prior to increase.	0		0
Total of Service Connections to Date ----->			4692

Distribution System Failures/Repairs

Deterioration April 1 thru 30	9		20
Damaged April 1 thru 30	0		0
Routine Bacteriological Samples (Distribution System)	20		68
Raw Water Bacteriological Samples (at Wells)	12		24

April 1, 2026 - April 30, 2026

7 - Distribution leaks repaired by District staff, 2 - by Contractor or with Contractor assistance.

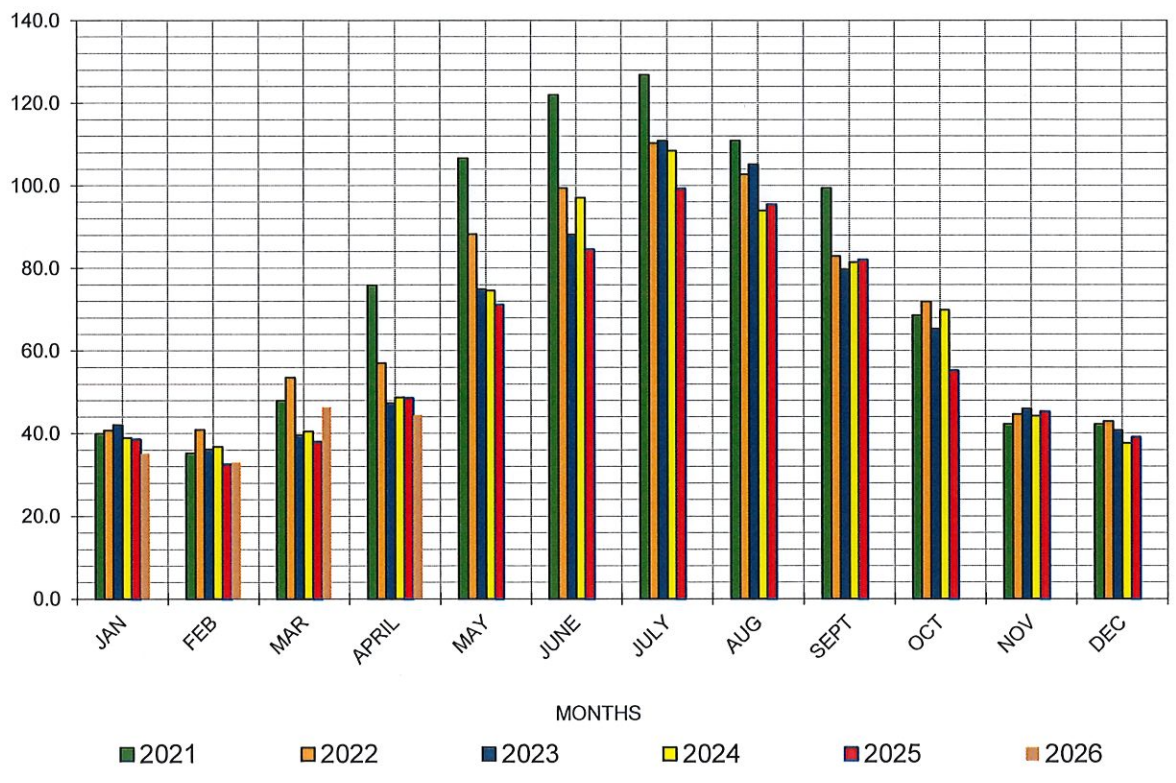
Work Orders Issued - 53	Work Orders Completed -	USA's Issued - 53
Other - 1	Other -	
Repair or Replace Box -	Repair or Replace Box -	WORK ORDERS ISSUED: All work orders issued during the current 1 month reporting period. (April 2026) WORK ORDERS COMPLETED: All work orders completed during the 1 month reporting period. (April 2026) Includes any work orders issued in prior reporting periods that were completed in the current reporting period.
Change out Meter - 21	Change Out Meter - 1	
Disconnect Service - 1	Disconnect Service - 1	
Flow Test -	Flow Test -	
Get Current Read -	Get Current Read -	
Hydrant Repair - 3	Hydrant Repair - 2	
Install New Service - 1	Install New Service -	
Line Leak - 8	Line Leak - 9	
Pressure Complaint -	Pressure Complaint -	
Possible Leak - 8	Possible Leak - 7	
Tag Property - 1	Tag Property -	
Turn Off Service - 1	Turn Off Service - 1	
Turn On Service -	Turn On Service -	
Re-Locate Meter Box - 1	Re-Locate Meter Box - 1	
Water Quality Complaint -	Water Quality Complaint -	
Pressure Complamt - 1	Pressure Complamt - 1	
Re-install Meter - 1	Re-install Meter -	
Angle Valve - 5	Angle Valve - 1	

RIO LINDA/ELVERTA C.W.D.

WATER PRODUCTION

2021 \ 2026

Water Production in Million Gallons								SSWD Water Purchases					
Month	2021	2022	2023	2024	2025	2026	Avg.	2021	2022	2023	2024	2025	2026
JAN	39.9	40.7	42.0	38.9	38.6	35.2	39.2	0.0	0.0	0.0	0.0	0.0	0.0
FEB	35.2	40.9	36.1	36.8	32.6	33.1	36.3	0.0	0.0	0.0	0.0	0.0	0.0
MAR	47.9	53.5	39.6	40.5	38.0	46.4	43.9	0.0	0.0	0.0	0.0	0.0	0.0
APRIL	75.8	57.0	47.3	48.7	48.6	44.5	55.5	0.0	0.0	0.0	0.0	0.0	0.0
MAY	106.6	88.2	74.9	74.6	71.2		83.1	0.0	0.0	0.0	0.0	0.0	0.0
JUNE	121.9	99.4	88.1	97.0	84.6		98.2	0.0	0.0	0.0	0.0	0.0	0.0
JULY	126.8	110.3	110.9	108.4	99.3		111.1	0.0	0.0	0.0	0.0	0.0	0.0
AUG	110.9	102.7	105.1	93.9	95.4		101.6	0.0	0.0	0.0	0.0	0.0	0.0
SEPT	99.4	82.9	79.6	81.4	82.0		85.1	0.0	0.0	0.0	0.0	0.0	0.0
OCT	68.5	71.9	65.3	69.9	55.2		66.2	0.0	0.0	0.0	0.0	0.0	0.0
NOV	42.2	44.6	45.9	44.2	45.3		44.4	0.0	0.0	0.0	0.0	0.0	0.0
DEC	42.2	42.9	40.7	37.6	39.1		40.5	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL	917.3	835.0	775.5	771.9	729.9	159.2	824.9	0.0	0.0	0.0	0.0	0.0	0.0



2026 Leak - Repair Tracking

	Work Order	Leak Type	Street	Date Reported	Date Repaired	Days
1	25332	Service	6715 22nd St.	1/12/2026	1/22/2026	10
2	25338	Service	6148 24th St.	1/20/2026	1/22/2026	2
3	25357	Service	6650 2nd St.	2/2/2026	3/2/2026	30
4	25375	Service	7405 Rio Linda Blvd.	2/26/2026	2/27/2026	1
5	25358	Service	6110 26th St.	2/9/2026	3/3/2026	22
6	25304	Service	6143 Rio Linda Blvd.	12/4/2026	2/9/2026	67
7	25311	Service	1333 Elkhorn Blvd.	12/12/2026	3/2/2026	80
8	25400	Service	6500 Tuscany Ct.	3/18/2026	3/18/2026	1
9	25397	Service	1624 C St.	3/16/2026	3/18/2026	2
10	25410	Service	5917 20th St.	3/24/2026	4/7/2026	14
11	25396	Service	2327 I St.	3/16/2026	3/17/2026	1
12	25435	Service	6135 Rio Linda Blvd	4/8/2026	4/8/2026	1
13	25436	Service	7346 Rio Linda Blvd.	4/8/2026	4/8/2026	1
14	25420	Service	543 Jamie Ct.	3/26/2026	4/28/2026	32
15	25205	Service	814 Sun Ray Ct.	9/22/2025	4/21/2026	210
16	25395	Service	1716 I St.	3/16/2026	4/8/2026	23
17	25473	Service	6555 W 2nd St.	4/27/2026	4/30/2026	3
18	25445	Service	7816 Eloise Ave.	4/29/2026	4/29/2026	1
19	25440	Service	1928 I st.	4/9/2026	4/20/2026	11
20	25439	Service	6725 24th St.	4/8/2026	4/15/2026	7
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Conservation Report

April 2026



Supplies (kits):	Shower heads(1) Kitchen Aerators(0) Bathroom Aerators(0) Shower Timer(0) Nozzle(0) Toilet Tabs(7) Moisture Meters(0) Water Bottles(0) Retro-Fit Kits(0) Welcome Kits(0) Kids Kit(0)
Water Waste (calls, emails, letter, leaks detected, and fixed):	0 Water Waste Letter 79 contacts about possible leaks using the AMI system - 3 were called, 0 was mailed, 76 was emailed, 0 tag was hung
Water Schedule:	given to customers with all violation letters and new applications
Surveys	0
Workshops, Webinar, Meetings:	None
Fines:	None
Other Tasks:	<ul style="list-style-type: none"> ● Assisted with new customers ● Created/completed work orders ● Disconnect properties with no service application ● Notified and offered customers the ACH payment method ● Closed accounts and final billed customers ● Mailed out application requests to new owners ● Verbal Demands ● Processed card autopays ● Scheduled backflow tests for inaccessible sites ● Ordered Conservation Shirt
Grant Updates:	None



Information Items Agenda Item: 5.2

Date: May 18, 2026

Subject: Board Reports

Staff Contact: Felix M .Felix, Interim General Manager

6. BOARD REPORTS

1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
2. Sacramento Groundwater Authority – Liverett/Cline
3. ACWA/JPIA - Cline
4. Capacity Fees Ad Hoc- Liverett, Cline
5. MOU Negotiations Ad Hoc - Gifford, Green



Agenda Item: 6

Date: May 18, 2026

Subject: Public Comment for Closed Session

Staff Contact: Timothy R. Shaw, General Manager

6. PUBLIC COMMENT FOR CLOSED SESSION

Public comment for closed session items only. The public is invited to comment on any item listed on the closed session agenda. Each speaker is limited to 2 minutes.



**Closed Session
Agenda Item: 7**

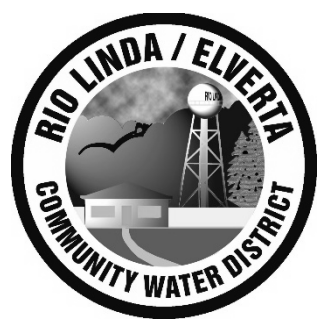
Date: May 18, 2026

Subject: Closed Session

Staff Contact: Timothy R. Shaw, General Manager

7 - **CLOSED SESSION** - The Board of Directors will convene to Closed Session to discuss the following items.

7.1 PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/RELEASE (Gov. C. §54954.5(e))
– General Manager



**Reconvene Open Session
Agenda Item: 8**

Date: May 18, 2026

Subject: Report of Action Taken in Closed Session

Staff Contact: Timothy R. Shaw, General Manager

8. Return to Open Session, Report of Action Taken in Closed Session.

Announce any reportable actions authorized in closed session.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline:____ Gifford:____ Green _____Liverett _____Young_____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent