

Agenda
Rio Linda / Elverta Community Water District
Executive Committee

Join Zoom Meeting

June 7, 2021
6:00 P.M.

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Meeting ID: 853 9743 0501

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NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT. THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE OR BY TELEPHONE

Public documents relating to any open session items listed on this agenda that are distributed to the Committee members less than 72 hours before the meeting are available for public inspection on the counter of the District Office at the address listed above.

The public may address the Committee concerning any item of interest. Persons who wish to comment on either agenda or non-agenda items should address the Executive Committee Chair. The Committee Chair will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability related modification or accommodation to participate in this meeting, then please contact the District office at (916) 991-1000. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Items for Discussion:

1. Update from Contract District Engineer.
2. Discuss the Status of Annual Pipe Replacement Request for Proposals (RFP).
3. Discuss Rates Adjustment Next Steps.
4. Discuss Preliminary Budget Adoption for Fiscal Year 2021-2022.
5. Discuss District's Conservation Policies / Practices (Item Requested by Director Reisig)
6. Discuss Request from Customer for Waiver of Inactive Service Opt Out Charges.
7. Discuss (limited to forwarding to Board agenda, closed session) Settlement Agreement for 1991 Capacity Fee Agreement.
8. Discuss Lifting of COVID-19 Restrictions and Reopening of District Customer Service Lobby.
9. Discuss Expenditures for April 2021.
10. Discuss Financial Reports for April 2021.

Directors' and General Manager Comments:

Items Requested for Next Month's Committee Agenda

Adjournment

Next Executive Committee meeting: Tuesday, July 6, 2021 at 6:00 p.m. In person attendance to be determined.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916-991-1000. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.



Executive Committee Agenda Item: 1

Date: June 7, 2021

Subject: General Status Update from the District Engineer

Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

Receive a status report on specific focus items currently being addressed by the District Engineer.

Current Background and Justification:

Subjects anticipated for discussion include:

1. Active Development Reviews:
 - a. Fox Hollow Residential Development (28 lots, 6th Street between Q Street and S Street)
 - b. 6221 16th Street Phase 2 Worship Development (Northwest corner G Street and 16th Street)
2. Well 16 Pump Station
3. Urban Water Management Plan RFP Process

Conclusion:

I recommend the Executive Committee receive the status report from the District Engineer. Then, if necessary and appropriate, forward an item(s) onto the June 21, 2021 Board of Directors Meeting agenda with recommendations as necessary.

Rio Linda / Elverta Community Water District

2015 Urban Water Management Plan

District's State SRF loan contract terms. This effort also includes a meter maintenance and replacement plan to ensure long-term meter accuracy. The District's CUWCC coverage report for this BMP indicates the one task still to be completed per the CUWCC MOU. The District will conduct an analysis to determine the cost effectiveness of converting mixed-use meters to dedicated landscape meters.

Foundational BMP 1.4. Retail Conservation Pricing

The MOU requires an agency to set rates such that 70 percent of its customer revenue is from volumetric charges within 10 years of signing the MOU. The District cannot meet this requirement for a variety of reasons. As a condition of the SRF loan to improve supply reliability, the State Department of Public Health (DPH) required a fixed fee be added to the rate structure, impacting the percent revenue from volumetric charges. The District's new rate structure includes a fixed fee, capital recovery fees, and volumetric rates. The volumetric rate includes four tiers for each water shortage stage condition.

Conservation Program

- Water waste ordinance - yes
- Full metering – yes
- Conservation pricing – yes
- Public education and outreach - yes
- Water loss tracking - yes
- Conservation coordinator - yes



Executive Committee Agenda Item: 2

Date: June 7, 2021

Subject: Discuss the Status of the Annual Pipe Replacement Project Request for Proposals (RFP)

Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

Receive a report from the District Engineer on the status of the Annual Pipe Replacement Project RFP and discuss next steps.

Current Background and Justification:

As previously directed by the Executive Committee and Board of Directors, the RFP was publicly advertised to receive proposals from construction contractors. The proposal due date was June 3, 2021.

Conclusion:

I recommend the Executive Committee receive the status report from the District Engineer. Then, if necessary and appropriate, forward an item(s) onto the June 21, 2021 Board of Directors Meeting agenda with recommendations as necessary.



Executive Committee Agenda Item: 3

Date: June 7, 2021

Subject: RLECWD Water Rates Restructuring Next Steps

Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

Discuss the next steps in the rates restructuring process, review the staff report and draft Resolution for adopting the new rates structure, and forward an item onto the June 21st Board agenda to enable the Public Hearing for rates adjustment.

Current Background and Justification:

The District has been engaged in the process of restructuring its rates for more than then past year. A rate study has been adopted by the Board of Directors. A Proposition 218 Notice has been distributed and posted in conformance with all requirements. A public hearing announcement has been published in a newspaper of general circulation.

The current District's rate structure was adopted in 2016. When the State of California signed SB 606 and AB 1668 into law in 2018, the District's rate structure and the state mandates for water use efficiency commenced divergent paths. The existing District rate structure does NOT encourage and support water use efficiency. Further, the existing District rate structure is does not support water affordability for RLECWD disadvantaged ratepayers, whereas the proposed rate restructuring results in a rate decrease for approximately 60% of the District's ratepayers. The existing District rate structure disproportionately charges water customers who already practice water use efficiency.

Recently, the Governor declared a drought state of emergency for 41 California counties, including Sacramento. One of the recitals in the formal declaration of drought emergency acknowledges that the State (as a whole) continues to make conservation a permanent way of life by conserving 18 percent compared to what water purveyors on average used in the base year, 2013. RLECWD is an outlier to the recital of facts because RLECWD is using 14 percent more water than it did in 2013. This corroborates the divergent paths between state mandates and RLECWD performance, i.e. inefficient water use.

The Board of Directors took action at the April 17, 2021 Board meeting to initiate the Request for Proposals process for engaging a professional services consultant for preparation of the 2020 Urban

Water Management Plan (2020 UWMP). The preliminary estimate of the costs for preparing, adopting and submittal of the District's 2020 UWMP is \$50,000. Among the stated justifications expressed by Board Members at the April 17th Board meeting was the prerequisite for an adopted and approved 2020 UWMP for receiving state grants and low interest loans. The published guidelines for 2020 UWMPs includes conformance with the water use efficiency mandates. The water use efficiency mandates of SB 606 / AB 1668 and the water loss standards of SB 555 are virtually infeasible under the District's current rate structure.

The state is on track for re-adopting the Maximum Contaminant Level (MCL) for Hexavalent Chromium later this calendar year. The existing rates do NOT account for the increased cost of service associated with employing Water Treatment Operators for Hexavalent Chromium treatment. The proposed new rate structure and the multi-year adjustment format would enable the Board to authorize a correlated rate increase at the appropriate time with the prescribed future Board action.

The Board of Directors has authorized the now completed Rate Study / Cost of Service Analysis (approximately \$35,000). The Board of Directors has initiated the 2020 UWMP RFP process (approximately \$50,000). The District will likely incur zero benefit for a substantial collective cost if the proposed rate restructuring does not come to fruition. In any scenario where the divergent path of the water use inefficiency is not course corrected, the zero benefit / substantial cost consequence will further be compounded with the \$10,000 per day fines (during declared drought) for failing to achieve water use efficiency standards.

It is beyond the jurisdiction of the RLECWD Board of Director to exempt itself from state mandates and new (re-adopted MCLs). Failure to comply has very real and very substantive consequences. A draft Resolution for adopting the proposed new rate structure is included with the packet of Committee documents. Subject to the Proposition 218 majority protest preclusions, for all of the above stated reasons, it is imperative that the Board adopt the Resolution to implement the rate restructuring and adjustments.

Conclusion:

I recommend the Executive Committee forward this item onto the June 21st Board agenda with the Committee's recommendation for Board approval.

RESOLUTION 2021-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIO LINDA ELVERTA COMMUNITY WATER DISTRICT ADOPTING A SCHEDULE OF RATES FOR BIMONTHLY WATER SERVICE CHARGES COMMENCING WITH FISCAL YEAR 2021-2022

Whereas, the Rio Linda Elverta Community Water District (the “District”) is organized and operates pursuant to the County Water District Law, Division 12 of the California Water Code, commencing with Section 30000 thereof; and

Whereas, the District provides water service throughout its service area, and is authorized under the County Water District Law, including without limitation Water Code section 31025, to fix and collect charges for the provision of water service pursuant; and

Whereas, the rate structure for the District’s water service charges is comprised of three components: (1) a bimonthly fixed service charge, which is established on the basis of the size of the service line(s) serving the parcel of property; (2) a Commodity Charge, which is determined on the basis of the amount of water served to a parcel of property in hundreds of cubic feet (“CCF”); and (3) Surcharges with expressly specific use to service debt incurred from compliance with State of California mandates to fund facilities improvements (Surcharge #1) and hexavalent chromium mitigation (Surcharge #2); and

Whereas, in addition the District imposes and proposes to continue to impose a fixed fire meter service charge on private fire services as well as inactive service charges; and

Whereas, the District proposes to adopt a schedule of charges to be imposed when the water meter associated with water service to a parcel of property becomes temporarily inoperable or otherwise incapable of rendering an accurate measure of the water volume consumed; and

Whereas, proposed rate adjustments to water service charges (the “Charges”) have been presented to the District Board of Directors. The Charges are designed to proportionately allocate the cost of providing water service among the District’s customer classes, all of which are more fully set forth in the schedule of Water Service Charges attached as Exhibit “A”; and

Whereas, the District’s rates for Charges are calculated to recover the costs of the District in providing water services and to proportionately allocate those costs among the water customers; and

Whereas, the revenue derived from the Charges will not exceed the funds required to provide water services and shall be used exclusively for providing water service; and

Whereas, the Charges will not exceed the proportional cost of the services attributable to each parcel upon which they are imposed; and

Whereas, the Charges will not be imposed on a parcel unless the water services are actually used by, or immediately available to, the parcel of property; and

Whereas, pursuant to California Constitution Article XIII D, Section 6, the District provided written notice (“the Notice”) by mail of: (1) the proposed adjustments to the rates for the Charges to the parcel of property upon which the Charges are proposed for imposition and any account holder of record directly liable for the payment of the Charges; (2) the amount of the Charges proposed to be imposed on each parcel; (3) the basis upon which the Charges were calculated; (4) the reason for the proposed

adjustments to the Charges; and (5) the date, time, and location of a public hearing (the “Hearing”) on the proposed Charges; and

Whereas, the District provided such Notice not less than forty-five days prior to the Hearing on the proposed Charges; and

Whereas, the Hearing was held on this day, June 21, 2021; and

Whereas, at the Hearing, the Board of Directors heard all oral testimony and considered all written materials, and written protests concerning the establishment and imposition of the proposed rate adjustments for the Charges, and at the close of the Hearing, the District did not receive written protests against the establishment and imposition of the proposed rate adjustments for the Charges from a majority of the affected property owners and tenants directly liable for the payment of the Charges; and

Whereas, the Board of Directors has determined to adopt the rates for the Charges set forth in Exhibit “A” hereto; and

Whereas, the Charges established by this Resolution and set forth in Exhibit “A” are for the purpose of: (A) meeting the operational expenses, including employment costs; (B) compliance with the water use efficiency mandates prescribed in Division 6 of the California Water Code (codification of SB 606 and AB 1668); (C) meeting the financial reserve needs and requirements; and (D) obtaining funds for capital projects necessary to maintain service within the existing service areas as set forth in this Resolution, and, therefore, the establishment of such Charges is not subject to the California Environmental Quality Act.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rio Linda Elverta Community Water District as follows:

1. The matters set forth in the recitals to this Resolution are true and correct statements and by this reference are incorporated herein and made findings and determinations of the Board of Directors.
2. The Board of Directors hereby adopts the Charges in the amounts and at the rates set forth in Exhibit “A” hereto. The Charges in Exhibit “A” shall be effective for all services provided on and after July 1, 2021. The General Manager, or his designee, is hereby authorized and directed to collect the Charge for services provided on or after July 1, 2021, according to the rates set forth in Exhibit “A” and to increase the rates subsequent to annual confirmation by action of the Board of Directors on July 1st thereafter, commencing July 1, 2022, and continuing through July 1, 2025, as set forth in Exhibit “A” hereto. The General Manager is further authorized and directed to take all actions necessary to effectuate and collect the rates for Charges and other authorizations set forth herein.
3. All ordinances, resolutions or administrative actions by the Board of Directors, or parts thereof that are inconsistent with any provision of this Resolution are hereby suspended only by this Resolution to the extent of such inconsistency.
4. If any section, subsection, clause, sentence, or phrase in this Resolution is for any reason held invalid, the validity of the remainder of this Resolution shall not be affected thereby. The Board of Directors hereby declares it would have passed this Resolution and each section, sentence, clause, or phrase thereof, irrespective of the fact that all or more sections, subsections, sentences, or phrases are held invalid.
5. This Resolution shall take effect immediately upon its adoption.

ADOPTED, SIGNED, AND APPROVED this 21st day of June, 2021.

Ayes:

Noes:

Abstain:

Absent:

Jason Green, President

Board of Directors

Attested

Timothy R. Shaw





Secretary to the Board of Directors

DRAFT


SWRCB Website Accessed 6-2-2021

https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/Chromium6.html

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Chromium-6 Drinking Water MCL

Announcements

In February 2020, the State Water Board staff published the White Paper Discussion on Economic Feasibility Analysis in Consideration of a Hexavalent Chromium Maximum Contaminant Level. On April 27, 2020, State Water Board staff held a public workshop on the White Paper. The public comment period ended on May 15, 2020. [Download the White Paper.](#) Preliminary occurrence data and treatment cost estimates were released in October and November 2020, with public workshops on the cost estimates held on December 8 and 9, 2020.

- [Occurrence Data](#)
- [Treatment Costs](#)
 - [Cost Estimates Notice](#)
 - [Methodology and Assumptions](#)
 - [Treatment Costs Data](#)
 - [Treatment Costs Equations](#)
 - [Sources, Service Connections, and Population](#)
 - [Community Water Systems Costs](#)
 - [NTNC Water Systems Costs](#)
 - [Health Effects](#)
 - [Treatment Costs Figures](#)
 - [Public Workshop Recording](#)

State Water Board is evaluating comments received regarding treatment technologies and cost estimating methodology. Publication of a Notice of Proposed Rulemaking is projected for late spring or early summer 2021.



Executive Committee Agenda Item: 4

Date: June 7, 2021

Subject: FY 2021/2022 Preliminary Budget

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the draft preliminary budget for fiscal year 2021/2022, recommend any changes deemed appropriate, then forward the preliminary budget onto the June 21st Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

District policy recommends a preliminary budget adoption prior to the beginning of each fiscal year. The essence of this practice is to allow for Board authorized spending after July 1st (beginning of the next fiscal year), but before the prior fiscal year end balances are available due to invoices and revenues received at or near June 30th.

Conclusion:

I recommend the Executive Committee forward the FY 2021/2022 Preliminary Budget onto the June 21st Board agenda with the Committee's recommendation for Board adoption. I further recommend the Committee forward an item to allow for Board Consideration of a Public Hearing on August 16, 2021 for Final Budget adoption.

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
PRELIMINARY OPERATING BUDGET
2021-2022**

			2020-2021 ACTUAL JULY 20-MAR 21	2020-2021 BUDGET	2021-2022 BUDGET	DIFFERENCE	EXPLANATION
REVENUE							
	40000 OPERATING REVENUE						
	40100 Water Service Rates						
	40101	Basic Service Charge	1,242,996.00	1,901,272.00	1,065,100.00	(836,172.00)	Decreased based on new Water Rate Study
	40102	Usage Charge	651,862.00	656,303.00	1,676,000.00	1,019,697.00	Increased based on new Water Rate Study
	40105	Backflow Charge	22,033.00	25,000.00	28,700.00	3,700.00	Increased based on new Water Rate Study
	40106	Fire Prevention	10,998.00	13,500.00	22,300.00	8,800.00	Increased based on new Water Rate Study
		Total Water Service Rates	1,927,889.00	2,596,075.00	2,792,100.00	196,025.00	
	40200 Water Service Fees						
	40201	Application Fees	5,765.00	6,500.00	6,500.00	0.00	
	40202	Delinquency	64,465.00	90,000.00	90,000.00	0.00	
	40209	Misc. Charges	2,918.00	7,000.00	7,000.00	0.00	
		Total Water Services	73,148.00	103,500.00	103,500.00	0.00	
	40300 Other Water Service Fees						
	40301	New Construction QC	15,002.00	4,000.00	4,000.00	0.00	
	40302	Service Connection Fees	10,400.00	10,000.00	10,000.00	0.00	
	40304	Other Operating Revenue	203.00	6,000.00	6,000.00	0.00	
	40305	Grant Revenue-Operating	0.00	0.00	0.00	0.00	
		Total Other Water Service Fees	25,605.00	20,000.00	20,000.00	0.00	
	TOTAL OPERATING REVENUE		2,026,642.00	2,719,575.00	2,915,600.00	196,025.00	
	41000 NON-OPERATING REVENUES						
	41110	Investment Revenue	201.00	400.00	400.00	0.00	
	41120	Property Taxes & Assessments	60,478.00	88,500.00	95,700.00	7,200.00	Increased based on prior 3 year average
	TOTAL NON-OPERATING REVENUE		60,679.00	88,900.00	96,100.00	7,200.00	
TOTAL REVENUE			\$2,087,321.00	\$2,808,475.00	\$3,011,700.00	203,225.00	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
PRELIMINARY OPERATING BUDGET
2021-2022**

			2020-2021 ACTUAL JULY 20-MAR 21	2020-2021 BUDGET	2021-2022 BUDGET	DIFFERENCE	EXPLANATION
OPERATING EXPENSE							
	60010 PROFESSIONAL FEES						
	60011	General Counsel fees-Legal	\$5,923.00	\$15,000.00	\$15,000.00	\$0.00	
	60012	Auditor Fees	11,541.00	11,500.00	14,550.00	3,050.00	Increased to adjust for projected increase annual financial audit
	60013	Engineering Services	40,000.00	70,000.00	70,000.00	0.00	
	60015	Other Professional Fees	22,679.00	38,500.00	0.00	(38,500.00)	Reduced for Rate Study and Sac Suburban Collaboration Study in prior FY
	TOTAL PROFESSIONAL FEES		80,143.00	135,000.00	99,550.00	(35,450.00)	
	60100 PERSONNEL SERVICES						
	60110 Salaries & Wages						
	60111	Salary - General Manager	90,956.00	118,087.00	118,087.00	0.00	
	60112	Staff Regular Wages	406,993.00	583,330.00	583,330.00	0.00	
	60113	Contract Extra Help	0.00	0.00	0.00	0.00	
	60114	Staff Standby Pay	13,700.00	18,250.00	18,250.00	0.00	
	60115	Staff Overtime Pay	3,522.00	10,200.00	7,500.00	(2,700.00)	Decreased to adjust for prior 3 year average
	Total Salaries & Wages		515,171.00	729,867.00	727,167.00	(2,700.00)	
	60150 Employee Benefits and Expenses						
	60151	PERS Retirement	97,260.00	132,665.00	113,276.00	(19,389.00)	Decreased to adjust for projected costs that includes a \$35,736 UAL prepayment savings
	60152	Workers Compensation	14,082.00	18,115.00	13,022.00	(5,093.00)	Actual Annual Contribution Change
	60153	Medical & Benefit Insurance	123,483.00	217,740.00	217,740.00	0.00	
	60154	Retirees Insurance	12,150.00	36,200.00	36,200.00	0.00	
	60155	Staff Training	103.00	5,000.00	5,000.00	0.00	
	60157	Uniforms	2,960.00	6,550.00	5,400.00	(1,150.00)	Decreased to adjust for projected costs
	60158	Payroll Taxes	42,039.00	57,825.00	57,825.00	0.00	
	60159	Payroll Services	997.00	1,200.00	1,308.00	108.00	Increased to adjust for projected costs
	60160	457 Employer Contribution	10,000.00	13,850.00	13,850.00	0.00	
	Total Employee Benefits and Expenses		303,074.00	489,145.00	463,621.00	(25,524.00)	
	TOTAL PERSONNEL SERVICES		\$818,245.00	\$1,219,012.00	\$1,190,788.00	(\$28,224.00)	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
PRELIMINARY OPERATING BUDGET
2021-2022**

			2020-2021 ACTUAL JULY 20-MAR 21	2020-2021 BUDGET	2021-2022 BUDGET	DIFFERENCE	EXPLANATION
	60200	ADMINISTRATION					
	60205	Bank and Merchant Fees	\$2,764.00	\$4,500.00	\$3,500.00	(\$1,000.00)	Decreased based on prior year average costs
	60207	Board Meeting Expense	9,250.00	11,370.00	11,370.00	0.00	
	60210	Building Expenses					
	60211	Office Utilities	4,407.00	6,000.00	6,000.00	0.00	
	60212	Janitorial	1,755.00	2,340.00	2,340.00	0.00	
	60213	Maintenance	1,452.00	4,200.00	3,200.00	(1,000.00)	Decreased based on prior 3 year average
	60214	Security	252.00	400.00	400.00	0.00	
		Total Building Expenses	7,866.00	12,940.00	11,940.00	(1,000.00)	
	60220	Computer & Equipment Maint.					
	60221	Computer Systems	20,752.00	25,000.00	25,000.00	0.00	
	60222	Office Equipment	451.00	660.00	660.00	0.00	
		Total Computer & Equipment Maint.	21,203.00	25,660.00	25,660.00	0.00	
	60230	Office Expense	2,585.00	6,000.00	6,000.00	0.00	
	60240	Postage and Delivery	12,465.00	20,000.00	20,000.00	0.00	
	60250	Printing	5,352.00	6,000.00	6,000.00	0.00	
	60255	Meetings & Conferences	0.00	3,000.00	500.00	(2,500.00)	Decreased for no conferences scheduled
	60260	Publishing	115.00	200.00	500.00	300.00	Increased based on prior 3 year average
	60270	Telephone & Internet	3,045.00	3,700.00	4,080.00	380.00	Increased to adjust for prior year actual
	60430	Insurance					
	60431	General Liability	17,878.00	22,775.00	25,000.00	2,225.00	Increased to reflect estimated premium
	60432	Property	4,574.00	5,611.00	6,100.00	489.00	Increased to reflect estimated premium
		Total Insurance	22,452.00	28,386.00	31,100.00	2,714.00	
	60500	Water Memberships					
	60501	SAWWA	0.00	110.00	110.00	0.00	
	60503	SGA	26,112.00	26,179.00	28,236.00	2,057.00	Increase includes 8.133% annual increase
	60504	ACWA	9,735.00	10,122.00	10,222.00	100.00	Increase includes 5% annual increase
	60505	CSDA	7,253.00	7,431.00	7,616.00	185.00	Increase includes 5% annual increase
	60507	CRWA	1,367.00	1,392.00	1,435.00	43.00	Increase includes 5% annual increase
		Total Water Memberships	44,467.00	45,234.00	47,619.00	2,385.00	
	60550	Permits & Fees	10,197.00	31,000.00	31,000.00	0.00	
	60555	Subscriptions & Licensing	1,583.00	2,120.00	2,120.00	0.00	
	60560	Elections	1,887.00	2,400.00	0.00	(2,400.00)	Decreased for non-Election Year
	60565	Uncollectable Accounts	0.00	2,000.00	2,000.00	0.00	
	60570	Other Operating Expenditures	300.00	500.00	500.00	0.00	
		TOTAL ADMINISTRATION	\$145,531.00	\$205,010.00	\$203,889.00	(\$1,121.00)	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
PRELIMINARY OPERATING BUDGET
2021-2022**

			2020-2021 ACTUAL JULY 20-MAR 21	2020-2021 BUDGET	2021-2022 BUDGET	DIFFERENCE	EXPLANATION
	64000 CONSERVATION						
	64001	Community Outreach	0.00	300.00	300.00	0.00	
	64005	Other Conservation Programs	0.00	0.00	0.00	0.00	
	TOTAL CONSERVATION		0.00	300.00	300.00	0.00	
	65000 FIELD OPERATIONS						
	65100 Other Field Operations						
	65110	Backflow Testing	\$1,751.00	\$3,000.00	\$3,000.00	\$0.00	
	65120	Construction Equipment Maintenance	4,202.00	7,500.00	9,000.00	1,500.00	Increased to adjust for prior year actual
	65130	Field Communication	2,510.00	2,600.00	3,400.00	800.00	Increased to adjust for prior year actual
	65140	Field IT	20,790.00	19,800.00	23,300.00	3,500.00	Increased to adjust for piror year actual
	65150	Laboratory Services	8,884.00	23,500.00	23,500.00	0.00	
	65160	Safety Equipment	1,222.00	5,000.00	5,000.00	0.00	
	65170	Shop Supplies	1,918.00	7,000.00	7,000.00	0.00	
		Total Other Field Operations	41,277.00	68,400.00	74,200.00	5,800.00	
	65200	Treatment	15,230.00	18,000.00	18,000.00	0.00	
	65300 Pumping						
	65310	Maintenance	21,345.00	25,000.00	25,000.00	0.00	
	65320	Electricity and Fuel	153,529.00	205,000.00	205,000.00	0.00	
		Total Pumping	174,874.00	230,000.00	230,000.00	0.00	
	65400 Transmission & Distribution						
	65410	Distribution Supplies	20,266.00	37,000.00	37,000.00	0.00	
	65430	Tank Maintenance	800.00	3,000.00	3,000.00	0.00	
	65440	Contract Repairs	1,200.00	21,000.00	21,000.00	0.00	
	65450	Valve Replacements	0.00	15,000.00	15,000.00	0.00	
	65460	Paving Repairs	24,343.00	25,000.00	25,000.00	0.00	
		Total Transmission & Distribution	46,609.00	101,000.00	101,000.00	0.00	
	65500 Transportation						
	65510	Fuel	7,352.00	13,000.00	13,000.00	0.00	
	65520	Maintenance	1,584.00	6,000.00	6,000.00	0.00	
		Total Transportation	8,936.00	19,000.00	19,000.00	0.00	
	TOTAL FIELD OPERATIONS		\$286,926.00	\$436,400.00	\$442,200.00	\$5,800.00	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
PRELIMINARY OPERATING BUDGET
2021-2022**

			2020-2021 ACTUAL JULY 20-MAR 21	2020-2021 BUDGET	2021-2022 BUDGET	DIFFERENCE	EXPLANATION
TOTAL OPERATING EXPENSES			\$1,330,845.00	\$1,995,722.00	\$1,936,727.00	(\$58,995.00)	
NON OPERATING EXPENSES							
	69010 Debt Service						
	69100	Revenue Bond 2015					
	69105	Revenue Bond 2015-Principle	59,736.00	145,736.00	148,158.00	2,422.00	Per Loan Payment Schedule
	69120	Interest	29,191.00	57,490.00	53,111.00	(4,379.00)	Per Loan Payment Schedule
		Total Revenue Bond 2015	88,927.00	203,226.00	201,269.00	(1,957.00)	
	69125	AMI Meter Loan					
	69130	Principle	49,789.00	49,789.00	51,344.00	1,555.00	Per Loan Payment Schedule
	69135	Interest	58,514.00	8,725.00	7,170.00	(1,555.00)	Per Loan Payment Schedule
		Total AMI Meter Loan	108,303.00	58,514.00	58,514.00	0.00	
	69200	PERS ADP Loan					
	69205	Principle	0.00	0.00	30,000.00	30,000.00	Per Loan Payment Schedule
	69210	Interest	0.00	0.00	1,850.00	1,850.00	Per Loan Payment Schedule
		Total PERS ADP Loan	0.00	0.00	31,850.00	31,850.00	
	69400 Other Non Operating Expense		0.00	2,000.00	2,000.00	0.00	
TOTAL NON OPERATING EXPENSES			\$197,230.00	\$263,740.00	\$293,633.00	\$29,893.00	
TOTAL EXPENSE			\$1,528,075.00	\$2,259,462.00	\$2,230,360.00	(\$29,102.00)	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
PRELIMINARY OPERATING BUDGET
2021-2022**

			2020-2021 ACTUAL JULY 20-MAR 21	2020-2021 BUDGET	2021-2022 BUDGET	DIFFERENCE	EXPLANATION
NET INCOME (Income-Expense)			\$559,246.00	\$549,013.00	\$781,340.00	\$232,327.00	
OPERATING FUND BALANCE							
	Operating Account Balance June 30			\$764,769.00	\$764,769.00		
	Net Revenue			\$549,013.00	\$781,340.00		
	Transfer to GL 10010 Operating Reserve			\$0.00	\$7,300.00	(7,300.00)	Increased to adjust per policy
	Transfer to Capital Improvement Funds			(549,013.00)	(788,640.00)	239,627.00	Increased to adjust for available funds
	Estimated Operating Fund Balance June 30			\$764,769.00	\$764,769.00		
SURCHARGE 1 FUND BALANCE							
	Surcharge 1 Fund Balance June 30			\$627,540.00	\$698,460.00		
	43010	Surcharge Revenue		523,374.00	523,374.00	0.00	
	41110	Investment Revenue		11,000.00	5,000.00	(6,000.00)	Decreased to adjust for projected revenue
	69155	SRF Principle		(360,494.00)	(369,821.00)	9,327.00	Per Loan Payment Schedule
	69160	SRF Interest		(100,860.00)	(91,534.00)	(9,326.00)	Per Loan Payment Schedule
	69220	SRF Administration		(2,100.00)	(2,283.00)	183.00	Increased to adjust for projected costs
	Estimated Surcharge 1 Fund Balance June 30			\$698,460.00	\$763,196.00		
SURCHARGE 2 FUND BALANCE							
	Surcharge 2 Fund Balance June 30			\$167,727.00	\$183,778.00		
	43050	Surcharge 2 Revenue		439,019.00	439,019.00	0.00	
	41110	Investment Revenue		800.00	800.00	0.00	
	Surcharge 2 Surplus Repayment			(107,171.00)	(79,747.00)	(27,424.00)	Per District Repayment Schedule-Final
	69180	Principle		(220,000.00)	(225,000.00)	5,000.00	Per Loan Payment Schedule
	69185	Interest		(96,597.00)	(104,632.00)	8,035.00	Per Loan Payment Schedule
	Estimated Surcharge 2 Fund Balance June 30			\$183,778.00	\$214,218.00		
LAIF FUND (CAPACITY FEES) BALANCE							
	LAIF Fund Balance June 30			\$308,500.00	\$370,500.00		
	44100	Capacity Fee Revenue		60,000.00	500,000.00	440,000.00	Increased for projected revenue
	41110	Investment Revenue		2,000.00	2,000.00	0.00	
	Estimated LAIF Fund Balance June 30			\$370,500.00	\$872,500.00		

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
PRELIMINARY CAPITAL BUDGET
2021-2022**

		GENERAL	FUTURE CAPITAL IMPROVEMENT PROJECTS	VEHICLE & LARGE EQUIPMENT REPLACEMENT	TOTAL
FUNDING SOURCES					
	Fund Transfers				
	Operating Fund Transfers In	788,640.00	0.00	0.00	788,640.00
	CIP Fund Intrafund Transfers	(10,000.00)	381,670.00	10,000.00	381,670.00
	Surcharge 2 Surplus Repayment	79,747.00	0.00	0.00	79,747.00
	Investment Revenue	300.00	600.00	0.00	900.00
TOTAL FUNDS AVAILABLE FOR CIP PROJECTS		1,005,531.00	1,661,199.00	20,000.00	2,686,730.00
PROJECTS					
A · WATER SUPPLY					
	A-1 · Miscellaneous Pump Replacements	40,000.00	0.00	0.00	40,000.00
Total A · WATER SUPPLY		40,000.00	0.00	0.00	40,000.00
B · WATER DISTRIBUTION					
	B-1 · Service Replacements	30,000.00	0.00	0.00	30,000.00
	B-2 · Small Meter Replacements	120,000.00	0.00	0.00	120,000.00
	B-3 · Large Meter Replacements	5,000.00	0.00	0.00	5,000.00
Total B · WATER DISTRIBUTION		155,000.00	0.00	0.00	155,000.00
M · GENERAL PLANT ASSETS					
	M-1 · Urban Water Management Plan	50,000.00	0.00	0.00	50,000.00
	M-2 ·	0.00	0.00	0.00	0.00
Total M · GENERAL PLANT ASSETS		50,000.00	0.00	0.00	50,000.00
TOTAL BUDGETED PROJECT EXPENDITURES		245,000.00	0.00	0.00	245,000.00



Executive Committee Agenda Item: 5

Date: June 7, 2021

Subject: Discuss District's Conservation Policies / Practices

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the documentation associated with this item and provide direction to staff as appropriate.

Current Background and Justification:

Director Reisig requested this item be placed on the agenda. The context of Director Reisig's request implies his interests included responding to comments from rate restructuring opponents regarding their intimation that rate restructuring was unnecessary because old conservation efforts would achieve the desired effect.

In conformance with the Department of Water Resource (DWR) Urban Water Management Plan (UWMP) program, the District adopted a Conservation Ordinance in 2015. Ordinance 2015-01 remains in effect today.

Similarly, the District has employed a conservation coordinator for the past several years. A foundational component of the conservation coordinator's role is to help people use water more efficiently.

Conclusion:

The Executive Committee should review the documents associated with this item, engage staff with questions or concerns, then provide direction to staff as deemed appropriate by the Committee.

ORDINANCE NO. 2015-01

AN ORDINANCE OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT PRESCRIBING RULES AND REGULATIONS GOVERNING WATER CONSERVATION AND WATER SHORTAGES

WHEREAS, California Constitution article X, section 2 provides that because of conditions prevailing in the state of California (the "State"), the water resources of the State shall be put to beneficial use to the fullest extent of which they are capable, the waste or unreasonable use of water shall be prevented, and the conservation of such waters is to be exercised with a view to the reasonable and beneficial use thereof in the interest of the people and the public welfare; and

WHEREAS, pursuant to California Water Code section 106, it is the declared policy of the State that the use of water for domestic use is the highest use of water and that the next highest use is for irrigation; and

WHEREAS, pursuant to California Water Code sections 350 and 31020, and Section 4.14.010 of Chapter 4.14 of the Rio Linda/Elverta Community Water District Policy Manual, the Board of Directors (the "Board") of the Rio Linda/Elverta Community Water District (the "District") is authorized to declare (i) a water shortage when it determines that it will or may not be able to meet all of the water demands of its customers; and (ii) a water shortage emergency when it determines that the District will not be able to or cannot meet the ordinary demands and requirements of water consumers without depleting the water supply of the District to the extent that there would be insufficient water for human consumption, sanitation, and fire protection, and as more fully set forth in this Ordinance (a "Water Shortage"); and

WHEREAS, It is necessary for the District to adopt and implement drought response measures and a water conservation and regulatory program to regulate the water consumption activities within the District and ensure that the water delivered in the District is put to beneficial use for the greatest public benefit, with particular regard to domestic use, including human consumption, sanitation, and fire protection, and that the waste or unreasonable use of water is prevented; and

WHEREAS, pursuant to California Water Code sections 375, 31020, 31026-31028, the District is authorized to prescribe and define by ordinance restrictions, prohibitions, and exclusions for the use of water during a threatened or existing water shortage and adopt and enforce a water conservation and regulatory program to: (i) prohibit the wastage of District water or the use of District water during such period; (ii) prohibit use of water during such periods for specific uses which the District may from time to time

find nonessential; and (iii) reduce and restrict the quantity of water used by those persons within the District for the purpose of conserving the water supplies of the District; and

WHEREAS, the District hereby finds and determines that pursuant to the provisions of this Ordinance and Chapter 4.14 of the District Policy Manual the District shall: (i) implement drought response and water conservation measures; (ii) regulate the water consumption activities of persons within the District for the purposes of conserving and protecting the District's water supplies, reducing the quantity of water consumed, and deterring and preventing the waste or unreasonable use or unreasonable method of use of valuable water resources; and (iii) establish and collect regulatory fees as set forth herein to accomplish these purposes and recover the costs of the District's water conservation and regulatory program; and

WHEREAS, the Board of Directors hereby finds and determines that it is desirable to codify the rules and regulations governing its actions, and the actions of persons within the District during declared water shortages, the current Water Shortage, and any future Water Shortage; and

WHEREAS, the Board of Directors hereby finds that this Ordinance supersedes Ordinance No. 2008-01 regarding the Water Shortage requirements.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Rio Linda/Elverta Community Water District as follows:

Section 1. Recitals. The District hereby finds and determines that the above recitals are true and correct and incorporated herein.

Section 2. Declaration of Policy.

(a) The Board finds and determines that during periods of drought, Water Shortage, or water emergency the general welfare requires that the District maximize the beneficial use of its available water resources to the extent that it is capable, and that the waste or unreasonable use, or unreasonable method of use of water shall be prevented and the conservation of water is to be extended with the view to the reasonable and beneficial use thereof in the interests of the people of the District and for the public welfare.

(b) This Ordinance establishes water conservation and drought response measures and regulations to be implemented during declared water conservation stages.

(c) This ordinance establishes five stages of water conservation and drought response measures to be implemented by the District, with increasing restrictions on water use in response to worsening drought conditions and decreasing water supplies.

Section 3. Definitions.

For the purposes of this Ordinance, the following words, terms, and phrases shall have the following meanings:

(a) “Greywater” means household wastewater other than toilet waste.

(b) “Person” means any natural person, firm, joint venture, joint stock company, partnership, public or private association, club, company, corporation, business trust, organization, public or private agency, government agency or institution, school district, college, university, any other user of water provided by the City, or the manager, lessee, agent, servant, officer or employee of any of them or any other entity which is recognized by law as the subject of rights or duties.

(c) “Property owner” means the record owner of real property based on the County Assessor’s records.

(d) “Water customer” or “customer” means a person who, according to the District’s records, receives water service to a parcel of property.

Section 4. Application.

(a) The provisions of this Ordinance shall apply to all persons and property served by the District wherever situated.

(b) Nothing in this Ordinance is intended to affect or limit the ability of the District to respond to an emergency, including an emergency that affects the ability of the District to supply water.

Section 5. Water Conservation – Normal Water Supply.

“Normal Water Supply” applies during periods when the District is able to meet all of the water demands of its customers. Water is a limited natural resource and must be used efficiently and economically to meet the health and safety needs of the community. All normal water efficiency programs and water conservation regulations of the District will be in full force and effect during Normal Water Supply conditions. All water conservation measures and elements of Water Conservation Stage 1 “Water Alert”, as defined herein, shall apply on a voluntary basis during Normal Water Supply conditions.

(a) It is unlawful for any person to make, cause, or use or permit the use of water from the District for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provisions of this Ordinance, or in an amount in excess of that use permitted by the following water conservation stages which are in effect pursuant to action taken by the Board in accordance with this Ordinance.

(b) It is unlawful at any time for any person to waste water or to use it unreasonably. Unreasonable uses of water shall include, but are not limited to, the following practices:

(1) Allowing water to leave the customer's property by drainage onto adjacent properties or public or private roadways or streets due to excessive irrigation and/or uncorrected leaks;

(2) Failing to fix leaks or faulty sprinklers within 7 days of detection; and

(3) Discourage using water to wash down sidewalks, driveways, parking areas, tennis courts, patios or other paved areas, except to alleviate immediate safety or sanitation hazards.

(4) Decorative water features (water fountains) etc. must recirculate water and shall be leak proof.

(5) All landscape shall be watered during cooler morning and evening hours to reduce evaporation and minimize landscape runoff.

(6) No landscape watering shall occur while it is raining or snowing or for 48 hours thereafter.

(7) Use a shutoff nozzle on hoses.

(8) Unauthorized use of hydrants is prohibited. Authorization for use must be obtained from the District.

(9) Commercial industrial, institutional equipment must be properly maintained and in full working order.

(10) Encourage customers to wash only full loads when washing dishes or clothes.

(11) Encourage customers to use pool covers to minimize evaporation.

(12) Encourage restaurants to serve water only on request.

(13) The washing of automobiles, trucks, trailers, boats, airplanes and other types of mobile equipment, is permitted at any time with a hand-held bucket or a hand-held hose equipped with an automatic, positive shut-off nozzle for quick rinses. Washing may be done at any time on the immediate premises of a commercial car wash or commercial service station, or by a mobile car wash or on-site car wash using high pressure washing equipment. Further, such washings are exempted from these regulations where

the health, safety, and welfare of the public is contingent upon frequent vehicle cleanings, such as garbage trucks and vehicles to transport food and perishables.

(c) A water conservation stage shall be determined by the Board in accordance with the provisions of this Ordinance and shall remain in full force and effect until otherwise determined or discontinued by the Board. The provisions of sections 4.14.010 thru 4.14.200 of Chapter 4.14 of the District Policy Manual are hereby incorporated by reference into this Ordinance and are applicable during any water conservation stage.

(d) During Normal Water Supply conditions, the water conservation and drought response measures are voluntary and will be enforced through local and regional public education and awareness measures by the District.

(e) During Water Conservation Stages 1 through 4, the water conservation and drought response measures are mandatory and violations are subject to criminal, civil, and administrative penalties and remedies as specified in this Ordinance and the District Policy Manual.

Section 6. Water Conservation Stage 1 - Water Alert.

(a) Water Conservation Stage 1 is also referred to as a "Water Alert" and applies during periods when a reasonable probability exists that the District will not be able to meet all of the water demands of its customers. Water Conservation Stage 1 may be caused by, but is not limited to, any or all of the following circumstances or events: (i) a regional water supply shortage exists and a regional public outreach campaign is being implemented asking customers to reduce water use; (ii) groundwater wells are inoperable or unusable (such as by power outages, mechanical failure, or contamination); (iii) alternative water supplies are unavailable; and (iv) groundwater levels or groundwater quality is approaching levels which may require augmentation of the groundwater basin or other actions necessary to protect the groundwater basin as prescribed by the Sacramento Groundwater Authority, Sacramento County, or some other regulatory body.

(b) The objective of the measures undertaken in Water Conservation Stage 1 is to reduce water system consumption within the District by twenty percent.

(c) Except as otherwise provided herein, all water conservation and drought response measures of Normal Water Supply conditions shall be in full force and effect during Water Conservation Stage 1. Upon declaration of a Water Conservation Stage 1 by the Board, implementation by the District and publication of notice, the following water conservation and drought response measures shall apply:

(1) The District shall determine the total amount of water delivered to the property of each District customer in the prior fiscal year (the "Base Year Consumption Amount"). Water customers shall reduce their water consumption by 20

percent from the Base Year Consumption Amount for the duration of Water Conservation Stage 1. Provided, however, the Base Year Consumption Amount for subsequent fiscal years shall be determined by the District as appropriate in the event that the District is required to continue Water Conservation Stage 1 for more than twelve months.

(2) Lawns and/or ground covers may be watered and landscaping/pastures may be irrigated, including construction meter irrigation, only during the following designated days:

(A) Lawns and/or ground cover may be watered and landscaping/pastures may be irrigated for properties with odd number street addresses only on Saturdays, Mondays, and Wednesdays;

(B) Lawns and/or ground cover may be watered and landscaping/pastures may be irrigated for properties with even number street addresses only on Sundays, Tuesdays, and Thursdays;

(C) Watering lawns and/or ground cover and irrigating landscaping/pastures is prohibited on Fridays and

(D) Plant containers, trees, shrubs and vegetable gardens may be watered additional days using only drip irrigation or hand watering.

(3) All irrigation timers shall be adjusted to comply with the provisions of Section 6(c)(2) hereof.

(4) Notwithstanding the provisions of Section 7(c)(2) herein, the use of greywater to irrigate fruit trees, lawns and ground covers, and ornamental trees and shrubs is permitted on any day and at any time. Provided, however, greywater may only be used in accordance with Health Department regulations.

(5) Prohibit using water to wash down sidewalks, driveways, parking areas, tennis courts, patios or other paved areas, except to alleviate immediate safety or sanitation hazards.

Section 7. Water Conservation Stage 2 - Water Warning.

(a) Water Conservation Stage 2 is also referred to as a "Water Warning" and applies during periods when the District will not be able to meet all of the water demands of its customers. Water Conservation Stage 2 may be caused by, but is not limited to, any or all of the following circumstances or events: (i) a regional water supply shortage exists and a regional public outreach campaign is being implemented asking customers to reduce water use; (ii) groundwater wells are inoperable or unusable (such as by power outages, mechanical failure, or contamination); (iii) alternative water supplies are

unavailable; and (iv) groundwater levels or groundwater quality is approaching levels which may require augmentation of the groundwater basin or other actions necessary to protect the groundwater basin as prescribed by the Sacramento Groundwater Authority, Sacramento County, or some regulatory body.

(b) The objective of the measures undertaken in Water Conservation Stage 2 is to reduce water system consumption within the District by thirty percent.

(c) Except as otherwise provided herein, all water conservation and drought response measures of Normal Water Supply conditions and Water Conservation Stage 1 shall be in full force and effect during Water Conservation Stage 2. Upon declaration of Water Conservation Stage 2 by the Board, implementation by the District and publication of notice, the following water conservation and drought response measures shall apply:

(1) Water customers shall reduce their water consumption by thirty percent from the Base Year Consumption Amount for the duration of Water Conservation Stage 2. Provided, however, the Base Year Consumption Amount for subsequent fiscal years shall be determined by the District as appropriate in the event that the District is required to continue Water Conservation Stage 2 for more than twelve months.

(2) Lawns and/or ground cover may be watered and landscaping/pastures may be irrigated, including construction meter irrigation, only during the following designated days:

WARM/DRY SEASON (Typically May thru October)

(A) Lawns and/or ground cover may be watered and landscaping/pastures may be irrigated for properties with odd number street addresses only on Saturdays and Wednesdays;

(B) Lawns and/or ground cover may be watered and landscaping/pastures may be irrigated for properties with even number street addresses only on Sundays and Thursdays; and

(C) Watering lawns and/or ground cover and irrigating landscaping/pastures is prohibited on Mondays and Fridays.

(D) Plant containers, trees, shrubs and vegetable gardens may be watered additional days using drip irrigation or hand watering.

COOL/WET SEASON (Typically November thru April)

(A) Turf shall not be watered unless utilizing non potable water during extended dry spells.

(B) Plant containers, trees, shrubs and vegetable gardens shall be watered only by drip irrigation or hand watering.

(3) Notwithstanding the provisions of Section 7(c)(2) herein, the use of greywater to irrigate fruit trees, lawns and ground covers, and ornamental trees and shrubs is permitted on any day and at any time. Provided, however, greywater may only be used in accordance with Health Department regulations.

(4) Irrigation timers shall be adjusted to comply with the provisions of Section 7(c)(2) hereof.

(5) The washing of automobiles, trucks, trailers, boats, airplanes and other types of mobile equipment is permitted only on watering days with a hand-held bucket or a hand-held hose equipped with an automatic, positive shut-off nozzle for quick rinses. Washing is permitted at any time on the immediate premises of a commercial car wash. The use of water by all types of commercial car washes not using partially reclaimed or recycled water shall be reduced in volume by an amount determined by the Board. Further, such washings are exempt from these regulations where the health, safety, and welfare of the public is contingent upon frequent vehicle cleanings, such as garbage trucks and vehicles to transport food and perishables.

(6) The overfilling of swimming pools and spas is prohibited.

(7) The operation of any ornamental fountain or similar structure is prohibited.

(8) A new meter shall be issued only when a meter is returned. Construction projects requiring water from a construction meter or a water truck shall not use water unnecessarily for any purposes other than those required by regulatory agencies. Construction projects requiring water for new landscapes shall adhere to the designated days and times as set forth in Section 7(c)(2) hereof. Further, construction projects necessary to maintain the health, safety, and welfare of the public are exempt from these regulations.

Section 8. Water Conservation Stage 3. - Water Crisis.

(a) Water Conservation Stage 3 is also referred to as a "Water Crisis" and applies during periods when the District will not be able to meet all of the water demands of its customers. Water Conservation Stage 3 may be caused by, but is not limited to, any or all of the following circumstances or events: (i) a regional water supply shortage exists and a regional public outreach campaign is being implemented asking customers to reduce water use; (ii) groundwater wells are inoperable or unusable (such as by power outages, mechanical failure, or contamination); (iii) alternative water supplies are unavailable; (iv) groundwater levels or groundwater quality is approaching levels which

may require augmentation of the groundwater basin or other actions necessary to protect the groundwater basin as prescribed by the Sacramento Groundwater Authority, Sacramento County, or some other regulatory body; and (v) a major failure of any supply or distribution facility, whether temporary or permanent, occurs in the water distribution system of the State or District water facilities.

(b) The objective of the measures undertaken in Water Conservation Stage 3 is to reduce water consumption within the District by forty percent.

(c) Except as otherwise provided herein, all water conservation and drought response measures of Normal Water Supply conditions, Water Conservation Stages 1, and 2 shall be in full force and effect during Water Conservation Stage 3. Upon declaration of a Water Conservation Stage 3 by the Board, implementation by the District and publication of notice, the following water conservation and drought response measures shall apply:

(1) Water customers shall reduce their water consumption by forty percent from the Base Year Consumption Amount for the duration of Water Conservation Stage 3. Provided, however, the Base Year Consumption Amount for subsequent fiscal years shall be determined by the District as appropriate in the event that the District is required to continue Water Conservation Stage 3 for more than twelve months.

(2) The Board shall have the option of temporarily imposing a drought surcharge as noted in the water rate ordinance to address Water Crisis related costs.

(3) Irrigation of landscaping and pastures shall be limited to supporting minimal survival of trees and shrubs. Landscaping and/or pastures may be irrigated, including construction meter irrigation, only during the following designated days:

WARM SEASON (Typically May thru October)

(A) Properties with odd number street addresses may irrigate landscaping and pastures only on Saturdays;

(B) Properties with even number street addresses may irrigate landscaping and pastures only on Sundays; and

(C) Irrigating landscaping and pastures is prohibited on Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays.

(D) Plant containers, trees, shrubs and vegetable gardens may be watered additional days by drip irrigation or hand watering.

COOL SEASON (Typically November thru April)

(A) Turf shall not be watered unless utilizing non potable water during extended dry spells.

(B) Plant containers, trees, shrubs and vegetable gardens shall be watered only by drip irrigation or hand watering.

(4) Notwithstanding the provisions of Section 8(c)(2) herein, the use of greywater to irrigate fruit trees, lawns and ground covers, and ornamental trees and shrubs is permitted on any day and at any time. Provided, however, greywater may only be used in accordance with Health Department regulations.

(5) All outdoor watering and irrigation of lawns and ground covers is prohibited with the exception of plant materials classified and determined by the District General Manager to be rare, or essential to the well being of the public at large or livestock, and as otherwise provided in Section 12.

(6) The washing of automobiles, trucks, trailers, boats, airplanes and other types of mobile equipment is prohibited. Washing is permitted at any time on the immediate premises of a commercial car wash. Further, such washings are exempt from these regulations where the health, safety and welfare of the public is contingent upon frequent vehicle cleanings, such as garbage trucks and vehicles to transport food and perishables.

(7) The filling, refilling, or adding of water to swimming pools, spas, ponds, streams, and artificial lakes is prohibited unless required for public health and safety purposes.

(8) The use of water for cooling mists is prohibited.

(9) The use of water for commercial, manufacturing or processing purposes shall be reduced in volume by an amount determined by the Board.

(10) No new construction meters will be issued. Construction water shall not be used for earthwork, road construction purposes, dust control, compaction, or trenching jetting. Construction projects necessary to maintaining the health, safety, and welfare of the public are exempt from these regulations.

(11) Except property for which a building permit has been heretofore issued, no new connection permits shall be provided, except in the following circumstances:

(A) Projects necessary to protect the public's health, safety, and welfare;

(B) When using reclaimed water; or

(C) When the recipient of the building permit can demonstrate that no net increase in water use will occur.

Section 9. Water Conservation Stage 4 – Water Emergency.

(a) Water Conservation Stage 4 is also referred to as a “Water Emergency” and applies during periods when the District will not be able to meet all of the water demands of its customers. Water Conservation Stage 4 may be caused by, but is not limited to, any or all of the following circumstances or events: (i) a regional water supply shortage exists and a regional public outreach campaign is being implemented asking customers to reduce water use; (ii) groundwater wells are inoperable or unusable (such as by power outages, mechanical failure, or contamination); (iii) alternative water supplies are unavailable; (iv) groundwater levels or groundwater quality is approaching levels which may require augmentation of the groundwater basin or other actions necessary to protect the groundwater basin as prescribed by the Sacramento Groundwater Authority, Sacramento County, or some regulatory body; and (v) a major failure of any supply or distribution facility, whether temporary or permanent, occurs in the water distribution system of the State or District water facilities and the District cannot meet all of the water demands of its customers.

(b) The objective of the measures undertaken in Water Conservation Stage 4 is to reduce water consumption by fifty percent.

(c) Except as otherwise provided herein, all water conservation and drought response measures of Normal Water Supply conditions, Water Conservation Stages 1, 2, and 3, shall be in full force and effect during Water Conservation Stage 4. Upon declaration of a Water Conservation Stage 4 by the Board, implementation by the District and publication of notice, the following water conservation and drought response measures shall apply:

(1) Water customers shall reduce their water consumption by fifty percent from the Base Year Consumption Amount for the duration of Water Conservation Stage 4. Provided, however, the Base Year Consumption Amount for subsequent fiscal years shall be determined by the District as appropriate in the event that the District is required to continue Water Conservation Stage 4 for more than twelve months.

(2) All outdoor watering and irrigation of lawns and ground cover, and landscaping and pastures is prohibited with the exception of the use of greywater to irrigate fruit trees, lawns and ground covers, and ornamental trees and shrubs is permitted on any day and at any time. Provided, however, greywater may only be used in accordance with Health Department regulations.

(3) The District shall not allow any new connections to the water system during Water Conservation Stage 4.

Section 10. Mandatory Conservation Phase Implementation.

The District General Manager, or his or her designee, shall monitor the projected supply and demand for water by its customers on a daily basis during periods of a Water Shortage or drought and shall recommend to the Board the extent of the conservation required through the implementation and/or termination of particular water conservation stages to prudently plan and supply water to its customers. Thereafter, the Board may order the implementation or termination of the appropriate water conservation stage. The declaration of any stage beyond normal water conservation conditions shall be made by public announcement and shall be published a minimum of one (1) time for three (3) consecutive weeks in a weekly newspaper of general circulation. Such declaration and notice shall provide the extent, terms, and conditions respecting the use and consumption of water in accordance with the applicable water conservation stage as provided in this Ordinance. Upon such declaration and publication of such notice, due and proper notice shall be deemed to have been given each and every person supplied water within the District. The water conservation stage designated shall become effective immediately upon announcement.

Section 11. Enforcement

(a) It shall be unlawful for any person to violate the provisions of this Ordinance. Violations of these provisions shall be a misdemeanor subject to imprisonment in the county jail for not more than 30 days or by fine not to exceed \$1,000, or by both as provided in California Water Code sections 377 and 31029, and as set forth in this Ordinance. The District can alternatively seek injunctive relief in the Superior Court or pursue any other remedy at law to enforce the provisions of this Ordinance. In addition to any other remedies which the District may have for the enforcement of this Ordinance, including the nuisance abatement lien process included in Chapter 4.23 of the District's Policy Manual, service of water may be discontinued or appropriately limited to any customer who uses water in violation of any provision of this Ordinance and as set forth in this Ordinance.

(b) Each day that a violation of this Ordinance occurs is a separate offense.

(c) For the first violation of any provision of this Ordinance, within two weeks of the violation:

(1) The District shall send a District water conservation specialist or provide written notice to the property where the violation occurred to advise the person responsible for the violation of: (A) the water conservation stage then in effect and the provisions of this Ordinance relating thereto; (B) water conservation and drought response measures that are required and may be implemented pursuant to this Ordinance; (C) possible consequences of future violations of this Ordinance, including discontinuance of water service; and (D) penalties that may be imposed for the specific violation and any future violations of this Ordinance; and

(2) If the District Manager deems it to be appropriate, the District may order the installation of a flow-restricting device on the service line for any person who violates any term or provision of this Ordinance.

(d) For a second or any subsequent violation of this Ordinance within a 12 month period:

(1) The District shall impose fines as follows:

(A) For the second violation of this Ordinance within a 12 month period, the District shall impose a fine of Fifty Dollars (\$50).

(B) For the third violation of this Ordinance within a 12 month period, the District shall impose a fine in the amount of Seventy Five Dollars (\$75).

(C) For a fourth and all subsequent violations of this Ordinance within a 12 month period, the District shall impose a fine of One Hundred Twenty Five Dollars (\$125).

(2) The District shall send a District water conservation specialist or provide written notice of violation to the property where the violation occurred to notify the person at the property of: (A) the water conservation stage then in effect and the provisions of this Ordinance relating thereto; (B) the water conservation and drought response measures that are required and may be implemented by such person; and (C) possible consequences which may occur in the event of any future violations of this Ordinance;

(3) If the District Manager deems it to be appropriate, the District may order the installation of a flow-restricting device on the service line for any person who violates any term or provisions of this Ordinance;

(4) If the District Manager deems it to be appropriate, the District may discontinue water service at the location where the violation occurred;

(5) If a flow restrictor is installed at the property where the violation occurred, the District shall impose a penalty per current Rate Ordinance for the

installation and removal of any flow restrictor installed by the District to restrict the amount of water delivered to a person who has violated this Ordinance; and

(6) If water service is discontinued at the property where the violation occurred, the District shall impose a reconnection penalty per the current rate Ordinance, as fixed from time to time by the Board, if the person requests to reconnect the property to the water system;

(7) The District shall impose any other penalties, as fixed from time to time by the Board, for a violation of this Ordinance or in accordance with California Water Code sections 377 and 31029.

(8) If available there is an option of going to water school in lieu of paying the first penalty. Water school may be attended once per year,

(e) The District may, after one written notice of violation pursuant to this Section 11, order that a special meter reading or readings be made in order to ascertain whether wasteful or unreasonable use of water is occurring. The District may impose a meter reading fee for each meter reading it conducts pursuant to this Ordinance.

(f) In order to recover the costs of this water conservation regulatory program, the Board may, from time to time, fix and impose fees for:

(1) Any visits of a water conservation specialist or other District staff for time incurred or for meter reading, follow-up visits, or the installation of a flow restrictor device;

(2) Enforcing any term or provision of this Ordinance;

(3) Reinitiating service at the property where service has been discontinued pursuant to this Ordinance; and

(4) Processing any fees necessary to carry out the provisions of this ordinance.

(g) The District hereby adopts the penalties set forth in Exhibit A to this Ordinance, attached hereto and by this reference incorporated herein, for violations of this Ordinance. Such penalties and fees may be fixed and amended from time to time by resolution of the Board.

(h) The failure of any person with an interest in the property to receive any notice served in accordance with this Ordinance shall not affect the validity of any proceedings taken under this Ordinance. The notice requirements in this Section do not apply to initial notices of violation which may be sent by regular mail. Service of a notice of violation by regular mail is effective on the date of mailing.

- (i) All remedies provided herein shall be cumulative and not exclusive.

Section 12. Variances.

Consideration of written applications for variances regarding the regulations and restrictions on water use set forth in this Ordinance may be made by the District.

(a) Written applications for variances shall be accepted, and may be granted or denied, by the General Manager (the "Approving Authority"), at his or her sole discretion, or by his or her designee at his or her sole discretion. The application shall be in a form prescribed by the District and shall be accompanied by a non-refundable processing fee in an amount as determined by the Board.

- (b) The grounds for granting or conditionally granting a variance are:

(1) Due to unique circumstances, a specific requirement of this Ordinance would result in undue hardship to a person using District water or to property upon which District water is used, that is disproportionate to the impacts to other District water users generally or to similar property or classes of water users; or

(2) Failure to grant a variance would adversely affect the health, sanitation, fire protection, or safety of the applicant or the public.

(c) The application for a variance shall be accompanied, as appropriate, with photographs, maps, drawings, and other information substantiating the applicant's request, including a statement by the applicant.

(d) An application for a variance shall be denied unless the Approving Authority finds, based on the information provided in the application, supporting documentation, or such other additional information as may be requested, and on water use information for the property as shown by the records of the District, all of the following:

(1) That the variance does not constitute a grant of special privilege inconsistent with the limitations upon other District customers.

(2) That because of special circumstances applicable to the property or its use, the strict application of this Ordinance would have a disproportionate impact on (A) the property or use that exceeds that customers generally, or (B) the applicant's health that exceeds customers generally.

(3) That the authorization of such variance will not be of substantial detriment to adjacent properties, and will not materially affect the ability of the District to effectuate the purpose of this Ordinance and will not be detrimental to the public interest.

(4) That the condition or situation of (A) the subject property or the intended use of the property for which the variance is sought is not common, recurrent, or general in nature, or (B) the applicant's health or safety is not common, recurrent, or general in nature.

(e) The denial or grant of a variance shall be acted upon within fifteen (15) days of the submittal of the complete application, including any photographs, maps, drawings, and other information substantiating the applicant's request and the statement of the applicant. The application may be approved, conditionally approved, or denied. The decision of the Approving Authority shall be prepared in writing, include terms and conditions, if any, and promptly sent to the applicant.

(f) The denial of a request for a variance may be appealed in writing to the District Board of Directors. An appeal shall be made in accordance with the following procedures:

(1) The person appealing the denial of the variance ("appellant") shall complete and submit in writing a form provided by the District for such purpose and shall state in such form the grounds for his or her appeal. All appeals shall be submitted to the District Secretary within thirty (30) calendar days of the date of the notice of the denial of the request for a variance.

(2) The Board of Directors shall conduct a hearing on such appeal at its next regularly scheduled Board meeting; provided, however, the Board of Directors shall have received the notice of appeal at least fifteen (15) calendar days prior to such meeting. If the appeal is not submitted within at least fifteen (15) calendar days prior to a regularly scheduled Board of Directors meeting, then the hearing shall be held at the following regularly scheduled Board of Directors meeting. A notice of the hearing shall be mailed to the appellant at least ten (10) calendar days before the date fixed for the hearing. The Board of Directors shall review the appeal de novo. The determination of the Board of Directors shall be conclusive. Notice of the determination by the Board of Directors shall be mailed to the appellant within ten (10) calendar days of such determination and shall indicate whether the appeal has been granted in whole or in part and set forth the terms and conditions of the variance, if any, granted to the appellant. If the appeal is denied, the appellant shall comply with all terms and conditions of this Ordinance and the applicable water conservation stage then in effect.

(3) Until the conclusion of the appeal process, all provisions and decisions under appeal shall remain in full force and effect until the conclusion of the appeal process.

Section 13. Conflicting Provisions.


If provisions of this Ordinance are in conflict with each other, the District Policy Manual, any other resolution or ordinance of the District, or any State law or regulation, the more restrictive provisions shall apply.

Section 14. Severability.

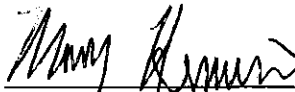
If any provision, section, subsection, sentence, clause or phrase or sections of this Ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void or invalid, the invalidity of the remaining portions of sections of this Ordinance shall not be affected, it being the intent of the Board in adopting this Ordinance that no portions, provisions, or regulations contained herein shall become inoperative, or fail by reason of the unconstitutionality of any other provision hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

APPROVED AND ADOPTED by the Board of Directors of the Rio Linda/Elverta Community Water District on this 21th day of December 2015.

AYES, in favor hereof: Dills, Harris, Green, Anderson and Ridilla
NOES: None
ABSTAIN: None
ABSENT: None



John Ridilla, President
Board of Directors

Attest: 

Board Secretary

EXHIBIT A
PENALTIES

<u>Description of Fee or Charge</u>	<u>Code Section*</u>	
Penalty for Violation Conservation Policy	§4.14.200	Second Violation: \$50.00 Third Violation: \$75.00 Fourth Violation: \$125.00

The Rio Linda / Elverta WaterWays

A Publication of the Rio Linda Elverta Community Water District
P.O. Box 400, Rio Linda, CA 95673
916-991-1000
www.rlecwd.com

The District Office lobby is remains CLOSED until further notice due to COVID-19

Rio Linda/Elverta Water District's top priority is to ensure safety for the community we serve with respect to the COVID-19 virus. Customers should be assured that our water supplies are not affected by the COVID-19 virus, and the District will continue to serve our community 24/7. District staff continue to monitor the situation and provide updates as needed.



During this time, customers can take advantage of our online bill pay <https://rlecwd.epayub.com/> by logging into your account or using the quick pay option. The District cannot take payments by phone, but our staff is here to help. The District has a drop box located next to the front door. (NO CASH) To reach a Customer Service Representative call the District office at 916-991-1000 during business hours.

9/20/2020 – 11/20/2020 Billing Period



Bills will be mailed no later than November 30, 2020 for the period of 9/20/2020 to 11/20/2020. The fee free date is on **December 22, 2020**. ** Late fee of \$5.00 will be applied to all outstanding bills on **December 23, 2020**. Also, please note that there is \$50.00 charge for any afterhours turn on. **Payment arrangements can be made in the District Office or found on the District's website. Office hours are Monday thru Friday, 7:00am to 4:00pm. Payment arrangements must

be made at least one day before the Free Fee Date. For this billing cycle, payment arrangements must be made by December 21st. Payments can be made online, via postal service, and at the District Office's night depository slot located next to main door. Reminder, the District Office does **Not Accept Cash**.

Payment Delays

Whether it is your bank sending payments or payments that you are sending in, please know the length of time for your payment to reach us, allow time for delays. We are approaching the holiday season soon and you may start experiencing postal delays. Please review our payment methods for ways to pay your bill on time to avoid addition charges.



Payment Arrangements

The District offers customers who are experiencing a financial hardship the ability to make a payment arrangement on their water bill. If you are a tenant in the property, the District requires the property owner's approval for the Payment Arrangement to be valid. To qualify for a Payment Arrangement:

1. The customer must be in good standing with previous Payment Arrangements over the 12 months.
2. Payment arrangements cannot extend past the current billing cycle, unless approved by the General Manager.
3. ***A portion of the bill must be paid at the time of the Payment Arrangement.***
4. The Payment Arrangement form must be signed and received prior to disconnection of service

Conservation Fall & Winter Tips



As the weather continues to get cooler and days get shorter, lawns and plants do not need as much water. **Remember to adjust your sprinkler timer according to the weather, turning it off when it rains.**

Who to Contact If you spot a Water Leak!

District Staff proactively looks for leaks while performing the daily operations of the District. When a leak is found, it is prioritized by its severity and scheduled accordingly. Not all leaks are found by District staff during work hours (M-F, 7:00am-4:00pm), many are called in by customers of the District after hours. When calling in to report a leak **after hours** please call **916-282-4255**, leave a message, and the on-call District employee will return your call. Be sure to leave important information such as the location of the suspected leak and a return phone number so District Staff can return your call.



Residential Landscape Survey

Rio Linda/Elverta Community Water District offers house-call *Water Surveys* to assess the performance of existing irrigation systems at no cost for our customers. A Water Survey from our trained Conservation Coordinator will provide practical recommendations and water efficient materials. This can lead to you saving both water & money. Residences with green lawns, irrigation timers, and pop-up sprinkler heads would benefit the most from this **free** service.

To schedule your free Water Survey, call (916) 991-1000, weekdays 7 am to 4 pm to learn how to maintain a healthy landscape with less water. Click to learn more about our **Water Surveys**.

The Rio Linda / Elverta WaterWays

A Publication of the Rio Linda Elverta Community Water District
P.O. Box 400, Rio Linda, CA 95673
916-991-1000
www.rlecwd.com

3/20/2021 – 5/20/2021 Billing Period



Bills will be mailed no later than May 31, 2021 for the period of 3/20/2021 to 5/20/2021. The fee free date is on **June 22, 2021**. ** Late fee of \$5.00 will be applied to all outstanding bills on **June 23, 2021**. Also, please note that there is \$50.00 charge for any afterhours turn on. **Payment arrangements can be made in the District Office or found on the District's website. Office hours are Monday thru Friday, 7:00am to 4:00pm. Payment arrangements must be made at least one day before the Free Fee Date. For this billing cycle, payment arrangements must be made by June 21st. Payments can be made online, via postal service, and at the District Office's night depository slot located next to main door for checks and money orders. Reminder, the District Office does **Not Accept Cash**.

Conservation - State of Emergency

On 5-10-2021, in response to the ongoing drought, Governor Newsom declared a state of emergency for 41 of the 58 California counties including Sacramento. As such, it is appropriate to review the RLECWD policy established in Ordinance 2015-01. The entire Ordinance 2015-01 can be obtained at <http://www.rlecwd.com/wp-content/uploads/2014/09/2015-01-Water-Shortages-Ordinances.pdf> relevant excerpts shown below:

Section 5. Water Conservation – Normal Water Supply.

"Normal Water Supply" applies during periods when the District is able to meet all of the water demands of its customers. Water is a limited natural resource and must be used efficiently and economically to meet the health and safety needs of the community. All normal water efficiency programs and water conservation regulations of the District will be in full force and effect during Normal Water Supply conditions. All water conservation measures and elements of Water Conservation Stage 1 "Water Alert", as defined herein, shall apply on a voluntary basis during Normal Water Supply conditions.

(a) It is unlawful for any person to make, cause, or use or permit the use of water from the District for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provisions of this Ordinance, or in an amount in excess of that use permitted by the following water conservation stages which are in effect pursuant to action taken by the Board in accordance with this Ordinance.

(b) It is unlawful at any time for any person to wastewater or to use it unreasonably. Unreasonable uses of water shall include, but are not limited to, the following practices:

1. Allowing water to leave the customer's property by drainage onto adjacent properties or public or private roadways or streets due to excessive irrigation and/or uncorrected leaks.
2. Failing to fix leaks or faulty sprinklers within 7 days of detection: and
3. Discourage using water to wash down sidewalks, driveways, parking areas, tennis courts, patios or other paved areas, except to alleviate immediate safety or sanitation hazards.
4. Decorative water features (water fountains) etc. must recirculate water and shall be leak proof.
5. All landscape shall be watered during cooler morning and evening hours to reduce evaporation and minimize landscape runoff.
6. No landscape watering shall occur while it is raining or snowing or for 48 hours thereafter.
7. Use a shutoff nozzle on hoses.

8. Unauthorized use of hydrants is prohibited. Authorization for use must be obtained from the District.
9. Commercial industrial, institutional equipment must be properly maintained and in full working order.
10. Encourage customers to wash only full loads when washing dishes or clothes.
11. Encourage customers to use pool covers to minimize evaporation.
12. Encourage restaurants to serve water only on request.
13. The washing of automobiles, trucks, trailers, boats, airplanes, and other types of mobile equipment is permitted at any time with a hand-held bucket, or a hand-held hose equipped with an automatic, positive shut-off nozzle for quick rinses. Washing may be done at any time on the immediate premises of a commercial car wash or commercial service station, or by a mobile car wash or on-site car wash using high pressure washing equipment. Further, such washings are exempted from these regulations where the health, safety, and welfare of the public is contingent upon frequent vehicle cleanings, such as garbage trucks and vehicles to transport food and perishables.

(c) A water conservation stage shall be determined by the Board in accordance with the provisions of this Ordinance and shall remain in full force and effect until otherwise determined or discontinued by the Board. The provisions of sections 4.14.010 thru 4.14.200 of Chapter 4.14 of the District Policy Manual are hereby incorporated by reference into this Ordinance and are applicable during any water conservation stage.

(d) During Normal Water Supply conditions, the water conservation and drought response measures are voluntary and will be enforced through local and regional public education and awareness measures by the District.

The District Office lobby remains CLOSED until further notice due to COVID-19

The District is following the public gathering restrictions associated with the tiered restrictions for Sacramento County (red tier). The District currently anticipates reopening the customer service lobby on or after June 15th pursuant to the Governor’s projected lifting of restrictions.

Rio Linda/Elverta Water District’s top priority is to ensure safety for the community we serve with respect to the COVID-19 virus. Customers should be assured that our water supplies are not affected by the COVID-19 virus, and the District will continue to serve our community 24/7. District staff continue to monitor the situation and provide updates as needed.

During this time, customers can take advantage of our online bill pay <https://rlecwd.epayub.com/> by logging into your account or using the quick pay option. The District cannot take payments by phone, but our staff is here to help. The District has a drop box located next to the front door. (NO CASH)

To reach a Customer Service Representative call the District office at 916-991-1000 during business hours.



Public Hearing to Consider Rates Restructuring

As published in the newspaper of general circulation and described in more detail in the Proposition 218 Notices mailed out to every customer, the District will hold a public hearing on June 21st at 6:30 P.M. to consider authorizing water rates adjustments. The public hearing at the regular Board meeting will be both in-person (subject to changes and precautions in announced public gathering restrictions) and virtual (Zoom).

Public Hearing on Proposed Rate Adjustments by RLECWD Water Service

The Rio Linda/Elverta Community Water District (RLECWD or District) will conduct a public hearing on Monday, June 21, 2021 at 6:30 pm to consider recommended adjustments to water service rates.

These rate changes are necessary for compliance with water use efficiency standards adopted by the State of California (SB 680, AB 1888 and SB 1711) and the funding required operations, maintenance, repair costs.

If adopted, the proposed rate adjustments will take effect July 1, 2021, with annual increases each July 1, up to and including July 1, 2023. This notice also describes how to file a protest to this proposed action. All property owners, tenants directly liable for the payment of water service fees, and other interested parties are invited to attend the public hearing and be heard on the matter.

The public hearing will be held in-person at the District Office, 4730 Four Street, Rio Linda, CA, 95675. The public may also participate virtually.

Join Zoom Meeting
<https://zoom.us/j/9169911000>
 Meeting ID: 916 991 1000
 Password: 679436
 Dial in your location
 (916) 478-0008

Depending on Governor announced timing and changes to public gathering guidelines, which may restrict the scope for allowed indoor gatherings, an in-person attendance may be accommodated at the Visitor Drop Center at 4730 Four St., Rio Linda, CA 95675.

The District Board of Directors will hear and consider all testimony as well as all protests against the proposed rate adjustments. At the close of the public hearing, the District’s Board of Directors may adopt the rate adjustments. All protests against the proposed rate adjustments are not processed by a majority of attended accounts upon which the rates are to be changed is “suspicious protest”.

A valid protest must contain:

- A description of the property (such as address, or account parcel number, APN) that is sufficient to identify the property.
- Written evidence that applicant(s) is/are the owner(s) of record for the account (provide copy of utility bill or a statement that the signers are the property owner).
- Only one protest per parcel will be counted.
- Written protests should be mailed or delivered as provided: RLECWD, PO Box 400 Rio Linda, CA, 95675. Protests must be received prior to the close of the public hearing on June 21st and can also be delivered to RLECWD staff at the public hearing.

If a majority of water customers submit protests, the proposed rate changes will not be put into place.

A notice was mailed to the District’s water customers pursuant to California Constitution Article XXII (also known as “Proposition 218”). If you have any questions regarding the notice, the rate adjustments or the public hearing, please contact the District’s General Manager at GARRETT@RLECWD.COM or phone (916) 991-8811.



Executive Committee Agenda Item: 6

Date: June 7, 2021

Subject: Discuss Request from Customer for Waiver of Inactive Service Opt Out Charges

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the correspondence from the customer requesting a waiver, seek any necessary clarifications, then forward this item onto a future Board meeting agenda.

Current Background and Justification:

The email thread with the customer requesting a waiver of the fee associated with opting out of inactive service fees are included with the Committee packets. Essentially, this customer disputes the validity of the charge and uses such dispute to justify their request that the fees paid to date should be counted as a credit against the fee for disconnecting the service line, i.e. this customer believes the District should pay the cost for disconnect her service line.

If the Board ultimately wishes to consider granting this customers request, I recommend seeking Legal Counsel feedback on the ramifications for granting such a request, e.g., does granting the request compel the District to grant all future request with similar facts and circumstances?

Conclusion:

The Committee should discuss this request and direct staff as deemed appropriate by the Committee.

On Friday, May 21, 2021, 9:57:46 AM PDT, Kym G <kymberlyht@yahoo.com> wrote:

Also, I would like to add, I called your office in 2017 asking why the inactive fee was so high? Renita had informed me of the meter size cost. I then requested a smaller meter size and was told that it was not available. I called multiple times and was told that same thing and said she couldn't give me the lower priced meter when the smaller meter was not available. She was not willing to work with me. I was forced to pay for a larger meter because a smaller meter was not available. How is that fair to your customers? Now the meter is no longer there, why am I being charged?

I would assume the Rio Linda Water District to have the answer to your question, "why, when, and who removed my meter?" I don't understand why you are asking me that question.

I understand that I am relinquishing the irrigation line and that if I wish to re-establish the water line again in the future, there will be capacity and re-connection fee. I will sign what is needed. I will no longer pay for the inactive fee.

Thank you,
Kym G

On Thursday, May 20, 2021, 10:56:04 AM PDT, Tim Shaw <gm@rlecwd.com> wrote:

Ms. G:

I will place your request on the agenda for the June 7th Executive Committee. Although the Executive Committee cannot approve or disapprove a request, the Executive Committee's role would be to recommend a Board action. The next Board meeting is scheduled for June 21st. One possible scenario is the Executive Committee forwards your request onto the June 21st Board agenda. Another scenario is that the Committee requests additional information, confirmation, or details to enable their recommendation, which can lead to the item being considered in July.

Do you know why, when or who removed your "irrigation meter"? Do you understand that you will need to sign a formal attestation that you relinquish the capacity you own in the second service line ("irrigation") and will further that should you or your successor property owner change your mind and want to re-establish your second service line, you will have to pay the capacity fee in effect at that time plus pay for the public works cost for work to reconnect the disconnected service line.

Please do not hesitate to contact me with questions or concerns.

[Timothy R. Shaw](#)

General Manager

Rio Linda / Elverta Community Water District

(916) 991-8891

From: Kym G
Sent: Thursday, May 20, 2021 10:41 AM
To: Tim Shaw <GM@rlecwd.com>
Cc: My baby <

Subject: Re: Inactive service fee for 228 West E Street

Hi Tim,

In 2017, I have requested disconnection for both of my water lines as I was planning on installing a water well. Kim had told me, "You can't get away with not paying us anything...you have to pay an inactive fee." So then I decided to keep one meter and disconnect the irrigation meter. She saw that I had two water meters and agreed that I was able to disconnect the irrigation meter and sent me a form for disconnection. After I submitted the form, Renita called and denied my request and sent the form back to me. I still have that form dated 6/16/2017.

I have been paying the inactive fee since 2017. A few months ago I noticed that I no longer had an irrigation meter and so that is why I reached out to you about the inactive fees again. I would have paid the \$2500 to fully disconnect in 2017, but disconnection was not offered to me.

I am requesting to disconnect my irrigation line, acct# 6076800 effective today. I would like a credit of the fees I paid-to-date to be deducted from the disconnection fee of \$2500.

Thank you,

Kym G

On Tuesday, May 11, 2021, 11:47:33 AM PDT, Tim Shaw <gm@rlecwd.com> wrote:

Ms. G:

It is necessary and appropriate for you to provide justification and/or reasoning to support your request. The Board of Directors is required to consider such request by applying reason and objectivity. In other words, the Board Members do not simply flip a coin to decide which request they will oblige and which they will reject. Board Members are expected to demonstrate the principals of meritocracy.

Components to consider for inclusion in your waiver request include (these are just my suggestions, not mandates):

- What exactly are you wanting to be waived, e.g. do you want the public works costs for cutting open the street and disconnecting one of your two service lines waived (not likely feasible under the gift of public funds prohibitions).
- Are you asking for a waiver of the monthly inactive service fee and/or a credit for the fees you've paid to date? If so, what is your justification for such waiver.
- Are you proposing to demonstrate substantial compliance with the abandonment of your superfluous service connection to obviate the \$2,500 (approx.) charge for cutting into the street and removing the service line? What exactly are you proposing as an alternative to street cutting and pipe removal?
- Are you indicating your intention to accept the terms of relinquishing your capacity fee and acknowledge your obligation to re-pay the current capacity fee and current public works charge for re-installing a service line if you want/need that service in the future.
- It should be clearly conveyed in your request that you will retain one of your existing two service connections, thereby addressing the ground water quality preservation elements that are an issue for those customers who wish to replace their existing municipal water service with private wells.

I'm available at your convenience to provide clarification and objective support.

[Timothy R. Shaw](#)

General Manager

Rio Linda / Elverta Community Water District

(916) 991-8891

From: Kym G <kymberlyht@yahoo.com>
Sent: Tuesday, May 11, 2021 10:17 AM
To: Tim Shaw <GM@rlecwd.com>
Subject: Re: Inactive service fee for 228 West E Street

As you have recommended, I'd like to ask for a waiver/exception please.

Thank you,

Kym G

On Friday, May 7, 2021, 3:17:17 PM PDT, Tim Shaw <gm@rlecwd.com> wrote:

Ms. G:

Attached is the applicable, relevant, current RLECWD policy regarding inactive service fees. As you can see in the document, the 2013 policy (the relevant policy in 2017) was rescinded through the Board's adoption of Ordinance 2019-01.

I've also attached two successive staff reports regarding the Board's adoption of Ordinance 2019-01. These staff reports are provided to reflect the deliberative (two months of Board public board meetings following months of public committee meetings), and public disclosure/transparency (newspaper notice of Board consideration) entailed in the adoption of this policy, Ordinance 2019-01.

[Timothy R. Shaw](#)

General Manager

Rio Linda / Elverta Community Water District

(916) 991-8891

From: Kym G >
Sent: Friday, May 7, 2021 1:59 PM

To: Tim Shaw <GM@rlecwd.com>
Subject: Re: Inactive service fee for 228 West E Street

Hi Tim,

I just wanted to make sure that you received my last email. I will wait for your response.

Thank you,

Kym

On Friday, May 7, 2021, 12:15:19 PM PDT, Tim Shaw <gm@rlecwd.com> wrote:

Ms. G:

I apologize for my delayed response. I had read and began compiling a response, but more pressing matters forced me to set that aside temporarily.

I hope to clear enough of the pressing matters this afternoon to allow me to pick up where I left off. The most basic element of the my response is that you're using outdated information, i.e. the relevant policies (Resolution/Ordinance) in place in 2017 have subsequently been superseded.

You have two services now. Those services are considered individually, not collectively, i.e. you can disconnect one with no effect on the other.

[Timothy R. Shaw](#)

General Manager

Rio Linda / Elverta Community Water District

(916) 991-8891

From: Kym G >
Sent: Friday, May 7, 2021 11:10 AM
To: Tim Shaw <GM@rlecwd.com>
Subject: Fw: Inactive service fee for 228 West E Street

Hi Tim,

I sent you an email last Friday and I haven't gotten a response. Please see message below.

Thank you,

Kym G

----- Forwarded Message -----

From: Kym G >

To: Tim Shaw <gm@rlecwd.com>

Sent: Friday, April 30, 2021, 11:47:43 AM PDT

Subject: Re: Inactive service fee for 228 West E Street

Hi Tim,

I'd like to request a waiver/exception.

In 2017, I called to request disconnection for the irrigation line. Kim sent me a form for disconnection. After I submitted the form, Renita called and told me it was denied and that you guys don't do that and sent the form back to me. I still have that form dated 6/16/2017.

I have been paying the inactive fee since 2017. Had I known that I could pay \$2500 to fully disconnect at that time, I would have done it, but disconnection was not offered to me.

I have a question about the disconnection process. Will you only disconnect my irrigation line? Will I still have water service on my other water line because I still want to receive water for my property. From what I gather, it sounds like you will be disconnecting water to my entire property. Please clarify.

Thank you,

Kym G

On Thursday, April 29, 2021, 1:59:06 PM PDT, Tim Shaw <gm@rlecwd.com> wrote:

Kym:

Compliance for the surcharges was achieved via the Prop 218 Notice for the 2016 rate adjustment.

The pipe between the District's water main and your property, AKA the service line, constitutes service. A service line without a meter is still service.

For what it's worth, I think we can approach these issue in a different way and may have more success. The approach I suggest is akin to interest based bargaining. I'm not here to oppose your every move. I recognize you want to get away from your recurring inactive service charge, but you do not want to pay \$2,000 or more to cut open the street and disconnect your service line from the main. Anything you're trying to achieve that entails a contradiction to formally Board adopted policies (e.g. Resolutions and Ordinances, will entail a Board action to waive requirements or grant an exception. The Board adopts these policies only after formal review by RLECWD Legal Counsel. If any of these formally adopted Board policies are found by a court of proper jurisdiction to be non-compliant with California law, the cost to cure the mistake can be a claim against the law firms malpractice insurance. In short, these are not casual efforts. Your chances of finding a plausible loophole are infinitesimally small. Accordingly, I recommend you put your efforts into justifying a waiver/exception.

[Timothy R. Shaw](#)

General Manager

Rio Linda / Elverta Community Water District

(916) 991-8891

From: Kym G

Sent: Thursday, April 29, 2021 12:03 PM

To: Tim Shaw <GM@rlecwd.com>

Subject: Inactive service fee for 228 West E Street

Hi Tim,

I spoke with you last week about the inactive service fee for my second water line (irrigation) on my property.

According to the recitals in the 2019-01 ordinance, the District did not follow the required procedure to lawfully adopt the ordinance. It says, “this Ordinance supersedes Resolution 2013-08. Resolution 2013-08 is hereby rescinded.” It then goes on to adopt an Inactive Service Fee consisting of “the current base rate of \$58.80, Surcharge #1, and Surcharge #2.” The base rate and surcharges are water service charges. Water service charges are deemed “property-related fees” under Proposition 218 and cannot be imposed without providing 45 days mailed notice, an opportunity for customers to protest, and a public hearing at which protests are tabulated. According to the recitals, only five days notice was given. Nor is there any mention of a protest tabulation.

I should not be charged an Inactive Service Fee for the irrigation line where the meter has been removed. Ordinance 2019-01 states, “All properties that *are connected to the District’s water system* that have no water usage during a billing period ... *and* are deemed to be inactive customers by the District, shall be required to pay a minimum bimonthly water service fee (‘inactive service fee’).”

As the ordinance is worded, properties are subject to the Inactive Service Fee only if they are “connected to the District’s water system.” If the District removed my meter, it must have capped the pipe to prevent water from pouring into the void where the meter once was. If the District severed my connection and capped it, it cannot claim that I am still “connected to the District’s water system.”

Could you please to respond with an explanation justifying imposition of the fee for my former irrigation line.

Thank you,

Kym G



Executive Committee Agenda Item: 7

Date: June 7, 2021

Subject: Discuss (limited to forwarding to Board agenda, closed session)
Settlement Agreement for 1991 Capacity Fee Agreement

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should forward an item onto a future Board meeting agenda, closed session.

Current Background and Justification:

The previous discussion on this matter has been handled in closed session. Legal Counsel has been advised of the recent correspondence and is preparing a response.

Conclusion:

The Committee should direct staff to place a closed session item on a future Board agenda.



Executive Committee

Agenda Item: 8

Date: June 7, 2021

Subject: Discuss Lifting of COVID-19 Restrictions and Reopening of District Customer Service Lobby

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should engage staff in dialog regarding the anticipated relaxation of COVID-19 restrictions and the impact on the feasibility for reopening the customer service lobby.

Current Background and Justification:

As well chronicled in the media, the Governor has announced plans to drastically relax COVID-19 protocols and restrictions. There has been general speculation that means all or most government services facilities will re-open to the public with “common sense” practices, i.e. requiring face masks for all those who remain unvaccinated. Among the guidelines being revised on nearly a daily basis are those from Occupational Safety and Health Administration (OSHA), the most recent iteration continues to require that unvaccinated employees continue to be required to wear masks, maintain social distancing, and get tested for COVID-19 every week.

Conclusion:

The Committee should provide feedback and direction to staff as deemed appropriate by the Committee.



Executive Committee Agenda Item: 9

Date: June 7, 2021

Subject: Expenditure Summary

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

It is recommended that the Executive Committee review the expenditures for April 2021, then forward the item to the June 21st Board agenda, consent section, with a recommendation for approval.

Current Background and Justification:

These expenditures were necessary and prudent for operation of the District and consistent with the policies and budget adopted by the Board of Directors. The Expenditure Summary provides the listing of expenditures which have occurred since the last regular meeting of the Board.

Conclusion:

Consistent with the District policies, the Expenditure Summary is to be reviewed by the Executive Committee and approved by the Board of Directors.

**Rio Linda Elverta Community Water District
Expenditure Report
April 2021**

Type	Date	Num	Name	Memo	Amount
Liability Check	04/07/2021	EFT	QuickBooks Payroll Service	For PP Ending 04/09/21 Pay date 04/08/21	16,943.81
Liability Check	04/08/2021	EFT	CalPERS	For PP Ending 04/09/21 Pay date 04/08/21	2,911.88
Liability Check	04/08/2021	EFT	CalPERS	For PP Ending 04/09/21 Pay date 04/08/21	1,119.77
Liability Check	04/08/2021	EFT	Internal Revenue Service	Employment Taxes	6,855.30
Liability Check	04/08/2021	EFT	Employment Development	Employment Taxes	1,339.53
Bill Pmt -Check	04/08/2021	EFT	Adept	Computer Maintenance	1,208.00
Bill Pmt -Check	04/08/2021	EFT	Comcast	Phone/Internet	276.06
Liability Check	04/08/2021	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,933.44
Bill Pmt -Check	04/08/2021	EFT	Republic Services	Utilities	90.67
Bill Pmt -Check	04/08/2021	EFT	Umpqua Bank CC	Computer, Office, Postage, Pump Maint	247.36
Transfer	04/08/2021	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	16,500.00
Liability Check	04/08/2021	1663	Teamsters Local	Union Dues-Employee Paid	635.00
Bill Pmt -Check	04/08/2021	1664	ABS Direct	Printing & Postage-Replenish Deposit	5,844.06
Bill Pmt -Check	04/08/2021	1665	ACWA/JPIA Powers Insurance Authority	EAP	25.70
Bill Pmt -Check	04/08/2021	1666	CoreLogic Solutions	Metro Scan	134.75
Bill Pmt -Check	04/08/2021	1667	Elk Grove Security Systems	Security	84.00
Bill Pmt -Check	04/08/2021	1668	VOID	VOID	0.00
Bill Pmt -Check	04/08/2021	1669	Phelan, Michael	Retiree Insurance	3,150.00
Bill Pmt -Check	04/08/2021	1670	Rio Linda Elverta Recreation & Park	Meeting Fee	50.00
Bill Pmt -Check	04/08/2021	1671	Rio Linda Hardware & Building Supply	Shop Supplies	305.94
Bill Pmt -Check	04/08/2021	1672	SMUD	Utilities	15,014.90
Bill Pmt -Check	04/08/2021	1673	Spok, Inc.	Field Communication	15.43
Bill Pmt -Check	04/08/2021	1674	Unifirst Corporation	Uniforms	240.81
Bill Pmt -Check	04/08/2021	1675	Vanguard Cleaning Systems	Janitorial	195.00
Bill Pmt -Check	04/08/2021	1676	Water Rite Products	Distribution Supplies	160.71
Bill Pmt -Check	04/08/2021	1677	Intermedia.net	Phone/Internet	78.48
Bill Pmt -Check	04/08/2021	1678	Lechowicz & Tseng Municipal Consultants	Professional Fees	1,350.00
Bill Pmt -Check	04/14/2021	EFT	WageWorks	FSA Administration Fee	76.25
Bill Pmt -Check	04/17/2021	EFT	ARCO	Transportation Fuel	788.29
Liability Check	04/21/2021	EFT	QuickBooks Payroll Service	For PP Ending 04/17/21 Pay date 04/22/21	17,250.29
Liability Check	04/22/2021	EFT	CalPERS	For PP Ending 04/17/21 Pay date 04/22/21	2,936.03
Liability Check	04/22/2021	EFT	CalPERS	For PP Ending 04/17/21 Pay date 04/22/21	1,119.77
Liability Check	04/22/2021	EFT	Internal Revenue Service	Employment Taxes	6,635.24
Liability Check	04/22/2021	EFT	Employment Development	Employment Taxes	2,849.08
Liability Check	04/22/2021	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,910.44
Liability Check	04/22/2021	EFT	Kaiser Permanente	Health Insurance	1,275.76
Liability Check	04/22/2021	EFT	Principal	Dental & Vision Insurance	1,456.96
Liability Check	04/22/2021	EFT	Western Health Advantage	Health Insurance	9,491.61
Bill Pmt -Check	04/22/2021	EFT	PG&E	Utilities	92.02
Bill Pmt -Check	04/22/2021	EFT	Verizon	Field Communication, Field IT	552.25
Check	04/22/2021	EFT	RLECWD - Capital Improvement	Current Monthly Transfer	45,750.00
Check	04/22/2021	EFT	RLECWD - SURCHARGE ACCOUNT 1	Bi-monthly Transfer	87,514.60

**Rio Linda Elverta Community Water District
Expenditure Report
April 2021**

Type	Date	Num	Name	Memo	Amount
Check	04/22/2021	EFT	RLEPWD - SURCHARGE ACCOUNT 2	Bi-monthly Transfer	72,861.79
Check	04/22/2021	1679	Customer	Hydrant Meter Refund	985.30
Check	04/22/2021	1680	Customer	Final Bill Refund	58.98
Bill Pmt -Check	04/22/2021	1681	BSK Associates	Lab Fees	1,682.50
Bill Pmt -Check	04/22/2021	1682	DirectHit Pest Control	Building Maintenance	75.00
Bill Pmt -Check	04/22/2021	1683	EKI Environment & Water	Engineering	5,000.00
Bill Pmt -Check	04/22/2021	1684	Johnson Controls Fire Protection	Safety	218.82
Bill Pmt -Check	04/22/2021	1685	Pacific Shredding	Office Expense	27.00
Bill Pmt -Check	04/22/2021	1686	Sierra Chemical Company	Chemical Supplies	861.30
Bill Pmt -Check	04/22/2021	1687	Vulcan Materials Company	Distribution Supplies	640.28
Bill Pmt -Check	04/22/2021	EFT	Adept Solutions	Capital Improvement: Well 16	1,962.62
Total 10000 - Bank - Operating Account					<u>340,782.78</u>



Executive Committee Agenda Item: 10

Date: June 7, 2021

Subject: Financial Reports

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee should review the Finance Reports of the District for the month of April 2021, then forward the report onto the June 21st Board agenda with the Committee's recommendation for Board approval.

Current Background and Justification:

The financial reports are the District's balance sheet, profit and loss, and capital improvements year to date. This report provides the snapshot of the District's fiscal health for the period covered.

Conclusion:

Consistent with District policies, these financials are to be reviewed by this committee and presented to the Board of Directors to inform them of the District's current financial situation.

Rio Linda Elverta Community Water District

Balance Sheet

As of April 30, 2021

ASSETS

Current Assets

Checking/Savings

100 - Cash & Cash Equivalents

10000 - Operating Account

10020 - Operating Fund-Umpqua 967,164.91

Total 10000 - Operating Account 967,164.91

10475 - Capital Improvement

10480 - General 379,622.31

10481 - Cr6 Mitigation 454,500.00

10485 - Vehicle Replacement Reserve 90,000.00

Total 10450 - Capital Improvement 924,122.31

10490 - Future Capital Imp Projects 1,397,178.93

Total 100 - Cash & Cash Equivalents 3,288,466.15

102 - Restricted Assets

102.2 - Restricted for Debt Service

10700 - ZIONS Inv/Surcharge Reserve 524,319.71

10300 - Surcharge 1 Account 870,772.73

10350 - Umpqua Bank Debt Service 113,807.80

10380 - Surcharge 2 Account 272,323.56

10385 - OpusBank Checking 720,918.03

Total 102.2 - Restricted for Debt Service 2,502,141.83

102.4 - Restricted Other Purposes

10600 - LAIF Account 335,796.95

10650 - Operating Reserve Fund 301,794.44

Total 102.4 - Restricted Other Purposes 637,591.39

Total 102 - Restricted Assets 3,139,733.22

Total Checking/Savings 6,428,199.37

Accounts Receivable 50,740.00

Other Current Assets

12000 - Water Utility Receivable 72,419.55

12200 - Accrued Revenue 150,000.00

12250 - Accrued Interest Receivable 2,032.68

15000 - Inventory Asset 68,727.94

16000 - Prepaid Expense 40,807.67

Total Other Current Assets 333,987.84

Total Current Assets 6,812,927.21

Fixed Assets

17000 - General Plant Assets 709,029.25

17100 - Water System Facilites 22,564,247.74

17300 - Intangible Assets 373,043.42

17500 - Accum Depreciation & Amort -9,894,836.59

18000 - Construction in Progress 2,498,738.27

18100 - Land 576,673.45

Total Fixed Assets 16,826,895.54

Other Assets

19000 - Deferred Outflows 227,638.00

19900 - Suspense Account 0.00

Total Other Assets 227,638.00

TOTAL ASSETS 23,867,460.75

Rio Linda Elverta Community Water District

Balance Sheet

As of April 30, 2021

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 56,470.05

Credit Cards 60.00

Other Current Liabilities 843,582.71

Total Current Liabilities 900,112.76

Long Term Liabilities

23000 · OPEB Liability 115,693.00

23500 · Lease Buy-Back 656,542.27

25000 · Surcharge 1 Loan 3,833,912.47

25050 · Surcharge 2 Loan 2,790,040.16

26000 · Water Rev Refunding 1,806,855.00

27000 · Community Business Bank 244,415.94

29000 · Net Pension Liability 1,055,771.00

29500 · Deferred Inflows-Pension 20,431.00

29600 · Deferred Inflows-OPEB 82,332.00

Total Long Term Liabilities 10,605,992.84

Total Liabilities 11,506,105.60

Equity

31500 · Invested in Capital Assets, Net 8,842,880.46

32000 · Restricted for Debt Service 705,225.24

38000 · Unrestricted Equity 2,121,845.12

Net Income 691,404.33

Total Equity 12,361,355.15

TOTAL LIABILITIES & EQUITY 23,867,460.75

Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
As of April 30, 2021

	<u>Annual Budget</u>	<u>Apr 21</u>	<u>Jul 20-Apr 21</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Income					
Total 40000 · Operating Revenue	2,719,575.00	158,697.00	2,185,339.15	80.36%	534,235.85
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	400.00	16.94	217.66	54.42%	182.34
Surcharg Total 41110 · Investment Revenue	400.00	16.94	217.66	54.42%	182.34
41120 · Property Tax	88,500.00	0.00	60,478.30	68.34%	28,204.70
Total 41000 · Nonoperating Revenue	88,900.00	16.94	60,695.96	68.27%	28,204.04
Total Income	<u>2,808,475.00</u>	<u>158,713.94</u>	<u>2,246,035.11</u>	<u>79.97%</u>	<u>562,439.89</u>
Gross Income	2,808,475.00	158,713.94	2,246,035.11	79.97%	562,439.89
Expense					
60000 · Operating Expenses					
60010 · Professional Fees	135,000.00	5,000.00	85,142.48	63.07%	49,857.52
60100 · Personnel Services					
60110 · Salaries & Wages	729,867.00	54,558.18	569,729.36	78.06%	160,137.64
60150 · Employee Benefits & Expense	489,145.00	29,821.03	332,895.00	68.06%	156,250.00
Total 60100 · Personnel Services	<u>1,219,012.00</u>	<u>84,379.21</u>	<u>902,624.36</u>	<u>74.05%</u>	<u>316,387.64</u>
60200 · Administration	205,010.00	7,096.99	152,627.46	74.45%	52,382.54
64000 · Conservation	300.00	0.00	0.00	0.00%	300.00
65000 · Field Operations	436,400.00	30,285.03	317,211.85	72.69%	119,188.15
Total 60000 · Operating Expenses	1,995,722.00	126,761.23	1,457,606.15	73.04%	538,115.85
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	145,736.00	0.00	59,736.00	40.99%	86,000.00
69110 · Interest	57,490.00	0.00	29,191.24	50.78%	28,298.76
Total 69100 · Revenue Bond	<u>203,226.00</u>	<u>0.00</u>	<u>88,927.24</u>	<u>43.76%</u>	<u>114,298.76</u>
69125 · AMI Meter Loan					
69130 · Principle	48,281.00	0.00	49,788.94	103.12%	-1,507.94
69135 · Interest	10,233.00	0.00	8,724.98	85.26%	1,508.02
Total 69125 · AMI Meter Loan	<u>58,514.00</u>	<u>0.00</u>	<u>58,513.92</u>	<u>100.00%</u>	<u>0.08</u>
Total 69010 · Debt Service	<u>261,740.00</u>	<u>0.00</u>	<u>147,441.16</u>	<u>56.33%</u>	<u>114,298.84</u>
69400 · Other Non-Operating Expense	2,000.00	0.00	0.00	0.00%	2,000.00
Total 69000 · Non-Operating Expenses	<u>263,740.00</u>	<u>0.00</u>	<u>147,441.16</u>	<u>55.90%</u>	<u>116,298.84</u>
Total Expense	<u>2,259,462.00</u>	<u>126,761.23</u>	<u>1,605,047.31</u>	<u>71.04%</u>	<u>654,414.69</u>
Net Ordinary Income	<u>549,013.00</u>	<u>31,952.71</u>	<u>640,987.80</u>		
Net Income	<u><u>549,013.00</u></u>	<u><u>31,952.71</u></u>	<u><u>640,987.80</u></u>		

Rio Linda Elverta Community Water District
CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2020-21
 As of April 30, 2021

	GENERAL		VEHICLE REPLACEMENT		FUTURE CAPITAL IMPROVEMENT PROJECTS	
	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual
FUNDING SOURCES						
Fund Transfers						
Operating Fund Transfers In	549,013.00	411,750.00	-	-	-	-
CIP Fund Intrafund Transfers	(456,670.00)	-	75,000.00	-	381,670.00	-
Beginning Balance Redistribution	(1,396,338.00)	(1,396,338.00)	-	-	1,396,338.00	1,396,338.00
Surcharge 2 Surplus Repayment	107,171.00	-	-	-	-	-
Investment Revenue	-	203.59	-	-	3,500.00	840.93
PROJECTS						
A · WATER SUPPLY	-					
A-1 · Miscellaneous Pump Replacements	40,000.00	-				
Total A · WATER SUPPLY	40,000.00	-	-	-	-	-
B · WATER DISTRIBUTION						
B-1 · Service Replacements	30,000.00	9,114.98	-	-	-	-
B-2 · Small Meter Replacements	120,000.00	117,741.86				
B-3 · Large Meter Replacements	5,000.00	4,021.88	-	-	-	-
Total B · WATER DISTRIBUTION	155,000.00	130,878.72	-	-	-	-
TOTAL BUDGETED PROJECT EXPENDITURES	195,000.00	130,878.72	-	-	-	-