

**RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

February 22, 2021 (6:30 p.m.)

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE OR BY TELEPHONE

Join Zoom Meeting
<https://us02web.zoom.us/j/87901386233?pwd=ZEFvTDlnYytGREFxVDZneEU4ODhDZz09>

Meeting ID: 879 0138 6233
Passcode: 288858
Dial by your location
669 900 6833 US

Our Mission is to provide a safe and reliable water supply in a cost-effective manner.

AGENDA

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting

1. CALL TO ORDER, ROLL CALL

2. PUBLIC COMMENT

2.1. Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).

3. CONSENT CALENDAR (Action items: Approve Consent Calendar Items)

3.1. Minutes

January 25, 2021

The Board is being asked to approve the Minutes from the January 25, 2021 Regular Board Meeting.

3.2. Expenditures

The Finance & Administrative Committee recommends the Board approve the December Expenditures.

3.3. Financial Reports

The Finance & Administrative Committee recommends the Board approve the December Financial Reports.

**4. REGULAR CALENDAR
ITEMS FOR DISCUSSION AND ACTION**

4.1. GM Report

4.1.1. The General Manager, Tim Shaw will provide his monthly report to the Board of Directors.

4.2. District Engineer’s Report

4.2.1. The Contract District Engineer will provide his monthly report to the Board of Directors.

4.3. Consider selecting and authorizing an option for providing water consumption data to RLECWD customers.

4.4. Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065

5. INFORMATION ITEMS

5.1. District Activities Reports

- 5.1.1. Water Operations Report
- 5.1.2. Conservation Report
- 5.1.3. Completed and Pending Items Report

5.2. Board Member Reports

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – Harris (primary), Reisig
- 5.2.3. Sacramento Groundwater Authority (with RWA and SCGA) 3x3- Reisig
- 5.2.4. Executive Committee – Jason Green, Robert Reisig
- 5.2.5. ACWA/JPIA – Ridilla

6. DIRECTORS’ AND GENERAL MANAGER COMMENTS

7. ADJOURNMENT

Upcoming meetings:

Executive Committee

March 1, 2021, Monday, 6:00 pm remote meeting, no in-person attendance.

Board Meeting

March 15, 2021, Monday, 6:30 pm remote meeting, no in-person attendance.



**Consent Calendar
Agenda Item: 3.1**

Date: February 22, 2021

Subject: Minutes

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A -Minutes of Board meetings are not reviewed by committees.

Current Background and Justification:

These minutes are to be reviewed and approved by the Board of Directors.

Conclusion:

I recommend the Board review and approve (as appropriate) the minutes of meetings provided with your Board packets.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Ridilla: _____ Harris: _____ Jason Green _____ Gifford _____ Reisig _____.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**MINUTES OF THE JANUARY 25, 2021
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The January 25, 2021 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. via Zoom Video Conference. This meeting was held in accordance with executive order n-29-20, issued by California governor Gavin Newsom on March 17, 2020, the Ralph M. Brown act (California government code section 54950, et seq.), and the federal Americans with disabilities act. General Manager Tim Shaw took roll call of the Board of Directors. President Jason Green, Director Robert Reisig, Director Mary Harris, Director Chris Gifford, Director Ridilla and General Manager Tim Shaw, and Legal Counsel Kerry Fuller were present.

2. PUBLIC COMMENT

3. CONSENT CALENDAR

3.1 Minutes – December 22, 2020

3.2 November Expenditures

3.3 November Financial Reports

No public comment.

It was moved by Director Harris and seconded by Director Ridilla to approve the Consent Calendar. Directors Green, Reisig, Ridilla, Gifford and Harris voted yes. The motion carried with unanimous roll call vote of 5-0-0.

REGULAR CALENDAR

4. ITEMS FOR DISCUSSION AND ACTION

4.1 General Manager's Report

GM Shaw provided a written report.

No public comment on this item.

The Board made no action on this item.

4.2 District Engineer's Report – Mike Vasquez

Mike Vasquez provided a written report to the Board of projects in the works since the last meeting of the Board. The report highlighted topics of General District Engineering, Well 16 Pumping Station Construction Project and 2020/2021 CIP Pipeline Replacement Project RFP (Dry Creek Road North).

No public comment on this item.

The Board made no action on this item.

4.3 Consider adopting Resolution 2021-01, authorizing an internal loan expressly to reduce the CalPERS Unfunded Accrued Liability (UAL).

Dr. Anna Sarabian of Fieldman Rolapp provided a detailed presentation analysis of 8 scenarios, all with the objective of reducing the CalPERS Unfunded Accrued Liability (UAL), thereby reducing the

District's annual UAL payments to CalPERS and reducing the total amount of interest charged to the District over the amortized period for the UAL.

The Executive Committee thoroughly explored the pros and cons of each scenario. In the end, the Committee agreed with Dr. Sarabian's recommended scenario, Scenario # 2 in the Fieldman Rolapp.

Scenario #2 is a one-time, upfront, \$500,000 additional discretionary payment to CalPERS. The source of the funding would be from the current funding for the District's Capital Improvement Projects fund. The most symbiotic project in the Board approved Capital Improvement Projects for this purpose is the Well 12A project, which has accumulated a substantive level of funding and is scheduled to begin construction 15 years from now.

The Executive Committee further discussed the mechanisms necessary to execute Scenario #2. The Committee directed staff to draft Resolution No. 2021-01 for Board consideration. Resolution 2021-01 authorizes the internal loan, further authorizes and directs staff on the prescribed additional discretionary payment to CalPERS, and stipulates the terms of the internal loan via Exhibit A to Resolution 2021-01. This Resolution has been reviewed by Legal Counsel and Legal Counsel's suggested edits have been incorporated into the Resolution.

No public comment on this item.

It was moved by Director Harris and seconded by Director Ridilla to adopt Resolution No. 2021-01 authorizes the internal loan, further authorizes and directs staff on the prescribed payment to CalPERS. Directors Reisig, Harris, Ridilla, Gifford and Green voted yes. The motion carried with unanimous roll call vote of 5-0-0.

4.4 Consider authorizing the purchase of a number (to be stipulated by the Board) of Innov8 water meter registers for phase 2 pilot testing of customer consumption data program.

Phase 1 of the Innov8 / Waterscope pilot test continues to be an overwhelming success. The 5 devices already purchased have performed as promised and this scalable consumption data option appears to be a good fit for the District's needs as the foreseeable increased focus on consumption draws nearer.

The next phase of the pilot testing is needed to evaluate the Innov8 / Waterscope compatibility with the District's current billing software, Continental Utility Solutions Inc. (CUSI). A substantial degree of resources will be expended for the billing software integration. This makes the economy of scale relevant, i.e., doing so for only 5-customers is irrational.

Accordingly, the Board should consider authorizing the upfront purchase of additional units for Phase 2. Each unit costs \$300 and includes 10-years of software (Waterscope) usage. To illustrate, if the District authorizes the purchase of 50-units, at a cost of \$15,000, the District would have 10-years of service from the 55 units (5 from Phase 1). If the billing software integration is satisfactory and the District proceeds to the full implementation phase, those 55-units would be the first units offered to customers who enroll in the consumption data service and agree to pay the recurring fee, e.g. \$5 per billing cycle. At that fee, the District would be repaid for the initial investment in 10-years, which is the life expectancy of each unit. If more than 55 customers enroll, the District will need to purchase additional units. Ergo the scalability of the Innov8 option vs. the non-scalability of WaterSmart and DropCountr, both of which charge full price regardless of the number of customers enrolled.

Included with the Board packets is the Innov8 Warranty including Terms and Conditions. If the Board authorizes the purchase of additional units, the Board should also accept the Terms and Conditions.

It was moved by Director Ridilla and seconded by Director Harris to table the purchase of the Innov8 meters until the District Staff has time to gather more information. The Directors agreed.

4.5 Consider customer request for Board review of billing issues.

This request for waiver of the \$5 reminder notice fee. In and of itself, the request is innocuous. However, the handwritten letter attached to the request is another matter.

Director Harris requested to cover the customers late fee rather than have the District waive the late fee.

No public comment on this item.

It was moved by Director Harris and seconded by Director Ridilla to credit the customers \$5. Directors Reisig, Harris, Ridilla voted yes. Directors Green and Gifford voted no. The motion carried with a roll call vote of 3-2-0.

4.6 Consider approving the Comprehensive Annual Financial Report (CAFR) for fiscal year 2019/2020.

The CAFR is a report that discloses data on the District’s financial position and operations in a manner designed to enable the reader to gain an understanding of the District’s financial activities. This report includes the independent auditor’s report, management discussion, statistical data, regional economic data and compliance report. Several members of staff and management compiled the information being represented in this report and we feel it fairly represents the financial position of the District.

No public comment on this item.

It was moved by Director Ridilla and seconded by Director Gifford to approve the Comprehensive Annual Financial Report (CAFR). Directors Reisig, Harris, Ridilla, Gifford and Green voted yes. The motion carried with unanimous roll call vote of 5-0-0.

4.7 Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.

No public comment on this item - **The Board took no action on this item.**

5 INFORMATION ITEMS

5.1. DISTRICT ACTIVITY REPORT

- 5.1.1. Water Operations - Report provided.
- 5.1.2. Conservation - Report Provided.
- 5.1.3 Completed and Pending Items Report- Report provided.

5.2. BOARD REPORTS

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – Harris, Reisig.
- 5.2.3. Sacramento Groundwater Authority (RWA and SCGA) 3x3- Reisig- No Meeting.
- 5.2.4 Executive Committee – Green, Reisig - Minutes provided.
- 5.2.4. ACWA/JPIA – Ridilla - No Report

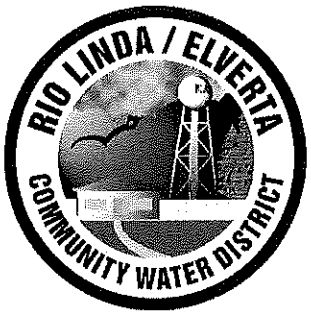
6. DIRECTORS’ AND GENERAL MANAGER COMMENTS –

7. ADJOURNMENT

Director Green adjourned the meeting at 8:22 p.m.
Respectfully submitted,

Timothy R. Shaw, Secretary

Jason Green, President of the Board



**Consent Calendar
Agenda Item: 3.2**

Date: February 22, 2021
Subject: Expenditures
Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee recommends approval of the Expenditures for the month of December 2020.

Current Background and Justification:

These expenditures have been completed since the last regular meeting of the Board of Directors.

Conclusion:

I recommend the Board approve the Expenditures for December 2020.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Ridilla: _____ Harris: _____ Jason Green _____ Gifford _____ Reisig _____.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Rio Linda Elverta Community Water District
Expenditure Report
December 2020**

Type	Date	Num	Name	Memo	Amount
Liability Check	12/02/2020	EFT	QuickBooks Payroll Service	For PP Ending 11/28/20 Pay date 12/3/20	17,381.81
Liability Check	12/03/2020	EFT	CalPERS	For PP Ending 11/28/20 Pay date 12/3/20	2,878.03
Liability Check	12/03/2020	EFT	CalPERS	For PP Ending 11/28/20 Pay date 12/3/20	1,106.49
Liability Check	12/03/2020	EFT	Internal Revenue Service	Employment Taxes	6,813.58
Liability Check	12/03/2020	EFT	Employment Development	Employment Taxes	1,302.62
Bill Pmt -Check	12/03/2020	EFT	Adept	Computer Maintenance	1,208.00
Bill Pmt -Check	12/03/2020	EFT	Comcast	Phone/Internet	236.19
Liability Check	12/03/2020	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,827.93
Bill Pmt -Check	12/03/2020	EFT	Republic Services	Utilities	83.99
Bill Pmt -Check	12/03/2020	EFT	Voyager Fleet Commander	Transportation Fuel	66.58
Transfer	12/03/2020	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	16,500.00
Bill Pmt -Check	12/03/2020	1512	ABS Direct	Postage & Printing	5,843.70
Bill Pmt -Check	12/03/2020	1513	ACWA/JPIA Powers Insurance Authority	EAP	25.70
Bill Pmt -Check	12/03/2020	1514	BSK Associates	Lab Fees	240.00
Bill Pmt -Check	12/03/2020	1515	EKI Environment & Water	Engineering Fees	5,000.00
Bill Pmt -Check	12/03/2020	1516	Rio Linda Hardware & Building Supply	Shop Supplies	167.85
Bill Pmt -Check	12/03/2020	1517	SMUD	Utilities	19,131.55
Bill Pmt -Check	12/03/2020	1518	Staples	Office Expense	61.08
Bill Pmt -Check	12/03/2020	1519	State Water Resources Control Board	Permits	682.00
Bill Pmt -Check	12/03/2020	1520	UniFirst Corporation	Uniforms	340.32
Bill Pmt -Check	12/03/2020	1521	USA Bluebook	Pumping Maintenance	902.80
Bill Pmt -Check	12/03/2020	1522	Vanguard Cleaning Systems	Janitorial	195.00
Bill Pmt -Check	12/03/2020	1523	Anvil Builders	Capital Improvement: Well 16	890,949.54
Bill Pmt -Check	12/16/2020	EFT	WageWorks	FSA Administration Fee	76.25
Liability Check	12/16/2020	EFT	QuickBooks Payroll Service	For PP Ending 12/12/20 Pay date 12/17/20	17,576.81
Bill Pmt -Check	12/17/2020	EFT	ARCO	Transportation Fuel	671.25
Liability Check	12/17/2020	EFT	CalPERS	For PP Ending 12/12/20 Pay date 12/17/20	2,912.57
Liability Check	12/17/2020	EFT	CalPERS	For PP Ending 12/12/20 Pay date 12/17/20	1,119.77
Liability Check	12/17/2020	EFT	Internal Revenue Service	Employment Taxes	7,018.20
Liability Check	12/17/2020	EFT	Employment Development	Employment Taxes	1,350.01
Liability Check	12/17/2020	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,847.45
Liability Check	12/17/2020	EFT	Kaiser Permanente	Health Insurance	3,391.95
Bill Pmt -Check	12/17/2020	EFT	PG&E	Utilities	133.93
Liability Check	12/17/2020	EFT	Principal	Dental & Vision Insurance	1,587.66
Liability Check	12/17/2020	EFT	Western Health Advantage	Health Insurance	9,491.61
Bill Pmt -Check	12/17/2020	EFT	Umpqua Bank CC	Computer, Office, Postage, Safety	3,421.05
Liability Check	12/17/2020	EFT	Verizon	Field Communication, Field IT	538.98
Check	12/17/2020	EFT	RLECWD - Capital Improvement	Current Monthly Transfer	45,750.00
Check	12/17/2020	EFT	RLECWD - SURCHARGE ACCOUNT 1	Bi-monthly Transfer	87,723.30
Check	12/17/2020	EFT	RLECWD - SURCHARGE ACCOUNT 2	Bi-monthly Transfer	72,942.14
Check	12/17/2020	EFT	RLECWD - Capital Improvement	To correct prior period transfer	360.00



**Rio Linda Elverta Community Water District
Expenditure Report
December 2020**

Type	Date	Num	Name	Memo	Amount
Liability Check	12/17/2020	1524	Teamsters Local	Union Dues-Employee Paid	668.00
Check	12/17/2020	1525	Customer	Final Bill Refund	100.00
Check	12/17/2020	1526	Customer	Final Bill Refund	64.09
Bill Pmt -Check	12/17/2020	1527	BSK Associates	Lab Fees	240.00
Bill Pmt -Check	12/17/2020	1528	Buckmaster Office Solutions	Office Equipment Expense	64.68
Bill Pmt -Check	12/17/2020	1529	Churchwell White	Legal Fees	1,183.10
Bill Pmt -Check	12/17/2020	1530	CoreLogic Solutions	Metro Scan	134.75
Bill Pmt -Check	12/17/2020	1531	County of Sacramento	Permits	1,887.00
Bill Pmt -Check	12/17/2020	1532	Direct Hit Pest Control	Building Maintenance	75.00
Bill Pmt -Check	12/17/2020	1533	GM Construction & Developers	Paving Repairs	9,418.39
Bill Pmt -Check	12/17/2020	1534	Henrici, Mary	Retiree Insurance	900.00
Bill Pmt -Check	12/17/2020	1535	ICONIX Waterworks	Distribution Supplies	745.65
Bill Pmt -Check	12/17/2020	1536	Intermedia.net	Phone/Internet	88.93
Bill Pmt -Check	12/17/2020	1537	Med 7 Urgent Care	Employee Medical	70.00
Bill Pmt -Check	12/17/2020	1538	Quill	Office Expense	52.49
Bill Pmt -Check	12/17/2020	1539	Ramos Oil	Pumping Maintenance	423.22
Bill Pmt -Check	12/17/2020	1540	Rio Linda Elverta Recreation & Park	Meeting Fee	50.00
Bill Pmt -Check	12/17/2020	1541	RW Trucking	Distribution Supplies	647.75
Bill Pmt -Check	12/17/2020	1542	Sacramento Metropolitan AQMD	Permits	6,651.00
Bill Pmt -Check	12/17/2020	1543	Sacramento Suburban Water District	Other Professional Fees	316.63
Bill Pmt -Check	12/17/2020	1544	Sierra Chemical Company	Chemical Supplies	2,643.62
Bill Pmt -Check	12/17/2020	1545	Spok, Inc	Field Communication	15.32
Bill Pmt -Check	12/17/2020	1546	State Water Resources Control Board	Licenses	60.00
Bill Pmt -Check	12/17/2020	1547	WellTec, Inc	Pumping Maintenance	926.94
Check	12/17/2020	1548	VOID	VOID	0.00
Bill Pmt -Check	12/17/2020	EFT	Adept Solutions	Capital Improvement: Well 16	3,838.98
Bill Pmt -Check	12/17/2020	1549	County of Sacramento	Capital Improvement: Well 16	121.00
Bill Pmt -Check	12/24/2020	EFT	Voyager	Transportation Fuel	111.52
Liability Check	12/30/2020	EFT	QuickBooks Payroll Service	For PP Ending 12/26/20 Pay date 12/31/20	18,922.65
Liability Check	12/31/2020	EFT	CalPERS	For PP Ending 12/26/20 Pay date 12/31/20	2,912.57
Liability Check	12/31/2020	EFT	CalPERS	For PP Ending 12/26/20 Pay date 12/31/20	1,119.77
Liability Check	12/31/2020	EFT	Internal Revenue Service	Employment Taxes	7,755.74
Liability Check	12/31/2020	EFT	Employment Development	Employment Taxes	1,573.07
Liability Check	12/31/2020	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,855.85

Total 10000 - Bank - Operating Account

1,296,495.40

**Rio Linda Elverta Community Water District
Expenditure Report
December 2020**

Type	Date	Num	Payee	Memo	Amount
Check	12/31/2020	EFT	State Water Resources Control Board	Safe Drinking Water State Revolving Fund Loan Payment	230,677.32
10300 · Surcharge 1 Account					<u>230,677.32</u>

Type	Date	Num	Payee	Memo	Amount
Transfer	12/03/2020	EFT	RLECWD	CIP Expense Transfer: Refer to operating check numbers: 1523	890,949.54
10385 · Pacific Premier Bank Checking					<u>890,949.54</u>





Consent Calendar Agenda Item: 3.3

Date: February 22, 2021

Subject: Financial Reports

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee recommends approval of the Districts Financial Reports for the month of December 2020.

Current Background and Justification:

The financial reports are for the District's balance sheet, profit and loss, and capital improvements year to date.

These financials are to be presented to the Board of Directors in order to inform them of the District's current financial condition.

Conclusion:

I recommend the Board approve the Financial Reports for December 2020.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____
Ridilla: _____ Harris: _____ Jason Green _____ Gifford _____ Reisig _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda Elverta Community Water District

Balance Sheet

As of December 31, 2020



ASSETS

Current Assets

Checking/Savings

100 · Cash & Cash Equivalents	
10000 · Operating Account	
10020 · Operating Fund-Umpqua	863,748.16
Total 10000 · Operating Account	863,748.16
10475 · Capital Improvement	
10480 · General	303,241.72
10485 · Vehicle Replacement Reserve	15,000.00
Total 10450 · Capital Improvement	318,241.72
10490 · Future Capital Imp Projects	1,396,891.87
Total 100 · Cash & Cash Equivalents	2,578,881.75

102 · Restricted Assets

102.2 · Restricted for Debt Service	
10700 · ZIONS Inv/Surcharge Reserve	526,151.16
10300 · Surcharge 1 Account	695,477.87
10350 · Umpqua Bank Debt Service	47,791.70
10380 · Surcharge 2 Account	283,826.17
10385 · OpusBank Checking	1,289,413.43
Total 102.2 · Restricted for Debt Service	2,842,660.33
102.4 · Restricted Other Purposes	
10600 · LAIF Account	319,931.23
10650 · Operating Reserve Fund	301,732.44
Total 102.4 · Restricted Other Purposes	621,663.67

Total 102 · Restricted Assets **3,464,324.00**

Total Checking/Savings **6,043,205.75**

Accounts Receivable **505,200.00**

Other Current Assets

12000 · Water Utility Receivable	96,095.28
12200 · Accrued Revenue	150,000.00
12250 · Accrued Interest Receivable	987.62
15000 · Inventory Asset	68,727.94
16000 · Prepaid Expense	82,131.07
Total Other Current Assets	397,941.91

Total Current Assets **6,946,347.66**

Fixed Assets

17000 · General Plant Assets	709,029.25
17100 · Water System Facilites	22,408,624.81
17300 · Intangible Assets	373,043.42
17500 · Accum Depreciation & Amort	-9,894,836.59
18000 · Construction in Progress	2,498,738.27
18100 · Land	576,673.45
Total Fixed Assets	16,671,272.61

Other Assets

19000 · Deferred Outflows	227,638.00
19900 · Suspense Account	0.00
Total Other Assets	227,638.00

TOTAL ASSETS **23,845,258.27**

Rio Linda Elverta Community Water District
Balance Sheet
As of December 31, 2020

LIABILITIES & EQUITY**Liabilities****Current Liabilities**

Accounts Payable	462,579.42
Credit Cards	60.00
Other Current Liabilities	845,031.61

Total Current Liabilities	1,307,671.03
----------------------------------	---------------------

Long Term Liabilities

23000 · OPEB Liability	115,693.00
23500 · Lease Buy-Back	656,542.27
25000 · Surcharge 1 Loan	3,833,912.47
25050 · Surcharge 2 Loan	2,790,040.16
26000 · Water Rev Refunding	1,806,855.00
27000 · Community Business Bank	244,415.94
29000 · Net Pension Liability	1,055,771.00
29500 · Deferred Inflows-Pension	20,431.00
29600 · Deferred Inflows-OPEB	82,332.00

Total Long Term Liabilities	10,605,992.84
------------------------------------	----------------------

Total Liabilities	11,913,663.87
--------------------------	----------------------

Equity

31500 · Invested in Capital Assets, Net	8,842,880.46
32000 · Restricted for Debt Service	705,225.24
38000 · Unrestricted Equity	2,121,845.12
Net Income	261,643.58

Total Equity	11,931,594.40
---------------------	----------------------

TOTAL LIABILITIES & EQUITY	23,845,258.27
---------------------------------------	----------------------

**Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
As of December 31, 2020**

9

	<u>Annual Budget</u>	<u>Dec 20</u>	<u>Jul-Dec 20</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Income					
Total 40000 · Operating Revenue	2,719,575.00	163,742.89	1,377,844.58	50.66%	1,341,730.42
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	400.00	29.60	139.56	34.89%	260.44
Surcharg Total 41110 · Investment Revenue	400.00	29.60	139.56	34.89%	260.44
41120 · Property Tax	88,500.00	0.00	2,418.40	2.73%	86,081.60
Total 41000 · Nonoperating Revenue	88,900.00	29.60	2,557.96	2.88%	86,342.04
Total Income	2,808,475.00	163,772.49	1,380,402.54	49.15%	1,428,072.46
Gross Income	2,808,475.00	163,772.49	1,380,402.54	49.15%	1,428,072.46
Expense					
60000 · Operating Expenses					
60010 · Professional Fees	135,000.00	6,456.63	54,882.49	40.65%	80,117.51
60100 · Personnel Services					
60110 · Salaries & Wages	729,867.00	83,759.57	353,145.38	48.39%	376,721.62
60150 · Employee Benefits & Expense	489,145.00	48,779.50	206,459.39	42.21%	282,685.61
Total 60100 · Personnel Services	1,219,012.00	132,539.07	559,604.77	45.91%	659,407.23
60200 · Administration	205,010.00	16,798.88	114,712.81	55.96%	90,297.19
64000 · Conservation	300.00	0.00	0.00	0.00%	300.00
65000 · Field Operations	436,400.00	34,572.57	211,199.69	48.40%	225,200.31
Total 60000 · Operating Expenses	1,995,722.00	190,367.15	940,399.76	47.12%	1,055,322.24
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	145,736.00	0.00	59,736.00	40.99%	86,000.00
69110 · Interest	57,490.00	0.00	29,191.24	50.78%	28,298.76
Total 69100 · Revenue Bond	203,226.00	0.00	88,927.24	43.76%	114,298.76
69125 · AMI Meter Loan					
69130 · Principle	48,281.00	0.00	24,703.02	51.17%	23,577.98
69135 · Interest	10,233.00	0.00	4,553.94	44.50%	5,679.06
Total 69125 · AMI Meter Loan	58,514.00	0.00	29,256.96	50.00%	29,257.04
Total 69010 · Debt Service	261,740.00	0.00	118,184.20	45.15%	143,555.80
69400 · Other Non-Operating Expense	2,000.00	0.00	0.00	0.00%	2,000.00
Total 69000 · Non-Operating Expenses	263,740.00	0.00	118,184.20	44.81%	145,555.80
Total Expense	2,259,462.00	190,367.15	1,058,583.96	46.85%	1,200,878.04
Net Ordinary Income	549,013.00	-26,594.66	321,818.58		
Net Income	549,013.00	-26,594.66	321,818.58		

Rio Linda Elverta Community Water District
CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2020-21
 As of December 31, 2020

	GENERAL		VEHICLE REPLACEMENT		FUTURE CAPITAL IMPROVEMENT PROJECTS	
	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual
FUNDING SOURCES						
Fund Transfers						
Operating Fund Transfers In	549,013.00	274,500.00	-	-	-	-
CIP Fund Intrafund Transfers	(456,670.00)	-	75,000.00	-	381,670.00	-
Beginning Balance Redistribution	(1,396,338.00)	(1,396,338.00)	-	-	1,396,338.00	1,396,338.00
Surcharge 2 Surplus Repayment	107,171.00	-	-	-	-	-
Investment Revenue	-	79.20	-	-	3,500.00	553.87
PROJECTS						
A · WATER SUPPLY	-					
A-1 · Miscellaneous Pump Replacements	40,000.00	-				
Total A · WATER SUPPLY	40,000.00	-	-	-	-	-
B · WATER DISTRIBUTION						
B-1 · Service Replacements	30,000.00	9,114.98	-	-	-	-
B-2 · Small Meter Replacements	120,000.00	67,932.39				
B-3 · Large Meter Replacements	5,000.00	-	-	-	-	-
Total B · WATER DISTRIBUTION	155,000.00	77,047.37	-	-	-	-
TOTAL BUDGETED PROJECT EXPENDITURES	195,000.00	77,047.37	-	-	-	-

**Rio Linda Elverta Community Water District
Capacity Revenue Profit & Loss Budget Performance
October - December 2020**

10

	Annual Budget	Oct-Dec 20 Current QTR	Jul 20-Dec 20 YTD	% of Annual Budget	YTD Annual Budget Balance
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	2,000.00	648.27	1,730.22	86.51%	269.78
	2,000.00	648.27	1,730.22	86.51%	269.78
44100 · Capacity Fee Revenue	60,000.00	14,556.93	29,113.86	48.52%	30,886.14
Total Income	62,000.00	15,205.20	30,844.08	49.75%	31,155.92
Gross Income	62,000.00	15,205.20	30,844.08	49.75%	31,155.92
Net Income	62,000.00	15,205.20	30,844.08		

**Rio Linda Elverta Community Water District
Surcharge 1 Profit & Loss Budget Performance
October - December 2020**

	<u>Annual Budget</u>	<u>Oct-Dec 20 Current QTR</u>	<u>Jul 20-Dec 20 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41111 · Dividend Revenue	0.00	5.23	21.73	100.0%	-21.73
41112 · Interest Revenue	11,000.00	2,122.94	4,317.32	39.25%	6,682.68
41113 · Market Value Adjustment	0.00	-1,509.98	-1,910.41	100.0%	1,910.41
	<u>11,000.00</u>	<u>618.19</u>	<u>2,428.64</u>	<u>22.08%</u>	<u>8,571.36</u>
43010 · Surcharge 1 Revenue	<u>523,374.00</u>	<u>87,844.01</u>	<u>203,507.58</u>	<u>38.88%</u>	<u>319,866.42</u>
Total Income	<u>534,374.00</u>	<u>88,462.20</u>	<u>205,936.22</u>	<u>38.54%</u>	<u>328,437.78</u>
Gross Income	534,374.00	88,462.20	205,936.22	38.54%	328,437.78
Expense					
69150 · Surcharge 1 Loan					
69155 · Principle	360,494.24	179,096.11	179,096.11	49.68%	181,398.13
69160 · Interest	100,860.31	51,581.21	51,581.21	51.14%	49,279.10
69170 · Admin Fees	2,100.00	570.62	1,140.61	54.32%	959.39
Total 69150 · Surcharge 1 Loan	<u>463,454.55</u>	<u>231,247.94</u>	<u>231,817.93</u>	<u>50.02%</u>	<u>231,636.62</u>
Total Expense	<u>463,454.55</u>	<u>231,247.94</u>	<u>231,817.93</u>		
Net Income	<u>70,919.45</u>	<u>-142,785.74</u>	<u>-25,881.71</u>		

**Rio Linda Elverta Community Water District
Surcharge 2 Profit & Loss Budget Performance
October - December 2020**

11

	<u>Annual Budget</u>	<u>Oct-Dec 20 Current QTR</u>	<u>Jul 20-Dec 20 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	800.00	138.03	1,145.12	143.14%	-345.12
	<u>800.00</u>	<u>138.03</u>	<u>1,145.12</u>	<u>143.14%</u>	<u>-345.12</u>
43050 · Surcharge 2 Revenue	439,019.00	73,037.21	169,332.46	38.57%	269,686.54
Total Income	<u>439,819.00</u>	<u>73,175.24</u>	<u>170,477.58</u>	<u>38.76%</u>	<u>269,341.42</u>
Gross Income	439,819.00	73,175.24	170,477.58	38.76%	269,341.42
Expense					
69175 · Surcharge 2 Loan					
69180 · Principle	220,000.00	0.00	110,000.00	50.0%	110,000.00
69185 · Interest	96,597.32	0.00	49,200.65	50.93%	47,396.67
Total 69175 · Surcharge 2 Loan	<u>316,597.32</u>	<u>0.00</u>	<u>159,200.65</u>	<u>50.29%</u>	<u>157,396.67</u>
Total Expense	<u>316,597.32</u>	<u>0.00</u>	<u>159,200.65</u>		
Net Income	<u>123,221.68</u>	<u>73,175.24</u>	<u>11,276.93</u>		

CERBT Account Update

Rio Linda Elverta Community Water District

as of December 31, 2020



OPEB Valuation Report Summary

OPEB Actuarial Valuation Report by Demsey, Filliger, and Associates	
Valuation Date	7/1/2019
Total OPEB Liability (TOL)	\$161,006
Valuation Assets	\$16,461
Net OPEB Liability (NOL)	\$144,545
Funded Status	10%
Actuarially Determined Contribution (ADC)	\$8,521
CERBT Asset Allocation Strategy	Strategy 2
Discount Rate	5.75%

CERBT Account Summary

As of December 31, 2020	
Initial contribution (06/26/2019)	\$16,356
Additional contributions	\$20,000
Disbursements	\$0
CERBT expenses	(\$35)
Investment earnings	\$7,399
Total assets	\$43,720
Money-weighted annualized net rate of return	18.8%

Cash Flow Summary by Fiscal Year

Fiscal Year	Contributions	Disbursements	Cumulative Investment Gains (Losses)	Cumulative Fees	Cumulative Ending Assets
2006-07	\$0	\$0	\$0	\$0	\$0
2007-08	\$0	\$0	\$0	\$0	\$0
2008-09	\$0	\$0	\$0	\$0	\$0
2009-10	\$0	\$0	\$0	\$0	\$0
2010-11	\$0	\$0	\$0	\$0	\$0
2011-12	\$0	\$0	\$0	\$0	\$0
2012-13	\$0	\$0	\$0	\$0	\$0
2013-14	\$0	\$0	\$0	\$0	\$0
2014-15	\$0	\$0	\$0	\$0	\$0
2015-16	\$0	\$0	\$0	\$0	\$0
2016-17	\$0	\$0	\$0	\$0	\$0
2017-18	\$0	\$0	\$0	\$0	\$0
2018-19	\$16,356	\$0	\$106	(\$0)	\$16,461
2019-20	\$20,000	\$0	\$2,447	(\$18)	\$38,785
as of 12/31/20	\$0	\$0	\$7,399	(\$35)	\$43,720

CERBT Expected Rates of Return & Risk

Portfolios	Strategy 1	Strategy 2	Strategy 3
Expected Time-Weighted Net Return, Near Term	5.85%	5.22%	4.41%
Expected Time-Weighted Blended Net Return, Longer Term	7.59%	7.01%	6.22%
Standard Deviation of Expected Investment Returns	11.83%	9.24%	7.28%

Near term is 10 years. Longer term is 60 years. Expected returns are net of fees. CERBT total fees are 10 bps. CERBT data use 2018 capital market assumptions. Standard deviation is 10 years.

CERBT Asset Class Target Allocations

Asset Classification	Benchmark	Strategy 1	Strategy 2	Strategy 3
Global Equity	MSCI All Country World Index	59% ±5%	40% ±5%	22% ±5%
Fixed Income	Barclays Capital Long Liability Index	25% ±5%	43% ±5%	49% ±5%
Global Real Estate (REITs)	FTSE EPRA/NAREIT Developed Liquid Index	8% ±5%	8% ±5%	8% ±5%
Treasury Inflation Protected Securities (TIPS)	Barclays Capital Global Real: US TIPS Index	5% ±3%	5% ±3%	16% ±3%
Commodities	S&P GSCI Total Return Index	3% ±3%	4% ±3%	5% ±3%
Cash	3-Month Treasury Bill	0% +2%	0% +2%	0% +2%

Total Participation Cost Fee Rate

- Total all-inclusive cost of participation
 - Combines administrative, custodial, and investment fees
 - 10 basis points of assets under management
 - Self-funded, fee rate may change in the future
 - Fee is applied daily to assets under management

CERBT Fee Rate History

Fiscal Year	Total Participation Cost
2007-2008	2.00 basis points
2008-2009	6.00 basis points
2009-2010	9.00 basis points
2010-2011	12.00 basis points
2011-2012	12.00 basis points
2012-2013	15.00 basis points
2013-2014	14.00 basis points
2014-2015	10.00 basis points
2015-2016	10.00 basis points
2016-2017	10.00 basis points
2017-2018	10.00 basis points
2018-2019	10.00 basis points
2019-2020	10.00 basis points
2020-2021	10.00 basis points

Questions? Where to Get Trust Fund Information?

Name	Title	E-mail	Desk	Mobile
Matt Goss	Outreach & Support Program Manager	Matthew.Goss@calpers.ca.gov	(916) 795-9071	(916) 382-6487
Karen Lookingbill	Outreach & Support Manager	Karen.Lookingbill@calpers.ca.gov	(916) 795-1387	(916) 501-2219
Bob Honer	Outreach & Support Manager	Robert.Honer@calpers.ca.gov	(916) 795-0531	(279) 203-5563
Jasper Jacobs	Outreach & Support Analyst	Jasper.Jacobs@calpers.ca.gov	(916) 795-0432	(916) 717-3886
Jean MacDonald	Outreach & Support Analyst	Jean.MacDonald@calpers.ca.gov	(916) 795-0675	(916) 291-1325
Colleen Cain-Herrback	Administration & Reporting Program Manager	Colleen.Cain-Herrback@calpers.ca.gov	(916) 795-2474	(916) 505-2506
Adan deCastro-Lobisser	Administration & Reporting Manager	Adan.deCastro-Lobisser@calpers.ca.gov	(916) 795-9478	

Program E-mail Addresses	Prefunding Programs Webpages
CERBT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CERBT
CEPPT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CEPPT
CERBTACCOUNT@calpers.ca.gov – Online Record Keeping System	

Ask us about prefunding pension costs.
CEPPT4U@calpers.ca.gov.



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
01/13/21	0.48	0.49	166
01/12/21	0.48	0.49	166
01/11/21	0.48	0.49	167
01/10/21	0.48	0.49	167
01/09/21	0.48	0.49	167
01/08/21	0.48	0.49	167
01/07/21	0.48	0.49	168
01/06/21	0.49	0.49	166
01/05/21	0.49	0.49	166
01/04/21	0.49	0.49	167
01/03/21	0.49	0.49	165
01/02/21	0.49	0.49	165
01/01/21	0.49	0.49	165
12/31/21	0.49	0.58	165
12/30/20	0.52	0.58	163
12/29/20	0.52	0.58	163
12/28/20	0.52	0.58	162
12/27/20	0.53	0.58	167
12/26/20	0.53	0.58	167
12/25/20	0.53	0.58	167
12/24/20	0.53	0.58	167
12/23/20	0.52	0.58	167
12/22/20	0.53	0.59	169
12/21/20	0.53	0.59	167
12/20/20	0.53	0.59	170
12/19/20	0.53	0.59	170
12/18/20	0.53	0.59	170
12/17/20	0.53	0.59	170
12/16/20	0.53	0.59	170
12/15/20	0.55	0.59	171
12/14/20	0.55	0.59	169
12/13/20	0.55	0.59	169
12/12/20	0.55	0.59	169
12/11/20	0.55	0.59	169
12/10/20	0.55	0.59	171
12/09/20	0.56	0.59	173
12/08/20	0.56	0.59	173
12/07/20	0.56	0.60	172
12/06/20	0.56	0.60	176

*Daily yield does not reflect capital gains or losses



CALIFORNIA STATE TREASURER
FIONA MA, CPA

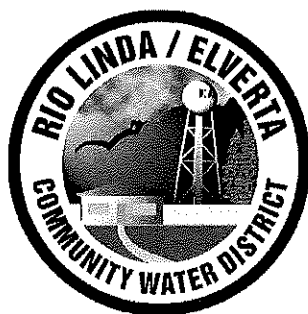


PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
12/05/20	0.56	0.60	176
12/04/20	0.56	0.60	176
12/03/20	0.56	0.60	176
12/02/20	0.58	0.60	176
12/01/20	0.57	0.60	175

*Daily yield does not reflect capital gains or losses

Updated: 1/13/2021



**Items for Discussion and Action
Agenda Item: 4.1**

Date: February 22, 2021
Subject: General Manager's Report
Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

The General Manager will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Ridilla:___ Harris:___ Jason Green ___ Gifford ___ Reisig___
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Date: February 22, 2021

Subject: **General Manager Report**

Staff Contact: Timothy R. Shaw, General Manager

For the given month, I participated in the following reoccurring meetings and special events: H.R. tasks and responsibilities demanded my attention for this reporting period. The District endured another resignation from a licensed Distribution System Operator, who departed to work for a neighboring agency with higher compensation. The required processes for offboarding and onboarding employees consumes considerable resources, e.g., exit interviews, union notifications, background checks, pre-employment physical, benefits starting and stopping etc.

1. On Jan 28th (morning), I met with our new office phone system consultant to explore the feasibility of implementing automation promised by the former consultant, but never materialized.
2. On Jan 28th (later morning), I participated in a Sacramento Regional Water Agencies Collaboration Group meeting. We reviewed a draft of the benchmarking report, which compares how our agencies address different challenges in providing services, resources spent on HR, paving, overtime, capital improvements etc. These benchmarks can lead to focus areas for collaborations.
3. On Jan 28th (afternoon), February 3rd and February 8th, the Contract District Engineer, Operations Superintendent and I met to discuss the annual pipe replacement project RFP process.
4. On February 8th I participated in a Water Forum meeting to discuss water “conservation”, a term the Environmental Caucus tends to deploy. We water purveyors (Water Caucus) in the group prefer the term “water use efficiency”. Our logic being that it is inappropriate to implement arbitrary volume targets (e.g. 20% conservation) for conservation if water use efficiency is achieved.
5. On February 11th, Director Harris participated, while Director Reisig and I attended (as “public members”) the regular meeting of the Sacramento Groundwater Authority (SGA). The meeting entailed a fair amount of controversy. To illustrate, even the consent agenda was debated for approximately 30-minutes. The meeting lasted more than 3-hours. When combined with the time I spent discussing the SGA agenda packet with Director Harris, the SGA meeting consumed most of my day. There will likely be more drama ahead with SGA as they contemplate considerable increases in member agency dues, increasing staff and

merging with Sacramento Central Groundwater Authority. Director Harris was appointed to the SGA Budget Committee.

Additional items of interest:

The side-by-side comparisons for some Commercial Industrial, Institutional (CII) customers, e.g. parks and schools have now been completed. I have been delaying a meeting with the parks district because of the unanticipated uncertainty born from the inaction by the RLECWD Board at the January 25th meeting regarding means to provide consumption data. Assuming such unanticipated uncertainty is addressed at the February 22nd RLECWD Board meeting, I intend to promptly engage (do my best to make up for lost time) the parks and schools to discuss the potential large increases in bimonthly bills these customers will receive unless they implement mitigation measures to improve their water use efficiency, which is exactly the objective of SB 606 and AB 1668.

The California Special Districts Association (CSDA) legislative advocate responded to my inquiry regarding COVID supplemental sick leave laws expiring. Dane Wadle responded to indicate he's not aware of any chatter indicating the state legislature may extend the laws that sunset on 12-31-2020. Several cities and counties within the state have extended these supplemental sick leave laws within their local jurisdictions. Sacramento city and county have done this, but the local ordinances only affect employers with over 500-employees.



Items for Discussion and Action Agenda Item: 4.2

Date: February 22, 2021
Subject: District Engineer's Report
Staff Contact: Mike Vasquez, District Engineer

Recommended Committee Action:

N/A this item is not discussed at committees.

Current Background and Justification:

The District Engineer will provide a written report to the Board of Directors on engineering activities since the previous monthly meeting. The Board may ask for clarifications and may also provide direction in response to the report.

Conclusion:

There is no Board action anticipated for this item.

17 February 2021

DISTRICT ENGINEER'S REPORT

To: Tim Shaw, General Manager, Rio Linda / Elverta Community Water District
From: Mike Vasquez, PE, PLS, Principal (EKI), District Engineer (RL/ECWD)
Subject: District Engineer's Report for the 22 February 2021 Board of Directors Meeting

The District Engineer is pleased to submit this brief update of duties and tasks performed for the period of 21 January 2021 to 17 February 2021:

1. General District Engineering:

- Electric Avenue Development (7 Lots between Cypress Street and Elverta Road): The developer submitted final digital improvement plans to the District on 2/10/2021. The District is waiting for the developer to submit hard copies of the improvement plans for General Manager signature.
- Fox Hollow Development (28 lots 6th Street between Q Street and S Street): Sacramento County has approved the project. The developer's engineer submitted final improvement plans and fee payment to the District on 2/8/2021. The General Manager signed the improvement plans the same day.
- 428 West Delano Street Development (5 lots, between El Rio Avenue and Marindell Street): This is the same developer as the Electric Avenue Development. The developer has not submitted improvement plans to the District for review.
- 6515 & 6533 14th Street Development (2 lots, between Elkhorn Boulevard and K Street): The District has responded to the developer with two improvement plan submittal reviews, and is currently waiting for the developer to respond to the latest set of review comments.
- Archway Avenue Extension (2 lots, west of Paladin Way): A developer submitted draft improvement plans for the extension of water main facilities. The District provided comments and is waiting for the developer to resubmit plans. The developer is currently coordinating with the Sacramento Metropolitan Fire District to determine required fire flows for the development, which could result in the developer's responsibility to upsize the District's water system in the project area should the development be deemed feasible.
- Shingle Wood Way Residential Development (24 lots, between O Street and Q Street): A potential developer inquired about the District's existing water infrastructure near the site. This development has been proposed in the past. The developer has not submitted improvement plans to the District for review.

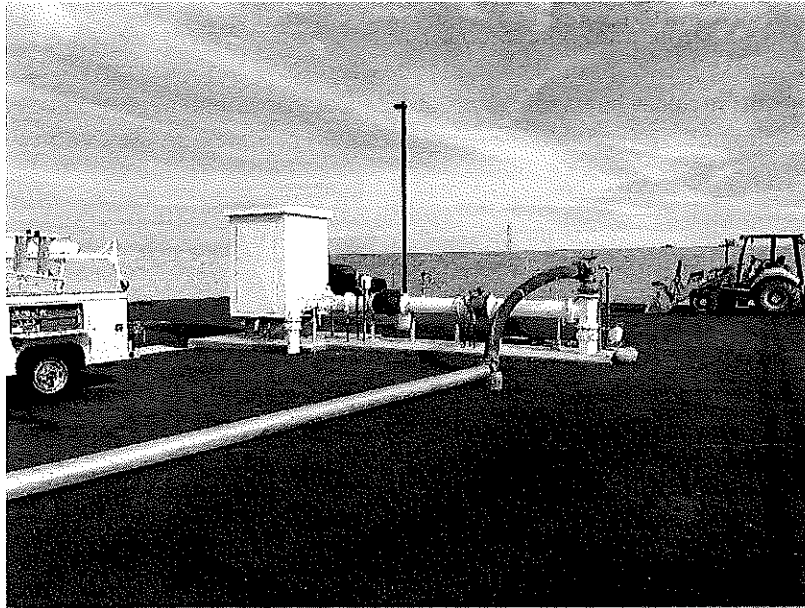
2. 2020/2021 CIP Pipeline Replacement Project RFP (Dry Creek Road North):

- One proposal was received by a local construction contractor (Rawles Engineering, Inc.) on 1/26/2021. The proposer was deemed qualified by the General Manager, Operations Superintendent, and District Engineer. Upon opening the proposer's construction budget proposal, it was determined that the proposer's budget to install 1,100 feet of 8" water main in Dry Creek Road was more than the District's CIP budget for this item. The General Manager, Operations Superintendent, and District Engineer met on 1/28/2021, 2/3/2021, and on 2/8/2021 to discuss negotiation options for the project. The Operations Superintendent and District Engineer met with the proposer on 2/4/2021 at Dry Creek Road to review the project.

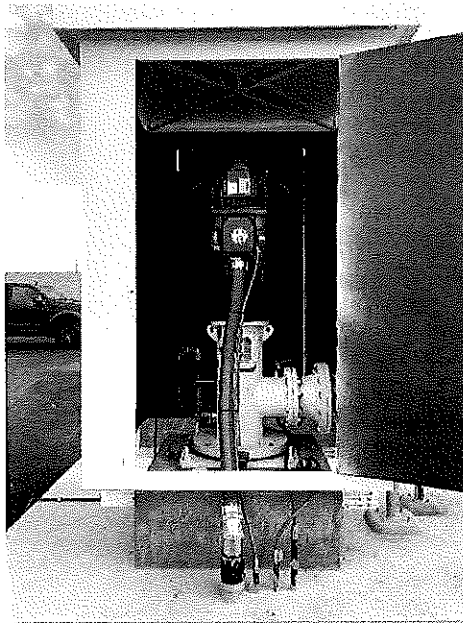
- Negotiations are ongoing with the proposer and resolution is anticipated to be proposed to the Board at the March Board Meeting. Discussion items with the proposer have included teaming approaches with District operations staff to jointly perform construction tasks and reduce the proposer's budget. Potential alternatives may be to team with the proposer to complete the proposed work within the CIP item budget, and/or modify the project work scope (i.e. reduce the amount of pipeline to be installed), or reject the proposal and publicly advertise the project again.

3. Well 16 Pump Station Construction Project:

- Over the past month, the construction contractor continued pump station performance testing and start up activities. The well was pumped to waste on 1/25/2021 to test pump and motor performance at 450, 900, and 1,550 gallons per minute respectively, resulting in the pump and motor meeting performance requirements. Generator factory performance testing was conducted on 1/21/2021 and met performance requirements. The well was also pumped to waste for the purposes of collecting water quality samples on 1/25/2021 and 1/26/2021.
- Performance testing and start up activities were attended by the Operations Superintendent and District Engineer, and are substantially complete.
- Chlorine injection system calibration was performed on 2/17/2021.
- Site telemetry communication between Well 16 and the District office is fully functional.
- A punch list walk through was conducted by the Operations Superintendent and District Engineer on 2/4/2021. Punch list items were completed by the construction contractor on 2/16/2021.
- Bacti water quality samples were collected and taken to the BSK Associates laboratory by District operations staff on 1/25/2021 and 1/26/2021. Test results were received on 2/2/2021 and 2/3/2021 indicating absence of E. Coli and Total Coliform.
- Title 22 water quality samples were collected by BSK Associates on 1/26/2021. Test results were received on 2/16/2021 meeting Title 22 water quality requirements. These test results were submitted to the State Water Resources Control Board's Division of Drinking Water for review on 2/16/2021. The District received approval from the Water Board on the same day to temporarily pump water into the distribution system for the purposes of calibrating Well 16's chlorine injection system.
- The Well 16 Pump Station Construction Project is substantially complete. The Operations Superintendent and District Engineer have a scheduled meeting with State Water Resources Control Board Division of Drinking Water staff on 2/22/2021 to coordinate final Water Board review and approval of Well 16's permanent connection to the District's distribution system. It is anticipated for the District to receive final approval and operation permit from the Water Board in late March.
- To date, have responded to 86 contractor submittals.
- To date, have responded to 43 contractor Request for Information letters.
- Continue to perform ongoing construction management services.
- Site photos are below:



Well 16 pump to waste temporary piping



Well 16 motor and enclosure

Please contact me directly at the office (650) 292-9112, cell phone (530) 682-9597, or email at mvasquez@ekiconsult.com with any questions or require additional information.

Very truly yours,

Mike Vasquez, PE, PLS
Principal (EKI), District Engineer (RL/ECWD)



Items for Discussion and Action

Agenda Item: 4.3

Date: February 22, 2021

Subject: Options for Providing Water Consumption Data to Customers

Staff Contact: Timothy R. Shaw

Recommended Committee Action:

The Executive Committee forwarded this item onto the February 22nd Board agenda with the Committee's recommendation that the Board approve the purchase of twenty-five (25) additional Innov8 registers pursuant to the terms and conditions stipulated in the Innov8 Warrantee.

Current Background and Justification:

At the January 25th Board meeting, the Board declined to authorize moving forward with phase 2 of the Innov8 /WaterScope pilot study. Consequently, several months of effort toward evaluating a scalable option for customer access to consumption data has been parked. The only other option for consumption data is not scalable. As such, a non-scalable option requires a rate increase.

The absence of any consumption data tool equates to the District poised to perform a rate restructuring which will increase the relevance of the volume of each customer's consumption without providing those customers with a tool to evaluate the ways and means for changing their water consumption patterns. Additional discussion at the 2-8-2021 Executive Committee is documented in the minutes of that meeting (included with your Board packet documents).

The Executive Committee remains in support of exploring and promulgating the scalable option for providing customers with water consumption data, Innov8 / WaterScope. The Executive Committee is mindful of the concerns expressed by other Board Members at the January 25th meeting. Accordingly, the Executive Committee supports purchasing an additional 25 Innov8 devices (down from 50 devices discussed at the January 25th Board meeting). Metron Farnier has confirmed that 25 new devices is reasonable for confirming the integration of Innov8 / WaterScope with the District's billing software, CUSI. If phase 2 of the Innov8/pilot test confirms compatibility with CUSI, the Executive Committee is confident there will be at least thirty (25 new devices + 5 existing devices) customers who will enroll to receive consumption data.

The Executive Committee opines the Board should select one of three options on consumption data at the February 22nd Board meeting:

1. Phase 2 of the pilot study for Innov8 / Water Scope (scalable option funded by a bimonthly fee to only the customers enrolling in the option).
2. Non-scalable consumption data software, e.g., DropCountr, funding for such to be from rates. The Rate Study / Cost of Services Analysis would need to be revised to add approximately \$0.50 (50-cents) of fixed cost to every customer's bimonthly charge.
3. Intentionally decline to provide any consumption data to customers, knowing that the proposed rate restructuring with emphasis shifted to the volumetric portion of rates will likely inspire customer demand for consumption data.

Conclusion:

The pros and cons of each option have been carefully vetted and discussed in properly noticed public meetings by the Executive Committee. I believe the Board should give genuine consideration of the Executive Committee's recommendation. If the Board agrees with the Committee's recommendation, the sample motion could be, "Move to authorize the funding for the purchase of twenty-five (25) additional Innov8 devices pursuant to the terms and conditions stipulated in the Innov8 Warranty and Licensing.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Ridilla:_____ Harris:_____ Green:_____ Gifford:_____ Reisig:_____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Virtual Network

Product Warranty and Licensing

Transparent Technologies (hereafter called "T2") offers the Virtual Network (VN) System for smart water metering. This includes the VN CDMA endpoints (innov8-VN Register and innov8-VNr Remote), the VN Meter Data Management System and all associated Windows™/web software applications. The use of the system is governed by the following ownership and licensing terms and conditions.

Innov8-VN Register and Innov8-VNr Remote

Hardware Property

Upon purchase of an innov8-VN register or innov8-VNr remote (hereafter called VN endpoint), the purchaser owns the electronic hardware unit wholly. The VN endpoints are covered by the limited warranty defined herein. The warranties are made only to persons purchasing from Transparent Technologies ("T2") or its authorized dealers. The warranties set forth in this document are made by T2 only to those entities that purchase the *VN Endpoints* directly from T2 or its formally authorized dealers. The warranties set forth are non-transferable and T2 makes no implied warranties, guarantees or representations for product obtained other than directly through its authorized sales channels.

Electronics & Batteries

From the date of original shipment, T2 warrants that all VN endpoint electronics and batteries to be free from defects in Materials and Workmanship for a period of fifteen (15) years ("Warranty Period"). During the Warranty Period, T2, at its discretion, will repair or replace any defective product at no-cost during the first seven (7) years from the date of shipment. Beyond the initial seven years, T2 will issue a replacement credit against the current list price (at the time of replacement) of the hardware only based on the following table:

innov8-VN Register - Covered Claim

Year 8 – Year 9	40% Discount off of then current list price
Year 10 – Year 11	30% Discount off of then current list price
Year 12 – Year 13	20% Discount off of then current list price
Year 14 – Year 15	10% Discount off of then current list price

innov8-VNr Remote - Covered Claim

Year 11 – Year 12	30% Discount off of then current list price
Year 13 – Year 14	20% Discount off of then current list price
Year 15	10% Discount off of then current list price

Replacement units are warranted for the balance of the original coverage warranty. Lack or surplus of bundled wireless service will be resolved at the time of replacement.

Extended warranties may be offered at an additional fee negotiated between customer and Metron Farnier.

BASE WARRANTY IS EXTENDED TO 10 YEARS FROM DATE OF SHIPMENT TO RIO LINDA ELVERTA CWD FOR ALL PURCHASED BEFORE 12/31/21.



Term of Wireless Service

The wireless service is bundled with the VN Endpoints. The initial term of the wireless service will be sold with a specific number of years at the time of hardware purchase. T2, or its authorized reseller, will notify the purchaser when any VN Endpoint enters its final year of bundled service. Payment will be due at the end-of-year to continue the wireless service. If payment is not paid, the wireless service will be suspended until payment is received.

Refer to the Term of Wireless Service document for resolution options for remaining bundled service on warranty units.

Note: Without wireless service, the VN Endpoints will still be operational as a register or remote.

Wireless Network Coverage

The wireless network is run by a major wireless carrier which strives for the maximum coverage. However, there is no guarantee of coverage within the purchaser's area. T2 has additional AMI/AMR solutions for areas outside the wireless carrier's coverage.

Exercise of Warranty

No employee, agent or other representative of T2 or an authorized distributor of T2 product is authorized to make any warranty, guarantee or representation until (a) the VN Endpoint unit is delivered to a T2 service center, (b) the VN Endpoint unit is accompanied by a Return Authorization (RA) number obtained through the T2 offices, and (c) all costs of delivery to the T2 service center are assumed by the purchaser. Service center locations can be determined by calling the primary T2 toll free number or through the T2 website.

Exclusions

The warranty on Materials & Workmanship specifically excludes failures or compromised performance due to uncontrollable causes. Warranties shall not apply to products exposed to conditions outside the normal working conditions of a typical water distribution system including, but not limited to, extreme weather or unusually harsh or uncommon installation environments. Warranties also shall not apply under circumstances beyond T2's reasonable control including, but not limited to, acts of God, vandalism, negligent misuse or misapplication, product tampering, alternation, improper handling, installation or repair

The VN Endpoints are available with mutiple output options which may effect the warranty terms. T2 will provide specific warranty documents for these models.

Limitation of Liability

The above warranties are exclusive. THE WARRANTIES SET FORTH IN THIS CERTIFICATE OF LIMITED WARRANTY ARE IN LIEU OF ANY OTHER WARRANTY, GUARANTEE OR REPRESENTATION, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE WARRANTY OF MERCHANTABILITY AND THE WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. No warranties are made through or by any other means of communication other than this Limited Warranty.

T2's liability is limited to its costs of replacement or repair of the defective unit or part or part thereof. Incidental and consequential damages, including, but not limited to, incorrect billings, damages from delays or miscalculations in reading, or the costs of field labor for auditing or replacement are not recoverable from T2.

VN Meter Data Management System (MDMS)

Scope of License



This license is a limited, non-exclusive, non-transferable license to use the VN Meter Data Management System (hereafter called the MDMS). The use of the MDMS is intended for data collection and storage of T2-based products for typical water utility usage only. The purchaser may not rent, lease, lend, sell, redistribute or sublicense the MDMS or utilize it in any non-intended manner without the specific, prior written permission from T2. Commercial copying or reverse engineering of the form, content or function of the software components is prohibited under this license.

Data Integrity and Security

The VN MDMS will have isolated data for the purchaser's data. The data will be secured via advanced authentication methods. The data is stored on redundant local servers and will also have geo-redundancy on a different data center to guard against catastrophic failures. T2 will store 3 years of high resolution data under the standard SAMS fees. T2 will offer data compaction and transfer services after the 3 year mark.

MDMS Availability

The VN MDMS is hosted on a commercial cloud Platform-as-a-Service/Infrastructure-as-a-Service which strives for maximum availability. However, there is no guarantee of continuous uptime on the MDMS. The cloud environment is backed by a 99.95% monthly service level agreement under the VN MDMS configuration.

Ownership of Data

The purchaser has full right of ownership for all data collected within the VN MDMS with no limitations other than the terms within the scope of license.

Consent to Use Data

By using the VN System, the purchaser understands and agrees that T2 has rights to the raw, unlabeled consumption data within the MDMS. This specifically does not include any personally-identifiable account data from the purchaser's account data.

Limitation of Liability

The above warranties are exclusive. THE WARRANTIES SET FORTH IN THIS CERTIFICATE OF LIMITED WARRANTY ARE IN LIEU OF ANY OTHER WARRANTY, GUARANTEE OR REPRESENTATION, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE WARRANTY OF MERCHANTABILITY AND THE WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. No warranties are made through or by any other means of communication other than this Limited Warranty.

T2's liability is limited to its costs of fixing the defective software component. Incidental and consequential damages, including, but not limited to, incorrect billings, damages from delays or miscalculations in reading, or the costs of field labor for auditing or correction are not recoverable from T2.

Windows™ and Web Software Applications

Scope of License

This license is a limited, non-exclusive, non-transferable license to use the VN Windows and Web applications (hereafter called the VN Software). The use of the VN Software is intended for the acquisition, viewing, and reporting of data collected via the VN MDMS system for typical water utility and end-consumer usage only. The purchaser may not rent, lease, lend, sell, redistribute or sublicense the MDMS or utilize it in any non-intended manner without the specific, prior written permission from T2. Commercial copying or reverse engineering of the form, content or function of the software components is prohibited under this license.



Windows Applications

T2 does not warrant that the operation of this product will be uninterruptable or error-free and does not make any guarantee of performance. T2 does not warrant the operation of the associated computer, its operating system, add-in applications, drivers or any other portion of software not produced directly by T2. Separate software licenses and warranties for these products will be provided to the purchaser who is then wholly responsible for the exercise of such warranties. T2 is not responsible for damage to or loss of any programs, data or removable storage media.

Web Applications

T2 does not warrant that the operation of this product will be uninterruptable or error-free and does not make any guarantee of performance. The performance of the web applications will be partially dependent upon the speed of the internet connection at the purchaser's location, which is not the responsibility of T2.

The VN Web applications are designed and tested to work with most common browsers and will continuously test against new releases, but cannot guarantee compatibility with all browsers.

Web Availability

The VN Web applications are hosted on a commercial cloud Platform-as-a-Service/Infrastructure-as-a-Service which strives for maximum availability. However, there is no guarantee of continuous uptime on the web service. The cloud environment is backed by a 99.95% monthly service level agreement under the VN software configuration.

Limitation of Liability

The above warranties are exclusive. THE WARRANTIES SET FORTH IN THIS CERTIFICATE OF LIMITED WARRANTY ARE IN LIEU OF ANY OTHER WARRANTY, GUARANTEE OR REPRESENTATION, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE WARRANTY OF MERCHANTABILITY AND THE WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. No warranties are made through or by any other means of communication other than this Limited Warranty.

T2's liability is limited to its costs of fixing the defective software component. Incidental and consequential damages, including, but not limited to, incorrect billings, damages from delays or miscalculations in reading, or the costs of field labor for auditing or correction are not recoverable from T2.

Tim Shaw

Subject: FW: WaterScope - Daily Water Alert -

From: WaterScope Notification Services <notificationsservices@waterscope.us>

Sent: Friday, October 23, 2020 6:37 AM

To: Customer Name Withheld

Subject: WaterScope - Daily Water Alert – John Q. Public



Rio Linda

Hello

We have detected following condition(s) on your meter - 3064078:

💧 **Leak** (A drip or trickle leak is evident)

Set On 10/22/2020, Thursday, your meter's leak rate was 0.013713769497307 GPM.

Thanks,

WaterScope

[Click here to login into WaterScope](#)

Note: This email is sent through an automated service. Please do not reply to this email. If you have any concerns, please contact your Utility person in-charge for further support. To unsubscribe for daily notifications, please visit Notifications menu after you login into your WaterScope Account.

This email was generated for your time zone Mountain Standard Time today.

WaterScope Notification Services ©2020

Browser tabs: Robbin Reeser Phone, Address; robin adelle reeser 140 dakota; Territorial Dispatch | Home Page; Participant Results - NASPO U...; NASPO Contract | Verizon Ent...; Usage Overview

URL: https://www.waterscope.us/Utility/Utility/Index#UsageAnalysis?sessAuthKey=1fd356998d364334961bb64c70e39fe2

Rio Linda WATER SCOPE

Your Account Information: Account Number [redacted], Consumer Name [redacted], Address: Location [redacted], Rio Linda CA 95673, VN ID: 3064074, Water Budget: Efficient

Meter: IanoV8-VN LTE Neptune 5/8 x 3/4" LCD Read: 001477.6F3 @10/29/20... Billing Read: 14 Fc3 x 100 Conditions: [redacted]

Usage Overview (Last updated Thu Oct 29 2020 09:49:57)

Time Interval: Custom Date interval: From Date 10/19/2020 To Date 10/26/2020 Go

Displaying 19 Oct - 26 Oct Custom PDF

Custom Consumption Analysis

Irrigation	298.02
Leak	0.00
Domestic	259.36
Total	557.39
Leak Rate	0GPM

Custom Consumption Pattern

Date	Domestic	Leak	Irrigation
10/19	~20	0	~20
10/20	~20	0	~350
10/21	~20	0	~20
10/22	~20	0	~20
10/23	~20	0	~20
10/24	~20	0	~20
10/25	~20	0	~20
10/26	~20	0	~20

Actual Usage For Custom Pattern

Domestic: 259.36	Irrigation: 298.02	Leak: 0.00
------------------	--------------------	------------

Settings: Irrigation Threshold: 8 Calculate Save

Actions: Export to CSV

WATER SCOPE Copyright © 2020 Transparent Technologies, Inc. All rights reserved. 9:51 AM 10/29/2020

Browser tabs: Robin Reeser Phone, Address, robin adelle reeser 140 dakota, Territorial Dispatch | Home Page, Participant Results - NASPO, NASPO Contract | Verizon Ent, Flowrate Analysis

URL: https://www.waterscope.us/Utility/Utility/Index?FlowrateAnalysisIssesAuthKey=1fc356998d3e43349e1bb64c70e59%2

Rio Linda WATER SCOPE

Meter: innov8-VN LTE Neptune 1" LCD Read: 001858.61F3 @10/29/2... Billing Read: 18 F43 x 100 Conditions:

Flow Rate Analysis Last updated Thu Oct 29 2020 10:05:35

Interval: Weekly

Select Date Interval
 From Date: 10/22/2020 To Date: 10/28/2020 Export to CSV

Flowrate Statistics

Maximum Flowrate:	6.797 GPM at 10:25 AM on 10/26/2020
Average Flowrate:	0.269 GPM
Minimum Flowrate:	-0.003 GPM at 02:00 AM on 10/24/2020

Consumption Statistics

Peak Hour:	34.246
Peak Day:	165.464 on 10/26/2020
Total Consumption:	497.562

Flowrate Breakdown 10/22/2020 - 10/28/2020

GPM Range	Value
5 to Higher	50.47
2 to 5	247.87
1 to 2	104.53
0.75 to 1	19.32
0.5 to 0.75	27.24
0.25 to 0.5	34.80
0.125 to 0.25	8.51
0 to 0.125	4.82

Flowrate History 10/22/2020 - 10/28/2020

Time of Use 10/22/2020 - 10/28/2020

WATER SCOPE Copyright © 2020 Transparent Technologies, Inc. All rights reserved.

Taskbar: Windows, Edge, File Explorer, Mail, Office, Chrome, Firefox, W, P, H

System tray: 10:06 AM, 10/29/2020



7601 14th Avenue
 Sacramento, CA 95820
 Phone: 916.297.0289

Quotation # 07082020RLECWD

Date: 7/8/2020

Project: Dropcountr
 AMI Specialists: Kevin Barnes
 Valid Until: 12/31/2020
 Terms: Net Thirty Days

Item	Quantity	Product or Service Description	Per Item	Extended
1	1	Dropcountr (Set-up, Implementaiton and training)	\$13,250.00	\$13,250.00
2	1	Dropcount Annual hosted Customer Portal for less than 5K connections	\$12,500.00	\$12,500.00
3	0		\$0.00	\$0.00
4	0		\$0.00	\$0.00
5	0		\$0.00	\$0.00

Ship Date	Sub Total	\$25,750.00
	Taxable Freight	\$0.00
	Estimated Sales Tax	0.00% \$0.00
	Tax Exempt Freight	
	Total Investment	\$25,750.00

SPECIAL COMMENTS OR CONDITIONS:

Prices quoted are for this project only and do not include sales or use taxes, if any. Quoted prices are based upon receipt of the total quantity for immediate shipment or shipments within thirty (30) days of a bid opening only, and are offered contingent upon the Buyer's acceptance of Seller's terms and conditions. Seller objects to all terms and conditions. Future shipments subject to price changes. Seller not responsible for delays caused beyond our control. Purchaser's sole warranties, if any, are those provided by the manufacturer. SELLER DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR ANY INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING DIRECTLY OR INDIRECTLY FROM THE OPERATION OR USE OF THE PRODUCT. SELLER'S LIABILITY, IF ANY, SHALL BE LIMITED TO THE NET SALES PRICE RECEIVED BY SELLER. All returns are subject to Ferguson and/or Manufactures return policy and maybe subject to a restocking fee. Complete terms and conditions are available upon request or can be view at www.ferguson.com/sales-terms.html

More Than Just Meters and Automation!



**Items for Discussion and Action
Agenda Item: 4.4**

Date: February 22, 2021

Subject: Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065

Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A

Current Background and Justification:

District policy and various statutes stipulate Board approval of any Board Member assignments.

Conclusion:

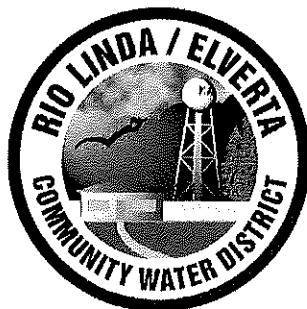
I recommend the Board consider approving any specific nominations and assignments as may be deemed necessary and appropriate.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Ridilla:____ Harris:____ Jason Green ____ Gifford ____ Reisig ____.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Information Items Agenda Item: 5.1

Date: February 22, 2021

Subject: District Reports

Staff Contact: Timothy R. Shaw, General Manager

1. DISTRICT ACTIVITY REPORT

1. Operations Report
2. Conservation Report
3. Completed and Pending Items Report

RIO LINDA/ELVERTA C.W.D.

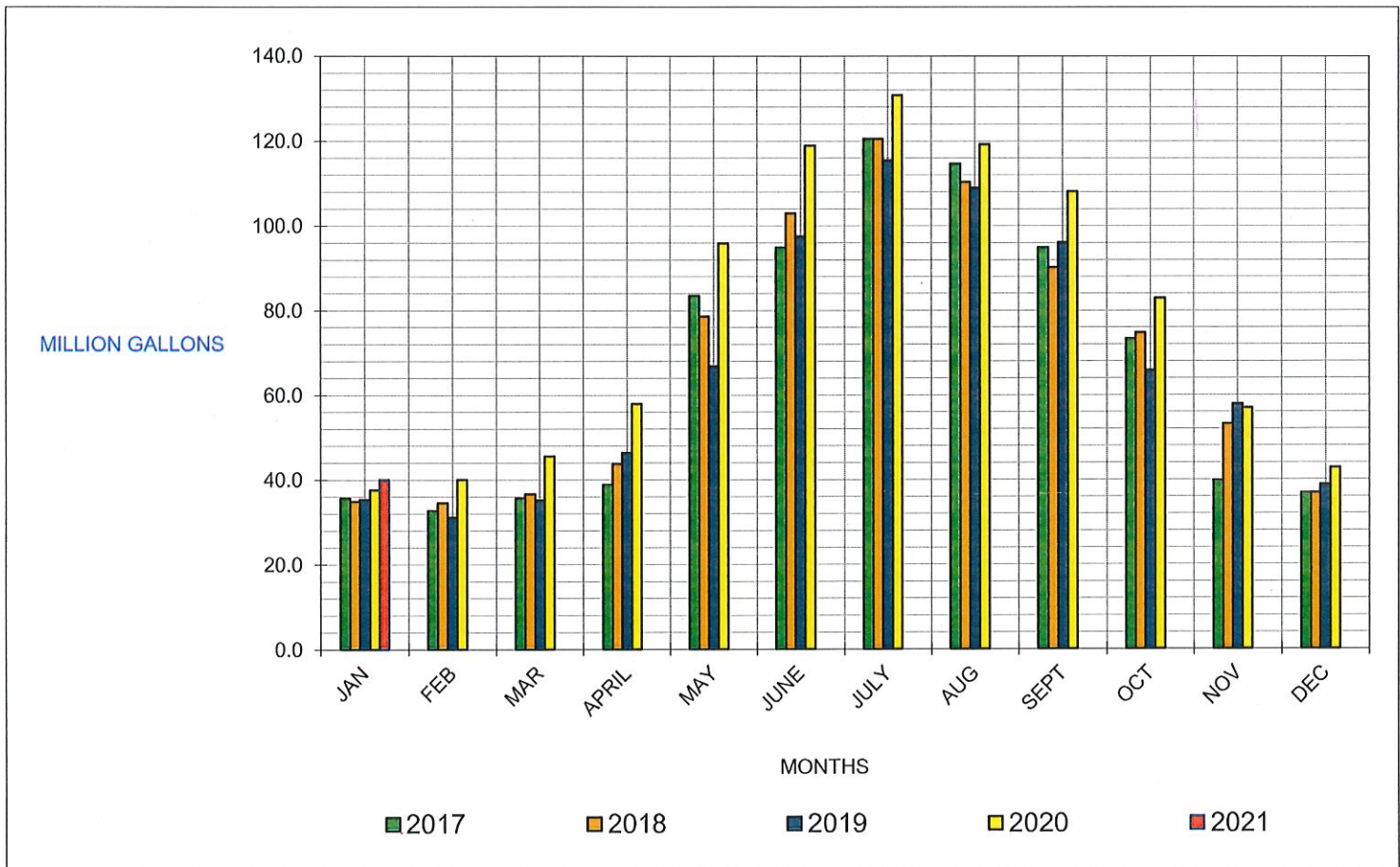
WATER PRODUCTION

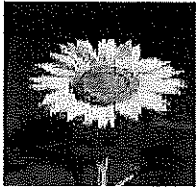
2017 \ 2021

Water Production in Million Gallons

SSWD Water Purchases

Month	2017	2018	2019	2020	2021	Avg.	2017	2018	2019	2020	2021
JAN	35.6	34.8	35.3	37.6	39.9	36.6	0.0	0.0	0.0	0.0	0.0
FEB	32.7	34.5	31.1	40.0		34.6	0.0	0.0	0.0	0.0	
MAR	35.6	36.5	35.1	45.5		38.2	0.0	0.0	0.0	0.0	
APRIL	38.8	43.7	46.3	57.9		46.7	0.0	0.0	0.0	0.0	
MAY	83.4	78.5	66.8	95.9		81.2	0.0	0.0	0.0	0.0	
JUNE	94.9	102.9	97.5	118.9		103.6	0.0	0.0	0.0	0.0	
JULY	120.5	120.5	115.4	130.7		121.8	0.0	0.0	0.0	0.0	
AUG	114.6	110.3	108.9	119.2		113.3	0.0	0.0	0.0	0.0	
SEPT	94.9	90.1	96.1	108.1		97.3	0.0	0.0	0.0	0.0	
OCT	73.2	74.7	65.8	82.8		74.1	0.0	0.0	0.0	0.0	
NOV	39.7	53.1	57.8	56.9		51.9	0.0	0.0	0.0	0.0	
DEC	36.7	36.8	38.7	42.7		38.7	0.0	0.0	0.0	0.0	
TOTAL	800.6	816.4	794.8	936.2	39.9	837.0	0.0	0.0	0.0	0.0	0.0





Conservation Report *January 2021*



Supplies (kits):	Shower heads(0) Kitchen Aerators(0) Bathroom Aerators(0) Shower Timer(10) Nozzle(0) Toilet Tabs(2) Moisture Meters(0) Water Bottles(0) Toilet Tummy(0) Retro-Fit Kits(0) Welcome Kits(0) Kids Kit(0)
Water Waste (calls, emails, letter, leaks detected, and fixed):	0 Water Waste Call(s) 35 contacts about possible leaks using the AMI system - 7 were called, 0 was mailed, 28 was emailed 10 were confirmed resolved
Water Schedule:	given to customers with all violation letters and new applications
Surveys	0
Workshops, Webinar, Meetings:	None
Fines:	None
Other Tasks:	<ul style="list-style-type: none"> ● Assisted with payments and new customers ● Created/completed work orders ● Disconnect properties with no service application ● Notified and offered customers the ACH payment method ● Closed accounts and final billed customers ● Printed stamps ● Mailed out application requests to new owners ● Scanned and uploaded documents into UMS ● reached put to customers with higher than normal water usage ● Verbal Demands ● Created Report for High Usage Exceptions ● Rereads for 1/20/21 billing cycle ● Created Newsletter for 1/20/21 billing cycle
Grant Updates:	None



**PENDING AND COMPLETED ITEMS
2-22-2021 BOARD OF DIRECTORS MEETING**

1. **Rate Study / Cost of Service Analysis.** The unanticipated delay in promulgating the District's capacity to provide access to water consumption data to customers postponed the planned distribution of the final draft of the Rate Study / Cost of Service Analysis. **Pending**
2. **SB-606 and AB-1668 planning for compliance** – See status of pending item 1, which is directly prerequisite to completing this item. **Pending**
3. **Evaluate options for mitigating the upward spiral in annual payments to CalPERS for UAL** – The RLECWD Board adopted Resolution 2021-01, which implements mitigation measures and will substantively reduce the District's Unfunded Accrued Liability (UAL) with CalPERS pension program. **Completed**
4. **Hexavalent Chromium MCL economic feasibility** all meetings, workshops and public participation process are proceeding according to the state's current schedule. The anticipated re-adoption of a Hexavalent Chromium Maximum Contaminant Level (MCL) is anticipated to be complete later this year. **Pending**
5. **Replace the 7-year-old Supervisory Control and Data Acquisition (SCADA) workstation** – The new SCADA workstation has been installed. Adept Solutions and Tesco completed their respective work on configuring the new SCADA workstation. The charges from Tesco will be considerable. In a related matter, the new SCADA workstation is a Windows 10 computer. The recent cyber security incident at a Florida water purveyor entailed the use of Windows 7 computers, which are more vulnerable to cyber terrorism. The SCADA workstation which crashed in July 2020 was a Windows 7 computer. **Completed**
6. **District outreach to customers in anticipation of implementing a new rate structure focused on consumption in compliance with SB 606 / AB 1668 requirements** – If the Board adopts Resolution 2021-01 to address (partially mitigate) the rising pension costs and the Board further promulgates the scalable solution for providing consumption data accessible to the customers, the District needs to begin focusing on customer outreach ahead of the currently proposed implementation for rate structure adjustment in July 2021. **Pending**
7. **Procuring a replacement for the existing 25-year-old dump truck** – the District needs to begin the process of procuring a replacement for the existing dump truck, which has reached the end of its service life. HR demands for the vacancy in the operations division and other unanticipated demands have precluded efforts to replace the dump truck. **Pending**
8. **Disposition of recently declared surplus assets** – The surplus assets (old Neptune server, old workstations, and audio equipment) were sold via the Government Surplus online auction. The District will receive \$791 for the entire batch of surplus assets. **Completed**



Information Items
Agenda Item: 5.2

Date: February 22, 2021

Subject: Board Reports

Staff Contact: Timothy R. Shaw, General Manager

2. BOARD REPORTS

1. Report ad hoc committee(s) dissolved by requirements in Policy 2.01.065
2. Sacramento Groundwater Authority – Harris (Primary), Reisig
3. Sacramento Groundwater Authority (with RWA and SCGA) 3x3-Reisig
4. Executive Committee – Green, Reisig
5. ACWA/JPIA –Ridilla

36

**SACRAMENTO GROUNDWATER AUTHORITY
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, February 11, 2021; 9:00 a.m.**

AGENDA

The Board will discuss all items on this agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection on SGA's website. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact cpartridge@rwah2o.org. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Note: Pursuant to the Governor's Executive Order N-29-20, and given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference.

We encourage Board members and participants to join the meeting 10 minutes early. Note that we will use GoToMeeting to share slides and other information during the meeting. Use the link below to join GoToMeeting. If you have a microphone that you can use with your computer, it should be possible to both listen to, and participate in, the meeting through GoToMeeting. If you do not have a microphone, or a headset with a microphone, that plugs into your computer via USB port, you will need to call into the conference line to listen and comment, although you still should be able to view the meeting materials on GoToMeeting. Please do not simultaneously use a microphone through GoToMeeting and the telephone conference line. That combination results in audio problems for all participants.

Meeting Information:

**SGA Board Meeting
Thu, Feb 11, 2021 9:00 AM - 11:00 AM (PST)**

Please join the meeting from your computer, tablet, or smartphone.
<https://global.gotomeeting.com/join/505120021>

You can also dial in using your phone.
United States: +1 (669) 224-3412

Access Code: **505-120-021**

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT: Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

3. CONSENT CALENDAR

3a. Minutes of December 10, 2020 meeting

3b. 2021 SGA Meeting Schedule

Action: Approve All Consent Items

4. SGA STAFFING

Information and Presentation: Rob Swartz, Manager of Technical Services, and Jim Peifer, Executive Director

Action: Provide Direction regarding Staffing Levels for Fiscal Year 2021 – 2022 Budget

5. SACRAMENTO CENTRAL GROUNDWATER AUTHORITY UPDATE

Discussion: Jim Peifer, Executive Director

6. DEVELOPMENT OF SGA FISCAL YEAR 2021 – 2022 BUDGET

Information and Presentation: Josette Reina-Luken, Finance and Administrative Services Manager

Action: Chair to Appoint Budget Subcommittee for Fiscal Year 2021 – 2022

7. SUSTAINABLE GROUNDWATER MANAGEMENT ACT (SGMA) AND GROUNDWATER MANAGEMENT PROGRAM UPDATE

Information and Presentation: Rob Swartz, Manager of Technical Services

8. LEGISLATIVE UPDATE

Discussion: Ryan Ojakian, Legislative and Regulatory Affairs Manager

9. EXECUTIVE DIRECTOR'S REPORT

10. DIRECTORS' COMMENTS

ADJOURNMENT

Next SGA Board of Director's Meeting – April 8, 2021, 9:00 a.m. at the RWA/SGA office, 5620 Birdcage Street, Ste. 110, Citrus Heights. The location is subject to change depending on the COVID-19 emergency.

Notification will be emailed when the SGA electronic packet is complete and posted on the SGA website at <http://www.sgah2o.org/meetings/board-meetings/>.

Agenda

3x3 Committee - SCGA Staffing

December 18, 2020

9:00 am to 11:00 am

Please join my meeting from your computer, tablet or smartphone.<https://global.gotomeeting.com/join/201880869>**You can also dial in using your phone.**United States: +1 (408) 650-3123**Access Code: 201-880-869****Participants**

RWA: Kerry Schmitz, Sean Bigley, Cathy Lee

SGA: Caryl Sheehan, Brett Ewart, Robert Reisig

SCGA: Todd Eising, Paul Schubert, Dalia Fadl

Staff: John Woodling, Jim Peifer, Rob Swartz, Josette Reina-Luken

1. Debrief from the SCGA Meeting, SGA Meeting and RWA Executive Committee Meeting
2. Additional Discussion of the Staffing Model
3. Potential Facilitation
4. Next Steps

List of Transition Considerations

- Governance – Board Meetings, Committees, Admin & Management Services Agreement, SCGA JPA changes
- GSP Completion – Technical Work transition and GSP maintenance going forward
- Stable Funding for the SCGA – Assessment
- Financial/Admin matters – Start Up costs (Insurance), Expense Allocations, Recruitments,
- PERS – Legal Counsel needed to establish SCGA in PERS and reallocate RWA and SGA staff, SCGA approval
- Logistics – Office space, furniture, equipment, etc. for additional staff
- Policies and Procedures – Merging policies and procedures of three agencies

Minutes
Rio Linda / Elverta Community Water District
Executive Committee (Special Session)

38

February 8, 2021
6:00 P.M.

Minutes: The meeting was called to order at 6:00 P.M. The meeting was attended by Director Reisig (via Zoom), Director Green (via Zoom), General Manager Tim Shaw (via Zoom) and Contract District Engineer Mike Vasquez (via Zoom).

Call to Order 6:00 P.M.

Public Comment. None

Items for Discussion:

1.	Update from Contract District Engineer
<i>The Contract District Engineer summarized his written report and expounded on the small-scale residential development with some progress since the previous update. The Contract District Engineer also answered questions from the Directors on the status of Well 16 Pumping Station and the annual pipe replacement RFP.</i>	
2.	Discuss options for providing consumption data to customers.
<i>The General Manager summarized his written report and emphasized the relationship and timing between selecting a method for consumption data (including no method) and the Rate Study / Cost of Service Analysis. The General Manager further acknowledged a Board Member's recommendation for obtaining feedback from customers regarding their level of embrace for consumption data software. However, timing and the disparity between theory and practice limits the potential for accurate feedback., a large percentage of customers have shown a tendency to disregard outreach sent to them from the District.</i>	
<i>The Executive Committee also discussed other criticisms expressed at the January 25th Board meeting, including the speculation that spending \$15,000 on 50 devices could result in owning more devices than there are customers interested. This led to Committee discussion on the minimum number of devices the District could purchase to justify the efforts for integrating WaterScope into our billing software (CUSI). The General Manager was directed, and subsequently confirmed, to verify that Metron Farnier would integrate WaterScope with CUSI for 25 devices.</i>	
<i>The Executive Committee forwarded this item onto the February 22nd Board agenda with the Committee's recommendation that the Board approve the purchase of twenty-five (25) new Innov8 devices in accordance with the Innov8 Warrantee Terms and Conditions.</i>	
3.	Review and discuss the expenditures of the District for the month of December 2020.
<i>Director Reisig requested an explanation of the unusually large expenditure for ABS Presort. The expenditure is more than the last several reports. ABS Presort is the District's bill printer, folder, mailer services provider. The General Manager explained the nature of funding postage costs through ABS Presort. The District deposits funds into an account for postage as needed to maintain a positive balance. ABS using that prefunded account to pay the USPS postage for bills mailed to customers. ABS does not mark up and make profit from the transactions. The District does not provide replenishment for every expenditure cycle, e.g., non-linear.</i>	
<i>The Executive Committee forwarded the Expenditure Report onto the February 22nd Board agenda with the Committee's recommendation for Board approval.</i>	
4.	Review and discuss the financial reports for the month of December 2020.
<i>The Executive Committee forwarded the financial reports onto the February 22nd agenda with the Committee's recommendation for Board approval.</i>	

5. Discuss timing and means for Board Members review of final draft rate study and cost of service analysis.

The General Manager expounded upon his written report to emphasize the relationship and timing between the District approving a path forward on consumption data (e.g., Innov8 / WaterScope) and the January 11th Committee direction to distribute the final draft Rate Study / Cost of Service Analysis to Board members to begin a protracted, thorough review of the final draft prior to Board consideration for adoption.

The Executive Committee expressly supports the Board selecting one of three options on consumption data at the February 22nd Board meeting:

- a) Phase 2 of the pilot study for Innov8 / Water Scope (scalable option funded by a bimonthly fee to ratepayers enrolling in the option).*
- b) Non-scalable consumption data software, e.g., DropCountr, funding for such to be from rates. The Rate Study / Cost of Services Analysis would need to be revised to add approximately \$0.50 (50-cents) of fixed cost to every customer's bimonthly charge.*
- c) Intentionally decline to provide any consumption data to customers, knowing that the proposed rate restructuring with emphasis shifted to the volumetric portion of rates will likely inspire customer demand for consumption data.*

If the Board selects option 'a' or 'c' above, the General Manager will distribute the final draft Rate Study / Cost of Service Analysis to Board Members to enable their thorough review in advance of the March 15th Board consideration for approving the Rate Study / Cost of Service Analysis. If the Board selects option 'b', the General Manager will request the rate study consultant revise the Rate Study / Cost of Service Analysis. The General Manager will then distribute the accordingly revised Rate Study / Cost of Service Analysis to the Board Members as soon as the document is available to provide as much time as practical for Board Member review.

Directors' and General Manager Comments:

Director Reisig asked about the feasibility of changing the addressee on bills for "Occupant" to "Renter" or "Renter's Copy of Bill" on those accounts where requested. Director Reisig feels that renter's copies of bills addressed to "Occupant" tend to be presumed junk mail and correspondingly discarded without opening. The District has a disproportionate number of rental properties with high turnover, which has produced the practice of addressing renter's copy with "Occupant". The General Manager will explore the options and associated processes for revising addressees.

Items Requested for Next Month's Committee Agenda

Adjournment: 7:35 P.M.

Next Executive Committee meeting: Monday, March 1, 2021 at 6:00 p.m. Remote (no in-person attendance)