

**MINUTES OF THE
MARCH 16, 2020
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The March 16, 2020 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. at the Visitor's Depot Center located at 6730 Front Street, Rio Linda, CA 95673. General Manager Tim Shaw took roll call of the Board of Directors. President Jason Green, Director Chris Gifford, Director Robert Reisig, Director Mary Harris, Director John Ridilla and General Manager Tim Shaw were present. Legal Counsel was present. Director Harris led the pledge of allegiance.

2. PUBLIC COMMENT

No Public Comment

3. CONSENT CALENDAR

3.1 Minutes

February 24, 2020

3.2 Expenditures

3.3 Financial Reports

No public comment.

It was moved by Director Ridilla and seconded by Director Harris to approve the Consent Calendar. Directors Green, Gifford, Reisig, Ridilla, Ridilla and Harris voted yes. The motion carried with unanimous vote of 5-0-0.

REGULAR CALENDAR

4. ITEMS FOR DISCUSSION AND ACTION

4.1 General Manager's Report

GM Shaw provided a written report.

No public comment.

The Board made no action on this item

4.2 District Engineer's Report – Mike Vasquez

Mike Vasquez provided a written report to the Board of projects in the works since the last meeting of the Board. The report highlighted topics of General District Engineering and Well 16 Pumping Station Construction Project.

No public comment on this item.

The Board made no action on this item.

4.3 Discuss the Capital Improvement Plan Projects List and provide Board direction to the Contract District Engineer and staff.

The Executive Committee and staff have been developing a CIP Projects List and working toward the initial goal of presenting a draft projects list to the Board of Directors for review and discussion. A draft projects list is included in your package.

No public comment.

The Board directed the agenda item to go back to the Executive Committee to prioritize the list of CIP Projects.

4.4 Consider approving the revised Distribution System Operator 3 Foreman position description and associated revised pay scale

The District initiated a meet and confer process to revise the Distribution Operator 3 Foreman position description and corresponding pay scale in October 2019. For several reasons, the meet and confer process was protracted. We have now reached the conclusion of the process and the Board of Directors may formally approve the revised position description and pay scale.

Due to the protracted process, it is beneficial to summarize the objectives and steps taken to achieve this improvement in organizational structure.

The District, pursuant to statutory requirements, needs to have a properly licensed shift supervisor to be the interim designee responsible for making distribution system decisions when the Operations Superintendent is unavailable.

The District desires to transition backflow prevention assembly license from “desirable qualification” to be designated as one of the “minimum qualifications”. This entailed switching from a certification incentive pay structure to a base pay structure.

The meet and confer process included the typical proposal / counter-proposal process in determining reasonable compensation for increased responsibilities.

The meet and confer process spanned across the annual COLA implementation date, so updating the existing pay scale with accurate and appropriate adjustments must be carefully performed to avoid revising an outdated pay scale.

No public comment.

It was moved by Director Harris and seconded by Director Gifford adopt the revised Distribution System Operator 3 Foreman position description and associated revised pay scale. Directors Reisig, Gifford, Harris Ridilla and Green voted yes. The motion carried with unanimous vote of 5-0-0

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4.5 Discuss the appropriateness of participating in the Rio Linda Elverta Chamber of Commerce.

There are some apparent and substantive limitations for a government agency (non-profit) participating in a group dedicated to increasing commerce (profit). However, there may be one, limited justification for interaction between RLECWD and the Chamber of Commerce: Outreach

required by SB-606 to promote efficient water use in commercial, institutional and industrial water customers.

Currently, the Rio Linda Elverta Chamber of Commerce (the Chamber) is not a legally defined entity. The Chamber had its tax-exempt status automatically revoked after several years of not filing tax reports. Director Reisig reports the Chamber is currently endeavoring to renew its tax-exempt status thereby restoring the Chamber as a legally defined entity. If/when the Chamber does restore its tax-exempt status, the IRS subsection for Chambers of Commerce is one which enables Chambers to participate in political campaigning. Several other local, state and federal statutes prohibit the District from spending public dollars on political campaigns. Accordingly, any participation authorized by the District needs to be specific about funding sources and purposes.

Director Reisig stated he had requested this item, but since the time of his request, he has learned new information about the chamber. He feels it would not be appropriate to join the chamber at this time. However, once the chamber becomes more fluid he would like to join the chamber as an honorary member as an elected official of the Board.

No public comment.

The Board took no action on this item.

4.6 Consider authorizing revisions to the approved but not executed Resolution 2020-01 (VALIC 457 deferred comp plan).

The Board approved Resolution 2020-01 at the February 24th meeting. Based on the information provided by VALIC, the language included in Resolution 2020-01 conveys the District is “amending and restating an active IRS 457 deferred compensation plan.

On February 25th (the day after the Board meeting), VALIC emailed to indicate the 2003 VALIC 457 plan was terminated in 2010. Obviously, the amended and restated language is now known to be inaccurate and inappropriate.

To do so, Resolution 2020-01, which has not been fully executed, needs to be revised, then fully executed.

No public comment.

It was moved by Director Reisig and seconded by Director Ridilla to adopt the revised Resolution No. 2020-01 (Valic 457 deferred comp plan). Directors Reisig, Gifford, Green, Ridilla and Harris voted yes. The motion carried with unanimous vote of 5-0-0.

4.7 Receive update on the meter replacement backlog

GM Shaw provided a written report updating the Board regarding the backlog on the meter replacements.

The Board took no action on this item.

4.8 Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.

No public comment on this item.

4.8.1 Sacramento Groundwater Authority Budget Committee.

It was moved by Director Ridilla and seconded by Director Gifford to approve Director Harris to be on the SGA Budget Committee. Directors Reisig, Gifford, Ridilla and Green, voted yes. Director Harris abstained. The motion carried with a vote of 4-0-1.

4.8.2 Sacramento Region Water Utility Collaboration Study Steering Committee.

The Board directed General Manager Tim Shaw to attend as the representative to the Sacramento Region Water Utility Collaboration Study Steering Committee.

5. INFORMATION ITEMS

5.1. DISTRICT ACTIVITY REPORT

1. Water Operations Report
2. Conservation Report

5.2. BOARD REPORTS

1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
2. Regional Water Authority –Gifford, Shaw – Agenda Provided.
3. Sacramento Groundwater Authority – Harris, Reisig. No Meeting.
4. Executive Committee – Green. Reisig - Minutes provided.
5. ACWA/JPIA – Ridilla - No Report
6. Ad Hoc Committee – Reisig, Harris and Shaw. Negotiating Ad Hoc Committee – dissolved.
7. Other Reports, e.g

6. PUBLIC COMMENT PRIOR TO CLOSED SESSION – No public comment.

7.1 CONFERENCE WITH LABOR NEGOTIATORS - (Pursuant to Government Code Section 54957.6) District Negotiators, Shaw, RLECWD Employee General Unit, Teamster Local 150 Meet and Confer regarding proposed new policy affecting non-exempt employee pay and working conditions.

8.RECONVENE IN OPEN SESSION – The Board convened to open session.

8.1 President Green reported out of closed session that Board adopted the Working Out of Classification Policy. The report out is that the vote was 5-0.

9. DIRECTORS' AND GENERAL MANAGER COMMENTS –

No Directors comments.

10. ADJOURNMENT

President Jason Green adjourned the meeting at 8:02 p.m.

Respectfully submitted,

Signature on File _____
Timothy R. Shaw, Secretary

Signature on File _____
Jason Green, President of the Board