



EMPLOYMENT APPLICATION

Rio Linda / Elverta Community Water District
 730 L Street, Rio Linda, CA 95673
 Phone (916) 991-1000
www.RLECWD.com

Please provide all the information that is required in this application. Answer each question fully and accurately. The omission of any information may delay the processing of your application. Write "N/A" (Not Applicable) beside those items that do not apply.

Please Print Clearly

NAME: _____ Last Name _____ First Name _____ Middle Initial _____

ADDRESS: _____ Street Address _____ City _____ State and Zip Code _____

DAY TELEPHONE: _____ EVENING PHONE: _____

EMAIL: _____ @ _____

Title and Position that you are applying for: _____

Are you at least 18 years old? _____ Yes: _____ No: _____

(if under 18, hire is subject to verification that you are of minimum legal age.)

Are you legally eligible for employment in this country? _____ Yes: _____ No: _____

Have you ever been employed here before? If yes, give date (s) _____ Dates: _____ Yes: _____ No: _____

Are you currently employed? _____ Yes: _____ No: _____

May we contact your present employer? _____ Yes: _____ No: _____

Do you have any relatives either working for Rio Linda / Elverta Community Water District or are a member of the District's Board of Directors? If yes, state name(s) and relationship: _____

Name: _____ Relationship: _____

Are you able to perform the essential functions of the job for which you are applying for, either with or without reasonable accommodation? If no, please describe the functions that cannot be performed. _____

Please provide details on your education and training in the chart below.

Type of Training	Course of Study	Credits	Degree/Certificate
High School			
College			
Trade School			
Other			

Please indicate below any other skills that you may possess:

Typing Rate: _____ WPM _____ 10/Key Data _____

Computer Programs Adeptness _____

All other skills: _____

Job Experience

Please list you most recent employment first

Dates of Employment: _____

Employer: _____

Address: _____

Phone: _____ Name of Supervisor: _____

Reason for leaving this job? _____

Position Held: _____

Describe your specific duties, responsibilities and accomplishments in this job.

Dates of Employment: _____

Employer: _____

Address: _____

Phone: _____ Name of Supervisor: _____

Reason for leaving this job? _____

Position Held: _____

Describe your specific duties, responsibilities and accomplishments in this job.

Dates of Employment: _____

Employer: _____

Address: _____

Phone: _____ Name of Supervisor: _____

Reason for leaving this job? _____

Position Held: _____

Describe your specific duties, responsibilities and accomplishments in this job.

I certify that all answers and statements made by me in this application are true and correct to the best of my knowledge. I understand that any misrepresentation or omission of fact may be caused for immediate termination from Rio Linda / Elverta Community Water District, if I am employed. I also understand that a physical examination may be a condition of employment

I hereby authorize the companies, schools or persons listed in this application to give Rio Linda / Elverta Community Water District any information regarding my work, character, records and qualifications, and hereby release said companies, schools, and/or persons from any liability or any damage whatsoever for issuing this information.

I understand that, if I am employed, I will be required to abide by rules, regulations and policies of the Rio Linda / Elverta Community Water District. I declare, under penalty of perjury, that all information on this application is true and correct.

Signature: _____ Date: _____