

**RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

January 17, 2023 (6:30 p.m.)

Visitor's / Depot Center
6730 Front Street
Rio Linda, CA 95673

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC WITH SOME REASONABLE
LIMITATIONS PURSUANT TO CURRENT STATE AND COUNTY GUIDELINES.

Our Mission is to provide a safe and reliable water supply in a cost-effective manner.

AGENDA

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT

2.1. *Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).*

3. CONSENT CALENDAR (Action items: Approve Consent Calendar Items)

3.1. Minutes

December 19, 2022

The Board is being asked to approve the Minutes from the December 19, 2022 Regular Board Meeting.

3.2. Expenditures

The Executive Committee recommends the Board approve the November 2022 Expenditures.

3.3. Financial Reports

The Executive Committee recommends the Board approve the November 2022 Financial Report.

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1. GM Report.

4.1.1. *The General Manager will provide his monthly report to the Board of Directors*

4.2. District Engineer’s Report.

4.2.1. *The Contract District Engineer will provide his monthly report to the Board of Directors.*

4.3. Discuss Options for Increasing District Focus on Finances and Accounting.

4.4. Consider Scheduling Alternative Date and Location (if necessary) for the February Board Meeting (third Monday is Presidents Day).

4.5. Consider Nominating a Representative to Serve on Sacramento County Local Agency Formation Commission Special Districts Advisory Committee.

4.6. Discuss Steps the District Could Take to Encourage Paperless Billing.

4.7. Discuss Scheduling of Public Workshop on Emergency Drought Rates Implementation.

4.8. Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.

5. INFORMATION ITEMS

5.1. District Activities Reports

- 5.1.1. Water Operations Report
- 5.1.2. Completed and Pending Items Report
- 5.1.3. Leak Repair Report
- 5.1.4. New Drought Reporting Requirements
- 5.1.5. Hex Chrome MCL Adoption Documents
- 5.1.6. Surcharge #1 Accounting Documents

5.2. Board Member Reports

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – Harris (primary)
- 5.2.3. Executive Committee – Gifford, Cline
- 5.2.4. ACWA/JPIA – Cline
- 5.2.5. Ad Hoc – COLA Committee (Green / Gifford)

6. DIRECTORS’ AND GENERAL MANAGER COMMENTS

7. ADJOURNMENT –

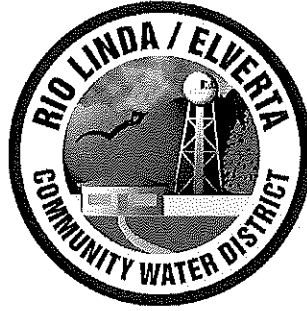
Upcoming meetings:

Executive Committee

February 6, 2023, Monday, 6:00 pm. Visitors Depot 6730 Front St. Rio Linda, CA

Board Meeting

To Be Determined due to holiday on the third Monday in February.



Consent Calendar Agenda Item: 3.1

Date: January 17, 2023

Subject: Minutes

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A -Minutes of Board meetings are not reviewed by committees.

Current Background and Justification:

These minutes are to be reviewed and approved by the Board of Directors.

Conclusion:

I recommend the Board review and approve (as appropriate) the minutes of meetings provided with your Board packets.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**MINUTES OF THE DECEMBER 19, 2022
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The December 19, 2022 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting will be physically open to the public with some reasonable limitations pursuant to current state and county guidelines. All in-person attendees are required to wear masks pursuant to the Sacramento County public health order and the federal Americans with disabilities act. Director Gifford led the pledge of allegiance.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Vicky Young, Director Chris Gifford, Director Mary Harris, Director Anthony Cline and General Manager Tim Shaw, District Engineer Mike Vasquez, and Legal Counsel were present.

2. Election of Officers

2.1 The Board will elect officers, President and Vice President of the Board. Following the election of the new officers, the new President (if applicable) will assume the Chair responsibilities for the remainder of the agenda.

Director Cline nominated Director Mary Harris for President.

Director Chris Gifford nominated himself for President.

Directors Green, Gifford voted for Director Gifford as President. Directors Cline, Harris, and Young voted for Director Harris as President. The vote carried with a roll call vote of 3 for Harris and 2 for Gifford. Director Mary Harris is President.

President Harris nominated Director Young for Vice President and Director Cline seconded the nomination. Directors Harris, Cline, Young, Gifford, and Green voted yes. Motion carried with a vote of 5-0-0.

2.2 Confirmation of Committee Appointments and other Board Member Assignments

The Board will consider voting to confirm appointments and assignment and/or discuss alternative timing / accommodations for ratification of appointment & assignments.

President Harris expressed the desire to have not just an Executive Committee but to go back to a Planning and Finance Committee. The legal counsel advised that would need to be placed on a future Board meeting agenda, since it is not on this agenda.

President Harris requested to appoint Director Cline and Director Young to the Executive Committee meeting and then added to discuss at the next meeting having the Executive Committee separated into a Finance and Planning. Members of the Board suggested keeping one experienced Director from the current Executive Committee.

2.1.1 Executive Committee -

Motioned by President Harris to appoint Director Cline and Director Gifford to the committee.

Directors Green, Harris, Cline, Gifford and Young voted yes. The motion carried with a roll call vote of 5-0-0.

2.1.2 ACWA- Director Cline was nominated to the committees by President Harris.

2.1.3 ACWA JPIA- Director Cline was nominated to the committees by President Harris.

President Harris motioned to nominate Director Cline for ACWA & ACWA JPIA committees and seconded by Director Young. Directors Harris, Cline, Young, Gifford, and Green voted yes. Motion carried with a vote of 5-0-0.

3. PUBLIC COMMENT_ – No Public comment.

4. CONSENT CALENDAR

4.1. Minutes November 21, 2022

4.2 October Expenditures

4.3 October Financials

Comments/Questions -

Public member commented on 2 line items pertaining to Quickbooks from the Expenditure Report questioning the dollar amount of \$18k. GM Shaw clarified that was not a service charge for Quickbooks but the District's bi-weekly payroll. Public member had further questions on the payment made to Johnson Construction Company. District Engineer, Mike clarified that expenses were for manhole covers. The public member requested to have more details on the Expenditure Report.

It was moved by Director Gifford and seconded by Director Green to approve the consent calendars. Directors Green, Harris, Gifford, Cline and Young voted yes. The motion carried with a roll call vote of 5-0-0.

5. REGULAR CALENDAR **ITEMS FOR DISCUSSION AND ACTION**

5.1 GM Report.

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

Comments/Questions – President Harris asked about Item 6 on the GM report with regards to affordable housing. GM Shaw responded that the meeting was to discuss affordable housing availability in the Districts service area. She further questioned the documents requested by the Teamster Local 150. Copy of 218, Cost of Service analysis and documents to support the District's response was GM Shaw's reply.

Comments/Questions – No Comment.

The Board took no action on this item.

5.2 District Engineer's Report.

The Contract District Engineer report provided a General District Engineering, Active Development Reviews (only projects with updates from the last Board Meeting), CIP Dry Creek Road Pipe Replacement Project.

Comments/Questions – No Comment

The Board took no action on this item.

5.3 Consider Approving the Water Capacity Fee Annual Construction Cost Index Adjustment Pursuant to Ordinance 2016-01

Ordinance 2016-01 stipulates an annual adjustment for the RLECWD capacity fees be implemented on January 1st each year. Adjustment of capacity fees for inflation of construction costs is standard practice and delineated in the Ordinance. The Board needs to review the construction cost index report provided by the Contract District Engineer at the December Board meeting, then authorize the adjustment of capacity fees for inflation via adopting revision 3 to Exhibits in Resolution 2018-03.

Failure to adjust capacity fees is a lapse in the District's obligation to the existing customers, customers already having paid the capacity fees. Capacity fees directly correlate to the cost of current and future infrastructure. Lapses in the administration of the capacity fee program threaten the viability of the program.

Comments/Questions – No public comment.

It was moved by Director Gifford and seconded by Director Cline to approve the Water Capacity Fee Annual Construction Index Adjustment Pursuant to Ordinance 2016-01. Directors Green, Gifford, Harris, Cline and Young voted yes. The motion carried with a roll call vote of 5-0-0.

5.4 Consider Adopting Resolution 2022-09, Appreciation for John Ridilla's Community Service.

It is customary and appropriate for a governing body to acknowledge the community service of an outgoing Board Member. The typical form of acknowledgment is a Resolution.

Staff has drafted Resolution 2022-09 for consideration by the Board of Directors.

Comments/Questions – No public comment.

It was moved by Director Harris and seconded by Director Gifford to adopt Resolution No. 2022-09, Appreciation for John Ridilla's Community Service. Directors Green, Gifford, Harris, Cline and Young voted yes. The motion carried with a roll call vote of 5-0-0.

5.5 Consider Authorizing Minor Revision to the Employment Agreement with the General Manager

The Board of Directors completed the annual performance review of the General Manager and announced a finding of satisfactory performance at the November 21st Board meeting. At the same meeting, the GM explained having found an oversight in the Employment Agreement regarding the sick leave accrual rate.

The sick leave accrual rate should have been edited when the District transitioned from semi-monthly to biweekly pay periods a few years ago.

Even though the accrual rate was incorrect for biweekly pay periods, the actual accrual rate performed was correct, 12 sick days per year (96-hours per year) or 3.69 hours per pay period.

Comments/Questions – No public comment.

It was moved by Director Gifford and seconded by Director Cline to approve the minor revision to the Employment Agreement with the General Manager. Directors Green, Gifford, Harris, Cline and Young voted yes. The motion carried with a roll call vote of 5-0-0.

5.6 Consider Authorizing Alternative Regular Meeting Dates for Executive Committee and Board Meetings in January 2023 (holidays observed on both the 1st and 3rd Mondays)

The District's regular public meetings (Committee and Board) are typically held on the first and third Monday (respectively) of each month. However, in January the first and third Mondays tend to be observed holidays (New Year's Day and Martin Luther King Day). Accordingly, it is necessary to schedule alternative meeting dates, and if necessary, alternative meeting locations.

Staff has coordinated with the Rio Linda Elverta Recreation and Parks District to explore alternative dates in January for the use of the Visitors / Depot Center. The Parks District has January 3rd and January 17th as available dates for the Water District's public meetings.

The closest option to normal public meeting scheduling is to accept the Park District's offer of the alternative meeting dates in January, Tuesday the 3rd and Tuesday the 17th.

Comments/Questions – No public comment.

It was moved by Director Gifford and seconded by Director Cline to authorize the alternate meeting dates for January 3rd and 17th. Directors Green, Gifford, Harris, Cline and Young voted yes. The motion carried with a roll call vote of 5-0-0.

5.7 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.

Director Harris mentioned the need to nominate an alternate to the SGA committee. President Harris nominated Director Cline.

Comments/Questions – No public comment

Directors Green, Gifford, Harris, Cline and Young voted yes. The motion carried with a roll call vote of 5-0-0.

6. INFORMATION ITEMS

6.1 District Activities Reports

- 6.1.1 Water Operations Report – Written report provided
- 6.1.2 Completed and Pending Items Report – Written report provided.
- 6.1.3 Conservation Report – Written report provided.
- 6.1.4 Leak Repair Report – Report provided.
- 6.1.5 Water Loss Audit – Information provided.
- 6.1.6 Certificate of Excellence in Financial Reporting – Certificate included.

Comments/Questions – Public member commented that the District is losing \$12k annually based on the numbers of dollars collected in surcharges to the number of service connections provided by in the Operations Report.

6.2 Board Member Report

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action taken.
- 5.2.2 Sacramento Groundwater Authority – Harris (primary) – President Harris gave a verbal report.
- 5.2.3 Executive Committee – Gifford, Harris – Minutes provided.
- 5.2.4 ACWA/JPIA – Ridilla – None.
- 5.2.5. Ad Hoc – COLA Committee – Waiting on feedback from Teamster Local 150.

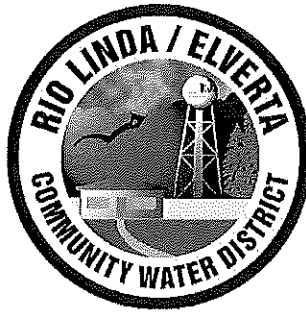
6. DIRECTORS' AND GENERAL MANAGER COMMENTS – President Harris stated that Director Young requested to have the Executive Committee put on the next month's agenda. Director Young expressed to add an item to the committee of including envelopes again with the water bills sent to customers.

7. ADJOURNMENT - The meeting was adjourned at 7:43pm.

Respectfully submitted,

Timothy R. Shaw, Secretary

Mary Harris, President of the Board



Consent Calendar Agenda Item: 3.2

Date: January 17, 2023

Subject: Expenditures

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee recommends approval of the Expenditures for the month of November 2022.

Current Background and Justification:

These expenditures have been completed since the last regular meeting of the Board of Directors.

Conclusion:

I recommend the Board approve the Expenditures for November 2022.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Rio Linda Elverta Community Water District
Expenditure Report
November 2022**

Type	Date	Num	Name	Memo	Amount
Liability Check	11/02/2022	EFT	QuickBooks Payroll Service	For PP Ending 10/29/22 Pay date 11/03/22	18,330.25
Liability Check	11/03/2022	EFT	CalPERS	For PP Ending 10/29/22 Pay date 11/03/22	3,007.47
Liability Check	11/03/2022	EFT	CalPERS	For PP Ending 10/29/22 Pay date 11/03/22	1,147.92
Liability Check	11/03/2022	EFT	Internal Revenue Service	Employment Taxes	7,027.60
Liability Check	11/03/2022	EFT	Employment Development	Employment Taxes	1,392.88
Liability Check	11/03/2022	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	1,967.13
Bill Pmt -Check	11/03/2022	EFT	Adept Solutions	Computer Maintenance	1,148.00
Bill Pmt -Check	11/03/2022	EFT	Comcast	Phone/Internet	326.59
Bill Pmt -Check	11/03/2022	EFT	Republic Services	Utilities	135.33
Bill Pmt -Check	11/03/2022	EFT	Voyager Fleet Commander	Fuel	512.99
Check	11/03/2022	EFT	RLECWD	Umpqua Bank Monthly Debt Service Transfer	17,000.00
Transfer	11/03/2022	EFT	RLECWD - Capital Improvement	Current Monthly Transfer	49,500.00
Check	11/03/2022	2337	Customer	Hydrant Meter Deposit Refund	1,000.00
Check	11/03/2022	2338	Customer	Final Bill Refund	158.77
Check	11/03/2022	2339	Customer	Final Bill Refund	356.96
Check	11/03/2022	2340	Customer	Final Bill Refund	243.32
Bill Pmt -Check	11/03/2022	2341	ABS Direct	Printing/ Postage	249.46
Bill Pmt -Check	11/03/2022	2342	ACWA/JPIA Powers Insurance Authority	EAP	23.80
Bill Pmt -Check	11/03/2022	2343	Buckmaster Office Solutions	Office Equipment	48.66
Bill Pmt -Check	11/03/2022	2344	DirectHit Pest Control	Building Maintenance	80.00
Bill Pmt -Check	11/03/2022	2345	EKI Environment & Water	Engineering	5,000.00
Bill Pmt -Check	11/03/2022	2346	GW Demolition	Distribution Supplies	3,500.00
Bill Pmt -Check	11/03/2022	2347	Intermedia.net	Telephone	83.85
Bill Pmt -Check	11/03/2022	2348	Messenger Publishing Group	Publishing	406.00
Bill Pmt -Check	11/03/2022	2349	Pacific Shredding	Office Expense	36.96
Bill Pmt -Check	11/03/2022	2350	Rio Linda Hardware & Building Supply	Shop Supplies	80.89
Bill Pmt -Check	11/03/2022	2351	VOID	VOID	0.00
Bill Pmt -Check	11/03/2022	2352	Sierra Chemical Company	Treatment	1,562.72
Bill Pmt -Check	11/03/2022	2353	SMUD	Utilities	22,007.95
Bill Pmt -Check	11/03/2022	2354	Unifirst Corporation	Uniforms	424.96
Bill Pmt -Check	11/03/2022	2355	Vanguard Cleaning Systems	Janitorial	195.00
Bill Pmt -Check	11/03/2022	2356	Ferguson Enterprises	Capital Improvement: Meter Replacement	7,014.53
Liability Check	11/16/2022	EFT	QuickBooks Payroll Service	For PP Ending 11/12/22 Pay date 11/17/22	18,232.25
Liability Check	11/17/2022	EFT	CalPERS	For PP Ending 11/12/22 Pay date 11/17/22	3,007.47
Liability Check	11/17/2022	EFT	CalPERS	For PP Ending 11/12/22 Pay date 11/17/22	1,147.92
Liability Check	11/17/2022	EFT	Internal Revenue Service	Employment Taxes	6,877.62
Liability Check	11/17/2022	EFT	Employment Development	Employment Taxes	1,336.98
Liability Check	11/17/2022	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,002.13
Bill Pmt -Check	11/17/2022	EFT	ARCO	Transportation Fuel	1,252.10
Liability Check	11/17/2022	EFT	Kaiser Permanente	Health Insurance	1,846.24
Bill Pmt -Check	11/17/2022	EFT	PGE	Utilities	66.50
Liability Check	11/17/2022	EFT	Principal	Dental & Vision Insurance	1,847.49

**Rio Linda Elverta Community Water District
Expenditure Report
November 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	11/17/2022	EFT	Umpqua Bank Credit Card	Computer, Office, Postage, Pumping Maint	1,191.49
Liability Check	11/17/2022	EFT	Western Health Advantage	Health Insurance	12,092.92
Check	11/17/2022	EFT	Wageworks	FSA Administration Fee	76.25
Bill Pmt -Check	11/17/2022	EFT	Verizon	Field Communication, Field IT	611.27
Bill Pmt -Check	11/17/2022	2357	BSK Associates	Lab Fees	616.00
Bill Pmt -Check	11/17/2022	2358	O'Reilly Automotive	Transportation Maintenance	265.00
Bill Pmt -Check	11/17/2022	2359	Quill	Office Expense	32.31
Bill Pmt -Check	11/17/2022	2360	Rio Linda Elverta Recreation & Park	Meeting Fee	50.00
Bill Pmt -Check	11/17/2022	2361	Sacramento County Utilities	Utilities	113.70
Bill Pmt -Check	11/17/2022	2362	Safety-Kleen Systems	Transportation Maintenance	288.50
Bill Pmt -Check	11/17/2022	2363	Spok, Inc.	Field Communication	15.35
Bill Pmt -Check	11/17/2022	2364	White Brenner, LLP	Legal	2,608.80
Liability Check	11/30/2022	EFT	QuickBooks Payroll Service	For PP Ending 11/13/22 Pay date 11/26/22	18,471.86

Total 10020 · Operating Account Budgeted Expenditures 218,020.14

Bill Pmt -Check	11/03/2022	232297	Teamsters	Union Dues	720.00
Liability Check	11/03/2022	EFT	California State Disbursement Unit	Employee Garnishment	227.53
Liability Check	11/15/2022	EFT	AFLAC	Employee Funded Premiums	789.52
Liability Check	11/17/2022	EFT	California State Disbursement Unit	Employee Garnishment	227.53
EFT	11/30/2022	EFT	WageWorks	October FSA Expenditures - Employee Funded	2,652.69

Total 10020 · Operating Account Non-Budgeted Expenditures: Employee Paid Pass-throughs 4,617.27



Consent Calendar Agenda Item: 3.3

Date: January 17, 2023

Subject: Financial Reports

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee recommends approval of the Districts Financial Reports for the month of November 2022.

Current Background and Justification:

The financial reports are for the District's balance sheet, profit and loss, and capital improvements year to date.

These financials are to be presented to the Board of Directors to inform them of the District's current financial condition.

Conclusion:

I recommend the Board approve the Financial Reports for November 2022.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____
Cline _____ Gifford _____ Green _____ Harris _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda Elverta Community Water District
Balance Sheet
 As of November 30, 2022

ASSETS

Current Assets

Checking/Savings

100 · Cash & Cash Equivalents

10000 · Operating Account

10020 · Operating Fund-Umpqua 1,243,106.98

Total 10000 · Operating Account 1,243,106.98

10475 · Capital Improvement

10480 · General 486,898.13

10481 · Cr6 Mitigation 454,500.00

10485 · Vehicle Replacement Reserve 17,948.49

Total 10450 · Capital Improvement 959,346.62

10490 · Future Capital Imp Projects 1,630,788.57

Total 100 · Cash & Cash Equivalents 3,833,242.17

102 · Restricted Assets

102.2 · Restricted for Debt Service

10700 · ZIONS Inv/Surcharge Reserve 495,886.82

10300 · Surcharge 1 Account 969,497.87

10350 · Umpqua Bank Debt Service 31,261.51

10380 · Surcharge 2 Account 271,497.51

10385 · OpusBank Checking 557,875.03

Total 102.2 · Restricted for Debt Service 2,326,018.74

102.4 · Restricted Other Purposes

10600 · LAIF Account 803,958.84

10650 · Operating Reserve Fund 337,436.97

Total 102.4 · Restricted Other Purposes 1,141,395.81

Total 102 · Restricted Assets 3,467,414.55

Total Checking/Savings 7,300,656.72

Accounts Receivable 219,941.16

Other Current Assets

12000 · Water Utility Receivable 657,931.70

12200 · Accrued Revenue 0.00

12250 · Accrued Interest Receivable 1,305.12

15000 · Inventory Asset 52,310.62

16000 · Prepaid Expense 93,196.64

Total Other Current Assets 804,744.08

Total Current Assets 8,325,341.96

Fixed Assets

17000 · General Plant Assets 685,384.68

17100 · Water System Facilities 25,039,859.58

17300 · Intangible Assets 373,043.42

17500 · Accum Depreciation & Amort -11,137,668.41

18000 · Construction in Progress 424,288.05

18100 · Land 576,673.45

Total Fixed Assets 15,961,580.77

Other Assets

18500 · ADP CalPERS Receivable 470,000.00

19000 · Deferred Outflows 729,108.00

19900 · Suspense Account 0.00

Total Other Assets 1,199,108.00

TOTAL ASSETS 25,486,030.73

Rio Linda Elverta Community Water District

Balance Sheet

As of November 30, 2022

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	59,305.48
Credit Cards	72.00
Other Current Liabilities	923,694.56

Total Current Liabilities	983,072.04
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Long Term Liabilities

23000 · OPEB Liability	81,433.00
23500 · Lease Buy-Back	558,032.27
25000 · Surcharge 1 Loan	3,094,197.71
25050 · Surcharge 2 Loan	2,325,040.16
26000 · Water Rev Refunding	1,506,424.00
26500 · ADP CalPERS Loan	440,000.00
27000 · Community Business Bank	140,123.22
29000 · Net Pension Liability	1,117,944.00
29500 · Deferred Inflows-Pension	39,277.00
29600 · Deferred Inflows-OPEB	74,020.00

Total Long Term Liabilities	9,376,491.36
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Total Liabilities	10,359,563.40
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Equity

31500 · Invested in Capital Assets, Net	8,829,942.46
32000 · Restricted for Debt Service	705,225.24
38000 · Unrestricted Equity	4,658,518.42
Net Income	932,781.21

Total Equity	15,126,467.33
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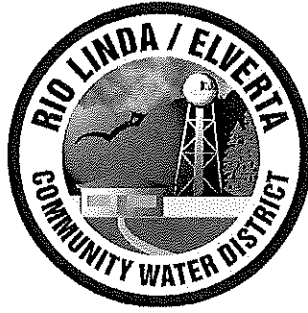
TOTAL LIABILITIES & EQUITY	25,486,030.73
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**Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
As of November 30, 2022**

	<u>Annual Budget</u>	<u>Nov 22</u>	<u>Jul 22-Nov 22</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Income					
Total 40000 · Operating Revenue	3,040,800.00	335,071.04	1,416,424.16	46.58%	1,624,375.84
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	35.00	3.03	16.20	46.29%	18.80
Surcharg Total 41110 · Investment Revenue	35.00	3.03	16.20	46.29%	18.80
41120 · Property Tax	109,100.00	0.00	2,801.65	2.57%	106,298.35
Total 41000 · Nonoperating Revenue	109,135.00	3.03	2,817.85	2.58%	106,317.15
Total Income	3,149,935.00	335,074.07	1,419,242.01	45.06%	1,730,692.99
Gross Income	3,149,935.00	335,074.07	1,419,242.01	45.06%	1,730,692.99
Expense					
60000 · Operating Expenses					
60010 · Professional Fees	108,200.00	21,748.80	47,454.02	43.86%	60,745.98
60100 · Personnel Services					
60110 · Salaries & Wages	810,243.00	57,019.66	279,153.77	34.45%	531,089.23
60150 · Employee Benefits & Expense	496,340.00	32,639.01	161,081.20	32.45%	335,258.80
Total 60100 · Personnel Services	1,306,583.00	89,658.67	440,234.97	33.69%	866,348.03
60200 · Administration	236,251.00	13,259.26	115,925.43	49.07%	120,325.57
64000 · Conservation	300.00	0.00	0.00	0.00%	300.00
65000 · Field Operations	603,630.00	24,840.37	217,603.38	36.05%	386,026.62
Total 60000 · Operating Expenses	2,254,964.00	149,507.10	821,217.80	36.42%	1,433,746.20
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	152,273.00	63,273.00	63,273.00	41.55%	89,000.00
69110 · Interest	48,650.00	24,797.52	24,797.52	50.97%	23,852.48
Total 69100 · Revenue Bond	200,923.00	88,070.52	88,070.52	43.83%	112,852.48
69125 · AMI Meter Loan					
69130 · Principle	52,948.00	0.00	26,652.61	50.34%	26,295.39
69135 · Interest	5,566.00	0.00	2,604.35	46.79%	2,961.65
Total 69125 · AMI Meter Loan	58,514.00	0.00	29,256.96	50.00%	29,257.04
69200 · PERS ADP Loan					
69205 · Principle	30,000.00	0.00	0.00	0.00%	30,000.00
69210 · Interest	1,739.00	0.00	0.00	0.00%	1,739.00
Total 69100 · PERS ADP Loan	31,739.00	0.00	0.00	0.00%	31,739.00
Total 69010 · Debt Service	291,176.00	88,070.52	117,327.48	40.29%	173,848.52
69400 · Other Non-Operating Expense	3,000.00	0.00	0.00	0.00%	3,000.00
Total 69000 · Non-Operating Expenses	294,176.00	88,070.52	117,327.48	39.88%	176,848.52
Total Expense	2,549,140.00	237,577.62	938,545.28	36.82%	1,610,594.72
Net Ordinary Income	600,795.00	97,496.45	480,696.73		
Net Income	<u>600,795.00</u>	<u>97,496.45</u>	<u>480,696.73</u>		

Rio Linda Elverta Community Water District
CAPITAL BUDGET VS ACTUAL FISCAL YEAR 2022-23
 As of November 30, 2022

	GENERAL		FUTURE CAPITAL IMPROVEMENT PROJECTS		VEHICLE & LARGE EQUIPMENT REPLACEMENT	
	Annual Budget	YTD Actual	Annual Budget	YTD Actual	Annual Budget	YTD Actual
FUNDING SOURCES						
Fund Transfers						
Operating Fund Transfers In	594,000.00	247,500.00	-	-	-	-
Operating Fund Transfers Out	(59,000.00)	-				
CIP Fund Intrafund Transfers	(312,737.00)	-	302,737.00	-	10,000.00	-
PERS ADP Loan Payment						
Principle			30,000.00	-		
Interest			1,739.00	-		
Investment Revenue	85.00	37.02	110.00	69.20	-	-
PROJECTS						
A · WATER SUPPLY	-					
A-1 · Miscellaneous Pump Replacements	40,000.00	-				
Total A · WATER SUPPLY	40,000.00	-	-	-	-	-
B · WATER DISTRIBUTION						
B-1 · Service Replacements	30,000.00	-	-	-	-	-
B-2 · Small Meter Replacements	120,000.00	17,811.03	-	-	-	-
B-3 · Large Meter Replacements	5,000.00	-	-	-	-	-
B-4 · Pipeline Replacement	-	-	478,844.00	79,650.00	-	-
Total B · WATER DISTRIBUTION	155,000.00	17,811.03	478,844.00	79,650.00	-	-
M · GENERAL PLANT ASSETS						
M-1 · Urban Water Management Plan	50,000.00	50,000.00	-	-	-	-
Total M · GENERAL PLANT ASSETS	50,000.00	50,000.00	-	-	-	-
TOTAL BUDGETED PROJECT EXPENDITURES	245,000.00	67,811.03	478,844.00	79,650.00	-	-



Items for Discussion and Action Agenda Item: 4.1

Date: January 17, 2023
Subject: General Manager's Report
Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

The General Manager will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Date: January 17, 2023

Subject: General Manager Report

Staff Contact: Timothy R. Shaw, General Manager

For the given month, I participated in the following reoccurring meetings and special events: Demands for resources associated with onboarding the newly elected Board Members required resources this reporting period.

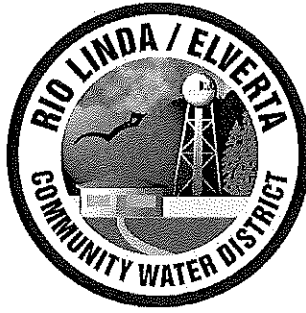
1. On December 20th , I participated in a workshop regarding expanding the scope of the state's Low Income Household Water Assistance Program (LIHWAP).
2. Out of Office from December 21 to January 3rd, However, routinely checked my District email account and responded as appropriate.
3. On January 3rd , Monthly Executive Committee meeting at Visitors / Depot Center.
4. On January 5th, Processed employment documents with Director Young
5. On January 10th , Processed employment documents with Director Cline.
6. On January 11th, (and for several days prior), I worked with Adept Solutions (IT services provider) to address recurring reboots of my workstation. The ultimate diagnosis is failure of the Random Access Memory (RAM)..
7. On January 11th (afternoon) , I participated in a 2-hour meeting of the Water Forum. Based on the subject matter being discussed recently, I have reached out to the Board Chair to discuss potential consequences of the successor agreement.
8. On January 12th, I reviewed correspondence from the Contract District Engineer regarding the extensively delayed air quality permit for Well #16 pumping station. The prolonged permit issuing process has resulted in a delay from Regional Water Authority for the \$50,000 retention release.

Throughout the reporting period, additional demands for resources were incurred from:

- Interacting with the HVAC services provider regarding a warranted repair of one of the three HVAC units at the District office.

- Onboarding newly elector Board Members, e.g. W-4, I-9 assigning statutory training, and coordinating with Sacramento County e-Disclosure program for filing the statement of economic interests (Form 700).
- Outreach and correspondence regarding storm damage caused from an adjacent property owner's tree falling on the Well #10 Pumping Station.

The District continues to be impacted by inflation and supply chain delays.



Items for Discussion and Action Agenda Item: 4.2

Date: January 17, 2023
Subject: Contract District Engineer's Report
Staff Contact: Mike Vasquez, Contract District Engineer

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

The Contract District Engineer will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

11 January 2023

DISTRICT ENGINEER'S REPORT

To: Tim Shaw, General Manager, Rio Linda / Elverta Community Water District
From: Mike Vasquez, PE, PLS, Principal (EKI), Contract District Engineer (RL/ECWD)
Subject: **District Engineer's Report for the 17 January 2023 Board of Directors Meeting**

The District Engineer is pleased to submit this brief update of duties and tasks performed for the period of 15 December 2022 to 11 January 2023:

1. General District Engineering:

- Assisted the General Manager by providing an updated 2020 Urban Water Management Plan and Water Shortage Contingency Plan for placement on the District's website as current content.
- Valve Vault Cover Replacement at 30th St. and Elkhorn Blvd.: The estimated delivery date for the vault cover remains late February/early March 2023. It is anticipated that local construction contractor Rawles Engineering, Inc. will be engaged to install the cover at that time.

2. Active Development Reviews (only projects with updates from the last Board Meeting):

- No significant updates for this reporting period.

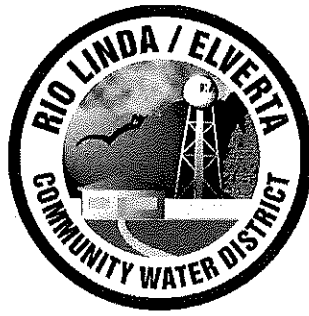
3. CIP Dry Creek Road Pipe Replacement Project:

- As discussed at previous Board Meetings, construction contractor Rawles Engineering, Inc. has been working on water main projects for another local water district and has been unable to mobilize to start the District's project due to reasonable circumstances. Due to the recent storm events and pursuant to coordination with the construction contractor, staff anticipates that work on Dry Creek Road will be postponed pending suitable weather. The current contract with the construction contractor is to install 1,475 feet of 8" diameter ductile iron pipeline commencing at the U Street and Dry Creek Road intersection, then south on Dry Creek Road. The contract amount for this project is \$478,843.75 of which \$79,650.00 has already been paid to the construction contractor for the delivery of 1,475 feet of pipeline material which is currently owned by the District and stored on District property.

Please contact me directly at the office (650) 292-9112, cell phone (530) 682-9597, or email at mvasquez@ekiconsult.com with any questions or require additional information.

Very truly yours,

Mike Vasquez, PE, PLS, Principal (EKI), District Engineer (RL/ECWD)



Items for Discussion and Action

Agenda Item: 4.3

Date: January 17, 2023

Subject: Options for Increasing Focus on District Finances / Accounting

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

This item was discussed at the January 3rd Executive Committee meeting. The Executive Committee forward an item onto the January 17th Board agenda to allow additional Board Member discussion of the need and options for increasing focus on District finances and accounting.

Current Background and Justification:

At the December 19th Board meeting, the newly elected Board Chair declared a need to increase focus on finances / accounting. Specifically, the Chair indicated the need to form a new standing committee to focus exclusively on finance / accounting.

However, the agenda for the December 19th did not enable such Board action. Further, staff was not made aware of this objective and had not prepared any documents to assist the Board in making an informed decision. As such, the concept was placed on the January 3rd Executive Committee agenda.

The Executive Committee engaged in thorough discussion on the concept and alleged need for additional focus on finance / accounting. The Committee also discussed the requirements of a standing committee; including increased costs, reliable/reasonable meeting location, and the existing scope of the Executive Committee (includes finances/accounting).

Ultimately, the Executive Committee did not recommend forming a new committee and commensurately revising the scope of the Executive Committee. Instead, the Executive Committee director staff to place an item onto the January 17th agenda to enable Board discussion on alternatives to increase Board Member participation in the finance / accounting topics to be discussed at the Executive Committee. Some examples discussed at the January 3rd Executive Committee included:

- Seeking subject matter input from Board Members who are not assigned to the Executive Committee.
- Continuing to keep Board Members informed about public agency finance/accounting training opportunities.
- Encouraging Board Members to direct question on finances/accounting to the GM and/or the Accounting Specialist.
- Emailing copies of the upcoming Executive Committee agenda to Board Members not assigned to the Executive Committee to allow those Board Members to seek clarification and request specific aspects / details to be included at the Executive Committee discussion.

Conclusion:

The Board should engage in discussion on the alternatives to increase focus on District finances / accounting.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____
 (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Training and Events (<http://www.rcac.org/trainings/>)

Agenda Item 4.3
 Login ([/assnfe/me.asp?SMID=1](#))
<https://www.facebook.com/rcac.org>
<https://twitter.com/rcacorg>
<https://www.linkedin.com/company/rcac>

Fundamentals of Financial Management for Small Utilities (Eastern Washington) 011023-9

This event is now closed.

Event Date & Time

1/10/2023 9:00 AM - 1/10/2023 12:30 PM

Location

DESCRIPTION

Times listed are Pacific Time.

Thank you for your interest in this training. Unfortunately, we have closed registration because either the deadline has passed or there are capacity limitations. Please see our [trainings list](https://www.events.rcac.org/rcac/Calendar.asp) for other available trainings.

Fundamentals of Financial Management for Small Utilities

Accreditation:

0.3 Washington Certification Services Continuing Education Units awarded

0.3 Washington Department of Ecology Continuing Education Units awarded

Certificates will be available through your profile.

Date & Time:

The Fundamentals of Financial Management for Small Utilities training will be held on the following dates & times:

January 10 | 9:00AM-12:30PM (Eastern Washington) | [Scroll down to register](#)

January 11 | 9:00AM-12:30PM (Northwestern Washington) | [Click here to register \(https://www.events.rcac.org/assnfe/ev.asp?ID=3500\)](https://www.events.rcac.org/assnfe/ev.asp?ID=3500)

January 12 | 9:00AM-12:30PM (Southwestern Washington) | [Click here to register \(https://www.events.rcac.org/assnfe/ev.asp?ID=3501\)](https://www.events.rcac.org/assnfe/ev.asp?ID=3501)

This training is being held in Pacific Time.

Description:

Would you like to have a better understanding of how to sustain your system's financial position? Here's your chance. We would like to invite you to join us for a fundamentals of financial management workshop showcasing the understanding of foundational financial skills that will pave your way to a better economic health. The goal of proper financial management is to ensure that your utility is operated as a financially sustainable enterprise ensuring that you can provide safe & reliable water, both in the short-term & long-term, for your customers.

We will be reviewing:

- Gaining insight on key terms used in the financial world
- The meaning & importance of financial statements
- How financial statements are structured
- The importance of budgeting
- How to structure your budget
- How inflation plays a factor in future financial plans
- The vital role of internal controls

Attendees will participate through a pre-test & post-test, polls & interactive exercises.

Agenda:

9:00AM-9:10AM | Introductions

9:10AM-9:25AM | Pre-test

9:25AM-9:45AM | Financial management

9:45AM-10:30AM | Statement of financial position & statement of activities

10:30AM-10:35AM | Break

10:35AM-10:50AM | Statement of cash flow
 10:50AM-11:30AM | Budgeting
 11:30AM-11:05AM | Break
 11:05AM-11:25AM | Balancing the budget
 11:25AM-12:10PM | Internal controls
 12:10PM-12:15PM | Post-test

Agenda Item 4.3

Location:

This training will be hosted online on GoToTraining.

Scholarship & Fees:

Fundamentals of Financial Management for Small Utilities is a free training.

Registration:

Are you attending this training as a group & not watching from your own computer? If so, your group leader will need to inform RCAC (registration@rcac.org) ([mailto:registration@rcac.org?subject=Fundamentals%20of%20Financial%20Management%20for%20Small%20Utilities%20\(Eastern%20Washington\)&subject=Fundamentals%20of%20Financial%20Management%20for%20Small%20Utilities%20\(Eastern%20Washington](mailto:registration@rcac.org?subject=Fundamentals%20of%20Financial%20Management%20for%20Small%20Utilities%20(Eastern%20Washington)&subject=Fundamentals%20of%20Financial%20Management%20for%20Small%20Utilities%20(Eastern%20Washington)) about attendees who will view sessions as a group prior to session start. You do not need to participate from your own computer/device, but will need to complete an evaluation to receive credit & contact hours. Please note that sign-in sheets NO LONGER validate attendance at online workshops.

For event content questions, contact:

Dessa Wells
dwells@rcac.org ([mailto:%E2%80%8Bdwells@rcac.org?subject=Fundamentals%20of%20Financial%20Management%20for%20Small%20Utilities%20\(Eastern%20Washington](mailto:%E2%80%8Bdwells@rcac.org?subject=Fundamentals%20of%20Financial%20Management%20for%20Small%20Utilities%20(Eastern%20Washington))
 (360) 558-2156

For registration questions, contact:

RCAC Events
registration@rcac.org
[mailto:registration@rcac.org?subject=Fundamentals%20of%20Financial%20Management%20for%20Small%20Utilities%20\(Eastern%20Washington](mailto:registration@rcac.org?subject=Fundamentals%20of%20Financial%20Management%20for%20Small%20Utilities%20(Eastern%20Washington)
 (916) 447-9832 ext. 1429



Home (<http://www.rcac.org>)

Contact RCAC 3120 Freeboard Drive, Suite 201, West Sacramento, CA 95691 (916) 447-2854 Fax: (916) 372-5636

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Items for Discussion and Action
Agenda Item: 4.4

Date: January 17, 2023

Subject: Authorizing Alternative Regular Meeting Dates for the Board Meetings in February 2023 (holiday observed on 3rd Monday)

Staff Contact: Timothy R. Shaw

Recommended Committee Action:

This item was not discussed at Committee

Current Background and Justification:

The District's regular public Board meetings are typically held on the third Monday of each month. However, in February the third Monday is an observed holiday (Presidents Day). Accordingly, it is necessary to scheduled alternative meeting dates, and if necessary, alternative meeting locations.

Staff has reached out to the RLE Parks District to seek Visitors / Depot available days in February. Parks responded with available dates for use of the Visitors / Depot on Tuesday, February 21st and Thursday, February 23rd.

Conclusion:

The Board should authorize alternative meeting date for the February 2023 Board meeting.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Items for Discussion and Action
Agenda Item: 4.5

Date: January 17, 2023

Subject: Nominations for Special Districts Advisory Committee to LAFCo.

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The Executive Committee recommends the Board consider voting to nominate a District representative to serve on the Special Districts Advisory Committee.

Current Background and Justification:

All pertinent details and background are included in the package the District received from Sacramento County LAFCo.

Conclusion:

If the Board chooses to nominate a Board Member to represent the District, the nominated RLECWD Board member will be included in an election where all special districts in the County will vote for their preferred representatives on the Special Districts Advisory Committee (SDAC).

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

DATE: December 19, 2022

TO: Independent Special Districts

SUBJECT: Nominations for Membership on SDAC

You are cordially invited to nominate a Member of your Board to join the Special District Advisory Committee (SDAC). The purpose of the Committee is to provide Sacramento LAFCo with input on issues related to Special Districts, as well as to receive information on issues before the Commission.

The SDAC membership of seventeen is composed of the two LAFCo Special District Commissioners, and the Alternate Special District Commissioner, and representatives from recreation and park, fire, water, flood control, cemetery and other types of special districts.

SDAC members serve 2 year terms without compensation. There will be seven (7) vacant seats for **Office "B" for a full two-year terms (1/23 – 12/24)** on the Committee. There are also three (3) **Office "A" (1/22 – 12/23)** vacancies, and directors applying for those slots will serve the remainder of the two year term that expires on December 2023.

New members will be selected by the SDAC *Sub-committee on Membership* from the pool of nominees provided by the Special Districts, subject to confirmation by the Commission.

SDAC meetings are held quarterly on the fifth Tuesday, or as needed. Currently the SDAC meets at 7 PM virtually; however, there will be a discussion on returning to in-person meetings on the January 31, 2023 meeting.

A nomination form is attached. If you wish to nominate a member of your Board, please complete the form and return it to me no later than **Friday, February 15, 2023**.

Please feel free to contact me by email or phone if you have questions about this process.

Sincerely,

José C. Henríquez,
Executive Officer

Commissioners

Sue Frost, Rich Desmond, County Members ■ *Phil Serna, Alternate*
Linda Budge, Sean Loloee, City Members ■ *Vacant, Katie Valenzuela, Alternates*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Lindsey Liebigh, Gay Jones, Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer ■ *Desirae N. Fox, Policy Analyst* ■ *Diane Thorpe, Clerk of the Commission*
Nancy Miller, DeeAnne Gillick, Commission Counsel



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

**SPECIAL DISTRICT ADVISORY COMMITTEE
Nomination Form
"OFFICE A"**

*Recommendation to the **SDAC Selection Committee***

In accordance with the bylaws of the Special District Advisory Committee, the
Governing Board of the _____ District
nominates _____ (Board Member)
for the following **Office "A"** position on the SDAC:

One year term ends 12/31/23

Signature: _____
Board Chairperson

Date: _____
Please attach resume of nominee

ATTEST:

District Manager or District Secretary

Please print e-mail address

Please send completed nominations to:

José C. Henríquez
Executive Officer,
Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento CA 95814

henriquezj@saclafco.org



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

**SPECIAL DISTRICT ADVISORY COMMITTEE
Nomination Form
"OFFICE B"**

*Recommendation to the **SDAC Selection Committee***

In accordance with the bylaws of the Special District Advisory Committee, the
Governing Board of the _____ District
nominates _____ (Board Member)

for the following **Office "B"** position on the SDAC:

Two year term ends 12/31/24

Signature: _____
Board Chairperson

Date: _____
Please attach resume of nominee

ATTEST:

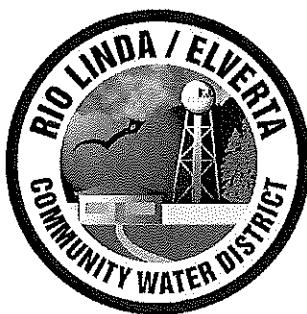
District Manager or District Secretary

Please print e-mail address

Please send completed nominations to:

José C. Henríquez
Executive Officer.
Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento CA 95814

henriquezj@saclafco.org



Items for Discussion and Action

Agenda Item: 4.6

Date: January 17, 2023

Subject: Encourage Paperless Billing

Staff Contact: Timothy R. Shaw. General Manager

Recommended Committee Action:

The Executive Committee recommends further Board discussion to confirm the values and preferences of the new RLECWD Board are similar to the prior Board.

Current Background and Justification:

The District has been discussing this goal for several years. The first iteration of the process was linked to Fathom software, a sub-component of the Advanced Metering Infrastructure (AMI) project in 2015. However, Fathom never produced the contracted software. The current manifestation of the program entails establishing an incentive for those customers who opt into a paperless billing program.

The California Constitution precludes charging more than the cost of providing service, and further requires a defensible relationship between the fee or charge for a service and the cost of that same service. Pointedly, the cost of printing, folding, stuffing, and mailing bills should not be charged to customers who opt into a paperless billing program.

The same customers who prefer online and/or automated payment options tend to also prefer paperless billing. The fulcrum to this paperless billing option is to establish that the cost avoidance of paperless billing is approximately equivalent to the convenience fee charged by the third-party credit/debit card payment processor.

A Resolution is needed to enable the Board to authorize a finding that the cost avoidance of paperless billing is approximately equal to the convenience fee charged to credit/debit payment customers. The following outliers need to be addressed:

- What will the District policy be for customers who opt into the paperless billing, but do not tend to use credit/debit cards for payment, e.g., Automated Clearing House (ACH) payments. The simple approach would be to reduce these customers (customers who opt into paperless billing, but don't

normally pay via credit/debit card) fixed charge by the same amount as credit/debit card convenience fees. However, tracking and handling a change by the customer (from ACH or check to credit/debit payment) would be infeasible.

- There may be challenges in the CUSI billing software. Essentially the District would be establishing two fixed charge amounts, one for paperless billing and one traditional billing. Reconciling via posting credits to the accounts for paperless billing customers may be labor intensive for front office personnel.
- Establishing a credit (reversal of charges) for paperless billing customers on a frequency less than every bimonthly billing cycle may be the appropriate mitigation to the billing challenges described in items 1 and 2 above. The person-hours expended by reconciling credits for paperless billing performed once or twice each year instead of 6-times each year helps keep the program manageable.

The January 3rd Executive Committee recommends the Board consider authorizing a survey to gauge the public's appetite for paperless billing and incentives therefor.

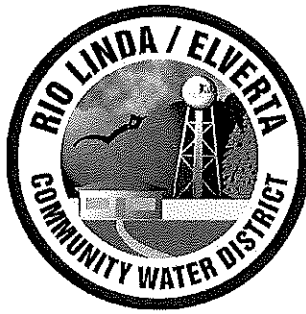
Conclusion:

Since the survey recommended by the Executive Committee may entail costs, it would be appropriate to request Board approval of the survey intended to gauge the public's level of embrace for optional paperless billing.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Items for Discussion and Action Agenda Item: 4.7

Date: January 17, 2023

Subject: Scheduling Public Workshop on Emergency Drought Rates

Staff Contact: Timothy R. Shaw

Recommended Committee Action:

The Executive Committee discussed this item. A committee recommendation for this item is not applicable.

Current Background and Justification:

At the November 21st Board meeting, the Board provided direction to staff to use Doodle Poll as a tool to determine Board Members' collective availability for a public workshop.

The date and time of a workshop is one of the necessary logistics. However, unless the workshop is scheduled for the same day as a Board Meeting (e.g., starting at 5:30 P.M.), additional logistics will include finding a suitable location for the workshop.

The Doodle Poll invitations to Board Members was distributed on January 5th. As of the writing of this report, three of the five Board Members have participated in the Doodle Poll. The remaining two Board Members have been emailed reminders.

Conclusion:

The Board should provide direction to staff on the scheduling of a public workshop for emergency drought rates.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Items for Discussion and Action
Agenda Item: 4.8

Date: January 17, 2023

Subject: Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065

Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A, this is a standing item on all regular meeting agendas.

Current Background and Justification:

District policy and various statutes stipulate Board approval of any Board Member assignments.

This is a standing item, which occurs on every regular meeting agenda.

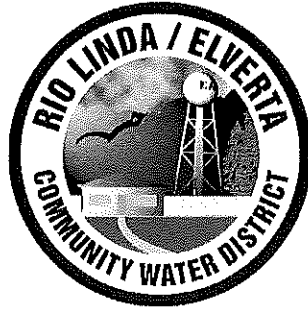
Conclusion:

I recommend the Board consider approving any specific nominations and assignments as may be deemed necessary and appropriate.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Harris _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Information Items Agenda Item: 5.1

Date: January 17, 2023

Subject: District Reports

Staff Contact: Timothy R. Shaw, General Manager

DISTRICT ACTIVITY REPORTS

1. Operations Report
2. Completed and Pending Items Report
3. Leak Repair Status Report
4. New Drought Reporting Requirements
5. Hex Chrome MCL Adoption Documents
6. Surcharge #1 Accounting Documents

RIO LINDA/ELVERTA C.W.D. 2022

REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

Water Production (Million Gallons)

January	February	March	April	May	June	Year To Date
40.7	40.9	53.6	57	88.2	99.4	
40,708,764	40,949,074	53,558,498	57,044,990	88,179,174	99,413,706	
July	August	Sept.	Oct.	Nov.	Dec.	
110.3	102.7	82.9	71.9	44.6	42.9	835.10
110,303,570	102,685,078	82,931,166	71,941,236	44,612,112	42,870,904	
			Monthly Total			
Gallons = Multiply M.G. by:			1,000,000	42,870,904	Gallons 835,108,272	
Cubic Feet = Divide gallons by:			7.48	5,731,404	Cubic Feet 111,657,523	
Hundred Cu Ft. = Divide cu. ft. by:			100	57,314	Hundred Cubic Feet 1,116,575	
Acre Ft.= Divide gallons by:			325,829	131.57	Acre Ft. 2,563	

DISTRIBUTION SYSTEM DATA

Water Quality Complaints

Complaints Total (Low Psi Complaints)

January	February	March	April	May	June	Year To Date
0	0	1 (1)	1 (1)	2 (1)	2 (2)	
July	August	Sept.	Oct.	Nov.	Dec.	
1	1 (1)	0	1	2 (2)	1 (1)	12

New Services

New Construction	0		19
Existing Homes	0		1
Paid prior to increase. (2 not installed)	0		0
Total of Service Connections to Date ----->			4668

Distribution System Failures/Repairs

Deterioration December 1 thru 31	5		93
Damaged December 1 thru 31	0		3

Bacteriological Sampling

Routine Bacteriological Samples (Distribution System)	16		208
Raw Water Bacteriological Samples (at Wells)	11		51

December 1, 2022 - December 31, 2022

5 - Distribution leaks repaired by District staff, 0 - by Contractor or with Contractor assistance.

Work Orders Issued - 24	Work Orders Completed - 25	USA's Issued - 78
Backflow Test - 1	Repair or Replace Box - 1	
Repair or Replace Box - 1	Change Out Meter - 4	
Conservation - 1	Disconnect Service - 5	
Disconnect Service - 5	Hydrant Repair - 1	
Get Current Read - 1	Line Leak - 2	
Hydrant Repair - 1	Other Work - 3	
Line Leak - 2	Possible Leak - 5	
Other Work - 5	Tag Property - 1	
Possible Leak - 2	Turn Off Service - 3	
Pressure Complaint - 1		
Raise Existing Service - 1		
Tag Property - 1		
Turn Off Service - 2		

RIO LINDA/ELVERTA C.W.D.

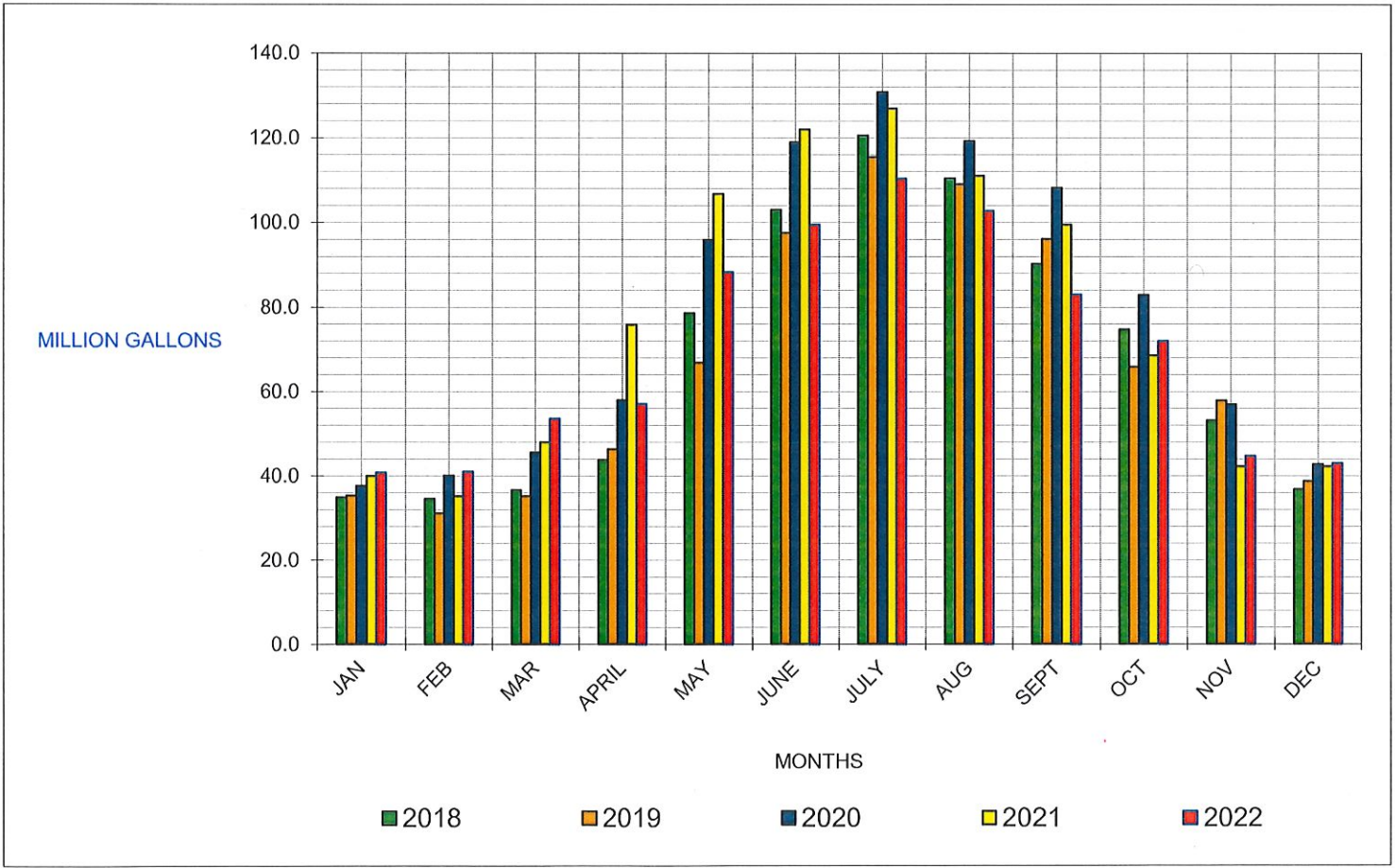
WATER PRODUCTION

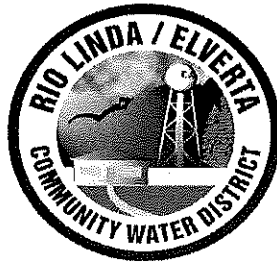
2018 \ 2022

Water Production in Million Gallons

SSWD Water Purchases

Month	2018	2019	2020	2021	2022	Avg.	2018	2019	2020	2021	2022
JAN	34.8	35.3	37.6	39.9	40.7	37.7	0.0	0.0	0.0	0.0	0.0
FEB	34.5	31.1	40.0	35.2	40.9	36.3	0.0	0.0	0.0	0.0	0.0
MAR	36.5	35.1	45.5	47.9	53.5	43.7	0.0	0.0	0.0	0.0	0.0
APRIL	43.7	46.3	57.9	75.8	57.0	56.1	0.0	0.0	0.0	0.0	0.0
MAY	78.5	66.8	95.9	106.6	88.2	87.2	0.0	0.0	0.0	0.0	0.0
JUNE	102.9	97.5	118.9	121.9	99.4	108.1	0.0	0.0	0.0	0.0	0.0
JULY	120.5	115.4	130.7	126.8	110.3	120.7	0.0	0.0	0.0	0.0	0.0
AUG	110.3	108.9	119.2	110.9	102.7	110.4	0.0	0.0	0.0	0.0	0.0
SEPT	90.1	96.1	108.1	99.4	82.9	95.3	0.0	0.0	0.0	0.0	0.0
OCT	74.7	65.8	82.8	68.5	71.9	72.7	0.0	0.0	0.0	0.0	0.0
NOV	53.1	57.8	56.9	42.2	44.6	50.9	0.0	0.0	0.0	0.0	0.0
DEC	36.8	38.7	42.7	42.2	42.9	40.7	0.0	0.0	0.0	0.0	0.0
TOTAL	816.4	794.8	936.2	917.3	835.0	866.2	0.0	0.0	0.0	0.0	0.0





**PENDING AND COMPLETED ITEMS
01-17-2023 BOARD OF DIRECTORS MEETING**

1. **SB-606 and AB-1668 planning for compliance** –RLECWD water use efficiency numbers continue trending in the right direction. The District conserved nearly 11% in 2022 compared to the amount of water used by District customers in 2020. **Pending**
2. **Hexavalent Chromium MCL economic feasibility** The State Water Resources Control Board submitted their Standardized Regulatory Impact Analysis (SRIA, excerpts included in the Board packets). The Notice of Proposed Rulemaking is now scheduled for next month. **Pending**
3. **District outreach to customers following implementation of a new rate structure focused on consumption in compliance with SB 606 / AB 1668 requirements** – The Customer Service / Conservation Coordinator has commenced a month’s long disability leave. **Pending**
4. **Annual Adjustment to Water Capacity Fees for Construction Costs** –. The Board approved the annual construction cost adjustment to the District’s capacity fees at the 12-19-2022 meeting **Completed.**
5. **Annual Independent Audit** – The audit is substantially complete, and the associated draft reports will be discussed at the February 6th Executive Committee. **Pending**
6. **Preparing for and negotiating a 2022 Cost of Living Adjustment (COLA) for General Unit employees** –Teamster Local 150 emailed a letter requesting a substantial volume of documents. The General Manager responded and subsequently followed up with Teamsters. **Pending**
7. **Fair Political Practices Act, Statement of Economic Interests** – The General Manager followed up with the affected Board Members to offer any assistance they may need in complying with the Fair Political Practices Act. **Pending**
8. **Cost of Service Reductions to Mitigate Inflation** – Staff completed the change in internet service provider internet service, which will save the ratepayers approximately \$3,000 annually. Staff continues to works with ACWA JPIA and SDRMA on reducing the total cost of Property, Liability and Workers Compensation Insurance via consolidate all three forms into one insurance provider, which would eliminate roughly \$10,000 in membership fees each year. **Pending**

2022 Leak - Repair Tracking

	Work Order #	Leak Type	Street	Date Reported	Date Repaired	Days
1	22863	Service Line	Beamer Way	12/27/2021	1/11/2022	16
2	23003	Service Line	Elwyn Ave	12/16/2022	1/6/2022	20
3	23052	Service Line	24th Street	1/12/2022	1/13/2022	2
4	None	Main	Elkhorn - W2nd St	1/13/2022	1/13/2022	1Hr
5	23106	Service Line	G Street	1/24/2022	1/25/2022	2
6	23109	Service Line	G Street	1/25/2022	1/25/2022	1
7	23110	Service Line	Front Street	1/26/2022	2/3/2022	8
8	23119	Service Line	Elwyn Ave	2/2/2022	2/2/2022	1
9	23120	Service Line	Lilac Ln	2/2/2022	2/5/2022	3
10	23127	Service Line	Blacktop Rd.	2/7/2022	2/7/2022	1
11	23130	Service Line	I Street	2/8/2022	2/9/2022	2
12	23147	Service Line	8th Street	2/16/2022	2/16/2022	1
13	23148	Service Line	Lilac Ln	2/16/2022	2/16/2022	1
14	23152	Service Line	Fallon Woods Wy	2/23/2022	2/28/2022	5
15	23153	Service Line	West U Street	2/24/2022	2/28/2022	4
16	23154	Service Line	Q Street	2/24/2022	2/24/2022	1
17	23168	Service Line	W. 2nd Street	3/9/2022	3/9/2022	1
18	23223	Service Line	K Street	3/21/2022	3/21/2022	1
19	23240	Service Line	10th Street	3/23/2022	3/29/2022	6
20	23225	Service Line	C Street	3/28/2022	3/29/2022	2
21	23225	Service Line	W. E Street (Damaged)	3/29/2022	3/29/2022	0
22	23167	Service Line	G Street	4/10/2022	4/19/2022	9
23	23178	Service Line	Quadra Ave	3/14/2022	4/6/2022	23
24	23273	Service Line	Rio Linda Blvd	4/8/2022	4/8/2022	0
25	23276	Service Line	K Street	4/12/2022	4/12/2022	0
26	23310	Service Line	W 2nd Street	4/29/2022	4/29/2022	0
27	23303	Service Line	Elkhorn Blvd	4/28/2022	4/28/2022	0
28	23318	Service Line	Dry Creek Rd	5/4/2022	5/4/2022	1
29	23329	Service Line	Fallon Place Ct.	5/17/2022	5/17/2022	1
30	N/A* GM Const.	Service Line	Elkhorn Blvd	5/24/2022	5/28/2022	4
31	23357	Service Line	Dry Creek Rd	5/23/2022	6/2/2022	10
32	23390	Service Line	Withington Ave	6/6/2022	6/9/2022	3
33	23393	Service Line	Fallon Woods Way	6/9/2022	6/9/2022	1
34	23393	Service Line	Silver View Way	6/10/2022	6/10/2022	1
35	23396	Service Line	E Street	6/8/2022	6/8/2022	1
36	23399	Service Line	Tuscany Ct	6/13/2022	6/15/2022	2
37	23401	Service Line	G Street	6/16/2022	6/17/2022	1
38	23406	Service Line	C Street	6/22/2022	6/27/2022	5
39	23421	Service Line	Ascot Ave	7/5/2022	7/6/2022	1
40	23428	Service Line	I Street	7/7/2022	7/7/2022	1
41	23432	Service Line	Dry Creek Rd	7/11/2022	7/14/2022	3
42	23435	Service Line	22nd Street	7/15/2022	7/26/2022	11
43	23443	Main	6th Street	7/20/2022	7/20/2022	1

44	23475	Service Line	E Street	7/25/2022	7/27/2022	2
45	23476	Service Line	Dutra Ct	7/25/2022	7/25/2022	1
46	23478	Service Line	Eloise Ave	7/26/2022	7/26/2022	1
47	23478	Service Line	Rio Linda Blvd	7/26/2022	7/26/2022	1
48	23429	Main	G Street	7/8/2022	8/9/2022	32
49	23472	Service Line	Old Mill Wy	7/22/2022	8/4/2022	11
50	23506	Service Line	Sun Acer Wy	8/10/2022	8/16/2022	6
51	23510	Service Line	W Delano St	8/11/2022	8/16/2022	5
52	23512	Service Line	W U St	8/11/2022	8/24/2022	13
53	23513	Service Line	Dry Creek Rd	8/15/2022	8/15/2022	1
54	23520	Service Line	5th Ave	8/16/2022	8/16/2022	1
55	23522	Service Line	O St	8/17/2022	8/22/2022	5
56	23531	Service Line	Fallon Woods Way	8/22/2022	8/24/2022	2
57	23532	Service Line	I Street	8/22/2022	8/23/2022	1
58	23533	Service Line	5th St	8/24/2022	8/29/2022	5
59	23534	Service Line	W 2nd Street	8/24/2022	8/25/2022	1
60	23538	Service Line	24th Street	8/25/2022	8/29/2022	4
61	23539	Service Line	26th Street	8/26/2022	8/31/2022	5
62	23541	Service Line	I Street	8/31/2022	8/31/2022	1
63	23526	Service Line	8th Ave	8/19/2022	8/29/2022	10
64	23537	Service Line	Jubilee Wy	8/25/2022	8/30/2022	5
65	23545	Service Line	22nd Street	8/31/2022	8/27/2022	1
66	23519	Service Line	22nd Street	8/16/2022	9/13/2022	28
67	23540	Service Line	Elkhorn Blvd	8/30/2022	9/8/2022	9
68	23551	Service Line	E Street	9/2/2022	9/12/2022	10
69	23573	Service Line	Rinetti Way	9/15/2022	9/15/2022	1
70	23578	Service Line	Rio Linda Blvd	9/19/2022	9/28/2022	9
71	23614	Service Line	18th Street	9/26/2022	9/29/2022	3
72	23617	Service Line	2nd Street	9/28/2022	9/30/2022	2
73	23547	Service Line	Kenora Street	9/2/2022	10/6/2022	34
74	23612	Service Line	W 2nd Street	9/26/2022	10/4/2022	8
75	23620	Service Line	I Street	9/30/2022	10/19/2022	19
76	23635	Service Line	8th Street	10/5/2022	10/12/2022	7
77	23638	Service Line	Q Street	10/6/2022	10/12/2022	6
78	23640	Service Line	I Street	10/7/2022	10/8/2022	1
79	23657	Service Line	Dabney Way	10/20/2022	10/25/2022	5
80	23668	Service Line	C Street	10/24/2022	10/25/2022	1
81	23677	Service Line	16th Street	10/26/2022	10/27/2022	1
82	23645	Service Line	Jubilee Way	10/12/2022	11/16/2022	32
83	23648	Service Line	G Street	11/17/2022	11/18/2022	1
84	23686	Service Line	Marysville Blvd	11/7/2022	11/7/2022	1
85	23688	Service Line	I Street	11/17/2022	11/22/2022	5
86	23701	Service Line	I Street	11/21/2022	11/22/2022	1
87	23724	Service Line	O Street	11/28/2022	12/1/2022	3
88	23726	Service Line	22nd Street	11/29/2022	11/30/2022	1
89	23723	Service Line	Albemarle Ave	11/28/2022	12/20/2022	22

90	23727	Service Line	G Street	11/30/2022	12/7/2022	7
91	23730	Service Line	Milldale Cir.	12/1/2022	12/14/2022	13
92	23741	Service Line	7th Street	12/7/2022	12/7/2022	1
93	23744	Service Line	20th Street	12/16/2022	12/16/2022	1

Tim Shaw

From: WB-DDW-Drought <DDW-Drought@Waterboards.ca.gov>
Sent: Wednesday, January 4, 2023 10:43 AM
To: WB-DDW-Drought
Subject: NEW Drought and Conservation Technical Reporting Order

Good morning,

The Division of Drinking Water, in preparation for more frequent and severe drought conditions, has issued the 2023 Drought and Conservation Technical Reporting Order. This Order **requires all community water systems and non-transient non-community schools** to prepare drought and conservation reports at a weekly, monthly, and/or quarterly frequency **beginning January 2023**. The previous Drought Technical Reporting Order (DDW-HQ-22D-001) has been rescinded and replaced by the 2023 Drought and Conservation Technical Reporting Order. Your water system's reporting frequency will be dependent on how drought-impacted your water system is determined based on reported data, machine learning data model, and staff expertise. Your system's reporting frequency is accessible in the drought and conservation reporting portal in the SAFER Clearinghouse, follow the direction below to access.

- **Drought and Conservation Technical Reporting Order:** <https://www.waterboards.ca.gov/drought/resources-for-drinking-water-systems/docs/2023-drought-technical-order-ddw-hq-drought2023-001.pdf>

The 2023 Drought and Conservation Technical Reporting Order requires water systems to follow these directives:

1. Access your required Drought and Conservation reports by logging into the **SAFER Clearinghouse**:
 - a. **Log-in to the SAFER Clearinghouse:** <https://public3.waterboards.ca.gov/safer/login>
 - b. **Need an account? Request access:** <https://wbappsrv.waterboards.ca.gov/safer/register-login>
 - c. **Quick Reference Guide** for Requesting a SAFER Clearinghouse account:
<https://www.waterboards.ca.gov/drought/resources-for-drinking-water-systems/docs/20221221-quick-reference-guide-for-drought-reporting.pdf>
2. Submit your report by the deadline for your water system as indicated in the SAFER Clearinghouse. *NOTE: If you are currently drought reporting at a monthly or weekly frequency, your deadline frequency has not changed, continue reporting as normal.*
 - a. **Comprehensive User Guide & Overview of Required Data:**
<https://www.waterboards.ca.gov/drought/resources-for-drinking-water-systems/docs/20221214-drought-reporting-user-guide.pdf>
3. Increase reporting to monthly and/or weekly if a severe water outage occurs or is threatened within 90 days. You will be notified of any changes in frequency.

A series of **brownbag webinar Q&A sessions** have been scheduled, the first of which is on January 6, 2023. Learn more and register by visiting the Drought and Conservation Reporting webpage below:

- **Learn More:**
https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/clearinghouse_drought_conservation_reporting.html

Contact ddw-drought@waterboards.ca.gov for any questions or concerns regarding the applicability, the order, or the monitoring frequency.

Sincerely,

MCL – Chromium (Hexavalent)

⌘ Background

- Natural element also produced by industrial processes
- PHG = 0.02 µg/l (small intestine cancer);
HPV = 2 µg/l (liver toxicity)
- Court-ordered removal of 2014 MCL – September 2017
- Currently regulated indirectly via chromium MCL of 50 µg/l
- Economic Feasibility
 - ◆ March 2020 – white paper issued; April 2020 – public workshop
- Maximum Contaminant Level Development
 - ◆ Oct. – Nov. 2020 - occurrence data, preliminary cost estimates released
 - ◆ December 2020 – public workshops
 - ◆ November 2021 – CEQA scoping meeting
 - ◆ January 2022 – scientific peer reviewer comments posted
 - ◆ March 2022 – draft regulation text released; workshops

⌘ Proposed Rulemaking Work

- *December 2022 – SRIA to Department of Finance*
- *Notice of proposed rulemaking – February/March 2023*

**State of California
STATE WATER RESOURCES CONTROL BOARD**

**Hexavalent Chromium Maximum Contaminant Level (MCL)
Standardized Regulatory Impact Assessment (SRIA)**

December 13, 2022

**State Water Resources Control Board
1001 I Street
Sacramento, California 95814**

SWRCB-DDW-21-003
Hexavalent Chromium MCL

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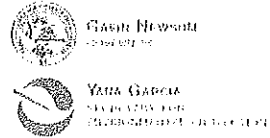
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11:01 AM
01/03/23

Rio Linda Elverta Community Water District

Accrual Basis
102 - Restricted Assets

Type	Date	Num	Memo	Split	Amount	Balance
						848,134.57
As of December 31, 2022						848,134.57
10300 - Surcharge 1 Account						848,134.57
Deposit	01/31/2022		Interest	41112 - Interest Revenue	14.41	848,148.98
Deposit	02/28/2022		Interest	41112 - Interest Revenue	13.01	848,161.99
Deposit	03/31/2022		Interest	41112 - Interest Revenue	14.41	848,176.40
Check	03/31/2022		Bank Fees	60205 - Bank & Merchant Fees	-45.00	848,131.40
Transfer	04/25/2022		B-Monthly Wire Transfer to Surcharge 1 Account Feb-March 22 plus \$81 Carryover	10020 - Operating Fund-Umpqua	87,858.41	935,989.81
Deposit	04/30/2022		Interest	41112 - Interest Revenue	13.72	936,003.53
Check	04/30/2022	EFT	Bank Fees	60205 - Bank & Merchant Fees	-15.00	935,988.53
Deposit	05/31/2022		Interest	41112 - Interest Revenue	16.41	936,004.94
Check	06/30/2022	EFT	State Water Resource Control Board-Loan	-SPLIT-	-230,677.32	705,327.62
Check	06/30/2022	EFT	Bank Fees	60205 - Bank & Merchant Fees	-45.00	705,282.62
Deposit	06/30/2022		Interest	41112 - Interest Revenue	23.92	705,306.54
Transfer	07/28/2022		B-Monthly Wire Transfer to Surcharge 1 Account April-May 22	10020 - Operating Fund-Umpqua	87,851.48	793,158.02
Check	07/28/2022		Bank Fees	60205 - Bank & Merchant Fees	-15.00	793,143.02
Deposit	07/31/2022		Interest	41112 - Interest Revenue	43.04	793,186.06
Deposit	08/31/2022		Interest	41112 - Interest Revenue	107.58	793,293.64
Transfer	09/22/2022		B-Monthly Wire Transfer to Surcharge 1 Account June 22-July 22 Revenue	10020 - Operating Fund-Umpqua	87,815.83	881,109.47
Check	09/22/2022	EFT	Bank Fees	60205 - Bank & Merchant Fees	-15.00	881,094.47
Deposit	09/30/2022		Interest	41112 - Interest Revenue	101.06	881,195.53
Check	09/30/2022		Admin Fees	69170 - Admin Fees	-45.00	881,150.53
Transfer	10/20/2022		B-Monthly Wire Transfer to Surcharge 1 Account June-July 22	10020 - Operating Fund-Umpqua	88,126.21	969,276.74
Deposit	10/31/2022		Interest	41112 - Interest Revenue	116.61	969,393.35
Check	10/31/2022	EFT	Interest	60205 - Bank & Merchant Fees	-15.00	969,378.35
Deposit	11/30/2022		Deposit	41112 - Interest Revenue	119.52	969,497.87
Transfer	12/15/2022		B-Monthly Wire Transfer to Surcharge 1 Account August-September 22	10020 - Operating Fund-Umpqua	88,238.22	1,057,736.09
Total 10300 - Surcharge 1 Account					209,601.52	1,057,736.09
Total 102.2 - Restricted for Debt Service					209,601.52	1,057,736.09
Total 102 - Restricted Assets					209,601.52	1,057,736.09
TOTAL					209,601.52	1,057,736.09



State Water Resources Control Board

December 27, 2022

Deborah Denning
Accounting Specialist
730 L Street
Rio Linda, CA 95673

DRINKING WATER STATE REVOLVING FUND, Rio Linda Elverta Community Water District FINANCING AGREEMENT CONTRACT NUMBER 2011CX107; PROJECT NUMBER 3410018-001C

In accordance with the repayment provisions of your financing agreement, a payment of **\$230,677.32** is due in this office on or before **January 1, 2023**.

Penalties and costs incurred may be charged to your account if payment is not received by the State Water Resources Control Board within 10 days of the due date. Funds received in excess of the required total payment due will be applied to the principal balance of the loan, and therefore will not be refunded.

Please remit payment in the amount of **\$230,677.32**, payable to the State Water Resources Control Board, and **include a copy of this billing invoice with payment**.

Remit payment as specified below:

Regular Mail:
State Water Resources Control Board
DWSRF Accounting Office
P. O. Box 1888
Sacramento, CA 95812-1888

Overnight Mail Service:
State Water Resources Control Board
DWSRF Accounting Office
1001 I Street, 18th Floor
Sacramento, CA 95814

Instructions for making payment via an electronic funds transfer (EFT) are available at https://www.waterboards.ca.gov/make_a_payment/.

For questions, please email Mrs. Yana Whipple at yana.whipple@waterboards.ca.gov.

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR



CALIFORNIA BANK
TRUST

PO Box 26547, Salt Lake City, UT 84126-0547

Statement of Accounts

This Statement: November 30, 2022
Last Statement: October 31, 2022

Account 1280006669

DIRECT INQUIRIES TO:
Customer Service 1 (800) 400-6080

0038975 4242-06-0000-CBT-PC0030-00000

RIO LINDA ELVERTA COMM WATER DISTRICT
CALIFORNIA BANK & TRUST FISCAL AGENT
STATE WATER RESOURCES CONTROL BOARD
730 L ST
RIO LINDA CA 95673-3433

Sacramento Main
520 Capitol Mall Suite 100
Sacramento, CA 95814-4714
(916) 341-4800

SUMMARY OF ACCOUNT BALANCE

<i>Account Type</i>	<i>Account Number</i>	<i>Checking/Savings Ending Balance</i>	<i>Outstanding Balances Owed</i>
Public Funds Money Market	1280006669	\$969,497.87	

PUBLIC FUNDS MONEY MARKET 1280006669

929 0

<i>Previous Balance</i>	<i>Deposits/Credits</i>	<i>Charges/Debits</i>	<i>Checks Processed</i>	<i>Ending Balance</i>
969,378.35	119.52	0.00	0.00	969,497.87

1 DEPOSIT/CREDIT

<i>Date</i>	<i>Amount</i>	<i>Description</i>
11/30	119.52	INTEREST PAYMENT 0096937835

0 CHARGES/DEBITS

There were no transactions this period.

0 CHECKS PROCESSED

There were no transactions this period.

AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	<i>Total for This Period</i>	<i>Total Year-to-Date</i>
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

DAILY BALANCES

<i>Date</i>	<i>Balance</i>
11/30	969,497.87



An Easy Approach To Balancing Your Account

To reconcile your checkbook balance to your statement balance: Mark off each entry in your check register that has been charged to your account during the statement period. List the checks you have written, but are not yet charged to your account in the "Checks Outstanding" column below. Then, follow the instructions in lines 1 through 10.

CHECKS OUTSTANDING	
Check Number	Check Amount
TOTAL:	

Transfer to Line 9.

CHECKBOOK BALANCE	
1. LIST your checkbook balance.	
2. ADD any deposits or other credits listed on the front of this statement which you have not recorded in your checkbook (such as payroll credits or other direct electronic deposits).	
3. SUBTOTAL:	
4. SUBTRACT any charges listed on the front of this statement which you have not recorded (such as service charges, automatic transfers, electronic transactions, etc).	
5. ADJUSTED CHECKBOOK BALANCE:	

This balance should agree with line 10, below.

STATEMENT BALANCE	
6. LIST your current statement balance as shown on the front of this statement.	
7. ADD deposits made, but not shown on this statement.	
8. SUBTOTAL:	
9. SUBTRACT total from "Checks Outstanding,"	
10. ADJUSTED STATEMENT BALANCE:	

This balance should agree with line 5, above.

PROMPTLY EXAMINE YOUR STATEMENT AND REPORT ANY PROBLEM
 You must promptly examine your account statements and report any discoverable errors, unauthorized signatures, alterations, missing endorsements, or unauthorized transfers. Failure to do so may result in your loss of certain rights or remedies. For example, you must identify the discoverable alteration or forgery of a check within 30 days of us sending you, or making available to you, the statement reflecting that check, and you must also immediately report to us what you find. Businesses should check their account transactions daily, for which various online services are available. For additional information, please see your deposit account agreement and application service agreement(s) for details. See also the consumer disclosures below.

CONSUMER ACCOUNTS: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS OR MONEY RESERVE TRANSACTIONS
 If you think your statement is wrong, or if you need more information about a transfer on this statement or on a receipt, please telephone or write us. Please use the telephone number or address listed on the front of this statement to contact us as you can. We must hear from you no later than 60 days after we sent or made available the FIRST statement on which the problem or error appeared. The provisions in this paragraph do not apply to business or other non-personal accounts. The owners of those accounts must settle all unauthorized transactions or errors within 24 hours of receipt of the item posting in order to be returned.

1. Tell us your name and account number.
2. Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

FOR MONEY RESERVE ACCOUNTS:
IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR PERSONAL CREDIT LINE
(This is a Summary of Your Billing Rights).

If you think your statement is wrong, or you need more information about a transaction on your statement, write us at the address on the front of this statement as soon as possible. We must hear from you no later than 60 days after we sent you the first statement on which the error or problem appeared.

You can telephone us but doing so will not preserve your rights. In your letter, give us the following information.

1. Your name and account number.
2. The dollar amount of the suspected error.
3. Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question. You must notify us in writing. You can telephone us, but doing so will not preserve your rights. Contact us at California Bank & Trust, PO Box 25787, Salt Lake City, UT 84125-0787.

Balance Subject to Interest Rate: We use the method called "average daily balance", (including current transactions) to calculate the daily balance. If you have any further questions about the method and how resulting interest charges are determined, please feel free to contact us at 1-800-400-6080.

We may report information about your Money Reserve account to credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report.

Please notify us if we report any inaccurate information about your account(s) to a credit bureau. Your written notice describing the specific inaccuracy should be sent to us at the following address: California Bank & Trust, PO Box 25787, Salt Lake City, UT 84125-0787.

Thank you for banking with California Bank & Trust.
Become an Online Banking Customer for 24-hour account access.
 *Review account balances *Review posted transactions * Pay bills * Transfer funds
 Sign up today at www.calbanktrust.com or call 888-217-1265.



CALIFORNIA BANK
TRUST

PO Box 26647, Salt Lake City, UT 84126-0547

November 30, 2022
RIO LINDA ELVERTA COMM WATER DISTRICT
1280006669

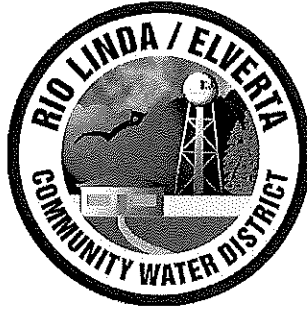
INTEREST

Interest Earned This Interest Period	\$119.52	Number Of Days This Interest Period	30
Interest Paid Year-To-Date 2022	\$583.69	Annual Percentage Yield Earned	0.15%



California Bank & Trust

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Information Items Agenda Item: 5.2

Date: January 17, 2023

Subject: Board Reports

Staff Contact: Timothy R. Shaw, General Manager

BOARD REPORTS

1. Report ad hoc committee(s) dissolved by requirements in Policy 2.01.065
2. Sacramento Groundwater Authority (Harris (primary)
3. Executive Committee – Gifford, Cline
4. ACWA/ACWA JPIA - Cline
5. Ad Hoc – COLA Committee – Green, Gifford

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

January 3, 2023 @ 6:00 P.M.

Visitors / Depot Center
6730 Front St.
Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended by Director Gifford, Director Cline, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez.

Call to Order: 6:11 P.M.

Public Comment: Public member Stephanie Suela commented that the District website has a lot of outdated content. The General Manager responded he would undertake efforts to address the concern.

Items for Discussion:

1.	Engineers Update.
<i>The Contract District Engineer presented his written report and provided additional background / history of the pipe replacement project. Director Cline and the two public members requested additional background on the Fox Hallow subdivision.</i>	
2.	Discuss Local Agency Formation Commission, Special Districts Advisory Committee Appointments.
<i>The General Manager presented his written report, and explained that former Board Member Robert Reisig was the District's representative to the Special District Advisory Committee. Public member Suela asked for confirmation that RLECWD is a special district.</i> <i>The Executive Committee forwarded this item onto the January 17th Board agenda.</i>	
3.	Continue Discussing Encouraging Paperless Billing.
<i>The General Manager presented his written report and provided a general analysis of the objective, as well as a brief history of the efforts to encourage paperless billing. Director Cline requested a few clarifications and expressed a preliminary level of support for moving forward. Director Cline suggested a survey be conducted to assess the percentage of current ratepayers who would enroll in paperless billing.</i> <i>The Executive Committee forwarded an item onto the January 17th Board agenda to enable Board consideration of moving forward and further consideration of a ratepayer survey.</i>	
4.	Update on the Scheduling of Public Workshop on Mitigations for Declining Revenue Caused by Mandated Conservation.
<i>The General Manager presented his written report. The Executive Committee and the public in attendance engaged in discussion about the current rate structure and the level of conservation correlated to the drought emergency rates.</i> <i>The General Manager asked if the Board Members had received an emailed Doodle poll intended to facilitate scheduling of the public workshop. The General Manager indicated he would follow up to ensure Board Members receive the invitation by email (Note: the email invitation went out on 1-5-2023 at 8:00 A.M.)</i>	
5.	Discuss the Need for Further Revisions to Fees Exhibits, e.g., Unauthorized Access to Public Utility Notice.
<i>The General Manager presented his written report. The Executive Committee and the public members present engaged in discussion about the viability of some options.</i> <i>The Executive Committee forwarded the item onto an upcoming Board agenda with the Committee's recommendation for Board approval.</i>	

6. Discuss the Need for Establishing Another Standing Committee (item requested by Director Young).

The General Manager presented his written report. The Executive Committee and the public in attendance engaged in discussion on the past practices and the scope of the existing standing committee. The Committee further discussed the logistics (e.g. meeting location), staffing limitations and costs for establishing an additional standing committee. The Board Members on the Committee were not ready to express a recommendation to the Board, as they generally feel additional exploration of options is warranted.

For example: The Committee explored taken advantage of the long-establish policy that empowers any Board Member to request an agenda item.

The Executive Committee directed staff to place an item on the January 17th Board agenda to enable Board discussion of options and alternatives.

7. Discuss Expenditures for November 2022.

The Executive Committee forwarded the Expenditures Report onto the January 17th Board agenda with the Committee's recommendation for Board approval.

8. Discuss Financial Reports for November 2022.

The General Manager provided amplifying comments to the Financial report to help the public and Director Cline understand the significance of the Budget Performance section of these monthly reports and the transparency and correlation of the Expenditures Report.

The Executive Committee forwarded the Financial Report onto the January 17th Board agenda with the Committee's recommendation for Board approval.

Directors' and General Manager Comments: *None.*

Items Requested for Next Month's Committee Agenda: *None*

Adjournment: 7:39 P.M.