

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

February 7, 2022
6:00 P.M.

The meeting was called to order at 6:00 P.M. The meeting was attended by Director Reisig, Director Ridilla, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez (all attendees were virtual (Zoom)).

Call to Order: 6:00 P.M.

Items for Discussion:

1.	Update from Contract District Engineer.
	<i>The Contract District Engineer presented his written report and provided additional details on the public works items listed in his report.</i>
2.	Discuss Draft Request for Proposals and Selection Process for Legal Services.
	<i>The General Manager presented his written report. The Executive Committee discussed the appropriateness and the process for soliciting responses and interviewing legal firms to determine the best fit for the District.</i> <i>The Executive Committee forwarded this item onto the February 28th Board agenda with the Committee's recommendation for Board approval. The Executive Committee further recommends the Board appoint an ad hoc committee to interview the short list or respondents.</i>
3.	GM Minor Budget Revision.
	<i>The General Manager presented his written report. The Executive Committee engaged in a brief discussion regarding the alarming trend of increases in costs beyond inflation, e.g., the annual water permit renewal and the SGA annual dues.</i>
4.	Continue Monitoring the Revenue and Water Consumption Consequent to Rate Restructuring.
	<i>The General Manager presented his written report and further explained the limitations for a monthly review of consumption / revenue trends subsequent to rate restructuring. Director Ridilla also commented that extreme weather (very dry and very wet) also should be factored into trend analysis.</i> <i>The Executive Committee agreed that routine, recurring reports should synchronize with the bimonthly billing cycles.</i>
5.	Discuss the Need to Revise or Repeal District Policy 4.31.217, Reduction Due to Accidental Loss.
	<i>The General Manager presented his written report. The Executive Committee discussed the appropriateness for rescinding or revising Policy 4.31.217.</i> <i>The Executive Committee forwarded an item onto the February 28th Board agenda to enable Board consideration of policy revision or rescinding the policy.</i>
6.	Discuss Correspondence with State Water Board Regarding Timing of Hexavalent Chromium MCL.
	<i>The General Manager presented his written report, and the Executive Committee engaged in discussion about the protracted process the state has incurred in readopting the Hexavalent Chromium Maximum Contaminant Level (MCL)</i> <i>The Executive Committee directed staff to place an information item on the February 28th Board agenda to enable discussion by all Board Members.</i>

7. Discuss Board Member Statutorily Required Training (Ethics and Prevention of Harassment).
<p><i>The General Manager presented his written report, and the Executive Committee engaged in brief discussion about the options for statutorily required training for Board Members (Ethics and Preventing Harassment). Specifically, the Committee discussed the lack of options via Board Members attending conferences where the training is typically provided</i></p> <p><i>The General Manager will use the District's computer based training platform (Target Solutions) to assign Board Members statutorily required training.</i></p>
8. Discuss Expenditures for December 2021.
<p><i>The Executive Committee forwarded this item onto the February 28th Board agenda with the Committee's recommendation for Board approval.</i></p>
9. Discuss Financial Reports for December 2021.
<p><i>Director Ridilla noted that page 31 of 35 in the hardcopy of the Committee packet was missing from his packet. The General Manager confirmed that the digital version of the packet, the same document used for the virtual Executive Committee meeting, does include that page, which is part of the Financial Reports. The General Manager further confirmed that the packet posted to the District's website and Facebook Page does include that page.</i></p> <p><i>The Executive Committee forwarded this item onto the February 28th Board agenda with the Committee's recommendation for Board approval.</i></p>

Directors' and General Manager Comments:

Items Requested for Next Month's Committee Agenda: *The Executive Committee requested an item to review the Capital Improvements Projects List.*

Adjournment: 6:34 P.M.

Next Executive Committee meeting: Monday, March 7, 2022 at Visitors / Depot Center (or virtual dependent upon regulatory restrictions).