

**MINUTES OF THE NOVEMBER 15, 2021
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The November 15, 2021 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor's Depot Center 6730 Front Street, Rio Linda, CA 95673. This meeting will be physically open to the public with some reasonable limitations pursuant to current state and county guidelines. All in-person attendees are required to wear masks pursuant to the Sacramento County public health order and the federal Americans with disabilities act. President Harris led the pledge of allegiance.

General Manager Tim Shaw took roll call of the Board of Directors. President Jason Green, Director Robert Reisig, Director Mary Harris, Director John Ridilla, and General Manager Tim Shaw, Legal Counsel were present. Director Chris Gifford was absent.

2. PUBLIC COMMENT

No Public comment.

3. CONSENT CALENDAR

3.1 Minutes – October 18, 2021 Meetings

3.2 September Expenditures

3.3 September Financial Reports

No public comment.

It was moved by Director Harris and seconded by Director Gifford to approve the Consent Calendar. Directors Green, Reisig, Ridilla and Harris voted yes. Director Gifford was absent. The motion carried with a roll call vote of 4-0-0.

REGULAR CALENDAR

4. ITEMS FOR DISCUSSION AND ACTION

4.1 General Manager's Report

The General Manager presented his monthly report and offered to answer any questions the Board may have.

The Board made no action on this item.

4.2 District Engineer's Report – Mike Vasquez

Mike Vasquez provided a written report to the Board of projects in the works since the last meeting of the Board and offered to answer questions. The report highlighted topics of General Engineering, Active Development Reviews, and CIP Dry Creek Road Pipe Replacement Project.

Comments/Questions – No public Comment.

The Board made no action on this item.

4.3 Consider Accepting Fiscal Year Ending June 30, 2021 Independent Auditor Report

Statutory requirements as well as fundamentals of transparency, fiscal responsibility, and good governance compel the District to obtain an independent audit for each fiscal year.

The audit report reflects the District's continued excellence in financial reporting. As appropriate, the Management Discussion and Analysis section of the report provides perspective for the District's financial position in a narrative format intended to objectively inform the public we serve.

Comments/Questions – No public Comment.

It was moved by Director Ridilla and seconded by Director Green to accept the FY Ending June 30, 2021 Independent Auditor Report. Directors Green, Reisig, Harris, and Ridilla voted yes. Director Chris Gifford was absent. The motion carried with a vote of 4-0-0.

4.4 Discuss the State Water Resources Control Board (SWRCB) Arrearages Funding Restrictions

SWRCB position continues to include social equity idealism as a required prerequisite for funding. Participants must waive late fees. I participated in the SWRCB Arrearages workshop, and I provided the limitations for public water districts (contrasted to investor-owned utilities). The SWRCB staff was undeterred by my feedback. I also reached out to California Special Districts Association (CSDA), but I did not receive any response.

As confirmed by Legal Counsel at the October 18th Board meeting, various statutory provisions and restrictions prohibit public water agencies from re-allocating the cost of providing service to those customers who did not receive the service, e.g., late notice, delinquency notice and shut off notice.

It is reasonable to foresee that the media and SWRCB et al will ramp up outreach and campaigning for their \$1 billion arrearages program. RLECWD delinquent customers may foreseeably request an explanation of non-participation.

The Executive Committee discussed their disappointment in the SWRCB Arrearages Program Requirements. The Committee further discussed the contradistinction between the SWRCB Arrearages program and the income dependent rent and utilities assistance funding through the Sacramento Housing and Redevelopment Agency (SHRA). Accordingly, the Committee directed staff to include information in the District's newsletter regarding the SHRA program.

Comments/Questions – No public Comment.

It was moved by Director Ridilla and seconded by Director Green is for the District to not participate in the SWRCB Arrearages Program and to direct staff on informing those customer in arrears about the SHRA program . Directors Green, Reisig, Harris, and Ridilla voted yes. Director Gifford was absent. The motion carried with a vote of 4-0-0.

4.5 Consider authorizing engagement with a professional services provider for preparation of 2020 Urban Water Management Plan (UWMP)

The November 1st Executive Committee discussed the results of the Request for Proposals process, wherein the District received only one response. Further, the cost schedule total of \$90,000 from the sole respondent was significantly more than the District has budgeted. Staff conveyed to the November 1st Executive Committee ideas to find additional options.

Subsequent to the November 1st Executive Committee, the General Manager procured a proposal from a sufficiently qualified and experienced professional services provider to prepare a 2020 UWMP for \$70,000. The General Manager further obtained a copy of a neighboring, similarly sized water agency engagement for preparing a 2020 UWMP for \$58,000. All of these comparisons are for well-qualified and experienced professional service providers. All of these comparisons are relevant for establishing a finding of “reasonable cost” for the services to be provided.

Prior to the District commencing a Request for Proposals process, EKI Environment and Water Inc. (EKI), the firm currently engaged with the District for Contract District Engineering service, indicated their willingness and considerable experience in preparing UWMPs. The EKI engagement for preparing the 2020 UWMP could be via the existing contract, task order process. In response, the Board directed staff to commence the Request for Proposals process. The authority to now proceed with the task order for 2020 UWMP would need to be approved by the RLECWD Board of Directors.

Summary of cost options:

Sole Respondent to RFP	\$90,000
Proposal Subsequent to RFP	\$70,000
Neighboring, Similar Water Agency Recent Engagement	\$58,000
EKI via Task Order	\$50,000

The EKI Draft Task Order is included with the documents associated with this item.

It was moved by Director Ridilla and seconded by Director Green to approve the EKI Task Order for 2020 UWMP. Directors Green, Reisig, Harris, and Ridilla voted yes. Director Gifford was absent. The motion carried with a vote of 4-0-0.

4.6. Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065

SGA Holiday Social – Director Harris will attend.

5. INFORMATION ITEMS

5.1. DISTRICT ACTIVITY REPORT

5.1.1. Water Operations – Written Report provided.

- 5.1.2. Leak Repair Status Report – Written Report Provided.
- 5.1.3. Completed and Pending Items Report- Report provided.
- 5.1.4. Conservation Report – Written Report provided.
- 5.1.5. Downey Brand LLC Article on Vacaville Hexavalent Chromium RCRA Ruling
- 5.1.6. Sacramento Regional Utilities Collaboration Study Phase 3 Report.

5.2. BOARD REPORTS

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – Harris, Reisig. –
- 5.2.3. Executive Committee – Green, Reisig - Minutes provided.
- 5.2.4. ACWA/JPIA – Ridilla –No meeting.
- 5.2.5. LAFCo Special District Advisory Committee – Reisig –No. meeting.
- 5.2.6. MOU Renewal Negotiating Ad Hoc – John Ridilla, Robert Reisig - GM Shaw reported there have been several meetings and it is on going.

6. DIRECTORS’ AND GENERAL MANAGER COMMENTS – None

7. **ADJOURNMENT** President Green adjourned the meeting at 7:39 p.m.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Jason Green, President of the Board