

Agenda
Rio Linda / Elverta Community Water District
Executive Committee

Visitors/Depot Center
 6730 Front Street
 Rio Linda, CA 95673

January 6, 2020
 6:00 p.m.

Minutes: The meeting was called to order at 6:00 P.M. The meeting was attended by Director Reisig, Director Green, General Manager Tim Shaw and Contract District Engineer Mike Vasquez. There were no members of the public in attendance

Call to Order: 6:00 P.M.

Public Comment: None Present

Items for Discussion:

1.	Review and discuss the expenditures of the District for the Month of November 2019.
	<p><i>Director Reisig questioned the multiple expenditures for SMUD. Tim Shaw responded that the combination of; timing of bill receipt, biweekly check cutting, and the inherent lag to reporting expenditures can sometime result in two payments for two months in one reporting period. Additionally, we had a project deposit payment to SMUD recently.</i></p> <p><i>Director Reisig also questioned the payment for Mary Henrici's medical insurance. NOTE: This item was not included in the packet material for this (1-6-2020) Executive Committee meeting. The payment for Mary Henrici's medical insurance was part of the October 2019 expenditure report discussed at the December 2019 Executive Committee. Tim Shaw explained that those contracts between retired staff and/or former Directors were executed by previous Boards. Failing to pay in accordance with fully executed contracts leads to litigation, legal fees and other negative consequences. Director Reisig explained that he only wanted to know if the expenditure was monthly or quarterly. It is quarterly.</i></p> <p><i>In recognition of Director Reisig's first Executive Committee meeting, Tim Shaw reiterated his encouragement for Directors to reach out with questions prior to the meeting whenever feasible because Tim Shaw does not have computer access in the Depot during meetings.</i></p> <p><i>The Executive Committee forwarded the Expenditures Report onto the 1-27-2020 Board agenda with their recommendation for Board approval.</i></p>
2.	Review and discuss the financial reports for the Month of November 2019.
	<i>The Executive Committee forwarded the Financials Report onto the 1-27-2020 Board agenda with their recommendation for Board approval</i>
3.	Discuss the 12-19-2019 newspaper article on Del Paso Manor Water District.
	<p><i>The Executive Committee discussed the subject document and the relevance to RLECWD. The Executive Committee also discussed the changes and new laws that now make dissolving a dysfunctional water agency more feasible, e.g. the small system water authority law.</i></p> <p><i>This item was not forwarded onto the 1-27/2020 Board agenda as an action item.</i></p>
4.	Discuss the Discontinuation of Service for Non-Payment Policy (SB 998).
	<p><i>Director Reisig expressed several concerns he has with the new policy, including the timing for shut off due to bounced checks and the due upon bill distribution aspect. Tim Shaw addressed these concerns, which led the Directors to request confirmation that Legal Counsel has or will review this policy prior to the January 27th Board meeting. Tim Shaw explained that he had sent the proposed policy to Legal Counsel on December 24th and plans to follow up with Legal Counsel on or about January 15th.</i></p> <p><i>The Executive Committee forwarded this item onto the 1-27-2020 Board agenda, with the understanding that RLECWD must adopt written termination of service for residential non-payment by February 1, 2020 pursuant to the requirements of SB 998.</i></p>

5.	Continue discussing the need for District policy revisions in response to SB 13, Accessory Dwelling Units.
	<i>The Executive Committee continued discussions on SB 13 that began at the December 2019 Executive Committee meeting. The Executive Committee agrees that the District should continue to require a new water system connection for detached Accessory Dwelling Units (ADUs), which does not require a policy revision (status quo). The Executive Committee further opined that detached ADUs should have the option to connect using a 5/8-inch service line for the smaller units without fire sprinkler mandates. The Executive Committee forwarded this item onto the 1-27-2020 Board Agenda to allow Board discussion and direction to staff.</i>
6.	Discuss the runoff election for Sacramento County LAFCo, Alternate Commissioner.
	<i>After brief discussion, the Executive Committee forwarded this item onto the 1-27-2020 Board Agenda.</i>
7.	Discuss the mid-year budget revision process.
	<i>Tim Shaw augmented his written staff report for this item, explaining that mid-year budget revisions had been the custom and policy of the District through last year. Last year, the District adopted new policies that allow the GM to make minor revisions to the Budget as long as the total spending is not increased above the Budgeted amount adopted by the Board each August. Tim Shaw reported and illustrated with the financial reports that this year's budget to actual is conducive to a GM minor budget revision(s), i.e. a Mid-Year revision is not necessary. The Executive Committee forwarded an item onto the 1-27-2020 Board agenda to allow Board Discussion and provide direction to staff.</i>
8.	Update from Contract District Engineer.
	<i>Mike Vasquez summarized his written report and offered to answer any questions the Committee may have.</i>

9.

Directors' and General Manager Comments

The Committee discussed the March 2, 2020 Executive Committee meeting date and location (Sac County Election use of the Depot) as well as possibly changing the start times for all Executive Committee meetings to 5:30. Director Green indicated he needs more time to think about it.

Items Requested for Next Month's Committee Agenda

- Paperless billing and incentives therefor.

Adjournment: 7:25 P.M.

Next Executive Committee meeting: Monday, February 3, 2020 at 6:00 p.m.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916-991-1000. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.