

**MINUTES OF THE JANUARY 22, 2024
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

The Link below provides access the video of this meeting.

<https://vimeo.com/894564747?share=cop>

The numbers in parentheses next to each action item correlate to time marks on the video of the meeting.

1. CALL TO ORDER, ROLL CALL

The January 22, 2024 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor's/Depot Center 6730 Front Street, Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Anthony Cline, Director Vicky Young, Director Mary Garrison, General Manager Tim Shaw, Mike Vasquez, Vasquez Engineering, and Legal Counsel were present. Director Cline led the pledge of allegiance.

2. PUBLIC COMMENT–No public member comment.

3.CONSENT CALENDAR (1:15)

3.1. December 13, 2023 Minutes

3.2 November Expenditures

3.3 November Financials

Comments/Questions –No public comment.

(1:27) It was moved by Director Gifford and seconded by Director Cline to approve the Consent Calendar.

Directors Green, Young, Garrison, Cline and Gifford voted yes. The motion passed with a roll call vote of 5-0-0.

**4. REGULAR CALENDAR
ITEMS FOR DISCUSSION AND ACTION**

4.1 GM Report (2:00)

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

Comments/Questions – No public comment.

The Board took no action on this item.

4.2 Public Works Projects Report (6:40)

Mike Vasques, Vasquez Engineering report provided, General District Engineering.

Comments/Questions – Directors had general discussion on the report provided.

The Board took no action on this item.

4.3 Consider Finding of Special Circumstances Applies for Engagement of Professional Services Provider to Design Hexavalent Chromium Treatment. (9:40)

Comments/Questions – General discussion by the Board regarding the qualifications of the company being proposed, whether or not to go out to bid on a designer or go with the District's Contract Engineers recommendation. The cost associated with the design. General Counsel reiterated that if the Board decided to skip the bidding process based on District policy the Board would have a professional services agreement at the next meeting with the company's qualifications and the Board would then vote on whether to engage in that agreement.

Comments/Questions – Public member asked about if there are any supply chain issues for the manufacturing of the pipes for this project.

(48:55) It was moved by Director Young and seconded by Director Cline to table the item until next month so that the Board could review a Statement of Qualifications and references of Provost and Pritchard Consulting Group. Directors Green, Young, Cline, Garrison, and Gifford voted yes. The motion carried with a roll call vote of 5-0-0.

4.4 Consider Authorizing Replacement of the District's File Server. (52:00)

Comments/Questions – Discussion by the Board members included software questions, costs, onsite and cloud storage. The Board concurred the District's current system from 2017 was in need of replacement.

Comments/Questions – No public comment.

(1:04:10) It was moved by Director Cline and seconded by Director Gifford to authorize staff to move forward with the replacement of the District's File Server and budget revision. Directors Green, Young, Cline, Garrison, and Gifford voted yes. The motion carried with a roll call vote of 5-0-0.

4.5 Consider Authorizing Early Payoff of the District's 2015 Meter Loan. (1:04:32)

Comments/Questions – Board inquired about the funds available to payoff the Meter Loan. District funds are available from underspending on salaries budgeted and operating costs to treat Chromium 6. Paying the loan off early, would help the District's financial position.

Comments/Questions – No public comment.

(1:08:25) It was moved by Director Young and seconded by Director Cline to authorize staff to payoff the District's 2015 Meter Loan. Directors Green, Young, Cline, and Gifford voted yes. Director Garrison voted no. The motion carried with a roll call vote of 4-1-0.

4.6 Consider Declaring Specified Assets to be Surplus. (1:08:45)

Comments/Questions – General discussion by a Board on this item.

Comments/Questions – Public member had a question on the bidding for this item

(1:09:45) It was moved by Director Young and seconded by Director Gifford to declare the Samsung Office Phone system to be surplus and direct staff to disposition surplus assets pursuant to District policy. Directors Green, Young, Cline, Garrison, and Gifford voted yes. The motion carried with a roll call vote of 5-0-0.

4.7 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (1:11:30)

(1:12:24) It was moved by Director Young and seconded by Director Gifford to appoint Director Gifford and remove Director Garrison to the Executive Committee. Directors Green, Young, and Cline voted yes. Director Garrison and Gifford abstained. The motion carried with a roll call vote of 3-0-2.

Comments/Questions – No public or Board comments.

5. INFORMATION ITEMS

5.1 District Activities Reports (1:13:40)

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Completed and Pending Items Report – Written report provided.
- 5.1.3 Leak Repair Report – Report provided.
- 5.1.4 Conservation Report – Report Provided.
- 5.1.5 Fair Political Practices Commission Form 806 for Calendar Year 2024
 - 5.1.5.1.1 Report of Board Member Compensation for Calendar Year 2023
- 5.1.6 Email Confirming Submittal of Preliminary Water Use Efficiency Objectives.
- 5.1.7 Fully Executed Settlement Agreement for 2023 Cost of Living Adjustment.

Comments/Questions – No public comments.

5.2 Board Member Report (1:18:22)

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action.
- 5.2.2 Sacramento Groundwater Authority – Harris (primary) – Agenda and Letter to Grandpark provided.
- 5.2.3 Executive Committee – Garrison, Cline – Minutes provided.
- 5.2.4 ACWA/JPIA – Cline – Nothing to report.

6. DIRECTORS’ AND GENERAL MANAGER COMMENTS – Nothing to report.

7. ADJOURNMENT - The meeting was adjourned at 7:57 pm.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Vicky Young, President of the Board