

Agenda
Rio Linda / Elverta Community Water District
Executive Committee

Visitors/Depot Center
6730 Front Street
Rio Linda, CA 95673

November 4, 2019
6:00 p.m.

Public documents relating to any open session items listed on this agenda that are distributed to the Committee members less than 72 hours before the meeting are available for public inspection on the counter of the District Office at the address listed above.

The public may address the Committee concerning any item of interest. Persons who wish to comment on either agenda or non-agenda items should address the Executive Committee Chair. The Committee Chair will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability related modification or accommodation to participate in this meeting, then please contact the District office at (916) 991-1000. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Items for Discussion:

1. Review and discuss the expenditures of the District for the Month of September 2019.
2. Review and discuss the financial reports for the Month of September 2019.
3. Discuss the Well 16 Bid Specification.
4. Discuss the fees for Non-Sufficient Funds (NSF) for returned checks and ACH payment methods.
5. Discuss the Operations Foreman position description.
6. Discuss the needed changes to Sick Leave policy and Payroll Admin policy in Personnel Handbook.
7. Discuss a new policy in Personnel Handbook to clarify how 9/80s alternative work schedules are treated for vacation, sick leave, work on observed holidays etc.
8. Update from Contract District Engineer.

Directors' and General Manager Comments

Items Requested for Next Month's Committee Agenda

- Written policies and new practices to comply with SB-998.

Adjournment

Next Executive Committee meeting: Monday, December 2, 2019 at 6:00 p.m.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916-991-1000. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.