

ORDINANCE NO. 2003-01

AN ORDINANCE MODIFYING RATES, FEES AND
CHARGES FOR SERVICES AND DEVELOPMENT

WHEREAS, the Board of Directors finds that it is desirable to modify existing regulations and fees relative to the provision of services and development related activities of the District; and

WHEREAS, the Rio Linda/Elverta Community Water District undertook a master planning effort to identify water system improvements to correct existing deficiencies and to serve future growth, and prepared a Capital Improvement Program (CIP) showing the estimated costs of the recommended improvements; and

WHEREAS, the District caused to be prepared a Rio Linda/Elverta Community Water District Long-Range Financial Plan and Water Rate/Capacity Charge Study by Reed Consulting Group dated November 20,2000 that recommended adjustments to water rate schedules and calculated capacity charges for new development based on the Master Plan; and

WHEREAS, the Board of Directors now finds it necessary to modify various rates, fees, charges and regulations associated with District provided services and development activities; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Rio Linda/Elverta Community Water District as follows:

Section 1. Title 4, Water System Regulations, establishing the policies of the District that govern the operation, use, fees and services of the water system is hereby modified in accordance with this Ordinance 2003-01 and Exhibits 1-5 effective August 1,2003.

Section 2. Any provision of any ordinance, resolution, fee, charge and/or other policy of the District in conflict with this Ordinance 2003-01 is hereby modified in respect to the requirements provided herein. If any existing fees, charges and/or regulations in effect on the date of adoption of this

ordinance are not in conflict herewith, said existing fees, charges and/or regulations shall remain in effect.

Section 3. The General Manager is hereby authorized and directed to enforce all the provisions of these regulations. The General Manager shall have the power to render interpretations of these regulations and establish rules and supplemental regulations in order to clarify the application of its provisions.

INTRODUCED by title only on this 21st day of April, 2003, by the following vote:

AYES, in favor hereof: Griffin, Wickham, Harris, Blanchard,
Cater

NOES: None

ABSTAIN: None

ABSENT: None

ADOPTED on this 16th day of June 2003, after a noticed Public Hearing, by the following vote:

AYES, in favor hereof: Griffin, Wickham, Cater

NOES: Harris, Blanchard

ABSTAIN:

ABSENT:

 Doug Cater
Doug Cater, President
Board of Directors

ATTEST:

Secretary/Clerk of the Board

EXHIBIT 1

WATER SERVICE CAPACITY FEES AND PRIVATE FIRE PROTECTION FACILITIES FEES

The provisions of Section 2 of Resolution No. 2001-02-05 are hereby repealed and superceded by the following:

Water Service Capacity Fees

METER SIZE (IN INCHES)	DEVELOPER FEE
5/8	\$1950.00
3/4	\$2925.00
1	\$4875.00
1½	\$9750.00
2	\$15,600.00
3	\$29,250.00
4	\$48,750.00
6	\$97,500.00
8	\$156,000.00
Greater than 8 inches	The fees shall be relative to the charges above and increase in proportion to the size of the meter. The fee shall be approved through an agreement with the Board of Directors.

The above fees shall be charged based on the meter size installed at the service location in accordance with **§4.07.012(2)** of the Water System Regulations. In the event an existing service is upsized, the applicant shall pay the difference between the current rate for the existing meter size and the appropriate rate charged for the new meter size.

All Water Service Capacity fees and Fire Protection Facilities Fees shall be paid prior to plan approval by the General Manager. Provided, however, commercial or industrial projects and residential projects or subdivisions involving more than four (4) units may be phased in accordance with an agreement approved by the Board of Directors. Water service will not be turned on prior to the receipt of the fees and the fee charged shall be that which is in effect at the time of receipt of payment by District.

Fire Protection Facilities Fees

PRIVATE FIRE HYDRANTS	SPRINKLER SYSTEM LINES
8 INCH (MINIMUM) - \$54,400.00	1 inch (minimum) - \$1700.00
10 INCH - \$78,200.00	1½ inch - \$3400.00
12 INCH - \$112,200.00	2 inch - \$5440.00
GREATER THAN 12 INCH - The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.	3 inch - \$10,200
	4 inch - \$17,000.00
Penalty for Unauthorized Use of Fire Lines	6 inch - \$34,000.00
	8 inch - \$54,400.00
Use of fire lines for purposes other than fire suppression, system testing or system repair shall constitute unauthorized use. Such unauthorized use shall be subject to a \$75.00 fee. Any subsequent violations shall be subject to a \$125.00 Fee and the water shall be turned-off until brought into compliance.	Greater than 8 inch - The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.

The fees above shall be for dedicated fire service only. No other use is allowed on these water lines. In the event the private fire protection facilities are used for other purposes, the normal "Water Service Capacity" fee shall apply. Applicants shall be required to install meters and/or detector check valves and backflow devices to the satisfaction of the General Manager on all fire

protection facilities. Minimum pipe sizes as indicated above shall be enforced.

Installation of Fire Protection Facilities shall be in accordance with Chapter 4.21 of the Water System Regulations as amended by **Resolution No. 2002-01-01**.

Applicants who have paid "Fire Protection Facilities Fees" during the period of January 1st, 2003 thru July 31st, 2003 are eligible for a refund. Such refund shall be for the difference between the fee paid and the corresponding Fire Protection Facilities Fee indicated in this "Exhibit 1". Such refund shall only be paid upon a written request to the District that is received on, or before, December 31st, 2003.

The fees in this "EXHIBIT 1" shall increase by three percent (3%) rounded to the nearest increment of five dollars (\$5.00) each January 1 beginning January 1, 2005.

EXHIBIT 2
WATER SERVICE CONNECTION CHARGES

When a water service connection, as defined in §4.07.013 of the Water System Regulations, is proposed for installation, the District shall require payment in advance. The connection charges as required under §4.07.012(2) of the Water System Regulations shall be as follows:

<u>Full Service Installation</u>	
1" Service with 5/8x3/4" Meter Outside Roadway with Main on Customer Side of Street.....	\$2025.00
1" Service with 5/8 x 3/4" Meter requiring street crossing using Boring Machine.....	\$2550.00
1" Service with 5/8 x 3/4" Meter in Improved Roadway.....	\$3850.00
Additional Cost for 1" Meter.....	\$100.00
Additional Cost for 1½" Meter.....	\$200.00
Additional Cost for 2" Meter.....	\$300.00
Larger than 2" Meter.....	Time and Materials
<u>Meter Installation where Meter-setter & service-line is already installed</u>	
5/8 x 3/4" Meter.....	\$300.00

1" Meter.....	\$400.00
1½" Meter.....	\$500.00
2" or Larger Meter.....	Time and Materials

The above fees shall be in addition to those charged in
"Exhibit 1" of this ordinance

Exhibit 3

WATER HYDRANT USE FEES

Use of water from District hydrants as provided under **§4.21.140** of the Water System Regulations shall be in accordance with the following fees and charges:

<u>Hydrant Use Fees</u>	
Hydrant Permit Fee.....	\$50.00
Hydrant Meter Monthly Use Fee..... per month with a one (1) month minimum	\$20.00
Hydrant Water Use Charge..... feet	\$1.00 per 100 cubic
Hydrant Meter Refundable Deposit.....	\$950.00
Unauthorized Hydrant Use..... charge	\$100.00 per day, plus estimated water use

The fee provisions of **§4.07.320** of the Water System Regulations are hereby repealed and superceded.

The General Manager may waive the use of a hydrant meter upon hydrant permit application if it is determined that the use of water is estimated to be less than 1000 cubic feet and the time period for use does not extend beyond fourteen (14) days. A District hydrant meter is also not required for governmental agencies billed on an annual, or other periodic, basis as approved by the General Manager. The General Manager may also waive the Hydrant Meter Deposit for nonprofit and governmental

organizations using the meter for a period of less than five (5) days. Any organization receiving a deposit waiver shall sign a statement indicating that they will pay for the repair or replacement of any damaged or lost meters. All other charges shall be applicable.

EXHIBIT 4 REPRODUCTION CHARGES

The following fees shall be charged according to the type of document requested and may be required to be paid in advance:

Standard Copies	Charge
<ul style="list-style-type: none"> • 8½" x 11" 	\$0.10 per Page, Two-sided - \$0.10 per Side, Color - \$1.00 per Page
<ul style="list-style-type: none"> • 8½" x 14" 	\$0.15 per Page, Two-sided - \$0.15 per Side, Color - \$1.50 per Page
<ul style="list-style-type: none"> • 11" x 17" 	\$0.25 per Page, Two-sided - \$0.25 per side, Color - \$2.00 per Page
Maps/Plans	Charge
<ul style="list-style-type: none"> • 24" x 18" 	\$3.00 per Sheet
<ul style="list-style-type: none"> • 24" x 36" 	\$5.00 per Sheet
<ul style="list-style-type: none"> • Larger than 24" x 36" 	Reproduction Costs
<ul style="list-style-type: none"> • Color Reproductions 	Reproduction Costs
Reports	Charge
<ul style="list-style-type: none"> • Master Plan 	\$50.00
<ul style="list-style-type: none"> • Standard Specifications 	\$50.00
<ul style="list-style-type: none"> • Bound Reports: 	
Small < 30 Pages	\$20.00
Medium 31 - 75 Pages	\$35.00

Large > 75 Pages	\$50.00
• Other Reports	Reproduction Costs
Miscellaneous	Charges
• CD ROM's	\$3.00 per CD ROM
• Audio/Video Tapes	\$6.00 per Tape

Documents Available at No Charge:

The District will make available, only at the District office, copies of certain documents at no charge. The District reserves the right to limit quantities and establish conditions on the availability of documents offered at no charge. The following documents will be made available:

<u>Document Name</u>	<u>Quantity Available</u>	<u>Restrictions</u>
Meeting Agendas	No limit	One per person
Board Packets	10	First come, first served. Day of meeting only.
Annual Budget	10	First come, first served. Day of Public Hearing only.
Draft Annual Budget	10	First come, first served. Day of meeting only.
Public documents created or received within the previous sixty (60) days	One (1) only to authorized representatives of media organizations	The General Manager shall determine what public documents will be made available to media representatives at no charge based on the nature of the documents requested.
Customer Billing Information	One copy, once per year	Limited to the requesting customers' history, duplicate bill and other account information including mailing

Mailed Documents:

At the request of the applicant the District will mail documents. The cost of

the mailing shall be at the expense of the applicant as follows:

- Regular and Special Meeting Notices - \$12.00 annually, or \$1.00 per meeting if not requested annually
- All other documents - Actual cost of postage; Minimum Fee - \$1.00

EXHIBIT 5 SERVICE FEES AND CHARGES

The water service charges identified in **§4.31.210(B)** of the Water System Regulations shall be modified as follows:

<u>Description of Fee or Charge</u>	<u>Code Section*</u>	<u>Fee or Charge Rate</u>
Service Application - Existing Connection	§4.07.710	\$30.00 per location up to two meters when requested at the same time by the same customer; \$10.00 each additional meter.
Service Application - New Service Installation Required	§4.07.710 §4.07.015	\$80.00 per location with \$30.00 credited toward Service Application, if Service is initiated within 180 Days. Commercial, Industrial and Residential projects over Four (4) units will be charged on a Time & Material Basis.
Service Turn-off/Turn-on by District due to violation of Policy or Nonpayment during regular billing cycle	§4.07.810 §4.31.220 (C) §4.31.250 §4.31.285	\$40.00 \$15.00
Shut-off Notice Tag Customer Requested Temporary Turn-off/Turn-on	§4.07.840	\$30.00 (\$15.00 each), One-time Fee waiver for Installation of Gate Valve
Turn-off & Turn-on for Meter Tampering	§4.07.830	\$60.00
Removal of Meter & Reinstall due to Tampering	§4.07.830	\$85.00

Additional Charge for Service after Business Hours	§4.07.840 §4.09.210 (2)	\$30.00
<u>Description of Fee or Charge</u>	<u>Code Section*</u>	<u>Fee or Charge Rate</u>
Backflow Program and Annual Testing	§4.09.230	\$10.00 Bi-monthly; Replacement of Device at owners' expense. Time and Material for District Installations.
Penalty for Violation Conservation Policy (Third Violation)	§4.14.250 B-3	\$75.00
Service Termination for Conservation Violation (fourth, or more)	§4.14.250 B-4	\$125.00 plus \$30.00 Turn-on Fee when service is reinstated
Water Service Account Deposit	§4.07.710 §4.31.220	\$100.00. Waived on showing of Good Credit
Late Charge	§4.31.230 §4.31.280	The Greater of \$5.00 or 5% of the Bill
Basic Water Sample Lab Test - Private well, sample provided	Misc. Charge	\$45.00
Basic Water Sample Lab Test - private well, District samples	Misc. Charge	\$75.00
Basic Water Sample Lab Test - District water customer	Misc. Charge	\$15.00
Specialized Water Sample Lab Test	Misc. Charge	Time and Materials, plus 10% markup of Lab Fee
Service Turn-off/Turn-on for nonpayment (out of billing cycle)	§4.31.285	\$40.00
Property Lien Fee for recording uncollected charge	§4.31.290 §4.31.295	\$75.00
Return Check (NSF) Fee	§4.31.295	\$18.00
Turnoff Notice for Returned Check	§4.31.295	\$30.00

Referral to Collection Agency	§4.31.295	50% of Balance Due
Removal of Meter including Re-installation	§4.31.295	\$85.00
Meter Test Charge	§4.31.310	\$50.00, Fee Waived if > 2% fast (includes meter removal/reinstallation)
<u>Description of Fee or Charge</u>	<u>Code Section*</u>	<u>Fee or Charge Rate</u>
Meter Re-reads	§4.31.320	\$15.00 per Re-read (each request subject to charge), waived if original read is wrong.
Plan Check, Testing, Inspection and Other Service Fees	Code Section*	Charge Rate
District Staff and/or Contracted Engineering, Inspection, Legal and other Administrative & Professional Services when provided on a cost estimated basis. Equipment, equipment rental and materials not covered by fees in this ordinance.	§4.07.030 & Resolution No. 3-94	Time & Materials, plus 5% surcharge on contract work. Rental equipment and materials, actual cost, plus a 10% surcharge. Backhoe - \$35.00 per hour, Dump Truck - \$20.00 per hour, Pickup Truck - \$15.00 per hour, plus \$0.50 per mile driven.
Fire Hydrant Flow Test & Letter	§4.21.110	\$175.00
District Personnel Services		Time & Material Labor Rate
Management and Supervisory Personnel	§4.07.030 Time & Material Work	\$65.00 per hour
Field Personnel	§4.07.030	\$45.00 per hour,

	Time & Material Work	\$55.00 per hour after- hours/overtime
Clerical Personnel	§4.07.030 Time & Material Work	\$35.00 per hour, \$45.00 per hour after- hours/overtime
Contractors, Engineers and other professional, technical, legal and administrative providers hired by the District	§4.07.030 Time & Material Work	Time & Materials, plus a 5% fee for District Administration and overhead

*** Reflects Code Section in Title 4 "Water System Regulations"**