

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

Visitors/Depot Center
6730 Front Street
Rio Linda, CA 95673

February 3, 2020
6:00 p.m.

Minutes: The meeting was called to order at 6:00 P.M. The meeting was attended by Director Reisig, Director Green, General Manager Tim Shaw and Contract District Engineer Mike Vasquez. There were no members of the public in attendance

Call to Order: 6:00 P.M.

Public Comment: None Present

Items for Discussion:

1.	Update from Contract District Engineer.
<i>Mike Vasquez summarized his written report to the Committee and provided additional detail on the status of the Well 16 construction contract award to Anvil Builders.</i>	
2.	Review and discuss the expenditures of the District for the month of December 2019.
<i>The committee reviewed the report of expenditures and Director Reisig asked about the relatively large expenditure to Domenichelli and Associates. Tim Shaw explained that the expense is for design of the Well 16 Pumping Station and reminded the Committee about the lag in time from invoice, to payment to report.</i> <i>The Executive Committee forwarded this item onto the February 24th Board agenda with the Committee's recommendation for Board approval.</i>	
3.	Review and discuss the financial reports for the month of December 2019.
<i>The Executive Committee forwarded this item onto the February 24th Board agenda with the Committee's recommendation for Board approval.</i>	
4.	Discuss the GM minor budget revision.
<i>Tim Shaw referred to his written report on this item and reminded the Committee about the Board discussion on the GM minor budget revision at the January 27th Board meeting. Tim Shaw further explained some of the under-spent (costs are less than originally budgeted) and the line items which may require additional funding.</i> <i>The Board, at the January 27th meeting has already directed staff to bring the final GM minor revised budget to the February 24th Board meeting. Such item is not an action item. It will allow for Board discussion.</i>	
5.	Discuss request for ag lease and the need for weed abatement of Well 14 parcel.
<i>Tim Shaw continued from his written agenda item report and conveyed that the District had not yet received a written request from the interested party who stopped by the office with an informal inquiry. The general attitude expressed by the Committee was that it is something we should explore if the interested party is legitimately exploring a mutually beneficial arrangement.</i> <i>Tim Shaw conveyed that he would keep the door open for dialog with the interested party.</i>	

6. Discuss Regional Water Agencies Collaboration Study agreement (MOU).
<p><i>The Executive Committee reviewed and discussed the proliferation of this project, as well as the benefits to RLECWD and exclusions (not paying for any components charged for consolidation study). Tim Shaw advised that the MOU included with the Committee packets is draft, and that a final version, in addition to final versions of appurtenant documents will be ready in time for the February 24th Board meeting.</i></p> <p><i>The Committee forwarded this item onto the February 24th agenda with the Committee's recommendation for Board approval.</i></p>
7. Discuss paperless billing and incentives to promote paperless billing enrollment.
<p><i>Tim Shaw introduced the item and dovetailed from the written agenda item report. The timing is right for moving forward with this next step in the evolution of billing and payments at RLECWD. Additional refinements and confirmations on the approximate cost for paper billing, common landlord-tenant accounts involving multiple properties managed by a property management entity, and the method for adoption (resolution, policy or ordinance) that best fits this option should be further advanced prior to being ready for a Board action.</i></p> <p><i>Generally, the Executive Committee supports moving forward and concurs with the recommendations from the General Manager. Accordingly, the Executive Committee directed the General Manager to continue efforts to bring this for Board consideration at a future Board meeting.</i></p>
8. Discuss date, time and location of the March 2, 2020 Executive Committee meeting.
<p><i>The Executive Committee chose March 2nd at 6:00 P.M at Sac Metro Fire Station 111 and directed staff to seek a reservation with Sac Metro Fire.</i></p> <p><i>Subsequent to the Executive Committee meeting, Sac Metro Fire responded that Station 111 is NOT available on March 2nd. Staff is coordinating with Director Green to consider options.</i></p>

Directors' and General Manager Comments

Adjournment: 7:27

Next Executive Committee meeting: Monday, March ?, 2020 at 6:00 p.m. ? ("?" are due to election use of Depot)