

**MINUTES OF THE
MAY 20, 2019
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The May 20, 2019 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. at the Visitor's Depot Center located at 6730 Front Street, Rio Linda, CA 95673. General Manager Tim Shaw took roll call of the Board of Directors. Director Harris, Director Jason Green, President John Ridilla, and General Manager Tim Shaw were present. Public member Brent Dills led the pledge of allegiance.

2. PUBLIC COMMENT

No public comment.

3. CONSENT CALENDAR

3.1 Minutes

April 15, 2019

3.2 Expenditures -March Expenditures

3.3 Financial Reports – March Financials

It was moved by Director Harris and seconded by Director Ridilla to approve the consent calendar. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.

REGULAR CALENDAR

4. ITEMS FOR DISCUSSION AND ACTION

4.1 Appreciation for Departing Directors.

a. Resolution 2019-04, Appreciation for Brent Dills' Service.

b. Resolution 2019-05, Appreciation for Paul R. Green's Service

Director Ridilla presented former Director Brent Dills with a plaque for his service on the Board. Paul Green did not attend the meeting.

It was moved by Director Ridilla and seconded by Director Harris to approve Resolution No. 2019-04 Appreciation for Brent Dills' Service and Resolution No. 2019-05 Appreciation for Paul Green's Service. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.

4.2 General Manager's Report

No public comment.

The Board made no action on this item

4.2 District Engineer's Report – Mike Vasquez

District Engineer Mike Vasquez provided a written report to the Board of projects in the works since the last meeting of the Board. The report highlighted topics of General District Engineering, Well 16 Pumping Station Equipping and Site Design Project, Well 10 Hexavalent Chromium Treatment Project.

No public comment on this item.

The Board made no action on this item

4.4 Consider authorizing small budget revision to fund desktop computer replacements.

GM estimated, through research of good pricing and quality features, the District could replace all four of these units for approximately \$5,000 total. The most appropriate source of funding is the revenue received from the auction of District surplus assets (two old vehicles and two old printers), which totals approximately \$5,300.

No public comment on this item.

It was moved by Director Harris and seconded by Director Ridilla to authorize the budget revision to fund the desktop computer replacements. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.

4.5 Consider authorizing the method for filling the Board Member vacancies created by the resignations of Directors Brent Dills and Paul Green.

Director Dills and Green resigned effective May 19, 2019. The Board has 60-days from the effective date of vacancy to fill the position by appointment OR call for a special election. If the Board elects to fill the vacancy by appointment, and fails to comply with the stipulated time limits, the Sacramento County Board of Supervisors is empowered to fill the vacancy.

No public comment on this item

It was moved by Director Harris and seconded by Director Ridilla to elect to fill the vacancies by appointment. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0

4.6 Consider authorizing submittal of a notice of withdrawal of participation in the RWA Water Efficiency Project.

In September 2015, at the peak of the recent drought emergency, the RLECWD Board authorized participation in the RWA Regional Water Efficiency Project. At the time, the benefits for the District's participation included a means for compliance with the California Urban Water Conservation Council MOU. The MOU has since been terminated and the value to the District has been correspondingly reduced.

The annual District cost (cost share of participation) in this project is over \$5,000.

No public comment on this item

It was moved by Director Harris and seconded by Director Ridilla to withdrawal from participation in the RWA Water Efficiency Project. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.

4.7 Consider Resolution 2019-06, Revising the fee for Service Applications.

The Board adopted the current Service Application Fee in 2013 in Ordinance 2013-01, prior to the District's conversion to AMI meters. In 2013, it would have been necessary for most customer initiation of service evolutions to have a staff member dispatched to the customer's property to read the meter.

Based on the total employment cost for Customer Service Technicians spending up to 30-minutes per service application, and further assuming that a supervisor spends an average of 2-minutes per service application supervising the Customer Service Tech, the service application fee should be reduced from the current fee of \$50 to a Fee of \$25.

No public comment on this item

It was moved by Director Ridilla and seconded by Director Green to approve Resolution No. 2019-06 Revising the fee for Service Applications. Directors Jason Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.

4.8 Election of a new Vice President for the RLECWD Board of Directors.

With the resignation of Paul Green, it is necessary and appropriate to elect a new Board Vice-President.

No public comment on this item.

It was moved by Director Ridilla and seconded by Director Green to appoint Director Mary Harris as Vice-President of the Board. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.

4.9 Consider authorizing a correction in the General Manager's compensation needed to correct an error in applying the Cost of Living Adjustment (COLA) on 12-1-2018.

The General Manager's Employment Agreement stipulates the annual adjustment is based on CPI published by Bureau of Labor Statistics, for all Western Cities, and further restricts the adjustment, not to exceed 3.0%, The stipulated CPI was 3.5% for Oct 2018, so the appropriate adjustment was 3.0% (not to exceed criteria). Unfortunately, the adjustment performed by the payroll administrator was 2.5%.

No public comment on this item

It was moved by Director Harris and seconded by Director Ridilla to approve the corrected COLA for the GM's compensation. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.

4.10 4.10 Consider confirming any new Board Member assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.

Director Ridilla appointed Director Harris as the alternate to the ACWA/JPIA committee. Harris is already an alternate on SGA and will take over as the Primary. GM Shaw is already the alternate on RWA.

- a. Consider consolidating the two existing standing committees (Planning and Finance/Admin). The consolidated committee to have the combined scope of**

both parent committees. The effect of which would include dissolving the original two standing committees.

The recent resignation of Directors and the impact on combined availability among Directors emphasized and accelerates the need to consider consolidation of the two committees.

It was moved by Director Ridilla and seconded by Director Harris to consolidate the Finance/Admin. and Planning Committee for June into one committee with Director Harris and Jason Green appointed to that committee. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.

5. INFORMATION ITEMS

5.1. DISTRICT ACTIVITY REPORT

- a. Water Operations Report
- b. Conservation Report

5.2. BOARD REPORTS

- a. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- b. Regional Water Authority – Agenda, Executive Summary written report. provided by GM Shaw
- c. Sacramento Groundwater Authority – No meeting this month.
- d. LAFCO – Vacant
- e. Planning Committee – May Minutes provided
- f. Finance / Administrative Committee – May Minutes provided.
- g. ACWA – Ridilla – No Report
- h. ACWA JPIA –No Report
- i. AD Hoc Committees
 - 1. MOU Negotiations – Will be discussed in Closed Session
- j. Other Reports, e.g.

6. PUBLIC COMMENT FOR CLOSED SESSION

No public comment.

The Board convened to Closed Session at 7:16 p.m.

7. CLOSED SESSION - The Board of Directors will convene to Closed Session to discuss the following item.

- A. CONFERENCE WITH LABOR NEGOTIATORS** - (Pursuant to Government Code Section 54957.6) District Negotiators: Harris, Shaw, and Vierra.
RLECWD Employee General Unit, Teamster Local 150: MOU renewal negotiations

8. RECONVENE OPEN SESSION

The Board reconvened to open session at 7:33 p.m.

8.1 REPORT OF ACTIONS TAKEN IN CLOSED SESSION.

The Board will disclose any reportable actions taken and/or directed in closed session.

The Board President Ridilla reported that the Board reviewed and approved the MOU RLECWD Employee General Unit, Teamsters Local 150.

9. DIRECTORS' AND GENERAL MANAGER COMMENTS

No comments.

10. ADJOURNMENT

Direct Ridilla adjourned the meeting at 7:34 p.m.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
John Ridilla., President of the Board